

**YARROW POINT
TOWN COUNCIL MEETING AGENDA
Tuesday, September 8, 2020
7:00 p.m. via conference call at:
206-485-3849 Conference ID: 586 990 316#**

With the adoption of the Town's Proclamation of Local Emergency and issuance of the Governor's Stay-at-Home Proclamation and Open Public Meetings Guidance, Town Hall is closed to the public and Town Council meetings must be held by teleconference or online means. Accordingly, all Town Council regular and special meetings will be conducted by teleconference/online only. Members of the public may participate in those meetings by phone/online using the links and/or numbers above. However, no contemporaneous public comment will be accepted outside of the public hearing process.

PLEDGE OF ALLEGIANCE

CALL TO ORDER: Mayor Dicker Cahill

COUNCIL ROLL CALL: Carl Scandella, Stephan Lagerholm, Andy Valaas, Mary Elmore, and Steve Bush

APPEARANCES:

Due to remote conferencing there will be no contemporaneous public comments at the Council meeting. If residents or the public have questions, concerns or comments surrounding the COVID-19 (Coronavirus) pandemic, other Town business or issues, or the Council agenda, they may submit comments via email or regular mail to depclerk@yarrowpoint.gov to be included in the record. Comments or questions submitted may be addressed at the next scheduled regular Council meeting.

The Mayor will present legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

1. CONSENT CALENDAR

Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

2. MINUTES

A. Minutes of regular meeting of July 14, 2020

3. STAFF REPORTS

REGULAR BUSINESS:

4. AB 20- 25 – Mailbox Pagoda Replacement Request

- A. Pagoda map and detail sheet of proposed pagoda replacements: P92-05, P92-06, P92-07
- B. BMS – Contractor - proposal

5. **AB 20-26 – Pro-Vac Annual Stormwater Cleaning and CCTV work**
6. **AB 20-27 – 92nd Ave NE Sidewalk Replacement – Phase 2**
7. **AB 20-28 – Noise Ordinance No. 705**
8. **AB 20-29 – Parks Commission Request for Funding**
9. **Mayor’s & Council Reports**
10. **ADJOURNMENT**

*To subscribe to our email list, email Town Hall at: townhall@yarrowpointwa.gov
Town of Yarrow Point, 4030 95th Ave. NE, Yarrow Point, WA 98004
425-454-6994, townhall@ci.yarrow-point.wa.us*

Business of The Town Council Town of Yarrow Point, WA

Consent Calendar
September 8, 2020

Consent Calendar	Proposed Council Action: Approve Consent Calendar
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Presented by: Clerk-Treasurer

Exhibits: Consent Calendar Items

Summary:

The Consent Calendar consists of items considered routine for which a staff recommendation has been prepared, and for which Council discussion is not required. A council member may request that an item be removed from the Consent Calendar and placed under Regular Business for discussion. Items on the Consent Calendar are voted upon as a block and approved with one vote.

The following document are included in this section:

- Payment Approval Reports and Payroll Reports

With keeping this packet printing to a minimum, the consultants' invoices are not included in this packet, and are included on the Payment Approval Report. If anyone wants to see the actual consultant's invoice, please contact Austen, and he will email you a copy.

Recommended Action:

Move to: Approve the Consent Calendar as presented including the Payment Approval Report dated **08/06/2020** approving payments as shown totaling **\$ 41,039.53**, plus payroll, benefits, and tax expenses of **\$ 31,147.71** as shown on the attached payroll & benefits report for a total of **\$ 72,187.24**.

Also move to: Approve the Consent Calendar as presented including the Payment Approval Report dated **09/03/2020** approving payments as shown totaling **\$ 31,350.73**, plus payroll, benefits, and tax expenses of **\$ 31,628.42** as shown on the attached payroll & benefits report for a total of **\$ 62,979.15**.

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Banner Bank					
700	Banner Bank	Office supplies	07/16/2020	271.85	
700	Banner Bank	ROW Supplies (mailboxes 850.74)	07/16/2020	1,419.68	
700	Banner Bank	IT charges	07/16/2020	694.98	
700	Banner Bank	Constant Contact	07/16/2020	49.51	
700	Banner Bank	Cell phones	07/16/2020	283.72	18,030.68
Total Banner Bank:				2,719.74	
Building Maintenance Services of Northwe					
130	Building Maintenance Servi	Repair mail pagoda - to be reimbursed	07/22/2020	4,125.00	4,125.00
Total Building Maintenance Services of Northwe:				4,125.00	
CINTAS					
274	CINTAS	Fire extinguisher inspections	07/07/2020	214.50	214.50
Total CINTAS:				214.50	
CODE PUBLISHING					
108	CODE PUBLISHING	Update Code 701-704	08/05/2020	136.50	436.50
Total CODE PUBLISHING:				136.50	
Comcast					
301	Comcast	Internet and fax line	07/14/2020	224.41	1,845.63
Total Comcast:				224.41	
Comcast Business- VoiceEdge					
1374	Comcast Business- VoiceE	Phone System	07/31/2020	248.93	1,718.58
Total Comcast Business- VoiceEdge:				248.93	
CRYSTAL AND SIERRA SPRINGS					
1046	CRYSTAL AND SIERRA S	Town Hall Water Cooler	07/04/2020	55.28	360.53
Total CRYSTAL AND SIERRA SPRINGS:				55.28	
DIGITAL REPROGRAPHICS					
256	DIGITAL REPROGRAPHIC	July Councili packets	07/09/2020	485.60	
256	DIGITAL REPROGRAPHIC	NE 42nd St plans	07/09/2020	76.05	
256	DIGITAL REPROGRAPHIC	Beach signs	07/09/2020	74.20	3,228.43
Total DIGITAL REPROGRAPHICS:				635.85	
Earth Corps					
1303	Earth Corps	Work in Wetherill	06/30/2020	4,158.00	4,158.00
Total Earth Corps:				4,158.00	
Flock Safety					
308	Flock Safety	Camera sign	08/03/2020	33.00	33.00
Total Flock Safety:				33.00	
Gaylynn Brien					
1151	Gaylynn Brien	Sales Tax reports	07/31/2020	50.00	350.00

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Total Gaylynn Brien:				50.00	
Gray & Osborne, Inc.					
9043	Gray & Osborne, Inc.	Services for NE 42nd Sstormwater Upsizing Project	07/20/2020	9,737.93	10,219.96
Total Gray & Osborne, Inc.:				9,737.93	
ISOutsorce					
1301	ISOutsorce	Austen email issues and iVSAST Remediation	07/31/2020	380.96	
1301	ISOutsorce	August monthly charge	07/31/2020	55.00	8,227.80
Total ISOutsorce:				435.96	
King County Office of Finance-					
45	King County Office of Finan	Service fee for collecting stormwater fee with taxes	07/20/2020	343.93	2,583.79
Total King County Office of Finance-:				343.93	
KIRKLAND MUNICIPAL COURT					
111	KIRKLAND MUNICIPAL C	Court Costs	07/16/2020	171.67	785.63
Total KIRKLAND MUNICIPAL COURT:				171.67	
MONA H. GREEN					
219	MONA H. GREEN	Building Permits	07/31/2020	472.50	
219	MONA H. GREEN	Pre-application meetings	07/31/2020	438.75	
219	MONA H. GREEN	Site development	07/31/2020	135.00	
219	MONA H. GREEN	Shoreline Sub Dev	07/31/2020	236.25	
219	MONA H. GREEN	Shoreline Exemption	07/31/2020	202.50	
219	MONA H. GREEN	Mechanical permits	07/31/2020	202.50	
219	MONA H. GREEN	Miscellaneous	07/31/2020	1,518.75	22,005.00
Total MONA H. GREEN:				3,206.25	
MUNICIPAL PERMIT SERVICE, LLC					
350	MUNICIPAL PERMIT SER	Code Enforcement	07/31/2020	322.85	
350	MUNICIPAL PERMIT SER	Building Permit Inspections	07/31/2020	2,031.66	
350	MUNICIPAL PERMIT SER	Mechanical/Plumbing Permit Inspections	07/31/2020	129.60	
350	MUNICIPAL PERMIT SER	Fence Inspections	07/31/2020	64.23	
350	MUNICIPAL PERMIT SER	Plan Review	07/31/2020	843.75	23,961.96
Total MUNICIPAL PERMIT SERVICE, LLC:				3,392.09	
NORTHWEST CIVIL SOLUTIONS					
450	NORTHWEST CIVIL SOLU	Town Entry Project	07/31/2020	156.25	
450	NORTHWEST CIVIL SOLU	42nd St-91st Stormwater Project	07/31/2020	1,375.00	
450	NORTHWEST CIVIL SOLU	Pre-applications	07/31/2020	125.00	
450	NORTHWEST CIVIL SOLU	Site Development Permits	07/31/2020	93.75	
450	NORTHWEST CIVIL SOLU	Right of Way Permits	07/31/2020	781.25	
450	NORTHWEST CIVIL SOLU	General Admknistration	07/31/2020	968.75	37,406.25
Total NORTHWEST CIVIL SOLUTIONS:				3,500.00	
Ogden Murphy Wallace					
1390	Ogden Murphy Wallace	Clerk	07/20/2020	502.50	
1390	Ogden Murphy Wallace	Council	07/20/2020	97.50	
1390	Ogden Murphy Wallace	Land Use	07/20/2020	1,815.00	

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
1390	Ogden Murphy Wallace	Mayor/Executive	07/20/2020	2,015.00	26,597.40
Total Ogden Murphy Wallace:				4,430.00	
PUGET SOUND ENERGY					
604	PUGET SOUND ENERGY	Town Hall Service	06/30/2020	167.70	
604	PUGET SOUND ENERGY	Street Lights	06/30/2020	843.60	
604	PUGET SOUND ENERGY	Town Hall Service	07/24/2020	159.91	
604	PUGET SOUND ENERGY	Street lights	07/24/2020	859.13	7,122.56
Total PUGET SOUND ENERGY:				2,030.34	
Regional Animal Services of KC					
283	Regional Animal Services o	Pet License	07/30/2020	30.00	45.00
Total Regional Animal Services of KC:				30.00	
SEA-TAC SWEEPING SERVICE					
46	SEA-TAC SWEEPING SE	Street cleaning	07/13/2020	317.50	
46	SEA-TAC SWEEPING SE	Street cleaning	07/13/2020	317.50	4,445.00
Total SEA-TAC SWEEPING SERVICE:				635.00	
State Department of Transportation					
280	State Department of Trans	Gas for town truck	07/31/2020	67.35	727.29
Total State Department of Transportation:				67.35	
THE SEATTLE TIMES					
192	THE SEATTLE TIMES	Publication of ordinance summaries	07/17/2020	222.32	
192	THE SEATTLE TIMES	Public hearing for shoreline substantial dev.	07/30/2020	107.10	1,680.05
Total THE SEATTLE TIMES:				329.42	
ZUMAR INDUSTRIES					
47	ZUMAR INDUSTRIES	No Parknig Signs	07/30/2020	128.38	266.94
Total ZUMAR INDUSTRIES:				128.38	
Grand Totals:				41,039.53	

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
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Certification of the Consent Calendar as presented including the Payment Approval Report dated 08/06/2020 approving payments as shown totaling \$41,039.53, plus payroll, tax, and benefit expenses of \$31,147.71 as shown on the attached payroll & tax and benefits report for a grand total of \$72,187.24.

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Town of Yarrow Point, and that I am authorized to authenticate and certify to said claim.

