



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
12/10/19	Stormwater Management Plan Update	Stacia Schroeder

STATUS SUMMARY

PACE has completed the 2019 SWMP draft update. Currently I am reviewing the document. I anticipate having a final plan by the end of 2019.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
RFQ	100	October 2018	Stacia Schroeder	3 RFQ's rec'd 11/8 @ 10am
TYP Chooses Engineering Firm	100	November 2018	Evaluation Committee	Interviews set for 12/13
Scope of Work/ Design Proposal/ Town Review	100	December 2018/ January 2019	Stacia Schroeder/ SUAC/ Mayor Cahill	
Town Staff – Compile Drainage Information	100	February 2019	Town Engineer	
SWMP Staff Review	15	November 2019	Town Engineer	
SWMP Update - PACE	85	December 2019	Town Engineer	

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
SWMP Update (2019)	\$80,000			
Jan 2019 – Nov 2019 Town Engineer Project Management		\$8,906.25	No	Jan/ Feb 2019: Several hours spent researching permit records and gathering information for inclusion into new SWMP Sept 2019: begin draft review
Jan 2019 – Nov 2019 Civil Engineering Consultant PACE Engineers, Inc.		\$53,603.75	Yes	Contract Amt: \$72,034.00
Total	\$80,000	\$62,510.00		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS

- 1.) Town staff will review PACE draft and provide one set of comments for final draft.