

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
February 11, 2020
7:00 pm**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:00 pm

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
Stephan Lagerholm
Steve Bush
Andy Valaas
Carl Scandella

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Mona Green – Town Planner
Stacia Schroeder – Town Engineer
Steve Wilcox – Town Building Official

Guests: Kyle Kolling – Clyde Hill Police Chief
Dawn Hanson – Clyde Hill Police Lieutenant
John Forba – PACE Engineers
Carl Hellings – Planning Commissioner Chairman
Trevor Dash – Planning Commissioner
Amy Pellegrini – Planning Commissioner
Chuck Hirsch – Planning Commissioner
Jennifer Whittier – Planning Commissioner
Debbie Prudden – Resident
Brian Fish – Resident
Leslie Schofield – Resident

Planning Commission Chairman Carl Hellings took rollcall of a quorum of the Planning Commission present at the meeting. The quorum of commissioners will constitute as their February Planning Commission meeting for the overview presentation to Council of their research into a potential private property tree code.

APPEARANCES:

None.

1. MINUTES:

January 14, 2020 Regular Meeting

MOTION: Councilmember Valaas moved to approve the regular meeting minutes of January 14, 2020. Councilmember Scandella seconded the motion.

VOTE: 4 For, 0 Against, Councilmember Lagerholm abstained. Motion carried.

2. CONSENT CALENDAR:

Mayor Cahill discussed specific line items on the Consent Calendar.

Council questioned another purchase of MuttMitt dog bags. Mayor Cahill replied that the Town is going through them quickly necessitating the need to purchase them often.

Councilmember Bush noted that he will research the town's use of Amazon Web Services for backups to see if there is a way to lower the associated costs.

Staff will follow up with Iron Creek Construction to haul away a piece of construction equipment left near the job site of the recent section of new paved pathway along 92nd Ave NE.

MOTION: Councilmember Valaas moved to approve the Consent Calendar including the Payment Approval Report dated 2/5/2020 approving payments as shown totaling \$72,019.35 plus payroll, benefits, and tax expenses of \$27,433.64 as shown on the attached payroll and benefits reports for a grand total of \$99,452.99. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

3. STAFF REPORTS:

A. Police Report: Chief Kolling and Lieutenant Dawn Hanson provided a report of January police activity. There was some crime on the south end of the point including a mailbox theft on 92nd Ave NE.

Mayor Cahill informed Council that he will set up a time with Clyde Hill Police to discuss their reporting procedures upon their request to review additional detail in the Council reports.

Chief Kolling noted that he and his department are working on new reporting procedure format for the Council packet police activity summaries.

B. Town Engineer Report:

Morningside Park Children's Play Area

The Morningside Park Children's Play Area is complete. Ms. Schroeder received the approved Affidavit of Prevailing Wages Paid from K-A General Construction on January 3, 2020, and shortly thereafter submitted the Notice of Completion. She has received 2 of the 3 government signoffs needed to release retainage. It may take an additional 60 days to obtain the remaining release paperwork.

2019 NE 42nd Street/ 91st Ave NE Stormwater Upsizing & UGC Project

The 2019 NE 42nd Street/ 91st Ave NE Stormwater Upsizing & UGC Project is underway. Our design team met with: 1.) the City of Bellevue's civil design consultant on January 14, 2020, to address the water main alignment versus the joint utility trench for 91st Ave NE and 2.) Puget Sound Energy on January 23, 2020, to address updating the plans and contract documents from 2016. The City of Bellevue anticipates completing their design in the next couple weeks and going out to bid shortly thereafter. The Town's civil consultant, Gray & Osborne is on standby. Ms. Schroeder noted the anticipated timeline for construction and associated costs.

Council discussed timeline of CIP projects, associated costs, and planning processes.

Councilmember Lagerholm requested an update on the NE 42nd St City of Bellevue's pump station that overflowed. Ms Schroeder responded noting that it was due to an issue with Bellevue's own system, not Yarrow Point or relating to the improvements made by the town in this area. Council requested to have an update on the fecal matter/water cleanliness and staff will follow up with Bellevue to get a report. Ms. Schroeder also mentioned that she did a visual inspection around town during the recent heavy rains and noted no visible issues aside from a couple of resident complaints from private properties.

2019 Year End Financials

Clerk-Treasurer Ritter gave an update and review on the 2019-year end financials. The Council will review the annual report at the regular May Council meeting for approval prior to the submission to the State Auditor.

REGULAR BUSINESS:

4. AB 20-04: PACE – 2019 SWMP Update Presentation

John Forba from PACE Engineers and project manager for the Yarrow Point storm water gave a report to Council.

Background:

PACE Engineers was retained in January 2019 to update the Town's 2008 Stormwater Management Plan. Their scope of work included the following tasks:

- Background Review/ Update Existing Data;
- Hydrologic/ Hydraulic Modeling;
- Water Quality Analysis; and
- Capital Improvement Program.