Clerk/Treasurer: Bonnie Ritter _____

Dated: September 8, 2020

Mayor Dicker Cahill: _____

Councilmember Steve Bush: _____

Councilmember Mary Elmore: _____

Councilmember Stephan Lagerholm: _____

Councilmember Carl Scandella: _____

Councilmember Andy Valaas: _____

Report Criteria:

Computed checks included
 Manual checks included
 Supplemental checks included
 Termination checks included
 Transmittal checks included
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
07/30/2020	CDPT		0	EMPLOYMENT SECURITY DEPT	5	Quarterly Employment Security P	001-2200000	47.68-
07/30/2020	CDPT		0	DEPT OF LABOR & INDUSTRY	6	Quarterly L & I Workers Compens	001-2200000	485.47-
07/30/2020	CDPT		0	EMPLOYMENT SECURITY DEPT	8	Quarterly WA FMLA WA Paid Fa	001-2200000	85.29-
07/30/2020	PC	07/24/2020	5667	Cahill, Richard	9030			
07/30/2020	PC	07/24/2020	5668	Benjamin Tobin	9043		999-1010110	1,066.87-
07/30/2020	PC	07/24/2020	5669	Schroeder, Ashley	9044		999-1010110	1,066.87-
07/30/2020	PC	07/24/2020	720201	Lovas, Istvan	9002		999-1010110	4,239.32-
07/30/2020	PC	07/24/2020	720202	Wilcox, Austen	9037		999-1010110	3,434.12-
07/30/2020	PC	07/24/2020	720203	Ritter, Bonnie	9041		999-1010110	5,508.71-
07/30/2020	CDPT	07/20/2020	720204	Association of Washington Cities	9	Health and Dental Insurance Insu	001-2200000	825.21-
07/30/2020	CDPT	07/20/2020	720204	Association of Washington Cities	9	Health and Dental Insurance Hea	001-2200000	2,275.20-
07/30/2020	CDPT	07/20/2020	720204	Association of Washington Cities	9	Health and Dental Insurance Den	001-2200000	164.37-
07/30/2020	CDPT	07/20/2020	720204	Association of Washington Cities	9	Health and Dental Insurance Visi	001-2200000	36.06-
07/30/2020	CDPT	07/20/2020	720205	DEPT OF RETIREMENT SYSTE	1	State Retirement PERS II Pay P	001-2200000	1,467.14-
07/30/2020	CDPT	07/20/2020	720205	DEPT OF RETIREMENT SYSTE	1	State Retirement PERS II Pay P	001-2200000	2,388.30-
07/30/2020	CDPT	07/20/2020	720206	Federal Tax	2	941 Taxes Social Security Pay P	001-2200000	1,478.17-
07/30/2020	CDPT	07/20/2020	720206	Federal Tax	2	941 Taxes Social Security Pay P	001-2200000	1,478.17-
07/30/2020	CDPT	07/20/2020	720206	Federal Tax	2	941 Taxes Medicare Pay Period:	001-2200000	345.71-
07/30/2020	CDPT	07/20/2020	720206	Federal Tax	2	941 Taxes Medicare Pay Period:	001-2200000	345.71-
07/30/2020	CDPT	07/20/2020	720206	Federal Tax	2	941 Taxes Federal Withholding T	001-2200000	4,409.34-
Grand Totals:			17					31,147.71-

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Banner Bank					
700	Banner Bank	Office supplies	08/18/2020	1,082.29	
700	Banner Bank	ROW Supplies	08/18/2020	1,141.16	
700	Banner Bank	Cell phones	08/18/2020	287.19	
700	Banner Bank	Constant Contact	08/18/2020	49.51	
700	Banner Bank	IT related - AWS-417.15 plus misc.	08/18/2020	703.13	21,293.96
Total Banner Bank:				3,263.28	
CASELLE, INC.					
1300	CASELLE, INC.	Contract for Sept.	08/31/2020	709.50	7,035.50
Total CASELLE, INC.:				709.50	
CITY OF BELLEVUE -UTILITY					
7	CITY OF BELLEVUE -UTIL	Sewer and Water	08/11/2020	417.26	1,372.57
Total CITY OF BELLEVUE -UTILITY:				417.26	
Comcast					
301	Comcast	Internet and fax line	08/14/2020	220.76	2,066.39
Total Comcast:				220.76	
Comcast Business- VoiceEdge					
1374	Comcast Business- VoiceE	Phone System	08/15/2020	249.01	1,967.59
Total Comcast Business- VoiceEdge:				249.01	
CRYSTAL AND SIERRA SPRINGS					
1046	CRYSTAL AND SIERRA S	Town Hall water cooler	08/01/2020	66.45	426.98
Total CRYSTAL AND SIERRA SPRINGS:				66.45	
DIGITAL REPROGRAPHICS					
256	DIGITAL REPROGRAPHIC	NE 42nd Street copies	08/31/2020	115.95	3,344.38
Total DIGITAL REPROGRAPHICS:				115.95	
Earth Corps					
1303	Earth Corps	Weed and invasive tree control	07/30/2020	3,906.10	8,064.10
Total Earth Corps:				3,906.10	
Gaylynn Brien					
1151	Gaylynn Brien	Sales Tax reports	08/30/2020	50.00	400.00
Total Gaylynn Brien:				50.00	
ISLAND SECURITY SYSTEMS					
21	ISLAND SECURITY SYST	Security Monitoring	08/30/2020	154.00	462.00
Total ISLAND SECURITY SYSTEMS:				154.00	
KING COUNTY FINANCE					
600	KING COUNTY FINANCE	2% Liquor Profits and Excise Tax for 2nd Qtr.	08/17/2020	76.57	558.47

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Total KING COUNTY FINANCE:				76.57	
KIRKLAND MUNICIPAL COURT					
111	KIRKLAND MUNICIPAL C	Court Costs	08/31/2020	132.92	918.55
Total KIRKLAND MUNICIPAL COURT:				132.92	
MONA H. GREEN					
219	MONA H. GREEN	Building permits	08/31/2020	371.25	
219	MONA H. GREEN	Pre-applications	08/31/2020	675.00	
219	MONA H. GREEN	Site plans	08/31/2020	67.50	
219	MONA H. GREEN	Shoreline substantial development	08/31/2020	843.75	
219	MONA H. GREEN	Shoreline exemption	08/31/2020	438.75	
219	MONA H. GREEN	Mechanical permit	08/31/2020	67.50	
219	MONA H. GREEN	Miscellaneous	08/31/2020	1,012.50	25,481.25
Total MONA H. GREEN:				3,476.25	
MUNICIPAL PERMIT SERVICE, LLC					
350	MUNICIPAL PERMIT SER	Code Enforcement	08/31/2020	354.10	
350	MUNICIPAL PERMIT SER	Building Permit Inspections	08/31/2020	2,031.08	
350	MUNICIPAL PERMIT SER	Mechanical/Plumbing Permits	08/31/2020	663.16	
350	MUNICIPAL PERMIT SER	Fence Permits	08/31/2020	34.70	
350	MUNICIPAL PERMIT SER	Plan Reviews	08/31/2020	1,531.25	28,576.25
Total MUNICIPAL PERMIT SERVICE, LLC:				4,614.29	
NORTHWEST CIVIL SOLUTIONS					
450	NORTHWEST CIVIL SOLU	42nd - 91st Stormwater Upsizing and UGC Proj.	08/31/2020	1,000.00	
450	NORTHWEST CIVIL SOLU	Pre-applications	08/31/2020	281.25	
450	NORTHWEST CIVIL SOLU	Plan review - site development	08/31/2020	531.25	
450	NORTHWEST CIVIL SOLU	Right of Way permits	08/31/2020	406.25	
450	NORTHWEST CIVIL SOLU	General Administration	08/31/2020	31.25	39,656.25
Total NORTHWEST CIVIL SOLUTIONS:				2,250.00	
Ogden Murphy Wallace					
1390	Ogden Murphy Wallace	Clerk	08/19/2020	455.00	
1390	Ogden Murphy Wallace	Council	08/19/2020	2,210.00	
1390	Ogden Murphy Wallace	Land Use	08/19/2020	2,162.50	
1390	Ogden Murphy Wallace	Mayor/Executive	08/19/2020	817.50	
1390	Ogden Murphy Wallace	Comcast Franchise	08/19/2020	215.00	32,457.40
Total Ogden Murphy Wallace:				5,860.00	
SEA-TAC SWEEPING SERVICE					
46	SEA-TAC SWEEPING SE	Street cleaning	08/24/2020	317.50	
46	SEA-TAC SWEEPING SE	Street cleaning	08/24/2020	317.50	5,080.00
Total SEA-TAC SWEEPING SERVICE:				635.00	
WETHERILL NATURE PRESERVE					
903	WETHERILL NATURE PR	Annual WNP contribution	08/31/2020	5,000.00	5,000.00
Total WETHERILL NATURE PRESERVE:				5,000.00	

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
ZUMAR INDUSTRIES					
47	ZUMAR INDUSTRIES	Sign for the beach - hours	08/14/2020	153.39	420.33
	Total ZUMAR INDUSTRIES:			153.39	
	Grand Totals:			31,350.73	

Certification of the Consent Calendar as presented including the Payment Approval Report dated 09/03/2020 approving payments as shown totaling \$31,350.73, plus payroll, tax, and benefit expenses of \$31,628.42 as shown on the attached payroll & tax and benefits report for a grand total of \$62,979.15.

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Town of Yarrow Point, and that I am authorized to authenticate and certify to said claim.

Clerk/Treasurer: Bonnie Ritter _____

Dated: September 8, 2020

Mayor Dicker Cahill: _____

Councilmember Steve Bush: _____

Councilmember Mary Elmore: _____

Councilmember Stephan Lagerholm: _____

Councilmember Carl Scandella: _____

Councilmember Andy Valaas: _____

Report Criteria:

- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Transmittal checks included
- Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
08/31/2020	CDPT		0	EMPLOYMENT SECURITY DEPT	5	Quarterly Employment Security P	001-2200000	48.49-
08/31/2020	CDPT		0	DEPT OF LABOR & INDUSTRY	6	Quarterly L & I Workers Compens	001-2200000	529.39-
08/31/2020	CDPT		0	EMPLOYMENT SECURITY DEPT	8	Quarterly WA FMLA WA Paid Fa	001-2200000	85.29-
08/31/2020	PC	08/25/2020	5696	Cahill, Richard	9030			
08/31/2020	PC	08/25/2020	5697	Schroeder, Jordan	9039		999-1010110	575.18-
08/31/2020	PC	08/25/2020	5698	Benjamin Tobin	9043		999-1010110	822.23-
08/31/2020	PC	08/25/2020	5699	Schroeder, Ashley	9044		999-1010110	1,103.03-
08/31/2020	PC	08/25/2020	82020	Lovas, Istvan	9002		999-1010110	4,239.32-
08/31/2020	CDPT	08/19/2020	82020	Association of Washington Cities	9	Health and Dental Insurance Insu	001-2200000	825.21-
08/31/2020	CDPT	08/19/2020	82020	Association of Washington Cities	9	Health and Dental Insurance Hea	001-2200000	2,275.20-
08/31/2020	CDPT	08/19/2020	82020	Association of Washington Cities	9	Health and Dental Insurance Den	001-2200000	164.37-
08/31/2020	CDPT	08/19/2020	82020	Association of Washington Cities	9	Health and Dental Insurance Visi	001-2200000	36.06-
08/31/2020	PC	08/25/2020	82021	Wilcox, Austen	9037		999-1010110	3,434.12-
08/31/2020	CDPT	08/19/2020	82021	DEPT OF RETIREMENT SYSTE	1	State Retirement PERS II Pay P	001-2200000	1,467.14-
08/31/2020	CDPT	08/19/2020	82021	DEPT OF RETIREMENT SYSTE	1	State Retirement PERS II Pay P	001-2200000	2,388.30-
08/31/2020	PC	08/25/2020	82022	Ritter, Bonnie	9041		999-1010110	5,508.71-
08/31/2020	CDPT	08/19/2020	82022	Federal Tax	2	941 Taxes Social Security Pay P	001-2200000	1,462.36-
08/31/2020	CDPT	08/19/2020	82022	Federal Tax	2	941 Taxes Social Security Pay P	101-543-30-2	40.92-
08/31/2020	CDPT	08/19/2020	82022	Federal Tax	2	941 Taxes Social Security Pay P	001-2200000	1,503.28-
08/31/2020	CDPT	08/19/2020	82022	Federal Tax	2	941 Taxes Medicare Pay Period:	001-2200000	342.01-
08/31/2020	CDPT	08/19/2020	82022	Federal Tax	2	941 Taxes Medicare Pay Period:	101-543-30-2	9.57-
08/31/2020	CDPT	08/19/2020	82022	Federal Tax	2	941 Taxes Medicare Pay Period:	001-2200000	351.58-
08/31/2020	CDPT	08/19/2020	82022	Federal Tax	2	941 Taxes Federal Withholding T	001-2200000	4,382.33-
08/31/2020	CDPT	08/19/2020	82022	Federal Tax	2	941 Taxes Federal Withholding T	101-543-30-2	34.33-
08/31/2020	PC	08/25/2020	1231163	Void			999-1010110	
08/31/2020	PC	08/25/2020	1231163	Void			999-1010110	
08/31/2020	PC	08/25/2020	1231163	Void			999-1010110	
08/31/2020	PC	08/25/2020	1231163	Void			999-1010110	
Grand Totals:			25					31,628.42-

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING (TELECONFERENCE) MINUTES
July 14, 2020
7:02 pm**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:00 pm

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
Stephan Lagerholm
Steve Bush
Andy Valaas
Carl Scandella

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Stacia Schroeder – Town Engineer
Mona Green – Town Planner

Guests: Kyle Kolling – Clyde Hill PD Chief

APPEARANCES:

None.

