

**TOWN OF YARROW POINT  
COUNCIL REGULAR MEETING MINUTES  
September 11, 2018  
7:05PM**

The following is a summary of the proceedings and is **not** a verbatim transcript.

**CALL TO ORDER:**

Mayor Dicker Cahill called the meeting to order at 7:00 PM

**PRESENT:**

**Mayor:** Dicker Cahill

**Councilmembers:** Mary Elmore  
Stephan Lagerholm  
Steve Bush  
Andy Valaas  
Carl Scandella (Excused absence)

**Staff:** Bonnier Ritter – Town Clerk-Treasurer  
Austen Wilcox – Town Deputy Clerk  
Kyle Kolling – Police Chief Clyde Hill Police  
Dawn Hanson – Police Lieutenant Clyde Hill Police  
Mona Green – Town Planner  
Emily Minor – Associate Town Attorney

**Guests:** Mark Rorvik – King County Marine Patrol  
Joyce Nichols – City of Bellevue  
Jay Hagen – City of Bellevue  
Bruce Jones – WNP Chairman  
Marian Bergey – Resident of Yarrow Point  
David Bergey – Resident of Yarrow Point  
Ronni McGlenn – Resident of Yarrow Point  
Avinash Belur – Resident of Yarrow Point  
Nelson Adams – Resident of Hunts Point

**APPEARANCES:**

None.

## **MINUTES:**

**MOTION:** Councilmember Valaas moved to approve the special minutes of August 14, 2018 as presented. Councilmember Elmore seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion carried.

## **CONSENT CALENDAR:**

**MOTION:** Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 9/6/2018 approving payments as shown totaling \$63,396.00 plus payroll, benefits, and tax expenses of \$40,254.72 as shown on the attached payroll and benefits reports for a grand total of \$103,650.72. Councilmember Bush seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion Carried.

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; August
- Payroll, Tax, & Benefits Report; August
- Town Planner Invoice; August
- Town Engineer Invoice; August
- Building Official Invoice; August
- Town Attorney Invoices: August

## **STAFF REPORTS:**

### Police report:

Clyde Hill Police Chief Kolling reported no crime in August. Chief Kolling reported on a recent arrest taking place in September.

### King County Marine Patrol - Presentation:

King County Marine Patrol Sergeant, Mark Rorvik, gave an overview of the types of patrol services done for Yarrow Point explaining education provided to boaters and routine inspections checks. Sergeant Rorvik gave an example of a dispatched call from the Town and shared an example of an anchored vessel that had been reported. Sergeant Rorvik discussed the boundary zones in the water relating to Yarrow Point, Hunts Points, private and State-owned land. Council discussed noise with Sergeant Rorvik and requested feedback on ways to strengthen the Town's code regarding noise. Sergeant Rorvik suggested pairing noise regulations with Town of Hunts Point due to their close proximity. Sheriff Rorvik explained the regulations for alcohol and substances.

City of Bellevue Fire Department - Presentation:

Joyce Nichols, Director of Intergovernmental Relations for City of Bellevue, explained the need for additional funding for fire services is derived from a small rise in population for the Town and an increase in assessed property values.

Councilmember Bush has concerns that a continued yearly increase of fire protection services that climb faster than the Town's revenue may require the Town to trim down on Capital Improvement Projects requiring the need to reevaluate the budget.

Bellevue Fire Chief Jay Hagen introduced himself and shared his career in fire and protection services. Chief Hagen explained logistics around response time.

Ms. Nichols shared that Bellevue Fire Stations were assessed for their condition and that Fire Station #5 (the station closest to Yarrow Point) was one of those chosen to undergo renovation. Ms. Nichols gave examples of improvements to be made to the station and stated that it will remain operational during the time of its renovation.

Mayor Cahill asked what the Town can do to reduce frequent callers reporting non-emergencies. Ms. Nichols and Chief Hagen discussed the "CARES" program in place set up to reach residents in the community who need assistance outside of the 911 emergency system.

Wetherill Nature Preserve – Presentation:

Wetherill Chairman and former Yarrow Point Councilmember Bruce Jones introduced himself and members of the Wetherill Board who attended tonight's Council meeting. Mr. Jones referenced material he handed out and shared the services the Town provides to Wetherill including donation funding and the occasional use of the Public Works Coordinator. Mr. Jones explained the operation of the Preserve is solely funded by public and private donations. Mr. Jones shared a handout with the Council and explained that additional funding will be needed to keep the Preserve maintained adequately on an ongoing basis. Mr. Jones requests input from the Council on ways to receive additional donations.

