

**YARROW POINT
TOWN COUNCIL MEETING AGENDA**

February 9, 2021

7:00 p.m. via conference call at:

206-485-3849 Conference ID: 792 208 604#

With the adoption of the Town's Proclamation of Local Emergency and issuance of the Governor's Stay-at-Home Proclamation and Open Public Meetings Guidance, Town Hall is closed to the public and Town Council meetings must be held by teleconference or online means. Accordingly, all Town Council regular and special meetings will be conducted by teleconference/online only. Members of the public may participate in those meetings by phone/online using the links and/or numbers above. However, no contemporaneous public comment will be accepted outside of the public hearing process.

PLEDGE OF ALLEGIANCE

CALL TO ORDER: Mayor Dicker Cahill

COUNCIL ROLL CALL: Carl Scandella, Stephan Lagerholm, Andy Valaas, Mary Elmore, and Steve Bush

APPEARANCES:

Due to remote conferencing there will be no contemporaneous public comments at the Council meeting. If residents or the public have questions, concerns or comments surrounding the COVID-19 (Coronavirus) pandemic, other Town business or issues, or the Council agenda, they may submit comments via email or regular mail to depclerk@yarrowpoint.gov to be included in the record. Comments or questions submitted may be addressed at the next scheduled regular Council meeting.

The Mayor will present legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

1. MINUTES

A. Minutes of regular meeting of January 12, 2021.

2. CONSENT CALENDAR

Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

3. STAFF REPORTS

REGULAR BUSINESS:

4. AB 21-05 – 2018 Building Code Update for February 2021 Adoption/ Ordinance No. 709
5. AB 21-06 – ILA with King County for Road Services
6. AB 21-07 – Flock license plate camera discussion/ possibility of adding additional units
7. AB 21-08 – Continued right of Way Parking Location Improvements & Enforcement
8. AB 21-09 – Appointment of resident David Feller to Planning Commission to finish Commissioner Pellegrini's term

9. MAYOR & COUNCIL REPORTS

10. ADJOURNMENT

P: 425.454.6994

F: 425.454.7899

<http://www.yarrowpointwa.gov>



Office Hours:

M-Th: 8:30-4:30

F: 8:30-Noon

NOTICE OF PUBLIC DISCLOSURE: This email account is public domain. Any correspondence from or to this email account in most instances is considered a public record. Accordingly this email, in whole or in part, may be subject to disclosure pursuant to RCW 42.56, regardless of any claim of confidentiality or privilege asserted by an external party.

From: Laurie Bugbee

Sent: Tuesday, January 26, 2021 10:49 AM

To: Yarrow Point Town Hall <townhall@yarrowpointwa.gov>

Cc: Yarrow Point Deputy Clerk <depclerk@yarrowpointwa.gov>

Subject: 12.30.040 Development and construction activities - Parking

RECEIVED

JAN 26 2021

TOWN OF YARROW POINT
Clerk's Office

Good morning,

Many of my fellow Yarrow Point neighbors are becoming increasingly concerned about the construction parking on our easements and streets. A number of years ago the Town started issuing encroachment permits. As a result, landscaping leaves the roadway narrower and parking ends up literally in some areas in the street. Add on the regular FedEx, UPS and Amazon traffic and it's become quite dangerous for walkers, bikers and residents trying to get in and out of driveways. On some of the narrower streets the lack of space for an emergency vehicle to get where it needs to go is also a concern. The above listed ordinance is still listed on the towns website. It appears it's being ignored or gotten out of control to the detriment of residents safety. Unless there has been a change or accommodation given by the Town to certain construction sites this appears to be a violation of the Towns ordinance.

Yarrow Point Deputy Clerk

From: Laurie Bugbee
Sent: Tuesday, January 26, 2021 11:29 AM
To: Yarrow Point Deputy Clerk
Cc: Yarrow Point Mayor; Stacia Schroeder; Yarrow Point Clerk Treasurer; Steve Wilcox; Mona Green
Subject: RE: 12.30.040 Development and construction activities - Parking

Austen,

Thank you for your prompt reply. ROW parking is an issue and I'm happy to hear the mayor and council plan to study the problem. However, the problem we are concerned about is non enforcement of 12.30.040 development and construction parking. As I read the ordinance the construction workers vehicles and equipment is to be on site of property or an alternate designated parking area or offsite location not on our streets or easements. All one needs to do is look at our main roads 92nd Ave, 94 Ave and 95 Ave to see the multiple construction parking. It's a enforcement and safety issue we hope the town will address. .

Kind regards
Laurie Bugbee

On 01/26/2021 11:05 AM Yarrow Point Deputy Clerk <depclerk@yarrowpointwa.gov> wrote:

Laurie,

Thank you for writing and expressing your concerns about what you have been seeing. I am going to forward your comments to Mayor and Council who are currently studying the issue of ROW parking.

Thank you again.

Austen Wilcox

Deputy Clerk

Town of Yarrow Point

4030 95th Ave. NE

Yarrow Point, WA 98004

Date: January 29th, 2021

From: Vadim and Deirdre Bondarev, 4029 95th Ave NE, Yarrow Point WA 98004

Subject: ROW parking and persistent ROW parking violations by construction related vehicles.

Definition: Construction related vehicles are defined as vehicles of contractors, subcontractors, craftsmen, laborers, construction equipment and pieces of contraction equipment.

Background:

In the last three years the ROW parking strip in front of Town Hall, directly across from our house, has been transformed into an all-day construction related vehicle parking.

Contractor's vehicles arrive between 5:45 a.m. and 6:30 a.m. Most vehicles continue to idle, drivers talk to each other and/or listen to the radio until 6:50 a.m. At 6:50 a.m. the majority of the contractors exit their vehicles and walk to the work sites located many blocks away, some load into the bed of the pickup truck and are then shuttled to the respective work sides. Those that use the parking strip exclusively for waiting, drive off a few minutes later for a 7 a.m. start time.

11 a.m. – 1:00 p.m. Contractors return to their vehicles for lunch (drive off or have lunch inside the vehicles)

4:00 p.m. – 6:00 p.m. Contractors return to their vehicles and leave for the day, most use our driveway as a turn-around point.

Supporting observations:

Note: BDR site at adjacent 4039 95th is inactive and has not contributed to parking density in over 12 months... yet the ROW parking strip is always full.