1. PUBLIC MEETING GUIDELINES

Mayor Cahill presented legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

2. CONSENT CALENDAR:

Mayor Cahill discussed individual line items on the Consent Calendar and addressed specific questions from Council. He referenced the following non-regular charges:

- 3rd Quarter CHPD payment
- Criminal Justice
- Iron Creek Construction
- PACE Engineers

MOTION: Councilmember Valaas moved to approve the Consent Calendar including the Payment Approval Report dated 7/8/2020 approving payments as shown totaling \$175,888.49, plus payroll, benefits, and tax expenses of \$30,212.72 as shown on the attached payroll and benefits reports for a grand total of \$206,101.21. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

3. MINUTES

Minutes of regular meeting June 9, 2020

MOTION: Councilmember Valaas moved to approve the corrected regular meeting minutes of June 9, 2020. Councilmember Bush a seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

4. STAFF REPORTS:

A. Police Report:

Chief Kolling gave a report of June police activity stating there was low crime. There was a mailbox pagoda on NE 33rd St that was hit and is currently being repaired. Mayor Cahill noted that the Flock Security cameras captured the vehicle that struck the pagoda and a police report was taken. Chief Kolling addressed questions from Council regarding social distancing and mask wearing stating that his department is educating folks who are not observing these rules. Mayor Cahill requested more regular visits to the Yarrow Point beach on NE 47th St to remind folks to wear masks and practice social distancing. Mayor Cahill also requested enforcement for illegal parking. Council discussed late night noise near the beach area. Chief Kolling responded by giving a reminder to call 911 to report this activity.

B. Town Engineer Report:

2019 NE 42nd Street/91st Ave NE Stormwater Upsizing and UGC Project

KarVel Construction began installing the new ductile iron water main on June 22nd. The City of Bellevue informed us however, that their Contractor needs to finish up an unrelated job between July 6 and July 24 and will return to our site on July 27th. Completion of the water main project is expected at the end of August. In the meantime, Town staff received a final PSE power design on May 27th, 2020. These drawings were reviewed by our civil engineer Gray & Osborne and forwarded to Comcast and CenturyLink. Gray & Osborne anticipates having the final package (civil plans and project manual) ready to bid by the end of July. Assuming everything goes well the Town will have bids in hand by the end of September 2020.

Stormwater Management Plan Update

PACE completed the stormwater management plan update on June 10, 2020. A link to the entire document was sent to the Town Council that same day. PACE's final invoice is included in this project status report and the project is closed.

C. Town Entry Utility Box Wrap Update:

At the June Council meeting, Council discussed the proposal from Traffic Wrapz to wrap the three CenturyLink-owned utility boxes. After discussion, Council requested staff to seek further clarity from Traffic Wrapz regarding questions they had relating to warranty and vandalism. Council reviewed the answers to their questions that were provided in the Council

packet. The Deputy Clerk noted that the Park Board decided to push the actual wrapping of the utility boxes off until spring of 2021. The Park Board would like to have the plantings mature some in this area prior to the creation of the natural-based graphic in order to get the best representation of it.

Council discussed the new shoulder entry improvements along 92nd Ave NE relating to the pedestrian pathway.

D. Clerk-Treasurer Report on 6-month Financials:

The Clerk-Treasurer reviewed a financial statement at the fund level showing actual expenditures and revenues compared to the budget. She also gave a comparison of where the property taxes, local sales & use tax, and REET are through six months. She feels that the Town is fiscally strong compared to many other jurisdictions who are going through financial hardships due to COVID-19.

REGULAR BUSINESS:

5. AB 20-19: CIP/TIP for 2021-2026

A. Public Hearing

B. Ordinance No. 703 – Ordinance Adopting CIP/TIP for 2021-2026

Engineer Schroeder presented an annual Capital Improvement Plan (CIP) for public comment and Council consideration which includes projected transportation, stormwater, and underground conversion projects. This year's CIP covers the period 2021-2026. The Town Council previously reviewed the draft CIP/Tip at their regular June meeting.

Mayor Cahill opened the public hearing at: 7:51 PM, and upon receiving no public comment, closed the public hearing at 7:52 PM.

MOTION: Councilmember Valaas moved to adopt Ordinance No. 703: An Ordinance of the Town of Yarrow Point, Washington Adopting a New Six-Year Capital Improvement Plan and Transportation Improvement Plan for 2021-2026, and Fixing a Time When the Same Shall Become Effective. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

6. AB 20-20: Authorization of Sales and Use Tax per HB 1406

A. Ordinance No. 704 – Authorizing Sales and Use Tax

Mayor Cahill gave an overview and stated that this is not a new tax but reallocation of existing tax proceeds to a new purpose as allowed by RCW 84.14.540.

During the 2019 Legislative Session, Washington Legislators passed HB 1406. This legislation provides for a small portion of the sales and use tax that the State collects to be provided to county or city governments for use on affordable housing-related expenditures. This did not constitute a new tax on top of existing sales and use tax, but that it simply dedicated a portion of the pre-existing sales and use tax from the State and provided it to local authorities.

As a result of HB 1406's passage, Yarrow Point Town Council approved Resolution No. 347 in November of 2019 indicating that they would utilize the option of having a portion of the sales and use tax collected by the State distributed to Yarrow Point for use on affordable housing-related expenditures. The intent was to dedicate this funding stream to ARCH and was expressed in the resolution. The intent was that this would become a new, dedicated funding source for Trust Fund allocations to ARCH. Had the Town not undertaken this action, the option of redistribution of said monies would have been, instead, provided to King County, who would then have full autonomy on where to allocate said monies.

In order to complete the process of establishing this new dedicated funding source for affordable housing-related expenditures, the Town is required to pass an Ordinance that puts the tax, the processes involved with the tax, and the background regarding the tax into Town Code.

MOTION: Councilmember Scandella moved to adopt Ordinance No. 704: An Ordinance of the Town of Yarrow Point, Washington Adopting legislation to authorize a sales and use tax for affordable housing in accordance with substitute House Bill 1406 (Chapter 338, Laws of 2019), and other matters related thereto; adding a new Chapter 3.30 to Title 3 of the Yarrow Point Municipal Code; providing for severability; and establishing an effective date. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

7. AB 20-21: Approve Iron Creek Construction LLC change order for planting area and walkway work at Town entry

Engineer Schroeder explained that at the May Council meeting, the Town Council approved Phase 1- Concrete work & pedestrian safety improvements - for the Town Entry Project. The project was completed in mid-June by Iron Creek Construction. During the course of construction, it came to staff's attention that Iron Creek Construction would also be the best candidate to also do a portion of the Phase 2 work. More specifically, Iron Creek was asked to excavate and prep the planter strips and excavate and install the gravel walkway area. Their change order was \$4,772.50 and staff accepted this estimate and ultimately finalized construction.

MOTION: Councilmember Bush moved to approve Iron Creek Construction LLC Change Order No. 1 for the amount of \$4,772.50 for planter strip and walkway improvements at the Town entry including the acceptance of the final project. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

8. AB 20-22: Approval of funds for design change order related to NE 42nd Street/ 91st Ave NE Stormwater and UGC Project

Engineer Schroeder shared that on March 11, 2019, the Town of Yarrow Point entered into a contract with Gray & Osborne, Inc. to prepare a civil design package (plans and specifications) for the stormwater and utility underground conversion project on NE 42nd Street and 91st Ave NE. In January 2020, after reaching 90% design drawings, the civil

engineer was placed on hold while the City of Bellevue prepared and bid their water improvement plan and Puget Sound Energy updated their underground power design from 2016. Since January 2020, G &O has performed work outside their original scope to accommodate design changes from the City of Bellevue, Puget Sound Energy, Comcast, and Town Staff.

MOTION: Councilmember Valaas moved to approve Gray & Osborne Change Order No. 1 for the amount of \$9,700.00 for additional civil design work related to the NE 42nd Street/ 91st Ave NE Stormwater and Underground Conversion Project. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

9. AB 20-23: Noise Ordinance

Attorney Scott Missall presented on a draft Nuisance Control Code to include the addition of watercraft and the enforcement of such nuisance violations relating to noise under TYPMC Chapter 8.04. The draft is similar to City of Kirkland's boat noise ordinance as he stated it has been effective and enforceable.

Mayor Cahill noted that King County Harbor Patrol provides marine patrol services to Yarrow Point who has jurisdiction 50% across the water over Cozy Cove. Hunts Point, who has jurisdiction over the other 50% of Cozy Cove, currently contracts with Seattle Harbor Patrol. He would like to get a bid next year from Seattle Harbor Patrol. Council discussed the current Seattle plans for police defunding and how this could potentially be an effect to their marine patrol services. They also discussed patrol schedules and enforcement.

Councilmember Valaas suggests having a standalone code section for boat noise regulation. Attorney Missall will work on producing a new draft for future Council review.

10. AB 20-24: Special vehicle length permits

Deputy Clerk Wilcox reported that there have been some over-length dump trucks coming and going relating to the City of Bellevue 91st/NE 42nd Stormwater Upsizing & Underground Utility Conversion Project. Councilmember Valaas has asked for enforcement of this issue. Mayor Cahill reached out to City of Clyde Hill to inquire about the possibility of Clyde Hill handling permitting along with enforcement for us. Clyde Hill does not want to absorb the permitting process. The Council should review TYPMC 10.12 "Vehicle Size Restrictions" and decide if it needs amendment and/or a special vehicle length permit added. To allow CHPD to better enforce, our Code would need to reflect Clyde Hill's 10.48 "Size, Weight, and Load Restrictions" Code Section.

Engineer Schroeder said that TYPMC vehicle length code section 10.12.020 was recently added to the right-of-way permit application conditions page.

Mayor Cahill will discuss the situation further with Clyde Hill.

11. MAYOR AND COUNCIL REPORTS:

Mayor Cahill

- Masks: Deputy Clerk Wilcox stated that the Town purchased 200 masks and 500 more have been recently supplied by King County. Town Hall will use these to supply those who visit Town Hall who are not already wearing a mask. Council discussed sending an email distribution to residents notifying them that Town Hall has a limited supply if they need them.
- Black Lives Matter: Mayor and Council discussed aspects around BLM and the consideration of the Town creating a proclamation.

