

**TOWN OF YARROW POINT
COUNCIL SPECIAL MEETING MINUTES
February 7, 2017
7:00 PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:15 PM

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
David Feller
Steve Bush
Andy Valaas
Carl Scandella

Staff: Anastasiya Warhol – Town Clerk Treasurer
Austen Wilcox –Deputy Clerk
Mona Green – Town Planner
Stacia Schroeder – Town Engineer
Wayne Stewart – Town Attorney

Guests: David Pater, Department of Ecology
ARCH Senior Planner, Klaas Nijhuis
John McGlenn, Planning Commission Chair

APPEARANCES:

None.

MINUTES:

MOTION: Councilmember Valaas moved to approve the regular minutes of January 10, 2017 as presented. Councilmember Feller seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

CONSENT CALENDAR:

MOTION: Councilmember Valaas moved to approve the corrected Consent Calendar as presented including the Payment Approval Report dated 2/4/2017 approving payments as shown totaling \$87,641.18 plus payroll expense of \$9,186.97 plus benefits and taxes of \$11,066.12 as shown on the attached payroll and benefits reports for a grand total of \$107,894.27. Councilmember Feller seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; January
- Payroll & Tax Registers; January
- Town Engineer Invoice; January
- Town Planner Invoice; January
- Building Official Invoice; January
- John Joplin Contract Services; January
- *Resolution No. 328*; Banner Bank Transaction Authorizations
- Letter Appointing Chuck Hirsch to the Planning Commission

STAFF REPORTS:

Lieutenant Kyle Kolling could not attend the Council Meeting however Mayor Cahill stated there was no crime to report.

Town Engineer Stacia Schroeder stated that staff sent out a letter to residents who reside on 41st street notifying them to prepare for an upcoming overlay project and to trim back their vegetation. Project bid packages will be prepared this month in preparation by the Town Clerk provider.

Councilmember Bush stated that he met with Town IT provider Arne Haslund to discuss a project plan to install new internet systems in the Town Hall. The first phase will include cabling the project should be completed before the end of February.

Park Board Chair John McGlenn stated that the Park Board will be reviewing a design layout of the proposed playground project. If the Park Board is in favor of the design, the Commission will make a recommendation to the Council. The Council agreed to meet on March 3, 2017 at 12:00 P.M. to review the project design in a study session.

Town Planner Mona Green offered an update from the past Planning Commission meeting. The Emergency Preparedness Committee will bring forth some items to address to the Council such as budget and supplies. The Planning Commission also discussed the possibility of inviting a Councilmember to act as liaison to the Commission.

REGULAR BUSINESS:

AB 17-04 Traffic Code & Penalties, Ordinance No. 674, for Adoption

As discussed at the previous Council meeting, the Town Attorney suggested that a penalty section be added to the previously adopted changes to YPMC section 10.04.055. The Council compared the cost of fine structures to other jurisdictions.

MOTION: Councilmember Valaas moved to adopt *Ordinance No. 674* adding a penalty section amending YPMC section 10.04.55. Councilmember Feller seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

AB 17-05 Shoreline Master Program, Resolution No. 329, for Approval

Following last month's Council meeting, and upon further discussion with the Department of Ecology (DOE), the SMP has been finalized to include those items that were outstanding. In particular, the mitigation ratio for homes moving water ward upon reconstruction, between 50' and 75' line from the ordinary high water mark, was changed from a 1:1 ratio to a 5:1 ratio, as the Council suggested and subsequently approved by DOE (see attached e-mail correspondence and revised language on pages 42-43). In addition, reference to the Town Council as the decision making body for Shoreline Substantial Development Permits, Shoreline Variances, and Shoreline Conditional Use Permits has been corrected to delegate those responsibilities to the Town's Hearing Examiner.

Councilmember Bush expressed the time Town staff has spent working on the SMP and the burden it placed on such a small jurisdiction. David Pater assured the Council the next update should not be as involved and require as much production from Town staff.

MOTION: Councilmember Valaas moved to pass *Resolution No. 329* adopting the Shoreline Master Plan Update in Compliance with the Shoreline Management Act. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

AB 17-06 ARCH Work Program and Trust Fund, Resolutions 330 & 331, for Approval

Klaas Nijhuis, Senior Planner from ARCH, gave a presentation to the Council explaining that all Washington cities are required to deliver affordable housing by partnering with other jurisdictions. By providing funding to ARCH and the ARCH Trust Fund, Yarrow Point is able to contribute to regional housing efforts as opportunities for creating affordable housing in Yarrow Point are limited. One strategy that is available within Yarrow Point is Accessory Dwelling Units. ARCH will also be assisting staff in the update of the Housing Element of the Comprehensive Plan.

ARCH has prepared a 2017 work program and administrative budget for your review. They have also provided Housing Trust Fund Recommendations for review. Pursuant to

Resolution No. 330, Yarrow Point's contribution toward the administration of the work program is \$1,649.

Pursuant to *Resolution No. 330* Yarrow Point is asked to contribute \$1,802 to the Imagine Housing 30Bellevue & Esterra Park sites. The money will be collected from contributions and earned interest already made by the Town to the ARCH Housing Trust Fund held at the City of Bellevue, and to authorize the City of Bellevue, the duly-appointed administering agency of ARCH pursuant to the Amended and Restated Interlocal Agreement for ARCH, to execute all documents and take all necessary actions to enter into agreements on behalf of the Town.

The presented resolutions allow ARCH to perform their work in satisfying the Town of Yarrow Point Growth Management Act state requirements.

MOTION: Councilmember Valaas moved to pass *Resolution No. 330* approving ARCH Work Program and Budget. Councilmember Feller seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

MOTION: Councilmember Bush moved to pass *Resolution No. 331* designating Trust Fund dollars for projects. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

Town Council suggested that the Town staff remit the remaining 2017 budget funds specifically earmarked for ARCH.

MAYOR & COUNCIL REPORTS:

Councilmember Elmore recognized former Councilmember Jeanne L. Whiting who recently passed away.

Councilmember Valaas noted that he would like to review Town construction hours, in particular allowable working hours on Sundays. Councilmember Valaas would like to discuss regulations on garbage management for both contractors and residents. Clerk Warhol noted that garbage management expectations are outlined in permit conditions issued with all building permits.


The Council set the retreat date for Friday, March 17.

ADJOURNMENT:

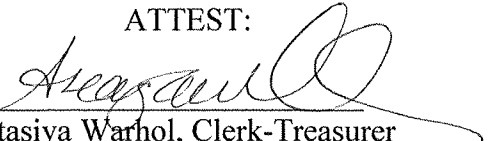
MOTION: Councilmember Bush moved to adjourn the meeting at 8:30 pm. Councilmember Feller seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:


Dicker Cahill, Mayor

ATTEST:


Anastasiya Warhol, Clerk-Treasurer