The construction related vehicles in the ROW parking strip over the past 9 months were associated with the following work sites:

- a) 4436 95th Ave
- b) 4419 95th Ave
- c) 4412 95th Ave
- d) 4416 95th Ave
- e) 3827 94th Ave

1. All sites had sufficient space for on-site parking. None were at capacity.
 - a) 4436, 4416, 4412 sites were capable of supporting a minimum of 6-7 large vehicles. Yet, observed on-site parking density was 1-3 vehicles, all with individual drive-in/drive-out access, while vehicles of contractors working at those sites were parked all day in the ROW parking strip, across from our house.

b) 3827 94th Ave, prior to driveway completion, most of the construction related vehicles were parked on site. Thereafter, some of the vehicles moved to the Town's ROW parking strip, just as the projects at 4419 and 4436 were winding down. Exemplifying the constant flow of vehicles to the ROW parking strip, as one project is completed, another one takes its place. If on-site parking requirement was being enforced, the site manager would have maintained gravel driveway with on-site parking until all work was completed and the house was ready for occupancy. Now that driveway has been completed, it must be kept pristine, thus resulting in a completely avoidable increase in off-site parking requirement.

Certainly stacking vehicles to maximize on-site parking density is not convenient. It requires detailed planning of site area allocation, timing of daily activities and deliveries, but it is absolutely possible and would have been executed by the site manager, if required and enforced by the Town.

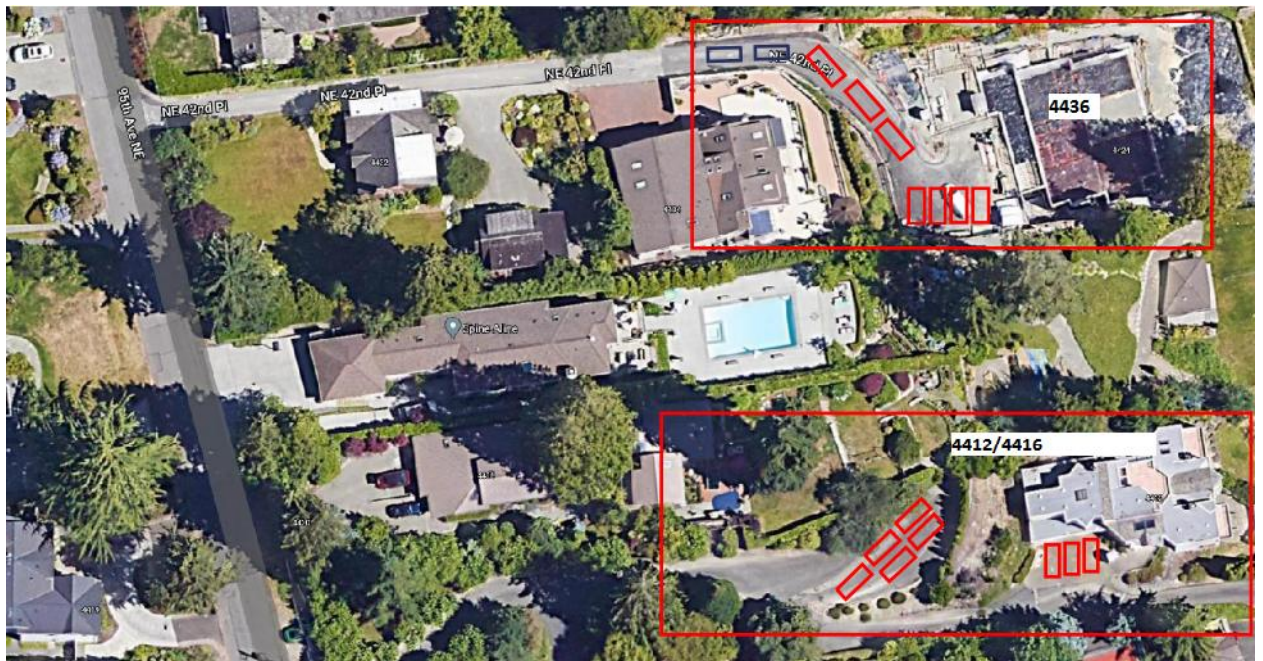


Figure 1. An example of achievable on-site parking utilization for sites 4436 and 4412/4416.

Red rectangles - parking area required by large cargo/sprinter vans

Blue rectangles – parking area required by mini vans and smaller vehicles.

2. All of the sites had long ROW parking strips located either in the immediate or relative proximity of the work sites, yet all construction related vehicles were directed to park only in the ROW parking strip across from our house.

Specific ROW parking strips located in the proximity of work sites:

- i. ROW parking strip at 4607 95th Ave, directly in front of 4436 site and in much closer proximity to 4419, 4412, 4416
- ii. ROW parking strip by the driveway leading to 4412 and 4416 sites and directly across from 4419 site.
- iii. ROW parking strip at 4230 95th Ave
- iv. ROW parking strip at 4648 95th Ave



Figure 2. Work Site location and proximity of empty ROW parking strips to work site locations

ROW parking strip utilization and enforcement at the time of construction of our house (2005-2006)

We build our house in 2005-2006. Parking in any ROW, in particular in ROW in front of Town Hall by construction related vehicles was prohibited and enforced. The site owner , rather than the owner of the construction related vehicle, was responsible for any violation, each violation punishable by a fine of \$100. Our site manager was therefore tasked with enforcement of the compliance and optimization of parking sequence to minimize work flow disruptions. It was not easy. The soil management and the need for frequent re-grading in order to reallocate space for on-site parking as the house went up was expensive and time consuming. Yet, we felt that having chosen to build in Yarrow Point, preserving its serene environment, rather than contributing to its transformation into a construction parking lot was worth the additional expense and a few extra month of construction time.

Today, construction related vehicles are always in ROW parking strip in front of the Town Hall, while driveways of work sites under development sit mostly empty, as do nearby ROW parking strips.

It is not reasonable, nor is it fair to the property neighbors of Town Hall, to have the ROW parking strip be either implicitly through non enforcement, or explicitly through town's official designation, be allocated to permanent construction parking.

I would therefore respectfully request implementation of the following mitigation measures in the effort to restore some degree of serenity to the impacted area:

Option A - preferred

1. Enforce on-site parking.
2. Enforce rules for construction related vehicles parking in all ROWs parking strips equally, including ROW parking strip in front of the Town Hall.
3. During specific construction activity, when on-site parking is not possible, such as during driveway construction, off-site parking can be arranged prior to the beginning of the work with the town building official. Construction related vehicles shall then park in ROW parking strips in the immediate proximity of the impacted construction sites first, proceeding next to the nearest available ROW parking strips as needed.
4. The site owner is responsible for parking violations of the construction related vehicles with each violation punishable by \$TBD fine. All fines must to be paid in full to the town official as a condition of each inspection sign-off (drainage, framing, etc.)

Recommendation: The enforcement would not/should not fall on the building inspector. Parking violations by the construction related vehicles will be reported by residents directly to town hall, the warning and then the fine can be issued by email directly to site managers.

Due to Covid-19, comments are not accepted during the Council meeting. Thus, in the event Council chooses not to move forward with mitigation measures in Option A, I would ask council to consider Option B and Option C below, with understanding that Option A is preferred.

