

**TOWN OF YARROW POINT
COUNCIL SPECIAL MEETING MINUTES
July 10, 2018
6:00PM**

The following is a summary of the proceedings and is **not** a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 6:00 PM

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
Stephan Lagerholm
Steve Bush
Andy Valaas
Carl Scandella

Staff: Anastasiya Warhol – Town Clerk Treasurer
Austen Wilcox – Town Deputy Clerk
Kyle Kolling – Police Lieutenant Clyde Hill Police
Stacia Schroeder – Town Engineer
Mona Green – Town Planner
Scott Missall – Town Attorney
Emily Miner – Associate Attorney

Guests: Cheryl Pietromonaco
Marshall Horwitz
Janna King
Jonathan Roskill
Uma Boddeti
Avinash Belur

APPEARANCES:

Cheryl Pietromonaco, resident at address 3445 92nd Ave NE, requests that the Town Council reconsider their position to pay for a repair of section of private lane in front of her home.

Marshall Horwitz, resident at 4425 94th Ave NE, gave testimony on the number of police calls he's made as a resident of Yarrow Point. Mr. Hortwitz described a recent 911 call he made regarding a violation of after-hours construction and believes that if ordinances regarding construction work hours are not followed, they should be eliminated.

Mayor Cahill explained that the Town is currently working with the Clyde Hill Police Department to create a new procedure around the enforcement and patrol of afterhours construction.

Uma Boddeti, resident at 9211 NE 40th St, requested information regarding hedge enforcement.

Mayor Cahill suggested that Ms. Boddeti seek her clarification during office hours at Town Hall.

Avinash Belur, resident at 3811 95th Ave NE, sought clarification regarding proposed Private Lane *Ordinance No. 687*.

Jonathan Roskill, resident at 9530 NE 42nd Pl, questioned the reasoning behind the clarification of Private Lane *Ordinance No. 687*.

Janna King, resident at 9510 NE 42nd Pl, sought clarification regarding Private Lane *Ordinance No. 687* and offered input.

MINUTES:

MOTION: Councilmember Valaas moved to approve the regular minutes of June 12, 2018 as presented. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

CONSENT CALENDAR:

Mayor Cahill reported on the following extraordinary expenditure items:

- Quarterly Clyde Hill Police Department payment for police services
- Iron Creek Construction payment for Town ROW projects
- One-time charge to King County for water control

Mayor Cahill clarified a check made on behalf of the Town for invasive plant removal in the Wetherill Nature Preserve that came out of the Wetherill fund.

Councilmember Lagerholm shared instances of hearing parties taking place on boats in Cozy Cove. Councilmember Lagerholm suggested inviting the Marine Patrol to attend a Council meeting to illustrate their enforcement measures.

The Town will invite the Marine Patrol to speak at a future council meeting and Mayor Cahill will reach out to the Marine Patrol to gather further information and send out an invitation to attend an upcoming Council meeting.

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 7/10/2018 approving payments as shown totaling \$231,074.59 plus payroll, benefits, and tax expenses of \$26,818.81 as shown on the attached payroll and benefits reports for a grand total of \$257,893.40. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; June
- Payroll, Tax, & Benefits Registers; June
- Town Planner Invoice; June
- Town Engineer Invoice; June
- Building Official Invoice; June
- Town Attorney Invoices

STAFF REPORTS:

Lieutenant Kolling reported on the following items:

- A bicycle crash that occurred on the 520 trail
- The Clyde Hill Police Department is working to monitor after-hours construction parking and will notify the Town.

Mayor Cahill reported that there will be increased police patrolling during after-hour construction times to eliminate the burden placed on residents to make these types of complaints. The Clyde Hill Police will report violators to the Town who will then handle the formal citation process.

Councilmember Bush stated the importance of having extra patrol on weekends to monitor parties. Lieutenant Kolling encouraged residents to notify the police department of planned parties.

The discussion of creating a policy for party notification by residents will be discussed at future date.

Town Planner Green reported on the June Planning Commission meeting and stated the Commission seeks direction on the following topic:

Tree regulations

- The Planning Commission seeks direction from Council on the study of governing trees on private property. Town staff included a question in the latest newsletter asking residents if they believe trees should be regulated on private property. The results of the informal poll favor no regulations of trees on private property. Ms. Green also explained that hedges are difficult to interpret and enforce and the related code section needs better clarification

Mayor Cahill stated that the study of tree regulations needs more review from a penalty standpoint.

Councilmember Bush expressed concerns about preserving the tree canopy in the Town from clear-cutting for lot development. Councilmember Bush stated the importance of gathering public input for private property tree regulations.

Town Attorney Missall shared a report with Council regarding cell tower regulations. The Planning Commission recommends a moratorium be placed on the acceptance of incoming cell towers to allow review of the code language of cell towers. Council discussed the allowance of the types of cellular equipment permits to be submitted during a moratorium. Yarrow Point residents have shared concern regarding cell wave emission.

Attorney Missall gave an overview of the moratorium process.