Resident David Bergey, a member of the Wetherill Nature Preserve, presented a map showing projects he has performed in the Preserve and the past and current conditions of the Preserve. Mr. Bergey gave an explanation of daily tasks required in the Preserve and issues of erosion and the attack of non-native species. Mr. Bergey explained that if the Preserve is not maintained, it would be overgrown quickly, and hard work done to keep it accessible will be lost. Mr. Bergey shared incidents of bicycle accidents on the nearby Points Loop Trail and the need to reevaluate the area for better safety and access for emergency responders.

Nelson Adams, resident of Hunts Point and member of the Wetherill Nature Preserve, shared history of the Preserve and the importance of continued field maintenance. The "ask" is to make Wetherill a priority in the Town's budget. If the Preserve is not

maintained as it is currently with the help of additional interest, it will be overgrown within a few years.

Resident Marian Bergey a member of the Wetherill Nature Preserve, stated that the Preserve is a natural habitat that cannot be developed, and a chief goal is ongoing maintenance.

Resident Ronnie McGlenn stated that part of the challenge is to market the Preserve to the public to engage further support.

Town Planner Green suggested looking to other related agencies regarding the gathering of further support for the Preserve.

Council thanked the Wetherill Board Members for their great service in the Preserve.

Code Enforcement Status Report:

Mayor Cahill reported that the Code Enforcement discussion for proposed changes for construction work hour violations is 50% complete.

Playground Project Status Report:

Mayor Cahill stated that bids are due October 18 for the Town's Playground Project.

**REGULAR BUSINESS:**

**AB 18-28 Appointment of Charles Porter to Storm Water Utility Board**

Mayor Cahill explained that resident Charles Porter currently serves on the Water Board and has been beneficial in his volunteer help to the Town.

**MOTION:** Councilmember Valaas moved to authorize the Mayor to appoint resident Charles Porter to the Storm Water Utility Board. Councilmember Lagerholm seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion carried.

**AB 18-29 Preliminary Budget, for discussion**

Mayor Cahill shared the projected budget revenues of 2018 compared to 2019.

Council discussed increased costs associated with the projected fire protection services.

Mayor Cahill would like to do have the study done for storm drains.

Council discussed individual line items on the budget.

Mayor Cahill shared that projected permitting revenue is down in 2018 compared to recent previous years.

Mayor and Council discussed future undergrounding, stormwater and overlay capital improvement projects.

Mayor Cahill reported that the Town has received high real estate excise tax from August due to the large number of properties that sold.

Mayor Cahill stated that the Council will have a more detailed Preliminary Budget to review at the October Council Meeting.

Mayor Cahill stated the importance of notifying contractors and residents to report Yarrow Point for sales tax purposes.

**AB 18-30 Resolution No. 339, Authorizing the Mayor, Mayor Pro-Tem, Clerk-Treasurer, and Deputy Clerk to Make Transactions on Behalf of the Town at the Town's Banner Bank Account, for approval**

**MOTION:** Councilmember Bush moved to adopt Resolution No. 339, Authorizing the Mayor, Mayor Pro-Tem, Clerk-Treasurer, and Deputy Clerk to Make Transactions on Behalf of the Town at the Town's Banner Bank Account. Councilmember Valaas seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion carried.

**MAYOR & COUNCIL REPORTS:**

- **Radar and speed signs** – Mayor Cahill stated that two solar operated speed limit radar signs have been ordered. Mayor Cahill shared a spec sheet of the unit with the Council.
- **Sewage Spill** – Mayor Cahill reported on a recent sewage line breakage incident from a private construction project in the Town. Multiple agencies were involved to assess the situation for public health and determine water quality. The line has been fixed and water has been deemed safe for entering by the Health Department. Council discussed means of future prevention.
- **Lifespring Meeting** – Councilmember Elmore reported that she attended the September Lifespring meeting and shared that she learned the former Tully's coffee building in Clyde Hill was purchased. Mayor Cahill shared additional details of the purchase.
- **Trees in ROW** – Councilmember Valaas reported on a tree located in the ROW that was approved for removal and cut due to not being adequately protected related to construction activity. Councilmember Valaas shared the importance of preserving trees in a construction site but the Town does not currently have a method in its Code for doing so.

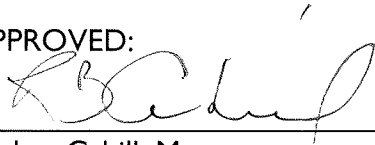
Councilmember Valaas shared the method that the City of Kirkland uses to protect trees during construction activity.

**ADJOURNMENT:**

**MOTION:** Councilmember Valaas moved to adjourn the meeting at 10:25 pm. Councilmember Lagerholm seconded the motion.

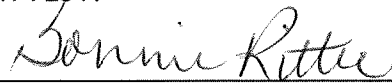
**VOTE:** 4 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Bonnie Ritter, Clerk-Treasurer

