

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
May 14, 2019
7:00PM**

The following is a summary of the proceedings and is **not** a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:00 PM

PRESENT:

Mayor: Dicker Cahill – Excused absence

Councilmembers: Mary Elmore
Stephan Lagerholm
Steve Bush – arrived at 7:30 PM
Andy Valaas
Carl Scandella –Acting Mayor Pro Tem

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Mona Green – Planner
Stacia Schroeder – Engineer
Emily Miner – Associate Attorney

Guests: Lieutenant Dawn Hanson – Clyde Hill Police Department
Robert Afzal - Resident

APPEARANCES:

None.

MINUTES:

MOTION: Councilmember Valaas moved to approve the regular meeting minutes of April 9, 2019 as presented. Councilmember Lagerholm seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.
Councilmember Bush was not yet present at the meeting.

Consent Calendar:

Council discussed line items with staff regarding the April Consent Calendar.

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 5/10/2019 approving payments as shown totaling \$228,032.70 plus payroll, benefits, and tax expenses of \$26,506.70 as shown on the attached payroll and benefits reports for a grand total of \$254,539.08. Councilmember Lagerholm seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion Carried.
Councilmember Bush was not yet present at the meeting.

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; April
- Payroll, Tax, & Benefits Report; April
- Town Planner Invoice; April
- Town Engineer Invoice; April
- Building Official Invoice; April
- Town Attorney Invoices; April

STAFF REPORTS:

Police Report:

Lieutenant Hanson reported on two months of police activity.

March:

- Tickets
- Mail theft

April:

- Traffic accident on Points Drive
- Motor vehicle theft

Engineer Report:

Morningside Park Playground Project

The project is 30% complete. Town Engineer Schroeder gave an overview on the remainder of the project and timeline.

NE 42nd St./91st Ave NE Stormwater Upsizing and UGC Project

The Engineer has been in contact with the nine property owners who will be undergrounding private residential service lines.

Councilmember Valaas asked Engineer Schroeder about the status of a drain along 91st Ave NE that runs through private property on an easement that needs to be repaired. Ms. Schroeder responded that she is working on getting a contractor out to make the repairs.

Stormwater Management Plan Update

Town staff compiled 10-years of stormwater information to be included in the plan update and met with PACE on February 20, 2019. PACE has since completed the field work inventory and they are setting up the GIS. Yarrow Point staff has reached out to residents to inform them about the project. Three drainage areas were identified by residents as problems areas and these were incorporated into on-going projects.

Councilmember Bush arrived at the meeting at 7:30 PM.

Town Planner Report:

Earlier this year, during the course of a well-attended meeting, the Town Council discussed the potential for tree regulations on private property. The Council forwarded the issue to the Planning Commission for further exploration. The Planning Commission hosted two public meetings to continue the dialogue and encourage additional citizen involvement. Faced with the broad question of whether the Town should regulate trees on private property, resident opinions ranged from a strong YES – “we need to protect our trees and the environment they create” to a loud NO – “we need to respect individual property rights to do as we please on property we own.”

At this time, the Planning Commissioners seek the Town Council’s approval of the scope of work. With your consent, they will continue to study this matter, resulting in specific recommendations.

The following are the agreed upon points:

1. Property owners should be entitled to develop their property for permitted residential construction in accordance with the zoning code.
2. A mitigation system should be in place to require the replacement of significant trees that are removed during construction. Details to be determined.
3. A method for removal of trees not associated with a construction project should be explored. Details to be determined.
4. A list of significant trees and sizes should be created that best reflects the types of vegetation of most importance to the Town’s character. Details to be determined.
5. A review system should be created that would incorporate a tree removal or replacement permit.

Council discussed potential tree regulations, along with liability and safety aspects regarding trees.

Councilmembers voiced their opinions and views on tree preservation and property rights.

Council discussed hypothetical scenarios regarding tree removal and preservation.

The intent is to limit builders who come in and clear-cut lots.

Public Comment:

Robert Afzal resident at 9075 NE 40th Pl, referenced shrubs that have grown into trees and are now in violation of the Town's code. Planner Green commented that the Planning Commission is reviewing these types of scenarios as well.

REGULAR BUSINESS:

AB 19-09 Approval of 2018 Year-end Financials for Submission to the State Auditor

Clerk-Treasurer Ritter gave an explanation that according to RCW 43.09.230, the state auditor shall require from every local government financial reports covering the full period of each fiscal year, in accordance with the forms and methods prescribed by the state auditor, which shall be uniform for all accounts of the same class. This report is due 150 days after the close of the fiscal period, or May 30, 2019.

Also, mandated by RCW 35.33.151, the accounts shall be kept open for twenty days (the "open period") after the close of such fiscal year for the purposes of paying and recording claims incurred during such fiscal year. In our case, because our only January Council meeting fell on January 9th, we need to allocate any expenses incurred in 2018, but approved on January 9, 2019 into our fiscal 2018. The numbers on the "2018 Annual Report Financials" are the Town's final numbers that will be submitted online as our annual report to the State Auditor.

MOTION: Councilmember Bush moved to approve the 2018 Annual Report (including appropriate schedules) to be submitted to the state auditor by May 30, 2019. Councilmember Valaas seconded the motion.
VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

MAYOR AND COUNCIL REPORTS:

Councilmember Elmore asked what the Town's involvements have been with Earth Day and Arbor Day for 2019. Deputy Clerk-Wilcox shared that he is working with a member of the Wetherill Nature Preserve to get tree seedlings to be included at the Wetherill Nature Preserve booth that will be at the Points 4th of July celebration. Residents can plant the trees seedlings on their property if they wish.

Councilmember Elmore gave an update on the current status of the Points 4th of July committee event logistics for 2019.

Councilmember Bush asked Town staff to compile a list of topics that the Council has been discussing at past meetings to review as a future agenda item to prioritize. Deputy

Clerk Wilcox stated that he will compile a list. Council also expressed their willingness to help staff out with projects.

Council expressed their desire to donate to the Points 4th of July committee again for 2019 and requested that staff put this as an agenda item for the June Council meeting.


Councilmember Scandella shared about a centennial celebration he attended at Lake Union Drydock Company relating to a former Yarrow Point Councilmember.

ADJOURNMENT:

MOTION: Councilmember Valaas moved to adjourn the meeting at 8:38 PM. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:


Carl Scandella, Mayor Pro Tem

ATTEST:


Bonnie Ritter, Clerk-Treasurer

