TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
February 12, 2019
7:00PM

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:
Mayor Dicker Cahill called the meeting to order at 7:00 PM

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore – Excused Absence
Stephan Lagerholm
Steve Bush
Andy Valaas – Excused Absence
Carl Scandella

Staff: Bonnier Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Steve Wilcox – Building Official
Stacia Schroeder – Engineer
Scott Missall – Attorney

Guests: Lindsay Masters - ARCH

APPEARANCES:
None.

MINUTES:

MOTION: Councilmember Lagerholm moved to approve the Study Session minutes of January, 8, 2019 as presented. Councilmember Scandella seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion carried.
Consent Calendar:
Mayor Cahill answered questions from Council relating to line items on the Consent Calendar.

MOTION: Councilmember Scandella moved to approve the Consent Calendar as presented including the Payment Approval Report dated 2/7/2019 approving payments as shown totaling $208,406.31 plus payroll, benefits, and tax expenses of $25,593.07 as shown on the attached payroll and benefits reports for a grand total of $233,999.38. Councilmember Bush seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion Carried.

The following items were also approved as part of the Consent Calendar:

☐ Payment Approval Report; January
☐ Payroll, Tax, & Benefits Report; January
☐ Town Planner Invoice; January
☐ Town Engineer Invoice; January
☐ Building Official Invoice; January
☐ Town Attorney Invoices: January

STAFF REPORTS:
Town Engineer Stacia Schroeder gave the following reports:

Morningside Park Playground Project
The start date has been pushed to March 4 to better accommodate the chosen contractor's work schedule. A kickoff meeting will happen prior to the commencement of the project.

NE 42nd St./91st Ave NE Stormwater Upsizing and UGC Project
Engineer Schroeder discussed costs and timeline associated with the design of the project. Engineer Schroeder discussed the project with Council and answered project specific questions. Mayor Cahill will contact City of Bellevue to discuss their project timelines for future underground work in the Town. Ms. Schroeder also stated that the Public Works Department has assisted with an erosion problem at the lake access point on NE 42nd St.

Stormwater Advisory Committee
Engineer Schroeder gave an update on the stormwater advisory committee. The Town Engineer and Stormwater Utility Advisory Committee met on January 10, 2019, to review PACE's final scope of work and fee summary. The decision was made to accept the proposal and the Town entered into a contract with PACE on January 17, 2019. Town staff is currently compiling 10 (ten) years of stormwater information which will be included in the update. PACE is expected to start work on the SWMP update on February 19, 2019.
Councilmember Bush shared about an issue with a failed stormwater pump and Engineer Schroeder stated the importance of having an emergency list of contacts at Town Hall to call for these types of scenarios.

Police Report:
The Police Chief was excused due to inopportune snow travels.

Town Snow Removal Operations:
Mayor Cahill gave an overview of the Town of Yarrow Point snow removal operations in light of the recent snow storm. Council and Mayor discussed options to increase the Town's snow removal capabilities. Mayor Cahill will research additional sources and capabilities to expand Yarrow Point's snow removal abilities.

REGULAR BUSINESS:

AB 19-03 Code Enforcement Chapter – new YPMC 1.08

Building Official Steve Wilcox stated that he is satisfied with the proposed revision of the Code Enforcement chapter from the Town's Attorney.

Attorney Scott Missall gave an overview of intent for the code revision.

Council discussed issues, concerns, and example scenarios of the inadequacies of the current Code Enforcement chapter with the Building Official and Town Attorney including departmental procedures.

Attorney Missall discussed code language and discussed the use of police enforcement in the code section. Attorney Missall explained issues of police enforcement under the current code section and stated that a meeting will be setup with the Clyde Hill Police Department to review the draft code.

After discussion and recommended revisions, the Town Council directs the Town Attorney to draft a final version for adoption at the next Council meeting.

AB 19-04 ARCH 2019 Budget and Work Program

Lindsay Masters the Executive Manager of A Regional Coalition For Housing shared her experience working for ARCH and her interest and involvement.

Ms. Masters provided examples, priorities, and goals for ARCH including:

- Growth for administration within ARCH
- Opportunities for promotion and creation of affordable housing
- Creating revenue sources for affordable housing

Council expressed their interest in contributing to ARCH and the potential to contribute more in the future.
By providing funding to ARCH and the ARCH Trust Fund, Yarrow Point is able to contribute to regional housing efforts as opportunities for creating affordable housing in Yarrow Point are limited.

**MOTION:** Councilmember Lagerholm moved to adopt Resolution No. 341 appoint the 2019 Administrative Budget and Work Program for a Regional Coalition for Housing (ARCH). Councilmember Bush seconded the motion.

**VOTE:** 3 For, 0 Against, 0 Abstain. Motion carried.

**MAYOR & COUNCIL REPORTS:**
Mayor Cahill stated that he will reward the Public Works Coordinator for his efforts with the winter storm

Councilmember Scandella gave an updated report relating to WRIA 8 and his involvements working in it.

Councilmember Scandella gave an overview of a project he is involved with relating to a patent.

Councilmember Bush reiterated that it is important to document items that should be improved for emergencies and unexpected events.

**ADJOURNMENT:**

**MOTION:** Councilmember Bush moved to adjourn the meeting at 9:05 pm. Councilmember Lagerholm seconded the motion.

**VOTE:** 3 For, 0 Against, 0 Abstain. Motion carried.

**APPROVED:**

Dicker Cahill, Mayor

**ATTEST:**

Bonnie Ritter, Clerk-Treasurer

Council Regular Meeting  February 12, 2019