Option B.

Allow/permit overflow construction related vehicle parking in the ROW gravel strip and/or grass strips parking nearest to the site under development. Site developer will be responsible for restoration of grass parking strip to its pre-construction state prior to final inspection approval.

Option C.

Rotate designated ROW construction parking strip location every TBD months. Yarrow Point has many streets that have longer equivalent parking area than parking strips in front of the Town Hall and Morningside Park combined. (If necessary, I can provide a list of suitable locations)

Town Hall ROW parking gravel strip safety improvements

To improve pedestrian and vehicle safety, a 10' vehicle free area should be implemented directly to the south of the Town Hall parking lot exit, thus preventing parked vehicles from obstructing roadway visibility for those exiting Town Hall parking lot. I have seen a number of near accidents between vehicles exiting the parking lot and turning south bound on 95th and pedestrians/vehicles traveling north bound on 95th. Low profile hedges, rather than grass, could be planted in proposed buffer area to minimize mud and discourage encroachment by parked vehicles.

ROW parking discussion input:

1. Council should strive to retain park like character of Yarrow Point and avoid uninterrupted ROW gravel parking strips.
2. I agree with Mr. Valaas's proposal to "maintain existing conditions until property is redeveloped", unless property owners of the ROW grass strips identified by Mr. Cahill's proposal agree/prefer to have the grass replaced with professionally installed gravel parking strip at the Town's expense.
3. Visitors to Yarrow Point (primary users of ROW parking) are not likely to differentiate between designated 2' pedestrian safety gravel shoulder and gravel parking spot, and most will not be familiar with 8' to center line rule, leading to unintended parking violations. I suggest, that the pedestrian safety and preservation of a park like setting within 2' shoulder can be better served by small plantings within the 2' safety shoulder, separated by 6' of fine bark/mulch along the lengths of the strip, thus a) providing pedestrians with a safe step off environment, b) avoiding mistaken parking violation and c) maintaining park like setting.

Mon, Feb 1st – 5 vehicles from 3827 94th site, 2 vehicles from 4436 95th site. On-site parking not used, nearby ROW s not used.



Construction related vehicles in ROW across from our house and Morningside Park ROW at 6:55 am



On- site parking is not utilized 3827 94th site 8:00 am, similar condition at 4436 95th site.



8:00 am, 3827 94th nearby available ROW parking not utilized. All construction related vehicles are directed to park across the street from our house and in Morningside park ROW strip.

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING (TELECONFERENCE) MINUTES
January 12, 2021
7:00 pm**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:02 pm

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Stephan Lagerholm
Carl Scandella
Mary Elmore
Andy Valaas
Steve Bush

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Stacia Schroeder – Town Engineer
Mona Green – Town Planner
Scott Missall – Town Attorney
Steve Wilcox – Town Building Official

Guests: Lt. Dawn Hanson – Clyde Hill Police

APPEARANCES:

None.

PUBLIC MEETING GUIDELINES

Attorney Missall presented legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

1. CONSENT CALENDAR:

Mayor Cahill noted the following large expenditure items included in the December Consent Calendar:

- Clyde Hill Police Services
- Washington Cities Insurance Authority

Councilmembers asked questions on individual line items in the Consent Calendar.

MOTION: Councilmember Lagerholm moved to approve the Consent Calendar as presented including the Payment Approval Report dated 1/6/2021 approving payments as shown

totaling \$174,266.49 plus payroll, benefits, and tax expenses of \$28,591.39 as shown on the attached payroll and benefits reports for a grand total of \$202,857.88. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

2. MINUTES

Minutes of regular meeting December 8, 2020.

MOTION: Councilmember Valaas moved to approve the regular meeting minutes of December 8, 2020 as updated. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

STAFF REPORTS:

A. Police Report

Lieutenant Dawn Hanson stated there was little activity the month of December aside from a vehicle theft. She provided a report of the calls received.

Council discussed the usage of the Town's Flock license plate reader cameras and how additional cameras could be a benefit for the Town's security and help with CHPD investigations. A request for further discussion around broader coverage of the cameras will take place at the February meeting.

Councilmember Bush suggested the following best practices for community awareness and involvement for reporting suspicious activity and working effectively with the police department.

- Text chat for community awareness.
- Encourage residents to call 911.
- The police department can partner with residents to provide feedback on their landscaping and lighting features for best visibility in effort to reduce potential crime.
- Education: There is a non-emergency line for NORCOM. Residents often do not like to dial 911. If it is a non-emergency, people can call the non-emergency line.
- Residents should inform CHPD if they will be out of Town. The PD will make house checks.

The Mayor and Council showed their support and appreciation for Clyde Hill Police Department.

B. Engineer Report

2019 NE 42nd Street/ 91st Ave NE Stormwater Upsizing & UGC Project

Town staff and Gray & Osborne have agreed Chris Bason (resume attached) will be the inspector for the duration of this project. PGH Excavating Inc is expected to mobilize in the week of January 11 and begin setting up erosion control. A Notice to Proceed will be issued on January 11th, 2021. The contract allows 135 working days to final completion; meaning the contractor has until July 22nd, 2021, to complete the project if no weather delays are encountered.

There are some trees that are planned to be removed. Council requested that the trees be revaluated in order to keep them if possible. Engineer Schroeder responded that mitigation trees are planned.

2022 NE 36th Stormwater Project

The 2020 Town of Yarrow Point Stormwater Management Plan was published last May. In short, the new study incorporated known stormwater pipe alignments and sizes into the latest modeling software to identify and prioritize future capital improvement projects (CIPs) throughout the Town. A stormwater connection from 92nd Ave NE to NE 36th Street was identified as CIP #1. This project would divert flows along 92nd (south of NE 36th St) and Points Drive NE (east of the round-a-bout) to the storm system in NE 36th Street. As part of this project, several pieces of the NE 36th Street stormwater infrastructure (ie. Catch basins, broken pipes, and cross bores) will be addressed. Our current capital improvement plan includes this project as S-2 (\$25,000 for design in 2021), S-3 (\$184,000 for construction in 2022), and T-3 (\$85,000 for full grind and overlay in 2022). There is no power, phone, cable conversion associated with this project. PACE is on-site this month gathering the base information and a base map is expected by the end of January.

2021 NE 37th Paving Project

Our current capital improvement plan includes this project as T-2 (\$160,000) for design and construction of a 2-inch grind and overlay in 2021. There are minor stormwater system repairs that will be made as part of this project, but there is no associated underground conversion. The street's overhead power is in private easements along the north and south side of this subdivision. The Town Engineer reached out to PSE – power/ gas, Comcast, and CenturyLink regarding their need to address any system upgrades prior to our overlay. In regard to water and sewer, the City of Bellevue Water Department will begin a month-long water main upgrade on this street towards the end of this month. In preparation for the design of this project, the Town Council approved Survey Task Order No. 2 (\$12,750.00) on December 8, 2020. PACE is on-site this month gathering the base information and a base map is expected by the end of January.

