TOWN OF YARROW POINT
PLANNING COMMISSION MEETING MINUTES
March 19, 2018

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:
Amy Pellegrini, Planning Commission Chair called the meeting to order at 7:21 p.m.
PRESENT:

Chairperson:	Amy Pellegrini
Commissioners:	Trevor Dash Chuck Hirsch Carl Hellings – Excused absence Jennifer Whittier
Staff:	Town Deputy Clerk Austen Wilcox Town Planner Mona Green
Guests:	

APPEARANCES:

MINUTES:
February 26, 2018 Meeting Minutes

MOTION: Commissioner Dash moved to approve the minutes of the February 26, 2018 Special Meeting. Commissioner Hirsch seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

STAFF REPORTS:
Clerk-Treasurer Warhol gave a recap of the March 13 regular Council Meeting:

- The BLA recommended to Council from the Planning Commission at the February 26 Special Meeting was postponed at the request of the applicant.
- The proposed Playground Project was discussed, and the design is still incomplete. The Council is going to request further input from the community to assist with their decision before granting approval.
- The Council had a retreat in February and discovered the Mayor's position is overwhelmed with duties and needs additional coverage. A new position is in the works of being created.
- The Clerk-Treasurer will be leaving the Town mid-summer.

- A new Town website is being created that will offer a modern feel, more features, and better public outreach.

Clerk-Treasurer Warhol requested the assistance of a Commissioner to assist with the next Neighborhood Preparedness event. Commissioner Whittier volunteered to help.

Clerk-Treasurer Warhol answered questions from the Commission regarding a Seattle Times article discussing the fraud and cyber-attacks that took place in Town in 2017.

In discussing outbound communication to the residents, the Clerk explained that the Council is considering the possibility of creating a social media policy.

REGULAR BUSINESS:

PCAB 18-04 Review training instructional videos offered by the Department of Commerce - *"The Short Course on Local Planning"*

The Planning Commission watched courses hosted by the Department of Commerce that highlight:

- An overview of the complex mix of land use planning laws that work together to support land-use decision-making in Washington State;
- An introduction to comprehensive planning and plan implementation under the Growth Management Act;
- A review of the roles in planning and best practices for public participation;
- Mandatory training on the Open Public Meetings Act for local government officials.

All courses are offered at no charge and are open to the public.

ADJOURNMENT:

MOTION: Commissioner Hirsch moved to adjourn the meeting at 8:00pm. Commissioner Whittier seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

APPROVED:

Amy Pellegrini

Amy Pellegrini, Chair

ATTEST:

Anastasiya Warhol

Anastasiya Warhol, Clerk-Treasurer

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