Mr. Forba explained their processes for assessing the town's stormwater system and their proposal procedures by using modeling to make repairs. He shared their current status of the project and anticipated timeline for completion. A full report is expected to be presented in the April Council packet. Council requested a description of the issue for each identified problem area in the report.

Engineer Schroeder referenced the town's Stormwater Utility board that has been involved in the process of the report and have reviewed the draft.

Final recommendations include 11 capital improvement projects (CIPs) and 3 programmatic projects. The estimated total cost for all CIPs is ~\$1.365 million and they are prioritized on the exhibit. The programmatic projects can be done as time and budget allow. They include adopting the latest Department of Ecology Stormwater Management Manual, updating the Town's stormwater standard plans and notes, and developing a system to inventory all private stormwater detention facilities in the town to ensure timely maintenance is being performed.

5. AB 20-05: Tree Regulations Discussion

Planning Commission Chairman Hellings presented an overview and research done to date by the Planning Commission into a potential private property tree code with the Council. Mr. Hellings referenced the outline provided by the Planning Commission in the Council packet. The Planning Commission is asking for Council consideration and feedback on framework presented and outlined in the document included in the Council packet. He referenced some of the different aspects the Planning Commission has been reviewing:

- Maintaining character of Yarrow Point
- Resident comments & input
- Research of codes from other jurisdictions
- Creation of draft code language
- Classification of a "significant tree"
- Tree preservation measures
- Mitigation/ replacement tree types
- Wildlife protection
- Permitting process & notification to surrounding neighbors of tree removal
- Clearcutting
- Penalties
- Damage done to trees by construction projects

Council discussed the reasoning and intent for the Planning Commission's assignment to research a private property tree code. Council referenced the tree canopy assessment done in recent years.

Mr. Hellings noted there are many different aspects, issues, and considerations into a tree code the Planning Commission has encountered. There is strong resident feedback on both sides and finding a balance is difficult.

Council addressed the following considerations:

- 18" in diameter for a "significant tree" classification may be too large
- The testing of draft tree code language against lots and reviewing the outcomes
- Replacement of 5 trees depending on lot size may be excessive

- There are many aspects to consider regarding a type of replacement tree that need to be examined; native or non-native. In some cases, a non-native tree may be more suitable.
- A significant tree that is diseased and necessitates the need for removal: Would a property owner be required to replant in that situation?
- The option of increasing building permit costs for tree assessment to protect trees.

Public comment period opened at 9:04pm:

Debbie Prudden resident at 3805 94th Ave NE. described trees on her property noting that she is against a tree code and suggests a view code. She said that a tree code would target lots that have lots of trees over lots that do not. Ms. Prudden requests that the number of mitigation trees should be reduced in the current overview presented by the Planning Commission and that property values could diminish due to a tree code.

The Planning Commission requests a joint Council/Planning Commission study session. Staff will schedule an upcoming study session.

Leslie Schofield resident at 8901 NE 36th St stated that she believes a tree code could be reasonable. She has concerns over clear cutting; some trees could be saved.

Public comment period closed at 9:11pm:

6. AB 20-06: Town Donation Requirements Discussion

At Council request, this topic is on the agenda for discussion and possible direction to staff to initiate contribution to the ARCH (A Regional Coalition for Housing) Trust Fund.

The areas of town and public donations for 2020 were discussed:

- ARCH -
- 4th of July
- Wetherill

The Town will donate:

\$10,000 to ARCH

\$5,000.00 to 4th of July (Points 4th Committee)

\$5,000.00 to Wetherill

Mayor Cahill discussed past history of the Town's donations to ARCH and their process for requesting funds and authorization to use them.

Council requested that the staff distribute public awareness regarding the Town's donation to ARCH.

7. MAYOR AND COUNCIL REPORTS:

Mayor Cahill gave an update on the current status of the two approved security cameras. A public policy and outreach campaign is still being worked out. Mayor Cahill will get a timeline from Flock Safety on their installation.

Councilmember Bush

Councilmember Bush shared that he feels project updates can get missed in between meetings. He requests updates for items that have been discussed in the past that need updates. Mayor and staff will work together to provide more updates in Council packets going forward on ongoing projects. Mayor Cahill will also prioritize a project list with Council.

8. ADJOURNMENT:

MOTION: Councilmember Bush moved to adjourn the meeting at 9:52 pm. Councilmember Valaas seconded the motion.

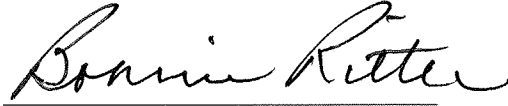
VOTE: 5 For, 0 Against. Motion carried.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Bonnie Ritter, Clerk-Treasurer