REGULAR BUSINESS:

3. AB 21-01: Pavement Protection Plan/ Ordinance No. 708

Council reviewed the updated standards at the regular December 8, 2020 Council meeting and tabled the discussion to revise the language to clearly capture the intent of the proposed ordinance. A revised ordinance has been brought back for Council review.

Council reviewed the following:

- Memo dated January 5, 2021 from Town Engineer Stacia Schroeder
- Updated Asphalt Pavement Patching & Restoration Standards
- Ordinance No. 708

Councilmember Valaas discussed the 6” required thickness figure of replacement pavement and asked Town Engineer to ensure that the Standard notes reflect to lay the pavement down in two 3” passes.

MOTION: Councilmember Valaas moved to approve Ordinance 708: An Ordinance of The Town Of Yarrow Point, Washington, Adopting New Chapter 12.10 of The Yarrow Point Municipal Code, Entitled “Pavement Management And Roadway Preservation Standards”, To Establish Regulations Related To Roadway Disturbances, Pavement Preservation And Related Matters; Providing For Severability; And Establishing An Effective Date.

Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

4. AB 21-02: 2018 Building Code Update for January 2021 Adoption/ Ordinance No. 709

The State Building Code Council voted Friday January 8, 2021 to delay the effective date of the new building code adoption until July 1, 2021. Town Council will revisit Ordinance No. 709 at their regular July 12, 2021 meeting.

The Council scheduled it for adoption at the February 9 regular meeting to include (i) correction of any necessary/outdated references to RCW and WAC provisions (Councilmember Valaas identified a number of potential changes) and (ii) adoption of the 2018 State Code, but contingent on, automatically triggered by, and occurring on the future date ultimately specified the relevant State entities for official implementation.

5. AB 21-03: Task Order No. 3: 3700-3800 94th Ave NE and NE 38th Street (\$28,250.00)

Council approved related Task Orders No’s 1 & 2 at the regular December 8, 2020 Council meeting and chose to address Task Order 3 in the first quarter of 2021 to incorporate the following:

Comments from Councilmember Valaas:

- Include 3700-3800 94th and NE 38th Street. The Town Engineer had PACE Engineers include survey along 9200-9500 NE 40th Street assuming any underground conversion at the intersection of NE 40th & 94th would need to underground on this street as well. All areas include resolution of R/W boundary lines, meaning they will be exact and not the rough GIS linework you see in King County Parcel Viewer.

MOTION: Councilmember Bush moved to approve PACE Task Order No. 3 for \$20,250.00 incorporating comments from Councilman Valaas including 3700-3800 94th Ave and NE 38th Street. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

6. AB 21-04: Continued Right of Way Parking Location Improvements & Enforcement Discussion

Continued discussion for parking issues along 94th & 95th Ave NE.

At the December 8, 2020 regular Council meeting, Mayor Cahill stated that he and staff would prepare the following for the January 12, 2021 regular Council meeting:

- Incorporate comments by Council relating to parking issues on 91st Ave NE.
- Town Engineer Schroeder and Planner Green will review Councilmember Valaas’s proposal.

- Mayor and staff will provide an approach for 91st Ave NE parking for Council to review at the regular January 12 Council meeting.

Council discussed the following:

- ROW landscaping on 91st Ave NE.
- ROW parking areas.
- Talking to residents to get feedback.
- Enforcement. Residents do not want other folks parking in front of their home, particularly overnight.
- Permit parking process with CHPD.
- Walking paths & pedestrian safety.
- Gravel pockets in ROW. Council discussed the different between grass vs. gravel in the ROW. Children are often more prone to take a spot of safety in a ROW gravel location over grass or someone's driveway.

8. MAYOR AND COUNCIL REPORTS:

Mayor:

Holiday Tree Lighting: Mayor Cahill discussed the associated costs for lighting the tree and shared that the donation goal amount has been met.

Councilmember Elmore:

Councilmember Elmore shared concerns regarding the state of the union. Council discussed the potential opportunity for the Town to hold an uplifting community event in the summer months if it is safe and COVID-19 regulations are lifted.

9. ADJOURNMENT:

MOTION: Councilmember Valaas moved to adjourn the meeting at 9:16pm. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

APPROVED:

ATTEST:

Dicker Cahill, Mayor

Bonnie Ritter, Clerk-Treasurer

**Business of The Town Council
Town of Yarrow Point, WA**

Consent Calendar
February 9, 2021

Consent Calendar	Proposed Council Action: Approve Consent Calendar
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Presented by: Clerk-Treasurer

Exhibits: Consent Calendar Items

Summary:

The Consent Calendar consists of items considered routine for which a staff recommendation has been prepared, and for which Council discussion is not required. A council member may request that an item be removed from the Consent Calendar and placed under Regular Business for discussion. Items on the Consent Calendar are voted upon as a block and approved with one vote.

The following document are included in this section:

- Payment Approval and Payroll Reports

With keeping this packet printing to a minimum, the consultants' invoices are not included in this packet, and are included on the Payment Approval Report. If anyone wants to see the actual consultant's invoice, please contact Austen, and he will email you a copy

Recommended Action:

Move to: Approve the Consent Calendar as presented including the Payment Approval Report dated 01/06/2021 approving payments as shown totaling **\$ 40,127.40** plus payroll, benefits, and tax expenses of **\$ 28,348.04** as shown on the attached payroll & benefits report for a total of **\$ 68,475.44**.

