

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING (TELECONFERENCE) MINUTES
November 10, 2020
7:00 pm**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:00 pm

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore – Excused absence
Stephan Lagerholm
Steve Bush
Andy Valaas
Carl Scandella

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Stacia Schroeder – Town Engineer
Mona Green – Town Planner
Scott Missall – Town Attorney

Guests: Lt. Dawn Hanson – Clyde Hill Police

APPEARANCES:

None.

PUBLIC MEETING GUIDELINES

Attorney Missall presented legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

1. CONSENT CALENDAR:

Mayor Cahill noted the following large expenditure items included in the October Consent Calendar:

- City of Bellevue Fire Services Protection Contract.
- Second half payment for sidewalk project.
- Pro-Vac storm drain cleaning.

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 11/5/2020 approving payments as shown totaling \$213,172.31, plus payroll, benefits, and tax expenses of \$28,492.46 as shown on the attached payroll and benefits reports for a grand total of \$241,664.77. Councilmember Scandella seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

2. MINUTES

Minutes of regular meeting October 13, 2020.

MOTION: Councilmember Valaas moved to approve the regular meeting minutes of October 13, 2020 as amended. Councilmember Lagerholm seconded the motion.

VOTE: 3 For, 0 Against. Motion carried. *Councilmember Bush abstained as he was not present at the October 13, 2020 regular Council meeting.*

3. STAFF REPORTS:

A. Police Report

Lieutenant Dawn Hanson provided a police report of October activity noting that it was a quiet month.

- Attempted fraud incident.
- Parking infraction. Mayor Cahill noted that ROW parking discussion will occur under Agenda Bill 20-37.

B. Engineer Report

NE 42nd Street/91st Ave NE Stormwater Upsizing and UGC Project

Engineer Stacia Schroeder shared that the City of Bellevue water main project, including all paving and property restoration, is 100% complete. A pre-construction meeting has taken place with the awarded contractor and notice sent out to residents. We are still anticipating a Notice to Proceed of January 11th, 2021. The contract allows 135 working days to final completion; meaning the contractor has until July 22nd, 2021, to complete the project if no weather delays are allowed. The Town has been corresponding project updates with the associated residents.

NE 36th Street Status Report

Engineer Stacia Schroeder shared that the 2020 TOYP Stormwater Management Plan was published last May. In short, the new study incorporated known stormwater pipe alignments and sizes into the latest modeling software to identify and prioritize future capital improvement projects (CIPs) throughout the Town. A stormwater connection from 92nd Ave NE to NE 36th Street was identified as CIP #1. This project would divert flows along 92nd (south of NE 36th St) and Points Drive NE (east of the roundabout) to the storm system in NE 36th Street. As part of this project, several pieces of the NE 36th Street stormwater infrastructure (ie. catch basins, broken pipes, and cross bores) will be addressed. Our current capital improvement plan includes this project as S-2 (\$25,000 for design in 2021), S-3 (\$184,000 for construction in 2022), and T-3 (\$85,000 for full grind and overlay in 2022). There is no power, phone, cable conversion associated with this project.

C. Planner Report

Town Planner Mona Green gave a report on the following topics:

- The Planning Commission is currently discussing significant trees and types of mitigation trees. The Commission is reviewing Town Arborist input.
- Community Development projects in review.

REGULAR BUSINESS:

4. AB 20-36: Final Budget

- A. Public Hearing
- B. Adopt Ordinance No. 707: Adopt Ordinance No. 707: An Ordinance of the Town of Yarrow Point, Washington adopting the Budget for Fiscal Year 2021 and Setting Forth in Summary Form the Total of Estimated Revenues and Expenditures for Each Separate Fund and the Aggregate Totals for All Such Funds Combined; and Establishing an Effective Date.

A public hearing is required to give citizens an opportunity to be heard with reference to the 2021 final budget. Publication and posting of the public hearing have been done in compliance with state law.

Clerk-Treasurer Bonnie Ritter gave an overview of the updates to the budget since the Council preliminary review of it at their October regular meeting.

Mayor Cahill opened the public hearing at 7:23PM, and upon hearing no comments, closed the public hearing at 7:24PM.

