

**TOWN OF YARROW POINT  
PLANNING COMMISSION (TELECONFERENCE) MEETING MINUTES  
December 14, 2020**

The following is a condensation of the proceedings and is not a verbatim transcript.

**CALL TO ORDER:**

Carl Hellings Planning Commission Chairman called the meeting to order at 7:01pm

**PRESENT:**

Chairman:	Carl Hellings
Commissioners:	Trevor Dash Chuck Hirsch Amy Pellegrini – Excused absence Jennifer Whittier
Staff:	Austen Wilcox – Town Deputy Clerk Mona Green – Town Planner
Guests:	Debbie Prudden - Resident

**MINUTES:**

Minutes of regular meeting November 16, 2020.

MOTION: Commissioner Dash moved to approve the minutes of the November 16, 2020 regular meeting as presented. Commissioner Whittier seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

**APPEARANCES:**

Staff noted that there were no written in submissions for the December 14 meeting.

**STAFF REPORTS:**

Town staff gave a report of the December 8 Council meeting:

- Informed Council of the Planning Commission's latest progress on tree code discussion.
- Approved Guilford Investments LLC BLA #20-8209.
- Upcoming 2018 Building Code update, effective 2/1/2021.
- Parking Enforcement.
- Reappointments of 2 Park Commissioners.
- Reappointment of Mayor Pro Tem.

**REGULAR BUSINESS:**

**PCAB 20-09** Private Property Tree Code – Continued discussion; topic limited to mitigation on heavily treed properties

Commissioner Dash discussed his research regarding lots that have high tree density.

The Commission reviewed:

- Tree codes from nearby jurisdictions.
- Tree credits in other jurisdictions applying to tree density.
- Tree density requirement based on square footage.
- Tree canopy in Yarrow Point and neighboring jurisdictions. Town Planner Mona Green will send out the 2015 tree canopy study to the Commission.
- Commissioners discussed their own opinions on tree density per square foot.

The Commission discussed a possibility to send out a poll to residents to get an estimate survey of current tree inventory. The following questions to be included in a potential poll were discussed:

1. Square footage of lot.
2. Type, number, and size of trees.
3. Address.
4. Provide additional comments if they have them.
5. Contact email should the Planning Commission have additional questions for the resident.

Deputy Clerk Wilcox will discuss the poll possibility with Mayor Cahill. With Mayor's approval, Deputy Clerk Wilcox will send a draft to Chairman Hellings and Commissioner Whittier for review.

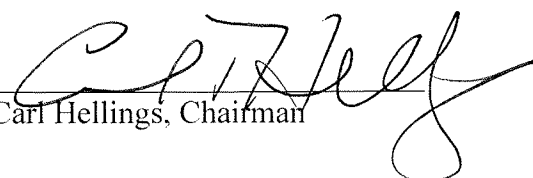
**ADJOURNMENT:**

**MOTION:** Commissioner Dash moved to adjourn the meeting at 8:35pm. Commissioner Hellings seconded the motion.

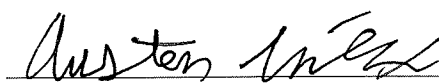
**VOTE:** 4 For, 0 Against, 0 Abstain. Motion carried.



APPROVED:

  
Carl Hellings, Chairman

ATTEST:

  
Austen Wilcox, Deputy Clerk