Councilmember Bush

- Councilmember Bush discussed BLM and mentioned that he spoke with residents on his street to hear their opinions around BLM and found a diversity of viewpoints. He shared about a recent local rally headed by college students and suggests the Mayor have talking points ready should another rally occur in front of his home.
- Councilmember Bush asked about Town resources for social services. Mayor Cahill said that he will follow up with him to discuss further.

Councilmember Lagerholm

- Councilmember Lagerholm discussed suspicious activity and suspected substance abuse in the Wetherill Nature Preserve. He asked if there was follow up to a neighbor's email and concerns relating to this activity sent to the Mayor. Mayor Cahill reported that he has been in touch with CHPD and explained that they responded to a call but did not find any mischief. Councilmember Lagerholm suggests additional signage to prohibit illegal activity.

Councilmember Elmore

- Councilmember Elmore suggested inviting resident David Bergey who is on the Wetherill Nature Preserve board to weigh-in on the suspicious activity going on in the Nature Preserve during a future Council meeting. Mayor Cahill shared that he would like to get the perspective of the members from the Wetherill Nature Preserve and will contact them to give a report to Council at an upcoming meeting.

8. ADJOURNMENT:

MOTION: Councilmember Scandella moved to adjourn the meeting at 9:30 pm.

Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

APPROVED:

ATTEST:

Dicker Cahill, Mayor

Bonnie Ritter, Clerk-Treasurer

STAFF REPORTS

1. Engineer Reports
 - A. 2019 NE 42nd Street/91st Ave NE Stormwater Upsizing and UGC Project
2. Wetherill Nature Preserve Report
3. Police Reports for July and August
4. Fire/EMS Reports: May-August
5. Commission Minutes
July 20, 2020 Planning Commission



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
9/8/20	2019 NE 42 nd Street/ 91 st Ave NE Stormwater Upsizing & UGC Project	Stacia Schroeder

STATUS SUMMARY

The City of Bellevue water main project, including all paving and property restoration, is expected to be 100% complete on Friday, September 11th. As-builts will be provided to Town staff for use in the next phase.

The Town's civil engineer, Gray and Osborne, completed the final design package (plans and specs) in August for the stormwater upsizing and underground conversion project. A copy is located on the Town's website at the following link:

<https://yarrowpointwa.gov/wp-content/uploads/2020/08/NE-42nd-St-91st-Ave-NE-Stormwater-UGC-Project.pdf>

This project will be advertised in the Seattle Times and the Daily Journal of Commerce both on 9/16 and 9/23 with bids due back to the Town on Wednesday, September 30, 2020. This timeline meets all state criteria for bidding.

The following costs are currently budgeted for this project:

- | | | |
|---|-----------|----------------------|
| 1.) Permitting (Town Staff) | \$ 5,000 | Fall/ Winter 2020 |
| 2.) PSE (40% Town share) - | \$157,000 | Spring – Summer 2021 |
| 3.) Construction Staking (Gray & Osborne) | \$ 25,000 | |
| 4.) Construction (Engineer's Estimate) | \$774,000 | |
| (+20%) | \$155,000 | |
| 5.) Inspection (G&O or Town Engr) | \$ 70,000 | |
| 6.) Project Management (Town Engr) | \$ 50,000 | |
| Total: | | \$1.236 million |

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Bidding	0	October 2020	Gray & Osborne Town Engineer	Ad date 9/16 and 9/23 Bids Due 9/30
Award	0	November 2020	Town Engineer	November 2020
Construction	0	July 2021	Gray & Osborne Town Engineer	Delay start until January 11, 2021; G&O – survey staking
Project Close Out	0	July 2021	Town Engineer	

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Stormwater Design (2019)	\$30,000			CIP S-1: Design
UGC Design (2019)	\$40,000			CIP U-1: Design
Jan 2019 – Aug. 2020 Town Engineer Project Management		\$15,687.50	Yes	
Jan 2019 – Aug. 2020 Civil Engineering Consultant Gray & Osborne, Inc.	\$42,600 \$9,700	\$52,300.00	Yes	
Evergreen Concrete Cutting:	\$0	\$2,043.00	No	Coring Pavement to determine depth
Total:	\$70,000	\$70,030.50		
20201 Construction (Stormwater & UGC)	\$1.3 mil	\$0		CIP S-1 & U-1
Sept. 2020 – Town Engineer Project Management				
Sept. 2020 – Civil Engineering Consultant Gray & Osborne, Inc.				

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS



Town of Yarrow Point

ACTIVITY REPORT

	2020 July	2020 June	2020 YTD
CRIMES AGAINST PERSONS			
Assault	0	0	0
Domestic Violence/Disturbance	0	2	4
Harassment	0	0	3
Order violation	0	1	1
Rape/sex offenses	0	0	0
Robbery	0	0	0
Other (<i>APS, CPS, civil, extortion, custodial interference, abuse</i>)	0	2	2
PROPERTY CRIMES			
Burglary	0	0	3
Fraud	1	1	9
MV Prowl	0	0	4
MV Theft	0	0	0
Theft	0	0	5
Other (<i>malicious mischief, arson, prowler, trespass, illegal dumping</i>)	0	0	2
ARRESTS			
Drug/alcohol	0	0	1
Warrants	0	0	1
Other	0	1	5
TRAFFIC ACTIVITY			
Citations	0	0	5
Infractions	8	7	29
Warnings	8	10	53
Traffic accidents	1	0	3
Traffic stops	6	12	58
OTHER			
Alarms	0	3	19
Complaints			
~Animal	1	1	2
~Fireworks	1	0	1
~Noise	3	0	3
~Parking	6	2	28
~Soliciting	0	0	1
Deaths	0	0	1
QA	1	4	16
Drug/alcohol	0	0	0
PUBLIC SERVICES			
Other Public Services (<i>officer on-view, follow up, walk through, community policing, fire assist, contacts, citizen assist, welfare/area check, order service, 911 hang ups</i>)	70	35	203



Town of Yarrow Point
July 2020

2020-2055	07-01-20	9000 BLK NE 40 th Pl	Fraud	Jennings
Officer dispatched to a report of identity theft/fraud. RP was notified by their bank that someone had impersonated them and opened an account in their name. No financial loss to RP. No suspect of evidence at this time. Report for information/documentation purposes only.				
2020-2058	07-01-20	9000 BLK NE 34 th St	Suicide	Cobrea
Officer dispatched to a third-hand report of an adult female with suicidal ideations. Officers contacted the female who continued to make suicidal statements. She was transported to the hospital for a mental health evaluation. Report for information/documentation purposes only.				
2020-2165	07-08-20	9000 BLK NE 33 rd St	TA	Swai
Officer dispatched to a non-injury, single vehicle TA with property damage, including to Town property. Driver initially left name and phone number with an involved party on scene then left. Officers contacted the driver at their residence and completed an accident report. Report taken. Charges forwarded to prosecutor's office.				



Issued Ticket Report Summary
Yarrow Point
7/1/2020 through 7/31/2020

Citations - Non-Traffic	0	Location
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Citations - Traffic	0	Location
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Infractions - Traffic	2	Location
SPEED 11-15 MPH OVER LIMIT (40 OR UNDER)	1	9000 Blk Points Dr
SPEED 16-20 MPH OVER LIMIT (40 OR UNDER)	1	9000 Blk Points Dr

Infractions - Parking	6	Location
	4	4200 BLK 95th Ave NE
PARKED BLOCKING LANE OF TRAVEL	1	4700 BLK 91st Ave NE
	1	9100 Blk NE 47th St



Town of Yarrow Point

ACTIVITY REPORT

	2020 August	2020 July	2020 YTD
CRIMES AGAINST PERSONS			
Assault	0	0	0
Domestic Violence/Disturbance	0	0	4
Harassment	0	0	3
Order violation	0	0	1
Rape/sex offenses	0	0	0
Robbery	0	0	0
Other (<i>APS, CPS, civil, extortion, custodial interference, abuse</i>)	0	0	2
PROPERTY CRIMES			
Burglary	0	0	3
Fraud	0	1	9
MV Prowl	5	0	9
MV Theft	0	0	0
Theft	0	0	5
Other (<i>malicious mischief, arson, prowler, trespass, illegal dumping</i>)	1	0	3
ARRESTS			
Drug/alcohol	0	0	1
Warrants	0	0	1
Other	0	0	5
TRAFFIC ACTIVITY			
Citations	1	0	6
Infractions	0	8	29
Warnings	5	8	58
Traffic accidents	0	1	3
Traffic stops	6	6	64
OTHER			
Alarms	0	0	19
Complaints			
~Animal	0	1	2
~Fireworks	1	1	2
~Noise	0	3	3
~Parking	5	6	33
~Soliciting	0	0	1
Deaths	0	0	1
QA	2	1	18
Drug/alcohol	0	0	0
PUBLIC SERVICES			
Other Public Services (<i>officer on-view, follow up, walk through, community policing, fire assist, contacts, citizen assist, welfare/area check, order service, 911 hang ups</i>)	77	70	280



Town of Yarrow Point
August 2020

2020-2524	08-07-20	3800 BLK 94 th Ave NE	MV Prowl	Lyon
Officer dispatched to a report of a motor vehicle prowl. The rear windshield was damaged and various household items taken from the vehicle. No suspects or evidence at this time. Report for information/documentation purposes only.				
2020-2526	08-07-20	3800 Blk 94 th Ave NE	Mai Misch	Lyon
Officer dispatched to a report of an attempted motor vehicle prowl. The subject attempted to gain access to the vehicle, causing approximately \$1500 in damage. No entry was made and no items were taken. No suspects or evidence at this time. Report for information/documentation purposes only.				
2020-2527	08-07-20	8900 BLK NE 33 rd St	MV Prowl	Lyon
Officer dispatched to a report of a motor vehicle prowl. Various personal items were taken out of the unlocked vehicle. No suspects or evidence at this time. Report for information/documentation purposes				
2020-2738	08-26-20	4000 BLK 95 th Ave NE	MV Prowl	Jennings
Officer dispatched to a report of multiple motor vehicle prowls. Various electronics and household items were taken out of the unlocked vehicles. No surveillance footage available, and no suspects or evidence at this time. Report for information/documentation purposes only.				
2020-2782	08-29-20	4200 BLK 95 th Ave NE	Found Property	Stroble
Officer dispatched to a report of found cash on the side of the road. Officer contacted multiple homeowners nearby, but no one claimed the money. The money was taken to the station and entered into property/evidence for safekeeping. Report for information/documentation purposes only.				