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Banner Bank					
700	Banner Bank	Cell phones	01/18/2021	277.47	:
700	Banner Bank	Constant Contact	01/18/2021	77.07	
700	Banner Bank	Office Supplies	01/18/2021	360.65	
700	Banner Bank	AWS=461.15 + Misc.	01/18/2021	755.96	
700	Banner Bank	Truck Maintenance	01/18/2021	132.61	
700	Banner Bank	Mutt Mitts=507.91 + misc.	01/18/2021	677.91	
700	Banner Bank	WFOA membership (WA Finance Officers)	01/18/2021	75.00	
700	Banner Bank	BARS training - Ritter	01/18/2021	75.00	2,431.67
Total Banner Bank:				2,431.67	
CASELLE, INC.					
1300	CASELLE, INC.	Contract support and maintenance for February	01/01/2021	710.15	1,419.65
Total CASELLE, INC.:				710.15	
Comcast					
301	Comcast	Internet and fax line	01/14/2021	244.88	244.88
Total Comcast:				244.88	
Comcast Business- VoiceEdge					
1374	Comcast Business- VoiceE	Town Phone System	01/15/2021	250.23	250.23
Total Comcast Business- VoiceEdge:				250.23	
CRYSTAL AND SIERRA SPRINGS					
1046	CRYSTAL AND SIERRA S	Town Water Cooler	01/16/2021	37.89	37.89
Total CRYSTAL AND SIERRA SPRINGS:				37.89	
DIGITAL REPROGRAPHICS					
256	DIGITAL REPROGRAPHIC	January Council Packets	01/07/2021	430.54	459.03
Total DIGITAL REPROGRAPHICS:				430.54	
Gaylynn Brien					
1151	Gaylynn Brien	Sales Tax reports	01/31/2021	50.00	50.00
Total Gaylynn Brien:				50.00	
ISOOutsource					
1301	ISOOutsource	iVSAT Remediation	10/31/2020	150.10	
1301	ISOOutsource	Monthly billing for November	11/03/2020	55.00	
1301	ISOOutsource	Monthly billing for December	12/04/2020	55.00	
1301	ISOOutsource	Monthly billing for January	01/08/2021	55.05	
1301	ISOOutsource	Monthly billing for February	02/02/2021	55.05	354.82
Total ISOOutsource:				370.20	
MONA H. GREEN					
219	MONA H. GREEN	Building Permits	01/31/2021	135.00	
219	MONA H. GREEN	Pre-applications	01/31/2021	641.25	
219	MONA H. GREEN	SEPA	01/31/2021	843.75	
219	MONA H. GREEN	Shoreline Exemption	01/31/2021	67.50	
219	MONA H. GREEN	General Administration	01/31/2021	978.75	2,666.25

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Total MONA H. GREEN:				2,666.25	
MUNICIPAL PERMIT SERVICE, LLC					
350	MUNICIPAL PERMIT SER	Code Enforcement	01/31/2021	96.75	
350	MUNICIPAL PERMIT SER	Building Inspections	01/31/2021	668.01	
350	MUNICIPAL PERMIT SER	Mechanical/Plumbing Inspections	01/31/2021	1,205.98	
350	MUNICIPAL PERMIT SER	Plan Review	01/31/2021	1,312.50	3,283.24
Total MUNICIPAL PERMIT SERVICE, LLC:				3,283.24	
NORTHWEST CIVIL SOLUTIONS					
450	NORTHWEST CIVIL SOLU	CIP #1 - NE 36th Street	01/31/2021	156.25	
450	NORTHWEST CIVIL SOLU	42nd-91st SW Upsizing and UGC Project	01/31/2021	1,375.00	
450	NORTHWEST CIVIL SOLU	NE 37th SW Improvements	01/31/2021	281.25	
450	NORTHWEST CIVIL SOLU	94th Ave - Survey (S-4)	01/31/2021	156.25	
450	NORTHWEST CIVIL SOLU	Pre-applications	01/31/2021	875.00	
450	NORTHWEST CIVIL SOLU	Plan Review	01/31/2021	1,000.00	
450	NORTHWEST CIVIL SOLU	Right of Way Permits	01/31/2021	187.50	
450	NORTHWEST CIVIL SOLU	General Administration	01/31/2021	1,156.25	5,187.50
Total NORTHWEST CIVIL SOLUTIONS:				5,187.50	
Ogden Murphy Wallace					
1390	Ogden Murphy Wallace	Clerk	01/22/2021	975.00	
1390	Ogden Murphy Wallace	Council	01/22/2021	1,300.00	
1390	Ogden Murphy Wallace	Land Use	01/22/2021	970.00	
1390	Ogden Murphy Wallace	Mayor/Executive	01/22/2021	1,332.50	4,577.50
Total Ogden Murphy Wallace:				4,577.50	
Pace Engineers, INC.					
1152	Pace Engineers, INC.	NE 37th St - Task ORder #1	01/11/2021	2,978.75	
1152	Pace Engineers, INC.	NE 36th St - Task Order #2	01/11/2021	6,973.75	9,952.50
Total Pace Engineers, INC.:				9,952.50	
PUGET SOUND CLEAN AIR AGY					
109	PUGET SOUND CLEAN AI	Clean Air Assessment for 2021	01/11/2021	3,129.00	3,129.00
Total PUGET SOUND CLEAN AIR AGY:				3,129.00	
PUGET SOUND ENERGY					
604	PUGET SOUND ENERGY	Town Hall Service	01/12/2021	290.56	
604	PUGET SOUND ENERGY	Street Lights	01/12/2021	632.71	923.27
Total PUGET SOUND ENERGY:				923.27	
SEA-TAC SWEEPING SERVICE					
46	SEA-TAC SWEEPING SE	Street Cleaning	01/18/2021	357.50	
46	SEA-TAC SWEEPING SE	Street Cleaning	01/18/2021	357.50	715.00
Total SEA-TAC SWEEPING SERVICE:				715.00	
Sound Cities Association					
1380	Sound Cities Association	Sound Cities Association Member Dues 2021	01/01/2021	693.00	693.00

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Total Sound Cities Association:				693.00	
State Department of Transportation					
280	State Department of Trans	Gas for town truck	12/31/2020	113.23	113.23
Total State Department of Transportation:				113.23	
THE SEATTLE TIMES					
192	THE SEATTLE TIMES	Contract Award List	01/14/2021	10.71	
192	THE SEATTLE TIMES	SEPA determination	01/14/2021	58.14	68.85
Total THE SEATTLE TIMES:				68.85	
Town of Yarrow Point					
904	Town of Yarrow Point	ROW Permit for 42nd-91st SW Project	01/11/2021	542.50	542.50
Total Town of Yarrow Point:				542.50	
Zhu, Sherri					
1448	Zhu, Sherri	Street Deposit Refund	11/04/2020	3,750.00	3,750.00
Total Zhu, Sherri:				3,750.00	
Grand Totals:				40,127.40	

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
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Certification of the Consent Calendar as presented including the Payment Approval Report dated 2/3/2021 approving payments as shown totaling \$40,127.40, plus payroll, tax, and benefit expenses of \$28,348.04; as shown on the attached payroll & tax and benefits report for a grand total of \$68,475.44.

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Town of Yarrow Point, and that I am authorized to authenticate and certify to said claim.