MOTION: Councilmember Valaas moved to adopt Ordinance No. 707: An Ordinance of the Town of Yarrow Point, Washington adopting the Budget for Fiscal Year 2021 and Setting Forth in Summary Form the Total of Estimated Revenues and Expenditures for Each Separate Fund and the Aggregate Totals for All Such Funds Combined; and Establishing an Effective Date. Councilmember Scandella seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

5. AB 20-37: ROW Parking Location Improvements

Mayor Cahill reported that parking along 94th & 95th has long been an issue and he has setup a task force for 2021 hoping to get community involvement to help address it. Some residents have also been commenting to the Town that ROW parking is an issue. Mayor Cahill has directed CHPD to issue warnings and tickets for vehicles illegally parked. Town staff has identified ROW areas along 94th and 95th that can be improved for better parking and have contacted several residents to request their permission to remove the lawn in the ROW and replace with gravel. The Public Works Coordinator was directed to trim branches and foliage back in identified ROW areas to maintain these parking locations. The Mayor has allocated \$40k in the ROW budget for this project. Iron Creek Construction provided a contract proposal to complete the work

The Council reviewed a map highlighting particular ROW parking areas that could be improved.

The following aspects were discussed:

- Objective to create additional parking in ROW along streets where it is tight.
- Coordinate with CHPD for enforcement procedure; warning, then ticket.
- Education to residents on parking 8' off the center of the roadway, or, encourage to park on their property.
- The Town is looking for residents to agree for the Town to make improvements for ROW parking in front of their properties.
- Encroachment agreements and whether the Town should eliminate them.
Encroachment agreements allowing landscaping in the ROW prevents parking.
- The option to reclaim Town ROW.

The Council discussed the contract proposal from Iron Creek Construction to improve specified ROW parking locations.

The Council will revisit the topic for further discussion at their next regular meeting.

6. MAYOR AND COUNCIL REPORTS:

Mayor:

- Drug Awareness: As a follow up to funds allocated to drug awareness, Mayor Cahill contacted Joyce Nichols, Director of Intergovernmental Relations, at City of Bellevue who is exploring how the Citizen Advocates for Referral and Education Services (CARES) Program could be used. The topic was discussed in depth at the latest Mayor's breakfast meeting. Council discussed drug issues and ways the Town can be involved to take prevention measures. Mayor Cahill will continue to work on this issue.
- Flock License Plate Camera Footage: Mayor Cahill discussed a recent traffic accident on the 92nd Ave NE lid. He contacted Washington State Patrol (WSP) to see if they needed our footage from the license plate reader cameras. He stated that WSP did not ask for the footage however our bylaws do allow the Town to provide the footage to them.
- Interest Rates Through Banner Bank: Mayor Cahill is pursuing the possibility of financing half of the Town's underground project as a consideration basis.
- Back up & retention system research: Councilmember Bush is researching alternatives.
- Replacement tree on Town ROW 95th Ave NE: A tree was inadvertently damaged by poor construction practices and deemed for removal. Mayor and staff have identified its replacement as a condition to meet final inspection with the contractor for the related project who damaged the original tree.
- Street restoration policy: Town legal staff will prepare a draft for the December Council packet.

- Short Plat 55 stormwater upgrades: Letters were sent out to residents on Short Plat 55 discussing options regarding the need for drainage redesign. Mayor will ask the Town Engineer for a revised timeline.
- Ongoing maintenance to Town Hall: Next year, the Town will get a quote to have new stain applied to the exterior of Town Hall.
- Holiday lights on significant tree located on NE 37th & 92nd: As a bright way to lift up spirits during COVID-19, Mayor Cahill would like to light up the significant tree that straddles Town ROW and private property located at intersection of NE 37th Pl and 92nd Ave NE. He noted that the private property owner gave full endorsement to light up the tree. The cost would be \$10,000. He would like the Town to fund half and receive donations to cover the other half, otherwise, he stated that he will personally cover the remaining portion. The Council discussed and agreed to the opportunity.

Councilmember Bush:

- Update request on the Town's snowstorm preparedness: Deputy Clerk Wilcox responded that the Town is stocked up on salt and the Public Works Department will be performing a test operation of the plow.
- COVID-19 cases spiking in King County: Councilmember Bush referenced the rise of COVID-19 cases rising in King County and asked if there is anything additional the Town should be doing considering it. Mayor Cahill responded stating that he reached out to the insurance industry and learned that many of the cases are happening in southern King County and that the Town is ultimately following the Governor's mandates.

7. ADJOURNMENT:

MOTION: Councilmember Bush moved to adjourn the meeting at 9:04 pm. Councilmember Valaas seconded the motion.

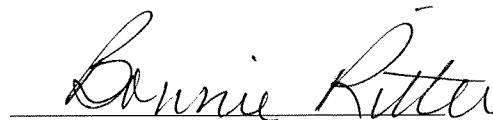
VOTE: 4 For, 0 Against. Motion carried.

APPROVED:

 11/10/20

Dicker Cahill, Mayor

ATTEST:



Bonnie Ritter, Clerk-Treasurer

