TOWN OF YARROW POINT
PLANNING COMMISSION (TELECONFORENCE) MEETING MINUTES
October 19, 2020

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:
Carl Hellings Planning Commission Chairman called the meeting to order at 7:08pm

PRESENT:

Chairman:	Carl Hellings
Commissioners:	Trevor Dash
	Chuck Hirsch
	Amy Pellegrini
	Jennifer Whittier
Staff:	Austen Wilcox – Town Deputy Clerk
	Mona Green – Town Planner
Guests:	Xuedong Huang - Resident

MINUTES:
Minutes of regular meeting September 14, 2020
MOTION: Commissioner Hirsch moved to approve the minutes of the September 14, 2020 regular meeting as presented. Commissioner Hellings seconded the motion.
VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPEARANCES:
Staff noted that there were no written in submissions for the October meeting.

STAFF REPORTS:
Town staff gave a report of the October 13 Council meeting. Town Planner Green reported that she that gave an update to Council on the Planning Commission's progress on tree code research. Ms. Green noted that she and Chairman Hellings determined that future Planning Commission meetings would be more productive if only one tree topic was discussed at each meeting.

Deputy Clerk Wilcox gave a report on the following items from the October Council meeting:

- Public hearing and approval of 1% Levy increase.
- Public hearing and review of 2021 Preliminary Budget.
- Approval of low bidder for NE 42nd/ 91st Ave NE Stormwater UGC project.t
- Approval of agreement with PSE for underground work (NE 42nd/91st Ave NE Stormwater UGC project.)

- Approval of change order with Gray & Osborne for site management services (NE 42nd/91st Ave NE Stormwater UGC project.)
- Approval of bid for plant installation relating to the Park Board's town improvement project.

REGULAR BUSINESS:

PCAB 20-06 Private Property Tree Code: Topic limited to significant trees

Chairman Hellings stated that future Planning Commission meetings involving tree code research will be limited to one tree topic in order for the meetings to be more efficient.

Planner Green noted that an upcoming boundary line adjustment application will be included in the Planning Commission's agenda for November.

Issues pertaining to the determination of a significant tree:

- size
- species
- location
- grove of trees

The Planning Commission discussed the four listed pertaining issues in relation to setbacks, buildable areas, and other private property locations.

Waterfront and shoreline restrictions were reviewed. Properties on the shoreline have different restrictions.

Planner Green referenced the definition of a "protected tree" in town ROW/public property areas in YPMC 12.30. The Commission discussed the definition of "protected tree" in the Town's ROW tree code and the potential of using the same definition in a private property tree code.

Planner Green referenced tree code language from Town of Hunts Point and its definition of a "protected tree."

The Planning Commission discussed diameter, circumference, setbacks. The discussed the definition of a "significant tree" located in the setback and if the same definition should remain for a buildable area.

The Planning Commission chose to table their discussion on significant tree size in order to research the definition of a "protected tree" in the Hunts Point Municipal Code.

The Planning Commission moved on to discuss the topic of species.

Planner Green described the types of mitigation trees and regulations used in Town of Hunts Point for replanting.

The Planning Commission reviewed comments from the Town Tree Arborist.

The Planning Commission directed Planner Green to request feedback from the Town Arborist on the following items:

- Review list of significant trees in Hunts Point and determine if the same type would be applicable for Yarrow Point.
- Are there certain species that should be omitted or included to meet the existing natural environment in Yarrow Point?
- What would be the appropriate type of mitigation trees?

The Planning Commission will discuss replacement and mitigation trees at their November meeting.

ADJOURNMENT:
MOTION: Commissioner Dash moved to adjourn the meeting at 8:33pm. Commissioner Hirsch seconded the motion.
VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

Carl Hellings, Chairman

ATTEST:

Austen Wilcox, Deputy Clerk

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