TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
May 8, 2018
7:02 PM

The following is a summary of the proceedings and is ***not*** a verbatim transcript.

CALL TO ORDER:
Mayor Dicker Cahill called the meeting to order at 7:00 PM

PRESENT:

Mayor:	**Dicker Cahill**
Councilmembers:	Mary Elmore Stephan Lagerholm Steve Bush Andy Valaas Carl Scandella
Staff:	Anastasiya Warhol – Town Clerk Treasurer Scott Missall – Town Attorney Austen Wilcox – Town Deputy Clerk Kyle Kolling – Police Lieutenant Clyde Hill Police Stacia Schroeder – Town Engineer Mona Green – Town Planner
Guests:	Cheryl Pietromonaco - Resident Robert Afzal – Resident Bob Trimble - Resident

APPEARANCES:
Cheryl Pietromonaco, resident at 3445 92nd Ave NE, explained a situation regarding a section of private road in front of her home relating to the permit conditions of a nearby construction project. Ms. Pietromonaco is requesting the Town pay to have her section of road paved.

MINUTES:

MOTION: Councilmember Valaas moved to approve the regular minutes of April 10, 2018 as presented. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

CONSENT CALENDAR:

Mayor Cahill highlighted three consent calendar items:

- Storm drainage cleaning
- Lid Negotiation Interlocal Agreement, *for Amendment*
- First-half payment to Bellevue Fire Department

MOTION: Councilmember Bush moved to pull out of the Consent Calendar the *Amended Interlocal Agreement for Negotiations with WSDOT* as Agenda Item 18-16. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

MOTION: Councilmember Valaas moved to approve the Consent Calendar as adjusted including the Payment Approval Report dated 5/8/2018 approving payments as shown totaling $160,242.60 plus payroll, benefits, and tax expenses of $25,255.33 as shown on the attached payroll and benefits reports for a grand total of $185,497.93. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; April
- Payroll, Tax, & Benefits Registers; April
- Town Planner Invoice; April
- Town Engineer Invoice; April
- Building Official Invoice; April
- Town Attorney Invoice
- Annual Storm-Drain Cleaning Invoice
- Amended ILA for Negotiations with WSDOT; approving additional $5,000 allocation

STAFF REPORTS:

Lieutenant Kolling reported on the April police report. He also noted that the department is getting close to selecting the new Police Lieutenant to take over once Mr. Kolling advances to the position of Chief.

Mayor Cahill referenced speed limit radar signs and reminded the Council that two have been budgeted for. Mayor Cahill requested input from the Council regarding speed control signs. Council will discuss the topic further at a future meeting.

The Clyde Hill Police contract is coming up for renewal; Town staff will arrange a study session for the Council to further discuss the topic.

Town Engineer Schroeder provided an update on the status of the playground project. The final design is scheduled to be completed by the end of June. The Town will solicit bids in July and present all qualified bids to the Council in August or September.

Deputy Clerk Wilcox reported on the new Town's website and stated that he's received positive feedback from residents. Town staff and Councilmember Lagerholm are working with a resident volunteer who has graphic design expertise to improve the branding and appearance of the site.

REGULAR BUSINESS:

AB 18-13 Emergency Stormwater Projects, *Update*

Town Engineer Schroeder gave an overview of three emergency stormwater projects that needed immediate repair due to heavy rainfall in April.

The Council discussed sustainability of ROW projects and how the designs of stormwater systems can be tested for performance.

- 42nd Street
  An issue with overland runoff caused the sanitary sewer lift station to overflow into Lake Washington; this has occurred twice at the subject location. The Council requested that staff discuss the problem with the owner of the sewer station, City of Bellevue.

- 47th Street
  It was discovered during a recent camera line inspection that underneath the concrete roadway, prior to the stairs at the beach, that the aggregate underground had eroded away creating a cavern. Council discussed the type of replacement pipe and the possible cause of the damage. The Council discussed the possibility of installing a concrete replacement pipe for durability. The Town Engineer will talk with the contractor about alternatives to a PVC pipe.

Councilmember Vaalas requested the Engineer review a ROW project at the location of NE 42nd and NE 92nd streets that had been previously approved by Council at an earlier meeting. Ms. Schroeder stated the plan is to invert the catch basin lid and divert stormwater to travel into a catch basin located in a grassy area via a thickened edge berm.

Councilmember Bush suggested hiring an independent stormwater system specialist to test the competence of the Town's stormwater system.

The Council discussed the possibility of having a checklist to final off ROW permits as a permit condition. Attorney Missall weighed in that the Town's code could be modified in ways to allow a form of a checklist procedure prior to ROW permit finalization.

- 95th Ave NE
  Engineer Schroeder explained that a resident documented a location of roadway where stormwater is running onto private property due to a broken gutter. The

proposed fix takes flow off the thickened edge and routes it to another catch basin.

Councilmember Bush requested a plan from staff to locate further stormwater locations that need to be upgraded or adjusted.

AB 18-14 Private Lanes, Restrictions and Regulations, ***for Discussion***
Attorney Missall explained differences between private lanes and public streets and the way the Town's code addresses them. Attorney Missall proposed a few code revisions to the Town's code. The Council affirmed the proposed changes and requested that they be prepared for adoption at an upcoming meeting.

AB 18-15 Town Decision-Making Regarding Wireless Facility Permits, ***for Discussion and/or Action***
Town Planner Mona Green gave an overview of the role of the Planning Commission in granting wireless facility permits and if the Hearing Examiner should take over the responsibility of hearings for wireless facility permits.

Attorney Missall explained differences of having a Hearing Examiner hear these hearings versus the Planning Commission. The Council wishes to balance the need for an objective interpretation of the Town's codes vs. the need to influence and provide input on various applications.

The Council decided to request input from the Planning Commission before deciding.

Town Planner Mona Green agreed to bring the following items to the Planning Commission:

1. Who should be the decision maker for wireless facility permits
2. What should an appeal process for wireless facility special use permits look like?
3. Policy discussion about the future of high speed internet technologies within the Town

AB 18-16 Amended ILA for Negotiations with WSDOT; approving additional $5,000 allocation, ***for Discussion***
The consent item has been tabled to the June meeting to allow staff to gather more information and to conduct a more thorough legal review.

MAYOR & COUNCIL REPORTS:

- SR520 Maintenance Update - WSDOT is currently performing maintenance control of the Lid. The Town will need to get a key to the water source to for watering plants.
- Staffing Update - Mayor Cahill stated that he is receiving input from outside sources for a new Clerk-Treasurer candidate.

Mayor Cahill announced that the Council will now enter an executive session for the purposes of discussing potential litigation for approximately an hour. There were no guests in the Town Hall.

The Council entered the Executive Session at: 10:00 p.m.

The Council concluded the Executive Session at: 10:50 p.m.

ADJOURNMENT:

MOTION: Councilmember Valaas moved to adjourn the meeting at 10:51 pm. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

Dicker Cahill, Mayor

ATTEST:

Anastasiya Warhol, Clerk-Treasurer