TOWN OF YARROW POINT
COUNCIL REGULAR MEETING (TELECONFERENCE) MINUTES
June 9, 2020
7:00 pm

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:
Mayor Dicker Cahill called the meeting to order at 7:00 pm

PRESENT:

Mayor:	Dicker Cahill
Councilmembers:	Mary Elmore Stephan Lagerholm Steve Bush Andy Valaas Carl Scandella
Staff:	Bonnie Ritter – Clerk-Treasurer Austen Wilcox – Deputy Clerk Stacia Schroeder – Town Engineer Mona Green – Town Planner Steve Wilcox – Building Official
Guests:	

APPEARANCES:
None.

1. PUBLIC MEETING GUIDELINES
Mayor Cahill presented legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

2. CONSENT CALENDAR:
Mayor Cahill discussed individual line items on the Consent Calendar and addressed specific questions from Council.

Clerk-Treasurer Ritter noted that signatures can be done for the consent calendar payment approvals from the teleconference Council meetings the next time the Council has a State approved in-person Council meeting.

MOTION: Councilmember Valaas moved to approve the Consent Calendar including the Payment Approval Report dated 6/3/2020 approving payments as shown totaling $57,484.77,

plus payroll, benefits, and tax expenses of $29,216.22 as shown on the attached payroll and benefits reports for a grand total of $86,700.99. Councilmember Lagerholm seconded the motion.
VOTE: 5 For, 0 Against. Motion carried.

3. MINUTES
Minutes of regular meeting May 12, 2020
MOTION: Councilmember Valaas moved to approve the regular meeting minutes of May 12, 2020. Councilmember Elmore a seconded the motion.
VOTE: 4 For, 0 Against. Councilmember Elmore abstained. Motion carried.

4. STAFF REPORTS:

A. Police Report: Mayor Cahill provided a report of May police activity in place of Clyde Hill PD absence. He noted the following items:

- A longtime Yarrow Point resident passed away.
- Mayor will request Clyde Hill PD's participation for the next Council meeting.

B. Town Engineer Report:
2019 NE 42nd Street/91st Ave NE Stormwater Upsizing and UGC Project
Engineer Schroeder stated that notice went out to residents notifying them of the project's start and expected completion dates. The City of Bellevue's project will begin June 1 and is expected to last 6 weeks at which time the Town of Yarrow Point will complete a stormwater upsizing project on NE 42nd Street as well as an overhead to underground utility project for power, phone, and cable on both NE 42nd Street and 91st Avenue NE.

Stormwater Management Plan Update
PACE completed the 2019 SWMP final update on April 14, 2020. The Town Engineer completed her review on April 29th, 2020. She met with PACE to discuss several areas of the report that still needed updating. PACE is currently working to revise the final draft per those comments and will provide a Council presentation for later in 2020.

Councilmember Valaas stated that he observed an unsightly job site in Clyde Hill created by a contractor performing a right of way use project. He informed Engineer Schroeder to monitor this particular contractor as they were contracted to perform work in Yarrow Point for the City of Bellevue water main replacement.

REGULAR BUSINESS:

5. AB 20-16: Approval of Park Commission Recommendation for Utility Box Wrapping
The Town received a proposal from Traffic Wrapz, a company recommended by PSE, to wrap the three utility boxes on the west side shoulder of 92nd Ave NE as part the Town entry landscaping improvement project. The Town received permission in November 2019 from CenturyLink, the owner of the utility boxes, to wrap them. The Park Commission is currently working on a design that will be a natural-based graphic that blends into the environment. An example design is provided. Once chosen, the design will be sent to Traffic Wrapz who will

produce and install the wrap. Traffic Wrapz has previously visited the site to gather measurements for their proposal. Please note that our representative from Traffic Wrapz has waived the 60-day proposal expiration as noted on the bottom of pg. 5 of the proposal and will allow us to move forward when we are ready.

As an update on the concrete work (phase 1), Iron Creek Construction is slated to begin work the week of June 8. Park Commission Chairman McGlenn and Engineer Schroeder met on 6/1 and determined that the subgrade work and installation of the crushed rock pathway which previously fell under the required scope of the landscaper, would be best left to Iron Creek Construction as they are set up for flaggers and have the proper equipment. Iron Creek Construction will be performing this additional work at the same time they are out doing the concrete work. The additional cost will fall under the Engineer's contingency. The landscape provider will now only be responsible for installing the plants and the Park Commission has decided to hold off on the actual planting until fall. The landscaping company will supply a revised bid to install just the plantings and this will be included in the September Council agenda.

Engineer Schroeder addressed questions from Council regarding an amended scope of work for the landscaping portion. She will discuss specific detail items requested by Council with the contractor tomorrow morning, June 10.

Council discussed the proposal from Traffic Wrapz and asked staff to get more clarification on detail items. The discussion has been tabled until the July Council meeting.

6. <u>AB 20-17: CIP/TIP Plan – 2021-2026</u>

This Capital Improvement Plan represents the latest information available from the updated 2019 Stormwater Management Plan and is for discussion only.

Engineer Schroeder gave a presentation on specific projects listed and answered questions from Council.

7. <u>AB 20-18: Mayor Pro Tem</u>

According to RCW 35.27.160, the Mayor shall preside over all meetings of the Council at which he or she is present. A Mayor Pro Tem may be chosen by the Council for a specified period of time, not to exceed six months, to act as the Mayor in the absence of the Mayor.

<u>MOTION:</u> Councilmember Valaas moved to appoint Councilmember Scandella to serve as the Mayor Pro Tem for the next six months – July 1, 2020 through December 31, 2020. Councilmember Elmore seconded the motion.
<u>VOTE:</u> 4 For, 0 Against. Councilmember Scandella abstained. Motion carried.

7. <u>MAYOR AND COUNCIL REPORTS:</u>

<u>Mayor Cahill</u>

- Real Estate Excise Tax is ahead for this year. There is a lag on the 2nd and 3rd quarters due to volume.
- Sales tax is ahead of schedule.
- Fiscally, the Town is strong for the first 5-months of the year.

- There were two recent organized demonstrations in Yarrow Point relating to Black Lives Matter. The demonstrations and rallies were conducted in a peaceful manner.
- Mayor and Council discussed a potential proclamation for Black Lives Matter. Mayor will draft a proclamation for Council consideration.
- Cancellation of the Points 4th of July Celebration events. Mayor Cahill will request that neighboring jurisdictions include this information in their community outreach. Yarrow Point will put a sign out two weeks prior to the 4th of July notifying the community of the cancelled events.
- Mayor Cahill discussed the possibility of the Town hiring a private security company for increased security. He shared that he has received phone calls from some concerned residents due to the recent protests in surrounding cities.
- The Flock license plate reader cameras were installed. The Mayor gave an overview of the management of the system and how public records requests would be handled on a case-by-case basis. Alerts will be sent automatically to Clyde Hill PD.

Councilmembers shared individual viewpoints and opinions as citizens regarding the George Floyd incident, Black Lives Matter, and related rallies and demonstrations.

8. ADJOURNMENT:

MOTION: Councilmember Bush moved to adjourn the meeting at 8:52 pm. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

APPROVED:

Dicker Cahill, Mayor

ATTEST:

Bonnie Ritter, Clerk-Treasurer

TOWN OF YARROW POINT, WASHINGTON
CORPORATE SEAL
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