

**TOWN OF YARROW POINT
PLANNING COMMISSION SPECIAL MEETING MINUTES
June 18, 2018**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Amy Pellegrini, Planning Commission Chair called the meeting to order at 7:45 p.m.

PRESENT:

Chairperson:	Amy Pellegrini
Commissioners:	Trevor Dash Chuck Hirsch Carl Hellings Jennifer Whittier
Staff:	Town Deputy Clerk Austen Wilcox Town Planner Mona Green
Guests:	Cheryl Pietromonaco – Resident Robert Afazal - Resident Jay Crowell – Resident Jen Crowell – Resident John Black – Resident Marilyn Black – Resident Homa Shirazi-Shad - Resident

APPEARANCES:

Cheryl Pietromonaco, resident at 3445 92nd Ave NE, referenced discussion the Council had at the June Council meeting regarding cell towers. Ms. Pietromonaco shared examples of reports regarding health concerns around cell site emission. Ms. Pietromonaco recommends that an ordinance be written to discourage cell tower placement in Yarrow Point.

Homa Shirazi-Shad, resident at 8911 NE 33rd St, stated the Code regarding cell towers is outdated. Ms. Shirazi-Shad stated that she and other residents have concerns regarding the placement of cell sites and question why the Town would accept another cell tower. Ms. Shirazi-Shad stated there is public confusion from the Town's notification process to inform residents of cell site applications. Ms. Shirazi-Shad suggested getting a petition of resident signatures in opposition of future cell towers for the Town to review.

Town Planner Green shared the notification process of land use permit applications for property owners who live within 300' of the building site.

The Planning Commission will review the Town's code regarding cell towers with the Council and the Town's Attorney.

Marilyn Black, resident at 9210 NE 37th Pl, has concerns regarding health effects emitting from cell towers. Ms. Black shared that residents who she has spoken with about the issues are against cell towers and are confused regarding Town communication process.

Town Planner Green requested input from residents regarding community outreach.

The Town will make a note on posted notices inviting residents to join the Town's communications email list.

Staff discussed the process of public communication dissemination and public outreach.

MINUTES:

May 14, 2018 Regular Minutes

MOTION: Commissioner Hirsch moved to approve the amended minutes of the May 14, 2018 regular meeting. Commissioner Whittier seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

STAFF REPORTS:

Town Planner Green shared the topics of the May Council meeting. Council prefers to keep the decision-making process for variance hearings relating to cell sites to be heard by the Planning Commission instead of a Hearing Examiner.

Town Attorney and staff will create three different options for an appeal process for variance hearings. Town Planner Green shared the process going forward with the review of the three options.

Council discussed a possibility to craft a policy on 5G Network. Nearby jurisdictions do not currently have a code on 5G. Council has interests in tightening up a policy regarding potential future cell tower placements in Yarrow Point. Town Planner Green stated that cell towers cannot be banned from entering the Town.

The following updates were provided by Town staff:

- The CPR emergency preparedness training week was a success.
- A series of ROW projects are happening in the town.
- Council and Engineer are working on 6-year CIP/TIP.
- Town Planner Green gave an update on the negotiation process for maintenance on the Lid.
- Playground area is still in design phase.

REGULAR BUSINESS:

PCAB 18-06 Continue Discussion on Wireless Facilities, *for Discussion*

The Planning Commission discussed the location of the existing cell tower located near the entrance to Town.

The Planning Commission and Town Planner discussed other potential locations for cell towers in Yarrow Point.

Town Planner Green explained the process for granting approval for a cell tower.

The Planning Commission agrees to educate themselves further on cell towers.

The Planning Commission will invite the Town's Attorney to attend the next Planning Commission meeting. Commission Chair Pellegrini illustrated the importance to the Commission to review the Town's Code regarding cell sites.

MOTION: Commissioner Whittier moved to recommend a six-month moratorium on the acceptance of any Special Use Permits and wireless Variance applications. Commissioner Hirsch seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

PCAB 18-07 Tree Code, *for Discussion*

Commission Chair Pellegrini stated that current Town Code regulations regarding trees. Trees are regulated in the ROW but there is no tree code regulating trees on private property.

The Commission discussed the verbiage of what constitutes a hedge versus a tree.

Town Planner Green provided examples of hedge and tree complaints the Town has received relating to private property matters.

The Commission discussed the hedge code and interpretation.

Town Planner Green referenced the definition of the Tree and Hedge codes that need to be examined and explained the current enforcement process for these complaints.

The Commission discussed the clearing of trees by developers.

View preservation and privacy issues were discussed.

The Commission recommended to the public to research tree codes of other jurisdictions.

The Commission will review the definition of hedges at the next regular meeting including the topic of views.

The Commission will also further discuss complexities regarding Tree Code discussion with the Council to seek clarification on topics of interest.

Public Comment:

Robert Afazal, resident at 9075 NE 40th Pl, stated an issue with a neighbor's hedge that has grown higher than the allowed 6' height limit and is now tree height. The branches are now coming onto his property and pose a threat to his home. Mr. Afazal requests input from the Town on how the Code addresses this matter.

Cheryl Pietromonaco, resident at 3445 92nd Ave NE, shared that views should be considered.

PCAB 17-08 Review training instructional videos offered by the Department of Commerce – “The Short Course on Local Planning”

The Commission discussed the importance on the continuation of review of the training videos for planning commissioners offered by the Department of Commerce.

ADJOURNMENT:

MOTION: Commissioner Dash moved to adjourn the meeting at 9:43 pm. Commissioner Hellings seconded the motion.

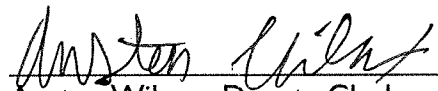
VOTE: 4 For, 0 Against. Motion carried.

APPROVED:



Amy Pellegrini, Chair

ATTEST:



Austen Wilcox, Deputy Clerk