Clerk/Treasurer: Bonnie Ritter _____

Dated: February 9, 2021

Mayor Dicker Cahill: _____

Councilmember Steve Bush: _____

Councilmember Mary Elmore: _____

Councilmember Stephan Lagerholm: _____

Councilmember Carl Scandella: _____

Councilmember Andy Valaas: _____

Report Criteria:

- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Transmittal checks included
- Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
01/31/2021	CDPT		0	EMPLOYMENT SECURITY DEPT	5	Quarterly Employment Security P	001-2200000	43.01-
01/31/2021	CDPT		0	DEPT OF LABOR & INDUSTRY	6	Quarterly L & I Workers Compens	001-2200000	313.96-
01/31/2021	CDPT		0	EMPLOYMENT SECURITY DEPT	8	Quarterly WA FMLA WA Paid Fa	001-2200000	86.04-
01/31/2021	PC	01/31/2021	12021	Cahill, Richard	9030			
01/31/2021	PC	01/31/2021	120211	Lovas, Istvan	9002		999-1010110	4,284.06-
01/31/2021	PC	01/31/2021	120212	Wilcox, Austen	9037		999-1010110	3,470.76-
01/31/2021	PC	01/31/2021	120213	Ritter, Bonnie	9041		999-1010110	5,565.77-
01/31/2021	CDPT	03/31/2020	8220175	EMPLOYMENT SECURITY DEPT	8	Quarterly WA FMLA	001-2200000	248.07
01/31/2021	CDPT	12/23/2020	8232018	Association of Washington Cities	4	Health and Dental Insurance	001-2200000	.30
01/31/2021	CDPT	01/19/2021	8232018	Association of Washington Cities	9	Health and Dental Insurance Insu	001-2200000	1,711.75-
01/31/2021	CDPT	01/19/2021	8232018	Association of Washington Cities	9	Health and Dental Insurance Hea	001-2200000	2,366.52-
01/31/2021	CDPT	01/19/2021	8232018	Association of Washington Cities	9	Health and Dental Insurance Den	001-2200000	164.37-
01/31/2021	CDPT	01/19/2021	8232018	Association of Washington Cities	9	Health and Dental Insurance Visi	001-2200000	36.06-
01/31/2021	CDPT	01/19/2021	8232019	DEPT OF RETIREMENT SYSTE	1	State Retirement PERS II Pay P	001-2200000	1,481.90-
01/31/2021	CDPT	01/19/2021	8232019	DEPT OF RETIREMENT SYSTE	1	State Retirement PERS II Pay P	001-2200000	2,432.93-
01/31/2021	CDPT	01/19/2021	8232019	Federal Tax	2	941 Taxes Social Security Pay P	001-2200000	1,333.51-
01/31/2021	CDPT	01/19/2021	8232019	Federal Tax	2	941 Taxes Social Security Pay P	001-2200000	1,333.51-
01/31/2021	CDPT	01/19/2021	8232019	Federal Tax	2	941 Taxes Medicare Pay Period:	001-2200000	311.87-
01/31/2021	CDPT	01/19/2021	8232019	Federal Tax	2	941 Taxes Medicare Pay Period:	001-2200000	311.87-
01/31/2021	CDPT	01/19/2021	8232019	Federal Tax	2	941 Taxes Federal Withholding T	001-2200000	3,348.52-
Grand Totals:			<u>17</u>					<u>28,348.04-</u>

STAFF REPORTS

1. Engineer Reports
 - A. NE 42nd Street/91st Ave NE Stormwater Upsizing and UGC Project
 - B. NE 37th Street Paving Project
 - C. NE 36th Street Stormwater Project
 - D. 94th Ave NE Stormwater and UGC Project
 - E. 91st Landscaping EX-01
 - F. NE 42nd St PGH Bid Proposal
2. Police Reports for January
3. Fire/EMS Reports for January
4. Commission Minutes
 - January 19, 2021 Planning Commission Minutes
 - January 26, 2021 Park Board Minutes



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
2/9/21	2019 NE 42 nd Street/ 91 st Ave NE Stormwater Upsizing & UGC Project	Stacia Schroeder

STATUS SUMMARY

Please refer to the attached Weekly Report and Daily Reports.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Bidding	100	October 2020	Gray & Osborne Town Engineer	Ad date 9/16 and 9/23 Bids Due 9/30
Award	100	October 2020	Town Engineer	October 2020
Construction	0	July 2021	Gray & Osborne Town Engineer	Delay start until January 11, 2021; G&O – survey staking & inspection
Project Close Out	0	July 2021	Town Engineer	

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Stormwater Design (2019)	\$30,000			CIP S-1: Design
UGC Design (2019)	\$40,000			CIP U-1: Design
Jan 2019 – Oct. 2020 Town Engineer Project Management		\$19,718.75		Task Completed: 10/13/20; Change to Construction Management
Jan 2019 – Oct. 2020 Civil Engineering Consultant Gray & Osborne, Inc.		\$52,300.00		
Evergreen Concrete Cutting:		\$2,043.00		Coring Pavement to determine depth
Total:	\$70,000	\$74,061.75		
Jan. 2021 - Jan. 2021 – PGH Excavating, Inc. (Stormwater & UGC)	\$854,655.50	\$0		CIP S-1 & U-1
Oct. 2020 – Jan. 2020 Town Engineer	\$40,000	\$4,250.00	Yes	

Project Management				
Oct. 2020 – Dec. 2020 Civil Engineering Consultant Gray & Osborne, Inc.	\$87,500	\$3,715.35	Yes	
Total:	\$982,155.50	\$6,590.35		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS

WEEKLY WORKING DAYS REPORT



TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE
STORMWATER AND UGC PROJECT
G&O #19456

PGH EXCAVATING, INC.


WEEK ENDING: 01/30/21

CONTRACTOR

1.	NOTICE TO PROCEED DATE:	January 15, 2021	
2.	OFFICIAL START DATE:	January 25, 2021	
3.	CONTRACT TIME ALLOWED:		
	SUBSTANTIAL COMPLETION:	125.0	WORKING DAYS
	PHYSICAL COMPLETION:	135.0	WORKING DAYS
4.	TIME INCREASED BY CHANGE ORDERS	0.0	WORKING DAYS
5.	TOTAL TIME ALLOWED (SUM OF ITEMS 3 AND 4)		
	SUBSTANTIAL COMPLETION:	125.0	WORKING DAYS
	PHYSICAL COMPLETION:	135.0	WORKING DAYS
6.	TOTAL PREVIOUS EXPIRED DAYS FROM START (FROM PRECEDING REPORT, ITEM 8):	0.0	WORKING DAYS
7.	TOTAL DAYS FOR WEEK ENDING (WEEK COVERED BY THIS REPORT):	5.0	WORKING DAYS
8.	TOTAL DAYS EXPIRED SINCE START (SUM OF ITEMS 6 AND 7):	5.0	WORKING DAYS
9.	BALANCE OF DAYS REMAINING IN CONTRACT: (ITEM 5 - ITEM 8)		
	SUBSTANTIAL COMPLETION:	120.0	WORKING DAYS
	PHYSICAL COMPLETION:	130.0	WORKING DAYS

EXPLANATION OF WORKING DAYS LOST THIS WEEK:

COPIES TO: GRAY & OSBORNE, INC.
TOWN OF YARROW POINT
PGH EXCAVATING, INC.


