

**TOWN OF YARROW POINT
PARK BOARD REGULAR MEETING MINUTES
January 28, 2020
7:00pm**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Park Board Chairman John McGlenn called the meeting to order at 7:02pm

IN ATTENDANCE:

Chairperson: John McGlenn

Members: Kathy Smith
Doug Waddell
Carolyn Whittlesey
Trevor Dash - Absent
Krista Fleming

Staff: Austen Wilcox - Deputy Clerk

Guests: Craig Lewis – JGM Landscape Architects

APPEARENCES

None.

REGULAR BUSINESS:

The Park Board discussed the following item:

PB AB 20-01 Review of and next steps on the Town Entry Landscaping Improvements Project

Craig Lewis from JGM Landscape Architects discussed the design of the Town's entry landscaping project.

The Park Board discussed the following items:

- Planting type: Must be a type that does not attract bees near walking paths.
- Plantings must be drought tolerant.
- The understanding will be that watering will be done with buckets in the same manner as it is done currently in the warm months along 92nd Ave NE by the Town's Public Works Dept staff.

- Vinyl wrap on utility boxes: The Town will be responsible for providing a graphic.
- Parking barriers. The Park Board would still like to allow some parking along the shoulder.

The Park Board agreed to finalize the landscaping improvement plan and move forward with the project.

Deputy Clerk Wilcox announced that he will discuss with the Mayor next steps for bidding the project, Council approval, and noting the Park Board's suggestion to begin work as early as possible.

Upcoming variance requests and hearings were discussed.

The Park Board discussed the upcoming removal of six trees that were approved by the Town along Sally's Alley. Park Board members expressed that they would have liked to have provided input prior to the decision making of the tree removals. Deputy Clerk Wilcox noted that he was informed by Mayor Cahill that six replacement trees are planned in Sally's Alley. The Park Board would like to provide input regarding replant locations and types of trees. Deputy Clerk Wilcox noted that he will pass along their concerns and requests to the Mayor.

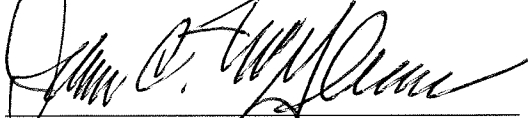
Utility box wrapping:

The Town received approval from Century Link, the owner of the three utility boxes on the west side shoulder of 92nd Ave NE of the Town entry, to wrap them as part of the landscaping improvement project. The Park Board discussed graphic types. Park Board Member Fleming will work to create some design examples for the Park Board to review and Town staff will research graphic companies to provide the graphic design and installation.

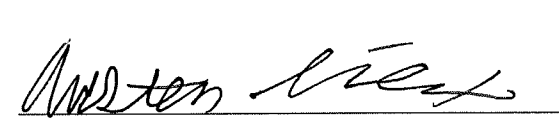
ADJOURNMENT:

Park Board Chairman John McGlenn adjourned the meeting at 8:06pm.

APPROVED:


John McGlenn, Park Board Chairman

ATTEST:


Austen Wilcox, Deputy Clerk