

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
April 9, 2019
7:00PM**

The following is a summary of the proceedings and is **not** a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:00 PM

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
Stephan Lagerholm
Steve Bush
Andy Valaas
Carl Scandella

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Steve Wilcox – Building Official
Stacia Schroeder – Engineer
Scott Missall - Attorney

Guests: Chief Kyle Kolling
Marshall Horwitz – Resident
Mary Shwetz – Resident

APPEARANCES:

1. MINUTES:

MOTION: Councilmember Bush moved to approve the study session minutes of March 12, 2019 as amended. Councilmember Lagerholm seconded the motion.

VOTE: 4 For, 0 Against, 1 Abstain. Motion carried.
Councilmember Valaas abstained as he was not present at the March study session.

MOTION: Councilmember Bush moved to approve the regular meeting minutes of March 12, 2019 as amended. Councilmember Lagerholm seconded the motion.

VOTE: 4 For, 0 Against, 1 Abstain. Motion carried.
Councilmember Valaas abstained as he was not present at the March Council meeting.

2. Consent Calendar:

Mayor Cahill stated that the Consent Calendar includes a quarterly payment to the Clyde Hill Police Department and a payment installment to the contractor doing the playground project.

MOTION: Councilmember Bush moved to approve the Consent Calendar as presented including the Payment Approval Report dated 4/2/2019 approving payments as shown totaling \$231,171.05 plus payroll, benefits, and tax expenses of \$25,590.68 as shown on the attached payroll and benefits reports for a grand total of \$257,111.73. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; March
- Payroll, Tax, & Benefits Report; March
- Town Planner Invoice; March
- Town Engineer Invoice; March
- Building Official Invoice; March
- Town Attorney Invoices: February (not included in last packet); and March

3. Staff Reports:

Police Report:

Chief Kolling gave an update on recent staffing changes in their department including a report that March was a quiet month for police activity in Yarrow Point.

Engineer Report:

Morningside Park Playground Project

The walkway ramp has been poured and the oversight team is managing the project. Ms. Schroeder reviewed project costs.

Councilmember Valaas described a revision to the walkway ramp.

The Town's generator needed to be relocated. Councilmember Bush requests that the generator's size be verified for adequate use for Town Hall.

NE 42nd St./91st Ave NE Stormwater Upsizing and UGC Project

Ms. Schroeder reviewed the project scope and the current stage of review by the firm that is working on the project.

Stormwater Management Update

Ms. Schroeder reviewed costs associated with the project and gave a status on the project's timeline.

Stormwater Grate Replacement Grant

A grant from King County Flood Control was given to the Town to replace all the stormwater grates with a high flow design. The old grates are being recycled for cost of scrap.

Grind and Overlay of 95th Ave NE

The timeline has been pushed to June to repair areas that need thickened edges for better stormwater flow. This has been an ongoing project and the Engineer has been working with residents to solve drainage issues around the Town.

Pathway condition on 92nd Ave NE

The Town has been receiving bids to replace sections of the pathway along 92nd Ave NE that are in poor condition. Council discussed the Pathway Restoration Fee and costs associated with the restoration.

Council discussed fixing the sections with pavement as the current surface type is no longer available.

Engineer Schroeder will research costs associated with replacing the broken sections with concrete.

Councilmember Valaas reported a section of broken sidewalk along Points Drive.

REGULAR BUSINESS:

4. AB 19-07: Ordinance No. 696 New Construction Code Enforcement Chapter 1.08

- A. Public Hearing to consider the adoption of Ordinance No. 696, an ordinance creating a unified code enforcement chapter to replace a largely *ad hoc* enforcement system for the past.

Mayor Cahill opened the public hearing at 7:37 p.m.

Attorney Missall gave an overview of the new Construction Code Enforcement Chapter 1.08. He reviewed the process in which a complaint is received and resolved along with review of the associated Ordinance supporting the new draft code.

Mayor Cahill reiterated the intent for the new draft code to create an easier process for Clyde Hill Police to enforce construction code enforcement removing burden off of residents to make related complaints. Maintaining consistency and flexibility are also key objectives.

Example complaint scenarios were discussed, and the notification process of the new code was discussed.

Public Comment

Marshall Horwitz resident at 4425 94th Ave NE asked Councilmember Bush to clarify his position on issues with repeat offenders of the construction enforcement code. Mr. Horwitz referenced his experiences when dealing with code enforcement violations. Councilmember Bush stated that he recommends the involvement of police enforcement for construction work hour violations to eliminate the burden of residents needing to make the complaints.

Mary Shwetz resident at 3616 92nd Ave NE asked about required documents that contractors sign abiding to the town's code enforcement regulations. Ms. Shwetz discussed responsibilities the homeowner has on managing the project on their private property. She also shared a tree related issue on her private property.

Councilmember Bush stated that the Planning Commission is reviewing tree code and Mayor Cahill suggested that she attend the next Planning Commission meeting.

Mayor Cahill closed the public hearing at 8:23 p.m.

Attorney Missall addressed comments submitted by Councilmember Valaas.

Attorney Missall recommends the adoption of Ordinance 696.

MOTION: Councilmember Valaas moved to adopt Ordinance No. 696 as presented and to direct the Town Attorney to correct scrivener's errors, provide a signature copy to the Clerk, directed the Attorney to consult with Clyde Hill Police Department regarding enforcement, and report to the Town Council. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

5. AB 19-08: Financial report for year end 2018

The Town is due for an audit for 2017 and 2018. In preparation, we are submitting our 2018 annual report early and reviewing it with the State Auditor prior to final submission.

The Clerk-Treasurer has met with state auditor staff to review end of year reporting requirements.

Clerk-Treasurer Ritter requests a Councilmember to review the year-end financial report to allow for greater transparency, and to serve as another set of eyes for review. Councilmember Valaas volunteered for the position.

6. Mayor and Council Reports:

Councilmember Lagerholm

- Councilmember Lagerholm referenced the Town's upcoming 60th anniversary of incorporation.
- Status on noise ordinance for marine patrol
Mayor Cahill stated that the Town uses King County Marine Patrol and that he would also follow up on enforcement measurements.

Councilmember Scandella

- Councilmember Scandella attended a symposium on the diagnosis treatment for cancer and other diseases and would be happy to share more information.

Councilmember Valaas

- Councilmember Valaas referenced a zoning question regarding air conditioning units located in the setback.

7. Adjournment:

MOTION: Councilmember Bush moved to adjourn the meeting at 9:27 pm. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.


Attest: Bonnie Ritter, Clerk-Treasurer


Mayor Dicker Cahill