Issued Ticket Report Summary
Yarrow Point
8/1/2020 through 8/31/2020

Citations - Non-Traffic	0	Location
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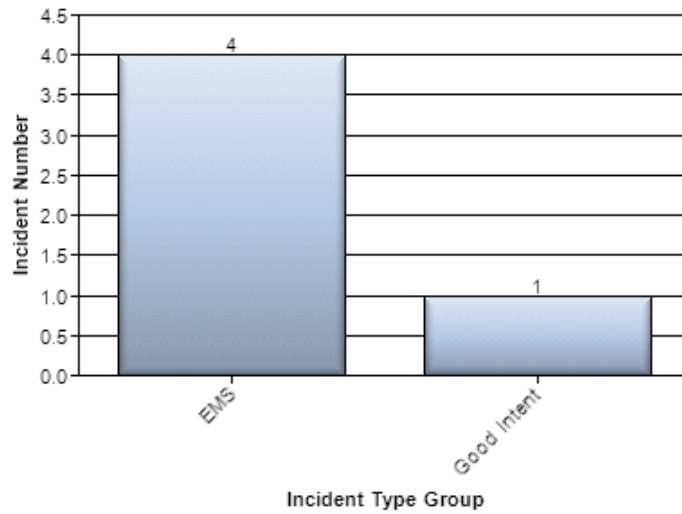
Citations - Traffic	0	Location
----------------------------	----------	-----------------

Infractions - Traffic	0	Location
------------------------------	----------	-----------------

Infractions - Parking	3	Location
ILLEGAL PARKING	2	4400 BLK 94TH AVE NE
PARKED BLOCKING LANE OF TRAVEL	1	4400 BLK 92ND AVE NE

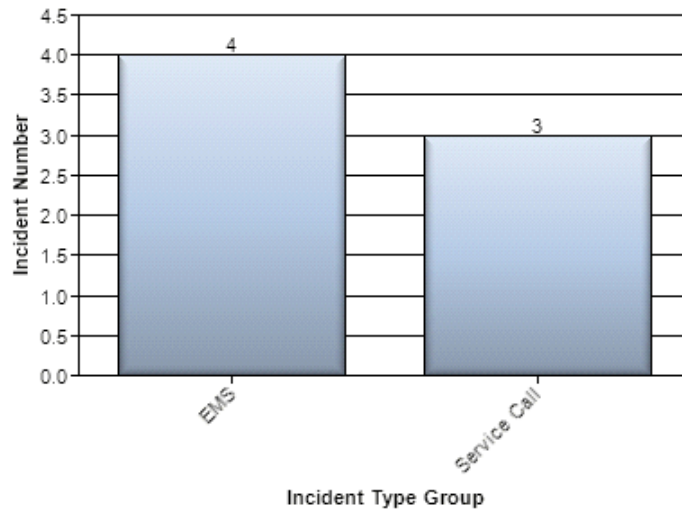
Incident Date between 2020-05-01 and 2020-06-01
City equal to Yarrow Point

Incident Type Group	Incident Count
EMS	4
Good Intent	1



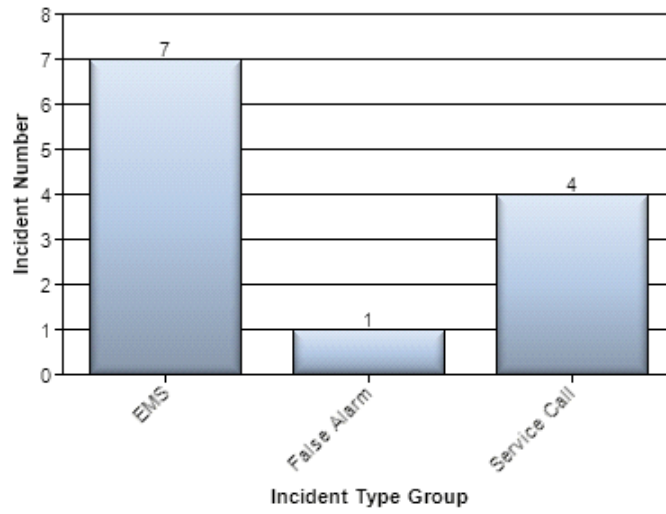
Incident Date between 2020-06-01 and 2020-07-01
City equal to Yarrow Point

Incident Type Group	Incident Count
EMS	4
Service Call	3



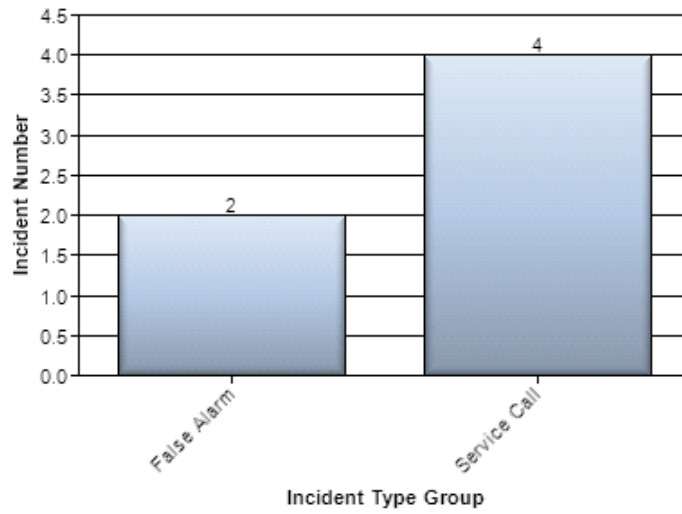
Incident Date between 2020-07-01 and 2020-08-01
City equal to Yarrow Point

Incident Type Group	Incident Count
EMS	7
False Alarm	1
Service Call	4



Incident Date between 2020-08-01 and 2020-08-31
City equal to Yarrow Point

Incident Type Group	Incident Count
False Alarm	2
Service Call	4



**TOWN OF YARROW POINT
PLANNING COMMISSION (TELECONFERENCE) MEETING MINUTES
July 20, 2020**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Carl Hellings Planning Commission Chairman called the meeting to order at 7:12pm

PRESENT:

Chairman: Carl Hellings
Commissioners: Trevor Dash – Excused Absence
Chuck Hirsch – Excused Absence
Amy Pellegrini
Jennifer Whittier

Staff: Austen Wilcox – Town Deputy Clerk
Mona Green – Town Planner

Guests:

MINUTES:

Minutes of regular meeting May 18, 2020

MOTION: Commissioner Pellegrini moved to approve the minutes of the May 18, 2020 special meeting as presented. Commissioner Whittier seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion carried.

APPEARANCES:

Deputy Clerk read the following written-in submissions:

Resident Pamela Pearce at 4432 95th Ave NE suggests that the Planning Commission consider having provisions for excavation near trees which can cause damage. She shared about trees near her that have been damaged due to excavation.

Resident Barbara Young at 3615 91st Ave NE recommends holding off on having the tree discussion through teleconference meetings and wait until the topic can be discussed during in person meetings again. Deputy Clerk Wilcox shared that he wrote back to Ms. Young explaining that under RCW 35.63.040, The Planning Commission is required to meet at least 9-months out of the year. To date, the Planning Commission has not met since May.

STAFF REPORTS:

Town staff gave a report of the July 14 Council meeting.

- Town Engineer ROW projects; stormwater 91st/NE 42nd undergrounding
- Adoption of 2021 – 2026 CIP/TIP
- Park Board Town entry improvement project

- Noise Ordinance

REGULAR BUSINESS:

PCAB 20-04 Private Property Tree Code – Continued Discussion

The Planning Commission recapped their discussion about having a tree arborist review items from the outline presented to Council at the February 2020 Council meeting. Mayor Cahill has authorized funding for a tree arborist. Town Planner Mona Green will arrange to have a tree arborist review and provide feedback by the next Planning Commission meeting.

The Commission discussed a date for a next meeting. Due to scheduling conflicts, they will not be able to meet at their regular third Monday of the month and will push their meeting out one week to Monday August 24, 2020.

ADJOURNMENT:

MOTION: Commissioner Hellings moved to adjourn the meeting at 7:39pm.

Commissioner Whittier seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

ATTEST:

Carl Hellings, Chairman

Austen Wilcox, Deputy Clerk

Mailbox Pagoda Replacement Request	Proposed Council Action: For Approval
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Presented by: Town Engineer Stacia Schroeder

Exhibits:

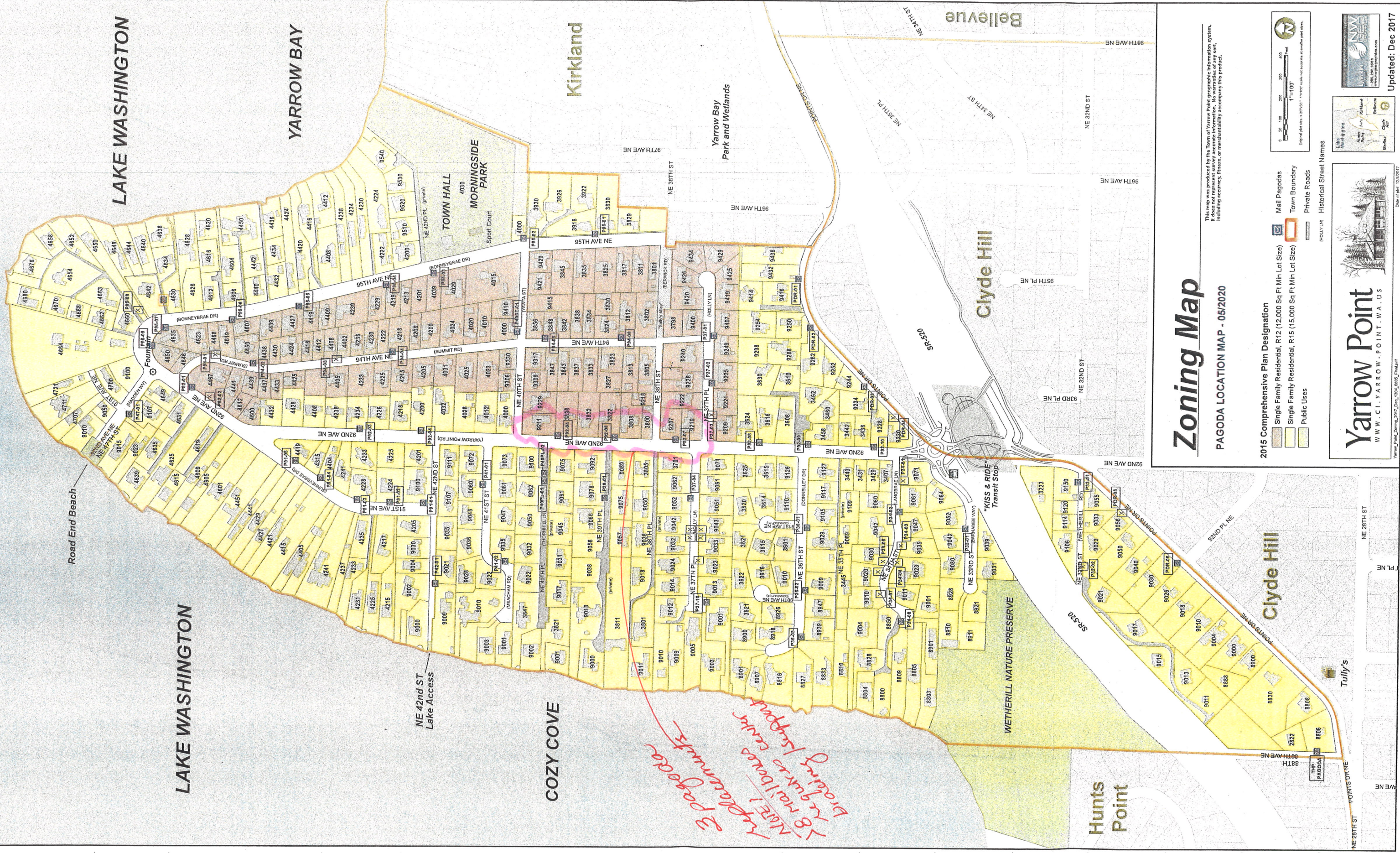
- Pagoda map and detail sheet of proposed pagoda replacements: P92-05, P92-06, P92-07
- BMS – Contractor proposal

Summary:

In accordance to the Town's 2020 Pagoda and Maintenance Plan, Engineer Schroeder has determined the needed replacement for the identified three pagodas.

Recommended Action:

For Approval.



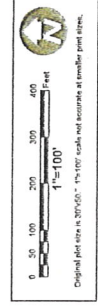
Note: 38 mailboxes center to pagoda replacement

Zoning Map

PAGODA LOCATION MAP - 05/2020

2015 Comprehensive Plan Designation

- Single Family Residential, R12 (12,000 Sq Ft Min Lot Size)
- Single Family Residential, R15 (15,000 Sq Ft Min Lot Size)
- Public Uses
- Mail Pagodas
- Town Boundary
- Private Roads
- Historical Street Names



This map was prepared by the Town of Yarrow Point geographic information system. It does not represent an official map. Accuracy, fitness, or merchantability accompany this product.

