TOWN OF YARROW POINT
PARK BOARD MEETING MINUTES
March 1, 2018

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Park Board Chairperson John McGlenn called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

Chairperson:	John McGlenn
Members:	Kathy Smith Doug Waddell Carolyn Whittlesey Trevor Dash – Excused absence Krista Fleming
Guests:	Mary Elmore – Councilmember Elizabeth Newstrum - Resident

REGULAR BUSINESS:

The Board discussed the following items:

PB AB 18-02 Children's Play Area – Comment/discussion on 95% Drawings and Cost Estimate, *for Discussion*
The Board discussed the latest design revisions to the playground. The Board also reviewed comments provided to the designer from the Town's Building Official and Engineer.

Following ADA requirements is a key element that must be considered in the design.

Elizabeth Newstrum, resident at address 4428 92nd Ave NE shared concerns that SEPA is not being considered for the playground project.

The Park Board will verify that SEPA is not a requirement for the playground project.

Councilmember Elmore suggested that as many Park Board members as possible attend the next Council meeting to present the design to Council. Councilmember Elmore reminded the Park Board that it was the Council's decision to increase the budget of the playground, and to share this at the March Council meeting.

The Park Board will make a recommendation to the Council at the March 13 Council meeting to approve the current playground design once the comments from the Town Building Official and Engineer are addressed by the designer.

PB AB 18-03 Status report and next steps on Signs for Sally's Alley Trail, *for Discussion*
The board discussed a proposed sign design to be placed at Sally's Alley documenting the history of the area. The sign has a brief description of the history of grounds and where the name "Sally's Alley" originally came from. The Board discussed language of the sign.

Councilmember Elmore suggested that the Board verify the name referenced in the sign.

PB AB 18-03 Spring Clean-up – Park, Trails, Road End Beach, *for Discussion*
Chairman McGlenn stated an area in Morningside Park that has Himalayan Blackberries that needs to be cleaned up. Mr McGlenn also suggested beautifying the ROW parking area above Morningside Park.

The Board discussed attendance possibilities for getting people to join a Wok Day.

The Park Board will plan a Work Day for the Town Hall grounds scheduled for April 28.

Board Member Smith shared a concern regarding the parking strip above Town Hall that often gets muddy and how it will be maintained during a future construction project across the street. Deputy Clerk Austen will discuss Ms. Smith's concerns with the Town Engineer.

Park Board Member Whittlesey requested to have the clumps of dead grass growing at the entrance of the Town be trimmed down by the Public Works Department before the grass begins growing again in the fall. Deputy Clerk Wilcox will connect with the Public Works Coordinator to pass along the request.

The Board discussed future agenda topics.

ADJOURNMENT:
The Board adjourned the meeting at 7:56 p.m.

TOWN OF YARROW POINT, WASHINGTON CORPORATE SEAL 1959

APPROVED:

John McGlenn, Park Board Chairman

ATTEST:

Anastasiya Warhol-Clerk-Treasurer