Mayor Cahill gave direction to the Town Attorney to work on the creation of a moratorium for the acceptance of wireless facilities. The Council will meet in August to discuss the approval of such moratorium.

- Town Engineer Schroeder reported that two contractors indicated they would bid the playground project. Engineer Schroeder and the playground project designer called five additional known contractors to request bids. Engineer Schroeder shared that contractors have shied away from bidding the project due to liability concerns. Council discussed the importance of sharing public awareness of cost and receiving input on the aspect of cost before moving forth with the project. Council discussed the process of vetting bid documents and gathering public input. Council also discussed estimated production costs including design fees spent to date, Council also discussed the tracking of costs and how they are managed throughout the project timeline.

Engineer Schroeder gave an overview of the upcoming NE 41st St paving project scheduled to begin July 11. Town staff has provided notifications of the road closure to residents.

Engineer Schroeder reported that company, Provac, will be cleaning and camera-ing stormwater systems in several Town streets.

Town Engineer Schroeder gave an update on the series of stormwater projects. Around half are complete.

Councilmember Bush reiterated from the prior council meeting that a review of all the stormwater systems should be inventoried.

Engineer Schroeder stated there are three additional ROW projects in the public storm water system that are in need of repair.

- Deputy Clerk Wilcox gave an update on the status of the final website design process. The staging site is nearly complete and the designer and Town staff are working together to make the site go live in the following 1-2 weeks.
- Clerk-Treasurer Warhol displayed a map outlining the FEMA “Map Your Neighborhood” program clusters created in the Town. A Town intern manned a booth at the Fourth of July events encouraging residents to join the Town adopted program and become captains for their areas.

Clerk-Treasurer Warhol shared that the Town created an account on media outlet, “Nextdoor”, for the sole purpose as an additional avenue to transit information such as town notices to residents. The Town does not have the ability to view citizen discussions on this platform.

- Mayor Cahill reported on the City of Clyde Hill police contract renewal negotiations. Mayor Cahill also referenced a letter from the Clyde Hill administration affirming the Town’s requests for increased after-hours construction parking and budgeting requests.

Yarrow Point will not contribute to Clyde Hill’s Police Department’s Capital Improvement thereby excluding Yarrow Point from costs relating to any major capital improvements to the Police Department facility or City Hall aside from police vehicle replacements.

Mayor Cahill explained a new process for after-hours contractor enforcement that will be done by the Clyde Hill Police Department who will notify the Town of violators. This process is to remove the burden off of residents to make these complaints.

Council discussed the enforcement process for reporting violations.

Attorney Missall provided an example of the process of after-hours construction violation enforcement.

REGULAR BUSINESS:

AB 18-21 Six-Year Capital Improvement Plan, Public Hearing, Ordinance No. 687, First Adoption

Town Engineer Schroeder reviewed the Six-Year Capital Improvement Plan that was first reviewed at the June Council meeting. Engineer Schroeder shared the revisions that have been updated since the June meeting. Council discussed associated costs of projects listed on the CIP.

The Mayor opened the Public Hearing at 8:20 AM

The Mayor closed the Public Hearing at 8:21 AM

MOTION: Councilmember Bush moved to adopt *Ordinance No. 687* adopting a new six-year Capital Improvement Plan for 2019-2024. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

AB 18-22 Private Lane Maintenance, Ordinance No. 688, clarifying YPMC 16.16.020, For Approval

Attorney Missall gave an overview of proposed Ordinance No. 688 and the public health and safety needs for clarifying the Town's intent for modifying the Private Lane Ordinance. Attorney Missall compared the differences and responsibilities between private and public lanes.

Attorney Missall addressed questions from public regarding private lanes and clarified language regarding the proposed updates of the Code Section.

Attorney Missall revised the language regarding accessibility and blockage.

MOTION: Councilmember Valaas moved to approve *Ordinance No. 688* at the direction of the Mayor and Council, the Town Attorney reviewed the Town's regulations of private lanes and while it is recommended that the code be generally left unchanged, a few proposed revisions will help reiterate that private lane owners are responsible for maintaining and repairing private lanes. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

MAYOR & COUNCIL REPORTS:

- Mayor Cahill gave an update on the Town hiring process for a new Clerk-Treasurer. There are currently two qualified candidates. Council reiterated their support for the effort and their discussions on the subject at the Council retreat. Council requests a backup plan if the leading candidates for the position fall through.
- Council discussed the results from the radar speed limit sign previously installed for three weeks. Council and staff discussed the plan for future speed limit sign installation locations and receiving public input.
- Council discussed the possibility of meeting twice a month and the related production process of the Council packet.

ADJOURNMENT:

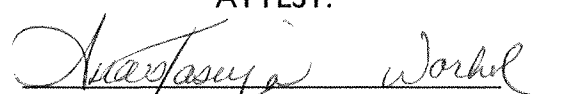
MOTION: Councilmember Elmore moved to adjourn the meeting at 10:15 pm. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:


Dicker Cahill, Mayor

ATTEST:


Anastasiya Wachol, Clerk-Treasurer