RESIDENT INSPECTOR (Signature)
DATE: 1/29/2021
REPORT NO.: 1

DAILY REPORT



**TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE
STORMWATER AND UGC PROJECT
G&O # 19456**

REPORT NO.: 1
WORK DATE: January 20, 2021
DAY OF WEEK: Wednesday

PGH EXCAVATING, INC.

CONTRACTOR

WEATHER: Partly Cloudy Overcast **SITE CONDITIONS:** Dry
TEMPERATURE: LOW: 36 ±°F HIGH: 45 ±°F
TCS ON SITE: No **ESC LEAD ON SITE:** No
FOREMAN/SUPERINTENDENT: Brandon Burrell (Superintendent)
SURVEYOR ON SITE: No

SUBCONTRACTORS PRESENT:

None...

VISITORS:

None...

MATERIALS/EQUIPMENT DELIVERED:

None...

TESTS COMPLETED:

None...

SUMMARY OF CONSTRUCTION ACTIVITIES:

PGH Personnel – Brandon
PGH Equipment – Crew Truck

- 10:15 AM Arrived on site and took pictures of all the lay down yard areas identified by the Town to document the existing condition of each before the Contractor began mobilizing his operation.
- 10:45 AM Called Brandon Burrell (PGH Excavating). Brandon had been here earlier, but was called off for another site's emergency. Discussed lay down locations because Brandon anticipated two truck & trailer loads worth of materials for the utilities to be arriving shortly and he thought that might be premature to deliver the materials to the site. Brandon plans to be back on site so that we can review options for placing the material.

11:00 AM Spoke with Kevin we discussed the importance of the 40' max length limit to trucking, starting on potholing as soon as possible, and the public notice that gives property owners a heads-up regarding landscape removal.

1:00 PM Brandon arrived and I spoke with him about the truck size limit. PSE contracted with Oldcastle to bring out the utility's material and Oldcastle planned to bring it out on two full-size truck and trailers tomorrow. I notified him that if a specific equipment and/or material requires the use of a truck/trailer over 40', the Town will need 24-hour advance notice. Brandon agreed to that and gave notice that he anticipated some of the bigger pieces of equipment, like the 200-series excavators, would have to come in on low-boy trailers which are longer than 40'. I said I would pass the notice on to Kevin.

In discussing laydown locations, I shared my understanding that laydown locations are on a first-come, first serve basis with the public. Brandon notified me that he intends to use construction fencing to delineate locations he intends to use as a laydown yards so that the neighborhood has a visual of his intentions. Brandon also intends to use the grassy lawn near the northeast corner of the 91st/42nd as a laydown area after he clears back to about 1' from the fence.

To date, PGH has not notified the neighborhood. They were waiting for survey and locates so that they could put up visual cues that indicate removal limits for home owners. I said that we could have some flexibility in the time between the notice and starting work, as long as he personally spoke with each homeowner, but the notice is vital to give the home owners enough time to remove any landscaping that they want to keep. While discussing landscaping, we looked at some of the hedges along the north side of 42nd and Brandon was concerned with cutting into the hedges to place the utility structures. We agreed that portions of the hedges are within the R/W (per survey staking), but Brandon had concern about restoring a nice look to the hedges at the end of the project where he only cut halfway into a hedge.

We ended the meeting discussing locates. Locates should be out tomorrow, based on Brandon's recollection.

2:45 PM Left the site.

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TOWN OF YARROW POINT



Resident Inspector (signature)

HOURS ON SITE: 4.5

DATE: January 20, 2021

DAILY REPORT



**TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE
STORMWATER AND UGC PROJECT
G&O # 19456**

REPORT NO.: 2
WORK DATE: January 28, 2021
DAY OF WEEK: Thursday

PGH EXCAVATING, INC.

CONTRACTOR

WEATHER: A.M. P.M. **SITE CONDITIONS:** Wet
TEMPERATURE: **LOW:** 38 ±°F **HIGH:** 47 ±°F
TCS ON SITE: No **ESC LEAD ON SITE:** No
FOREMAN/SUPERINTENDENT: Hayden / Brandon Burrell (Superintendent)
SURVEYOR ON SITE: Yes

SUBCONTRACTORS PRESENT:

None...

VISITORS:

Dicker Cahill (Town Mayer)
Stacia Schroeder, P.E. (Town Engineer)

MATERIALS/EQUIPMENT DELIVERED:

None...

TESTS COMPLETED:

None...

SUMMARY OF CONSTRUCTION ACTIVITIES:

PGH Personnel – Reported at End of Week
PGH Equipment – Reported at End of Week

January 25, 2021 – 4:15 PM Spoke with Brandon to check in on how the project went today. Brandon started the day responding to phone calls he had received from homeowners in the project that were concerned for their landscaping. Brandon was able to calm most of the homeowners, but hedges along the north side of 42nd continue to be a concern. Brandon just committed to do the best he could to preserve the hedge, but portions of the hedge will be removed.

January 26, 2021:

1:00 PM Spoke with Brandon about his efforts in Yarrow Point. He has continued to receive calls and have conversations with homeowners. Although most calls are more of the same (about landscaping), he expressed concern about his conversation with the homeowner at 4205 42nd St. who asked PGH to bringing electrical conversion to their home.

We discussed schedule and PGH plans to focus on sediment control tomorrow (Wednesday) and then finish marking clearing limits on Thursday and Friday. Pot holing will commence on Monday, 2/1/2021, tree removal will take place on the following Tuesday, 2/2/2021 with clearing and grubbing and equipment/materials mobilization finishing out the week.

1:45 PM Called Kevin who clarified the Town notified the homeowners that any conversions to underground their service connection at the house and get the service line to the R/W is the homeowner's responsibility. The Town had suggested homeowners contact the Contractor for the conversion.

Discussed the survey request Brandon submitted during my phone call with Kevin and we modified it based on my understanding of what Brandon wanted.

2:15 PM Called Brandon again to notify him of Kevin's clarifications and confirmed my modifications to his survey request form were in line with what he wants.

January 28, 2021: (Date of this Report)

12:30 PM Arrived on Site. Reviewed the layout, clearing limits, and erosion control Brandon had finished on 91st Ave.

12:45 PM Met Adam (New PGH laborer) and saw another PGH laborer (Zach) installing socks in the CBs along 91st. I also noted that a portable restroom and a mini excavator on were mobilized to the site; they were sitting in front of 9100. Based on my observations, 9100 is the only home on 91st that has had clearing take place (the landscaping rail road ties had been removed).

1:00 PM Met with Hayden (PGH Foreman) and Brandon and checked in on how the work was going.

1:45 PM Walked 42nd with PGH discussing the overhead conversion homes. While looking at the map, we were uncertain where the service to 9004 is coming from.