Yarrow Point
WWW.CITY.YARROW.POINT.WA.US

Updated: Dec 2017

Date of file: 11/07/17

TABLE 1.1 - EXISTING PAGODAS

91st Ave NE

ID #	# of Mailboxes		Pagoda Structure			Action Required			House #'s Served (BOLD # are locking mailboxes)	Comments
	Locking	Non-Locking	Std.	Non Std.	Single / Other	Re-roof	Replace	Other		
P91-01	5	2	1				1		4215, 4205, 9100, 9107, 9030, 9035, 9111	REPLACE PAGODA (ROTTING FOUNDATION)
P91-02	3	5	1						4237, 4225, 4224, 4233, 4231, 4228, 4217, 4235	GOOD
P91-03	4		1						4415, 4405, 4404, 4241	GOOD
P91-04	1	4	1				1		4441, *, 4427, 4421, *	REPLACE PAGODA (ROTTING ROOF)
P91-05	5	3	1					1	4600, 4609, 4451, 4601, *, 4432, 4605, 4605A	REMOVE BROKEN CONCRETE AROUND THE BASE

92nd Ave NE

ID #	# of Mailboxes		Pagoda Structure			Action Required			House #'s Served (BOLD # are locking mailboxes)	Comments
	Locking	Non-Locking	Std.	Non Std.	Single / Other	Re-roof	Replace	Other		
P92-01	8	1	1						4646, 4650, 4649, 4612, 4639, 4635, 4631, 4615, 4619	GOOD
P92-02	1				1				4625	GOOD
P92-03	6	3	1						*, 4408, 4315, 4241, 4238, 4226, 4225, 4233, *	GOOD
P92-04	4	1	1						4218, 4201, 4200, 4032, *	GOOD
P92-05	3	4	1				1		9306, 9202, 9229, 9309, 4000, 4012, 3854	REPLACE PAGODA (WEAK SIDE SUPPORTS)
P92-06	5	4	1				1		9057, 9000, 3838, 3832, 3822, 3819, 9055, *, 3808	REPLACE PAGODA (BROKEN SUPPORTS), EXTEND FOR LOCKING BOXES
P92-07	6	4	1				1		9207, 9218, 9050, 9018, 3805, 3801, 3800, 9038, 3701, 9001	REPLACE PAGODA (EXTEND FOR MORE BOXES); ADD CENTER BRACE
P92-08	4		1					1	3624, 3616, 3615, 3625	GOOD, REINFORCE SUPPORTS TO STOP WOBBLE
P92-09	10		1					1	3460, 9127, 9126, 3630, 3610, 3608, 3443, 3458, 3462, 3442	GOOD, ADD CENTER BRACE
P92-10	5	4	1			1			8810, 9089, 3445, 9109, 3436, **, 3429, 3407	GOOD, REPLACE ROOF

94th Ave NE

ID #	# of Mailboxes		Pagoda Structure			Action Required			House #'s Served (BOLD # are locking mailboxes)	Comments
	Locking	Non-Locking	Std.	Non Std.	Single / Other	Re-roof	Replace	Other		
P94-01	1	2		1			1		4468, 4467, 4441	BUILD NEW PAGODA
P94-02	8	2	1					1	4450, 4439, 4438, 4437, 4433, 4430, 4425, 4424, 4416, 4412	GOOD, ADD CENTER BRACE
P94-03	2	2		1			1		4408, 4402, 4405, *	BUILD NEW PAGODA
P94-04	7	2	1						4236, 4233, *, 4205, *, 4222, 4215, 4218, *	GOOD
P94-05	8	1	1			1			3856, 3848, 3847, *, 3842, 3837, 3833, 4023, 3838	REPLACE ROOF
P94-06	10		1					1	3834, 3830, 3827, 3824, 3823, 3813, 3812, 3805, 3802, 3798	GOOD, ADD CENTER BRACE

95th Ave NE

ID #	# of Mailboxes		Pagoda Structure			Action Required			House #'s Served (BOLD # are locking mailboxes)	Comments
	Locking	Non-Locking	Std.	Non Std.	Single / Other	Re-roof	Replace	Other		
P95-01	6	2	1				1		*, 3916, 3829, *, 3817, 3811, 3830, 3801	PRIORITY REPLACE (EXTEND FOR MORE BOXES)
P95-02	8		1						9429, 9421, 4015, 4000, 3845, 3930, 3926, 3922	GOOD
P95-03	10		1			1		1	4029, 9540, 9530, 9520, 9510, 4200, 4201, 4213 (Add 4030 & 4039)	EXTEND FOR BOXES 4030 & 4039, RE-ROOF, ADD CENTER BRACE
P95-04	8		1					1	4219, 4222, 4224, 4234, 4229, 4230, 4238, 4239	ADD 2 ADDITIONAL BRACKETS TO CONCRETE
P95-05	9		1					1	4408, 4412, 4420, 4419, 4424, 4416, 4427, 4434, 4409	REMOVE NAILS ON EACH SIDE
P95-06	12	3	1					1	4432, 4436, 4439, 4440, 4442, 4450, 4604, 4606, 4607, *, 4612, 4616, 4619, 4620, 4623	FIX ROOF SUPPORT, TRIM ROOF FELT MAT
P95-07	7	2	1						4628, 4630, 4634, 4635, 4626, 4638, 4640, 4624, 4644	GOOD
P95-08	9		1			1			4680, 4676, 4670, 4668, 4663, 4660, 4658, 4654, 4652	GOOD, NEW ROOF
P95-09	3	3	1					1	*, 4648, 4650, *, 4664, 4666	FIX BRACE TO CONCRETE

MAILBOX PAGODA DETAIL SHEET

SURVEY DATE: 5/17/2020

THP MAP ID # P92-05

INSTALLATION DATE: N/A

OF HOUSES SERVED: 7

HOUSE NO'S: 9306, 9202, 9229, 9309, 4000, 4012, 3854

NOTE: BOLD HOUSE NO'S ARE OLD STYLE MAILBOX RECEPTACLES

EXISTING CONDITION: PRIORITY REPLACE, WEAK SIDE SUPPORTS

*Replace
Complete structure
w/ 1 extra
slot.*



MAILBOX PAGODA DETAIL SHEET

SURVEY DATE: 5/17/2020

THP MAP ID # P92-06

INSTALLATION DATE: N/A

OF HOUSES SERVED: 9

HOUSE NO'S: 9057, 9000, **3838**, 3832, **3822**, 3819, 9055, *, **3808**

NOTE: BOLD HOUSE NO'S ARE OLD STYLE MAILBOX RECEPTACLES

EXISTING CONDITION: PRIORITY REPLACE, BROKEN SUPPORTS, EXTEND FOR LOCKING BOXES

Replace complete structure w/ 3 extra slots



MAILBOX PAGODA DETAIL SHEET

SURVEY DATE: 5/17/2020

THP MAP ID # P92-07

INSTALLATION DATE: N/A

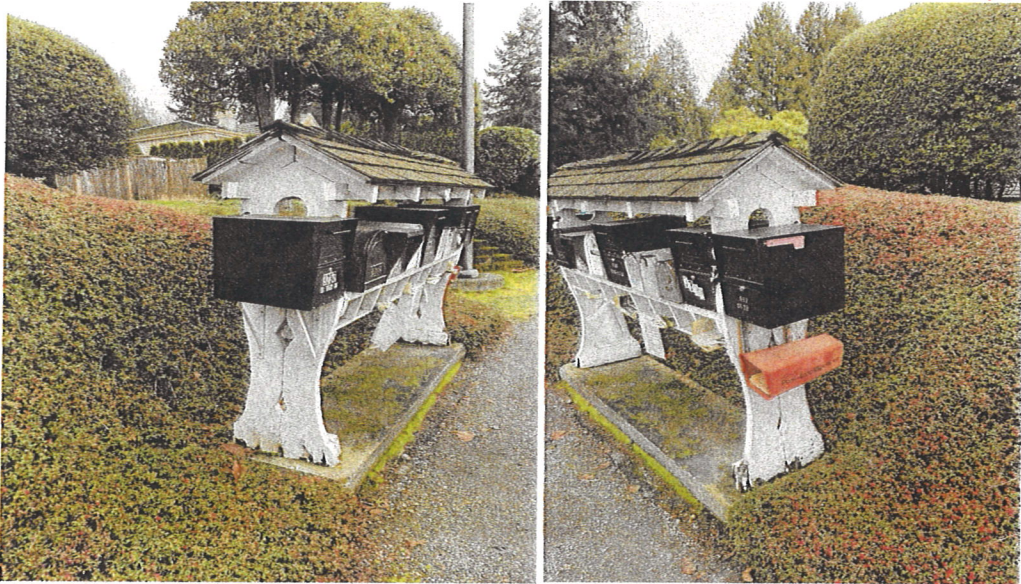
OF HOUSES SERVED: 10

HOUSE NO'S: 9207, 9218, 9050, 9018, 3805, 3801, 3800, 9038, 3701, 9001

NOTE: BOLD HOUSE NO'S ARE OLD STYLE MAILBOX RECEPTACLES

EXISTING CONDITION: PRIORITY REPLACE, EXTEND FOR MORE BOXES, ADD CENTER BRACE

*Replace existing
structure
w/ 1
extra slot.*





Building Maintenance Services of Northwest
 6951 Martin Luther King Jr. Way S, Suite 208
 WA US
 (206) 356-6144
 contact@bmsnw.com
 www.bmsnw.com



Estimate

ADDRESS

Town of Yarrow Point
 4030 - 95th Ave. NE
 Yarrow Point, WA 98004

SHIP TO

Town of Yarrow Point
 9432 Points Dr. NE
 Yarrow Point, WA 98004

ESTIMATE #	DATE
E16	07/14/2020

DATE	DESCRIPTION	QTY	RATE	AMOUNT
07/14/2020	P92-05 - Total 8 mailbox slots. 1. Remove and haul away the old pagoda 2. Install a new concrete base to anchor the pagoda 4. Completely rebuilt pagoda to match the blueprint using cedar shingles as roof top. 5. Prime and paint to match 6. Clean up	1	3,250.00	3,250.00T
07/14/2020	P92-06 - Total 12 mailbox slots. 1. Remove and haul away the old pagoda 2. Install a new concrete base to anchor the pagoda 4. Completely rebuilt pagoda to match the blueprint using cedar shingles as roof top. 5. Prime and paint to match 6. Clean up	1	3,950.00	3,950.00T
07/14/2020	P92-07- Total 11 mailbox slots. 1. Remove and haul away the old pagoda 2. Install a new concrete base to anchor the pagoda 4. Completely rebuilt pagoda to match the blueprint using cedar	1	3,750.00	3,750.00T

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	shingles as roof top.			
	5. Prime and paint to match			
	6. Clean up			

This quote is valid for 90 days.

Thank you for the opportunity to submit this quote.

SUBTOTAL	10,950.00
TAX	1,095.00
TOTAL	\$12,045.00

Accepted By

Accepted Date

Pro-Vac Annual Stormwater Cleaning and CCTV work	Proposed Council Action: For Approval
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Presented by: Town Engineer Stacia Schroeder

Exhibits:

- Scope of work dated 6-26-2020 from Pro-Vac

Summary:

The Town annually has Pro-Vac do a storm system cleaning and camera inspection.

Recommended Action:

For Approval.



6622 112th St E • Puyallup, WA 98373

Tel 888.565.5665 • Fax 253.435.5788 • www.pro-vac.com

6-26-20

Yarrow Point, WA

Stacia Schroeder, PE

Town Engineer – Yarrow Point

206-276-8922

sschroeder@yarowpointwa.gov

Yarrow Point – Storm System Cleaning and CCTV Work – June 2020

SCOPE OF WORK:

- Pro-Vac will jet/clean/CCTV ~5,000 LF –per the map shown in Pink.
- This area includes: NE 32nd St, NE 33rd St, Ne 34th St, Ne 36th St, and portions of 90th Ave NE, 91st Ave NE, and Points Dr from 88th Ave NE to NE 32nd St.
- Transport all wastewater and solids for disposal.
- Provide traffic control services as needed.
- Pro-Vac will provide video documentation of the conveyance lines.

Eductor Truck with Operator/Laborer to jet/clean lines: \$275.00/\$335.00 (ST/OT) per hour, portal to portal (Estimated three, portal to portal, ten-hour days to complete this ET work).

Disposal: \$165.00 per ton of solids and \$0.42 per gallon of liquids.

Camera Truck with Crew: \$275.00/\$310.00 (ST/OT) per hour, portal to portal (Estimated three, portal to portal, ten-hour days to complete this CCTV work).

Thumb Drive/Report: \$25.00 per set

Flagger with Flagging Truck: \$125.00/\$150.00 (ST/OT) per hour, portal to portal (Estimated two, portal to portal, 10-hour days to complete this Flagging work).

NOTES:

- Project will be billed on a T&M basis using the above rates.
- The above estimate does not include any applicable taxes.

We propose to furnish all materials and labor to perform work upon designated areas. Pro-Vac Clean Service will notify the customer of any problems or change of conditions. Disposal of waste will be in accordance with all state and federal regulations, and any additional work found during cleaning and inspection, will be forwarded upon another proposal.

Other services provided:

- Tank cleaning & confined space entry work
- Emergency response
- Water blasting & high-pressure water pipe/tube cleaning
- Various vacuum truck types for removal of liquids and/or solids
- Transportation & disposal of hazardous & non-hazardous waste streams
- Vacuum Sweeping
- Storm drain main line cleaning/jetting
- Catch basin cleaning & repair
- Pipe inspection camera / grouting & repairs

Sincerely,



6622 112th St E • Puyallup, WA 98373

Tel 888.565.5665 • Fax 253.435.5788 • www.pro-vac.com

Jason Blair

Pro-Vac

253-225-5630 | jason.blair@pro-vac.com

Customer agrees to pay all of the costs and fees charged for the services rendered as stated on this proposal. The terms are Net 30 days, 1.5% on unpaid balance monthly. If collection services are required, solely in the opinion of Pro-Vac, to collect the debt, I agree to pay reasonable costs for collection including attorney fees and costs and any collection agency fees. If legal action is required the parties agree that the venue of the action will be Pierce County Superior Court, State of Washington. It is further agreed that any accounts past due will be assessed at late fees of 1.5% per month, cumulative.

Customer Signature

Print Name

Date

Pro-Vac Signature

Print Name

Date

92nd Ave NE Sidewalk Replacement - Phase 2	Proposed Council Action: Approve
--	---

Presented by: Engineer Stacia Schroeder

Exhibits: Contract Proposal
Construction Details

Summary:

The 92nd Ave NE Pathway Repair Project consists of removing the existing NaturalPave pathway material to extend the colored concrete sidewalk section installed in 2016. The original scope of work included NE 40th Street to NE 41st Street. Phase 2 includes NE 39th Street to NE 40th Street.

Recommended Action:

Authorize the Mayor to enter into a contract with Iron Creek Construction to remove the existing NatualPave pathway and replace it with colored concrete.

Iron Creek Construction LLC

Lic. # IRONCCC874MN

22525 SE 64th Pl Suite 2228 Issaquah, WA 98027

Phone: (425) 557-5927 Fax: (425) 557-3605

CONTRACT PROPOSAL

	Town of Yarrow Point	Proposal No:	20-11
Contact:	Stacia Schroeder	Date:	September 1, 2020
E-Mail:	sschroeder@ci.yarrow-point.wa.us	Phone:	206-276-8922

We hereby submit specifications and estimates for: **92nd AVE Pathway Phase II**

Scope of Work:	Price:
<p>Remove approx 1,500 sq ft of natural resin pavement pathway along 92nd ave and replace with new colored concrete (per attached section detail) between NE 40th & Ne 39th Includes providing all labor, equipment, materials and traffic control to complete the above work</p> <p><i>CADMAN C-24 PACIFIC STORM</i></p> <p><i>Includes 1 full time flagger during construction</i></p> <p><i>Work to be completed Fall 2020.</i></p>	<p>\$22,268.47</p>
<p>Subtotal \$ 22,268.47</p> <p>Tax (10%) \$ -</p> <p>Total \$ 22,268.47</p>	

9/1/20
Sub.

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Twenty Thousand Two Hundred Sixty Eight & 47/100's Total Dollars \$ 22,268.47

Payments to be made as follows:

- Deposit:** A 25% deposit of total project estimate and a signed contract are required prior to commencement for work.
- Progress Payment:** Progress payments will be due upon completion of project milestones as defined by scope of work.
- Final Payment:** Final payment is due within 10 calendar days of project completion.

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard practices. Any alteration of derivation from above specifications involving extra costs will be executed only upon signed written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Final payment is due within 10 calendar days of project completion. If final payment has not yet been received within 30 calendar days of project completion contractor reserves the right to pursue legal action.

Authorized

Signature: _____

Note: This proposal may be withdrawn by Iron Creek Construction LLC if not accepted within 30 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

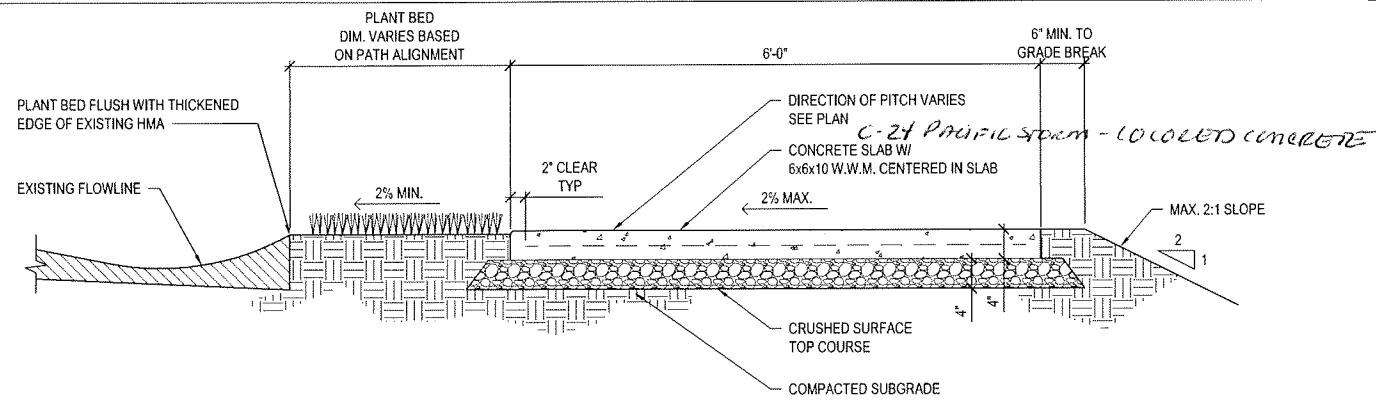
Date of Acceptance: _____

Signature:

Signature: _____

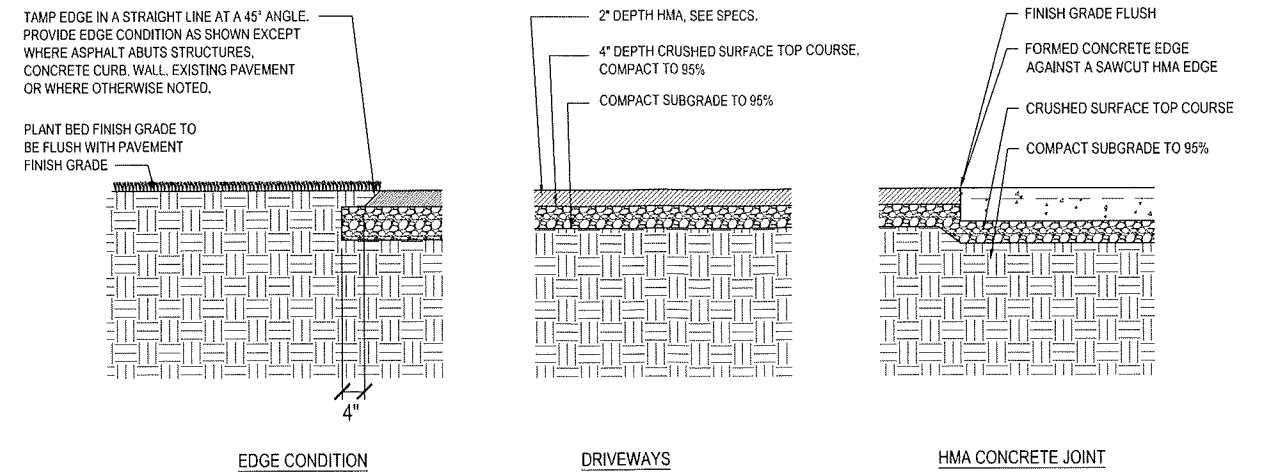
Contractor

Owner



CONCRETE PATH SECTION

1" = 1'-0"



2 HMA DRIVEWAY SURFACE

1" = 1'-0"

KEY JOINT AS SHOWN. DOWEL CONSTRUCTION JOINTS. SAME AS EXPANSION JOINTS.

CONSTRUCTION JOINT (COLD JOINT)

1" = 1'-0"

JOINT FILLER, RECESS E.J. MATERIAL & CAULK MIN. 3/8" DEPTH. DISCONTINUE W.W.M. AT JOINT. FINISH PER PLANS AND SPECS. 1/2" DIA. x 6" LONG SMOOTH STEEL DOWEL W/ SLIP CAP AT 3'-0" O.C. MAX.

EXPANSION JOINT (EJ)

1" = 1'-0"

TOOLED JOINT MIN. 1/5 CONC. THICKNESS. SEE PLAN FOR LOCATIONS.

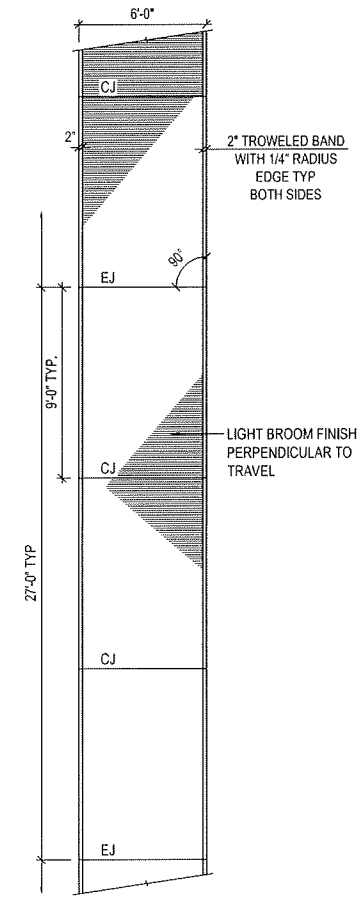
CONTROL JOINT (CJ)

1" = 1'-0"

FINISH GRADE FLUSH W/ ADJACENT SURFACE 1/4" RADIUS W/ 2" TROWELED BAND FULL LENGTH, BOTH SIDES (TYP) CONCRETE SLAB W/ 6x6x10 W.W.M. CENTERED IN SLAB CRUSHED SURFACE TOP COURSE COMPACT SUBGRADE SEE SPECS.

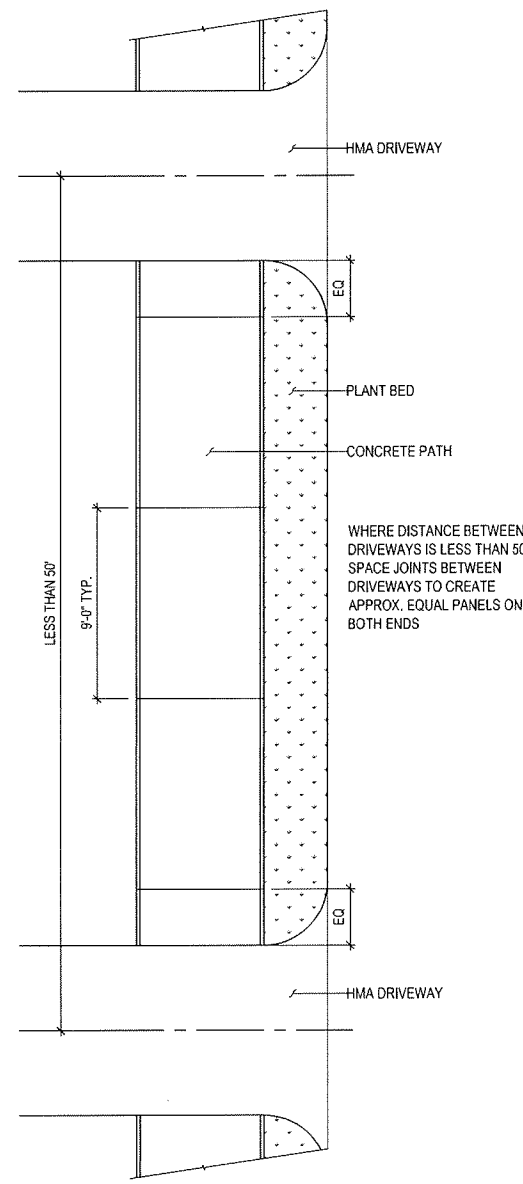
TYPICAL EDGE TREATMENT

1" = 1'-0"



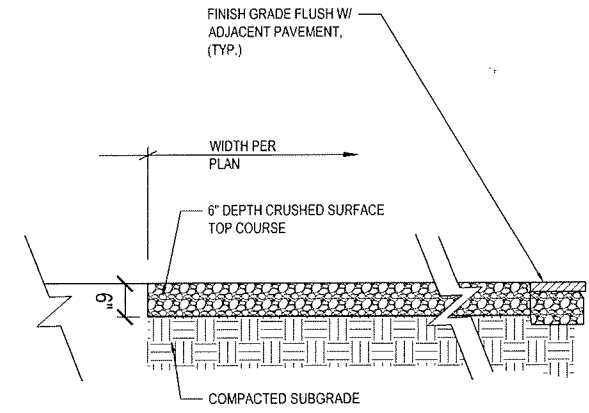
TYP JOINT SPACING & FINISH

1" = 1'-0"



JOINT SPACING AT DRIVEWAYS

1" = 1'-0"



3 CRUSHED ROCK SURFACE

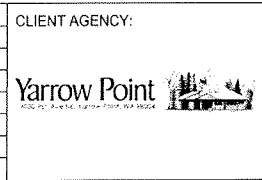
1/2" = 1'-0"

1 CONCRETE PATH

SCALE AS NOTED

Plot: Z:\Projects\92nd Ave Pathway\92nd Ave Pathway\92nd Ave Pathway\92nd Ave Pathway.dwg
 Date: 8/25/2015 10:07:43 AM
 User: C:\Users\cch\Documents\92nd Ave Pathway.dwg

REVISIONS:	DATE	CLIENT AGENCY:



MacLeod Reckord PLLC
 110 Prefontaine Place South, Suite 600
 Seattle, Washington 98104
 P 206-323-7919
 F 206-323-9242

92ND AVENUE PATHWAY		SHEET
SCALE:	DATE: 8/25/2015	CONSTRUCTION DETAILS C4.1
DRAWN BY: MES	CHECKED BY: CR	
JOB NO.: 14479		

Noise Ordinance No. 705	Proposed Council Action: For Approval
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Presented by: Town Attorney Scott Missall

Exhibits: Chapter 8.04 Nuisance Control Code/ Ordinance No. 705

Summary:

Attorney Scott Missall has drafted a revised Nuisance Control Code to include the addition of watercraft and the enforcement of such nuisance violations relating to noise under TYPMC Chapter 8.04.

The Council reviewed a first draft reading at the July Council meeting and offered input to the Town Attorney. This is a second draft reading.

Recommended Action:

For approval.

TOWN OF YARROW POINT, WASHINGTON

ORDINANCE NO. 705

AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, ADOPTING NEW CHAPTER 8.06 OF THE YARROW POINT MUNICIPAL CODE, ENTITLED “PUBLIC NOISE DISTURBANCES”, TO ESTABLISH NEW REGULATIONS RELATED TO PUBLIC NOISE DISTURBANCES AND RELATED MATTERS; REPEALING CONFLICTING PROVISIONS OF YARROW POINT MUNICIPAL CODE CHAPTER 8.04; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Yarrow Point Municipal Code Chapter (YPMC) 8.04 provides general regulations related to public nuisances; and

WHEREAS, YPMC 8.04 only provides limited regulations related to public noise disturbances; and

WHEREAS, it has been brought to the Town Council’s attention that there has been an increase in public noise disturbances, including transient noise related to operation of watercraft, that disturb the peace, quiet repose and comfort of Town residents and visitors alike; and

WHEREAS, the Town Council desires to establish specific rules and regulations related to such public noise disturbances to better ensure the peace, quiet repose and comfort of Town residents and visitors is preserved; and

WHEREAS, the Town Council desires to amend YPMC Title 8 to add a new chapter addressing the foregoing situation and establishing rules and regulations related public noise disturbances as described above, and the Council further desires to amend YPMC Chapter 8.04 to conform with the new regulations adopted herein.

NOW, THEREFORE BE IT RESOLVED THAT THE TOWN COUNCIL OF THE TOWN OF YARROW POINT ORDAINS AS FOLLOWS:

Section 1. Findings. The Town Council adopts the forgoing recitals as findings in support of this Ordinance.

Section 2. New Chapter Adopted. A new Chapter 8.06 of the Yarrow Point Municipal Code, entitled “Public Noise Disturbances,” is adopted to read as follows:

Chapter 8.06 Public Noise Disturbances

Sections:

8.06.010 Administration.

8.06.020 Public Disturbance Noises.

8.06.030 Penalty for Violation.

8.06.010 Administration.

The police department serves an important function in maintaining public health, safety and welfare by responding to resident complaints, often in the context of neighborhood noise disturbances. The town enforcement officer also plays an important role in noise control through oversight of permitted activities that generate noise, such as construction work. The police chief and the town enforcement officer each have authority to enforce this chapter pursuant to its provisions.

8.06.010 Public Disturbance Noises.

A. General Prohibition. It is unlawful for any person to cause, or for any person in possession of property to allow to originate from the property, sound that is a public disturbance noise.

B. Illustrative Enumeration. The following sounds, or similar sounds, which by reason of their intensity, frequency, duration, volume, pitch or any other reason disturb the peace, quiet repose or comfort of any person or persons, are deemed a public noise disturbance in violation of this chapter:

1. The frequent, repetitive or continuous sounding of any horn or siren attached to a motor vehicle or watercraft, except as a warning of danger or as specifically permitted or required by law.
2. The creation of frequent, repetitive or continuous sounds in connection with the starting, operation, repair, rebuilding, or testing of any motor vehicle, motorcycle, off-highway vehicle, watercraft, or internal combustion engine within a residential zone or district.
3. Yelling, shouting, hooting, whistling or singing on or from a watercraft or near the public rights-of-way, particularly between the hours of eleven p.m. and seven a.m.
4. Sound from any motor vehicle or watercraft audio sound systems, operated at a volume so as to be audible greater than fifty feet from the vehicle or three hundred feet from the watercraft.
5. Sound from any source, other than a motor vehicle or watercraft, operated at a volume so as to be audible greater than fifty feet from the source.

This subsection (B) shall not apply to community events such as parades or regularly scheduled community events between the hours of 9:00 a.m. and 11:00 p.m. This chapter shall not apply to fireworks lawfully discharged within the town.

8.06.030 Penalty for Violation.

A. Any person violating this chapter shall be given a warning to promptly cease the activity causing the noise disturbance. If the same noise disturbance continues or recurs, the violator shall be guilty of a civil infraction with a penalty of \$100.00 for the first offense, \$200.00 for the second offense, and \$300.00 for the third offense occurring

within one year following the first offense. The civil infraction may be imposed as a remedy under Chapters 1.08 and 2.52 YPMC, which is in addition to abatement as provided in YPMC 8.04.040 and 8.04.050.

B. In addition, any violation of the provisions of this chapter constitutes a code violation under Chapter 1.08 YPMC and is subject to enforcement action, corrective action, fines and penalties described therein.

Section 3. Repeal. Yarrow Point Municipal Code Section 8.04.020(N) is hereby repealed in its entirety.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or word of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this Ordinance.

Section 5. Corrections. The Town Clerk-Treasurer and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective Date and Publication. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the Town. This Ordinance shall take full force and effect five (5) days after the date of publication.

Approved by the Council of the Town of Yarrow Point this ___ day of _____, 2020 and signed into authentication of its passage the ___ day of _____, 2020.

APPROVED

Mayor Dicker Cahill

ATTEST / AUTHENTICATED

Clerk-Treasurer Bonnie Ritter

APPROVED AS TO FORM:

Scott Missall, Town Attorney
Ogden Murphy Wallace, PLLC

**Business of The Town Council
Town of Yarrow Point, WA**

Agenda Bill 20-29
September 8, 2020

Park Board request for funding for park projects	Proposed Council Action: For consideration
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Presented by:	Park Commission Chairman John McGlenn
Exhibits	Email explaining requests for funding

Summary:

Attached is an email from Mr. McGlenn, Park Board Chair, explaining the Park Board's requests for funding to be included in the 2021 budget. Mr. McGlenn will be present at the meeting to answer any questions.

Recommended Action:

For discussion and direction to staff for any inclusions in the 2021 preliminary budget.

From: John McGlenn <johnmcglenn@gmail.com>
Sent: Wednesday, September 2, 2020 11:35 PM
To: Yarrow Point Mayor <mayor@yarrowpointwa.gov>
Cc: Yarrow Point Deputy Clerk <depclerk@yarrowpointwa.gov>
Subject: Proposed Budget Items for Park Projects

Dicker and Council Members:

Now that construction of the Town Entry project is well on the way to completion, below is a draft of next suggested projects that the Park Board would like very much to have funded. These two projects are very significant in making our several acre forested Park useable by most of our Town residents. It is interesting to see how many walkers there are now that we are constrained by the pandemic. We expect that active walking around the Town will continue beyond the pandemic because of the nature of our Town's assets, our residents and hopefully because Morningside will have a loop trail.
John McGlenn on behalf of the Park Board

• **Ivy and Blackberry Control in Morningside:**

Most of the natural area in Morningside that was cleaned up by EarthCorp a few years ago has not degraded much but should get a quick "sweep" clean up to ensure that the Ivy and Blackberry do not get out of hand.

Also there is a zone close to Town Hall running from northeast to southeast of the lawn and Playground area that was never properly cleaned up. It has continued to degrade and does not appear to get enough attention from Town staff or summer hires. I recommend that Earthcorp or some similar crew be retained to clean up this zone so that it does not continue to expand but will become useable forested space.

Probable Cost: ~ \$15,000

• **Planning and Design of Loop Trail in Morningside:**

A loop trail in Morningside Park has been a goal of the Park Board for the past five years or more. Most of an alignment has been staked and reviewed by the Park Board and could be finished by volunteers, Eagle Scout candidates or a hired crew like EarthCorp. The steep grades just east of Town Hall where the Trail would enter the wooded area will need an experienced trail designer/builder to layout and build so it is functional and resilient through the seasons.

Estimated Costs for lay-out, and construction of the steep section: ~ \$15,000