We discussed the hedge on 42nd again. Hayden proposed shifting the utility boxes to the west to reduce the amount of hedge being removed and Brandon agreed. Brandon asked me to verify if they have flexibility with shifting boxes. The final locations can be discussed with the various utilities.

In our discussions, PGH had concerns with valve cans in the way of the 24" storm. PGH discussed a little about matching the existing and adding a bend about 1.5' NE of the manhole. I recommended that if they wanted to pursue changing the location of the new storm pipe, they need to pothole the water main(s) and storm pipe to fully understand the

constraints.

As we concluded our discussions, I brought up G&O's understanding that PGH will pulverized the asphalt just within the limits of the trench and the additional width to create the butt joint will be cut just before final paving. This will need to be verified with Brandon and their main office.

2:15 PM I met with Stacia and the Mayor to walk the project. The mayor's biggest point was preserving landscaping as much as possible. Also, wherever restoration takes place, pushing out the shoulder to have a 5' gravel shoulder (2% typ. grade) if it can be done without a wall. Specifically, we were talking about taking the look from the 91st side of 9100 42nd St. and copying it to the gravel in front of 4241 and 4404 91st Ave. To that end, Stacia described her preference for joint trench placement by maintaining 1' between the edge of asphalt to the road-side edge of the joint trench; the 1' is to protect the road base.

While talking, the Mayor expressed the desire to combine the two mailbox pagodas on either side of 4228 91st Ave. into one large pagoda on the south side of the lot. Stacia will get back with me on the Town's decision and I will then notify PGH.

The Town would like to keep the large rocks on site and I committed to notify PGH.

2:45 PM I called Kevin to clarify the contract's landscape restoration within the R/W is not defined and will be field fit. This work will be paid for under the property restoration force account bid item, but the Contractor shall protect whatever he can.

3:00 PM I notified Brandon about the Town's desire to keep large rocks on site. Stacia reminded Brandon that there is a hard-and-fast do not show up before 7AM requirement on the job site. If the Contractor shows up earlier than 7AM, he must wait off the site until 7AM before entering the site.

Since we were standing in front of 9100 42nd St. where PGH had removed landscaping railroad ties (which will now be saved on site), the Contractor asked what he should do with the irrigation heads that were just behind the railroad ties. I responded that the ideal is to push them out of the way for now and deal with when the restoration takes place (Stacia said they shouldn't be there in the first place). However, if the heads must be cut to install the trench, PGH can notify me and we will track time and labor for the work. That way, Dean and Kevin can discuss payment afterward.

3:15 PM Walked 42nd with Stacia. I told her that I would be talking with Kevin about the issues with the valves on the east end, but I wanted to ask her for her stance on repeating what exists (setting a 45 degree bend 2' to the NW outside of the structure). She was concerned about the Contractor asking for more money since a 24" bend costs a lot, but was not opposed to the idea. She also suggested shifting the main over, similar to what PGH suggested, but the conflict with the old AC line deterred that idea. Once the area is potholed, Kevin will review the results and provide options to address the situation.



*Conflicting Valve Cluster
(Looking West)*



CB 1113 (Looking West)

While on the east end of the job, Stacia notified me that the homeowner at 9111 is very sensitive about their driveway. Stacia recommended avoiding touching that driveway whenever possible. As a precaution for future discussions, I took pictures of the edging to document the preconstruction condition of the existing cracks.

We discussed 9035's overhead service conversion and Stacia notified me that the homeowner does not live there (occupied by renters) and is very non-responsive. If the homeowner's non-responsiveness threatens to delay the project, Stacia's contingency plan is to put up a temp pole by the boxes.

Stacia and I discussed junction boxes to service 9004 because it was not clear where the home's service comes from. This will need to be clarified with the various utilities.

5:15 PM Left the site.

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TOWN OF YARROW POINT

Resident Inspector (signature)
HOURS ON SITE: 5.0
DATE: January 29, 2021



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
2/09/21	2021 NE 37 th Paving Project	Stacia Schroeder

STATUS SUMMARY

Our current capital improvement plan (CIP) includes design and construction of a 2-inch grind and overlay for NE 37th Street in 2021 (T-2 budgeted at \$160,000). Minor stormwater system repairs to be made as part of this project include new frames & grates and utility adjustments; there is no associated underground conversion.

The City of Bellevue (COB) Water Department began a water main upgrade on this street in early January and remains on schedule to complete their work by the end of February. The week of February 1st the COB will tie into the live water main and complete the new service line tie-ins. The remainder of February they will be working on landscaping and paving restoration activities. The town has received only minor complaints to date.

PACE completed survey Task Order No. 1 (\$7,500) and provided a preliminary drawing for review on January 19, 2021. Once the COB's water main upgrade project is complete I will walk the site to verify PACE's survey, including as-builts from the COB, and return any redlines to PACE for inclusion in the final base map.

King County Roads – Paul Moore walked NE 37th St with me on January 19, 2021. Their 2-inch grind and overlay estimate (\$125,120.00) is included as an agenda item for approval this month along with their general Inter-Local Agreement. The estimate includes design, bidding, project management, and inspection.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Survey	90	January 2021	PACE/ Town Engineer	
Design/Bid	0	Spring 2021	KC Roads/ Town Engineer	
Construction	0	Summer 2021	KC Roads/ Town Engineer	

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Dec. 2020 – Jan. 2021 Town Engineer Design	\$17,500	\$750.00	YES	CIP T-2: Design \$25,000
Jan. 2021 – PACE Surveying Consultant Task Order No. 1	\$7,500	\$2,978.75	YES	Includes Invoices through 1/14/21

Total:	\$25,000	\$3,728.75		
Feb. 2021 – Town Engineer Project Management	\$9,880	\$0		CIP T-2: Construction \$135,000
Summer 2021 – King County Roads Consultant/ Contractor	\$125,120	\$0		
Total:	\$135,000	\$0		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
2/9/21	2022 NE 36 th Stormwater Project	Stacia Schroeder

STATUS SUMMARY

The 2020 Town of Yarrow Point Stormwater Management Plan was published last May. In short, the new study incorporated known stormwater pipe alignments and sizes into the latest modeling software to identify and prioritize future capital improvement projects (CIPs) throughout the Town.

A stormwater connection from 92nd Ave NE to NE 36th Street was identified as CIP #1. This project would divert flows along 92nd (south of NE 36th St) and Points Drive NE (east of the round-a-bout) to the storm system in NE 36th Street. As part of this project, several pieces of the NE 36th Street stormwater infrastructure (ie. catchbasins, broken pipes, and cross bores) will be addressed.

Our current CIP includes this project as S-2 (\$25,000 for design in 2021), S-3 (\$184,000 for construction in 2022), and T-3 (\$85,000 for full grind and overlay in 2022). There is no power, phone, or cable conversion associated with this project.

PACE completed survey Task Order No. 2 (\$12,750) and provided a preliminary drawing for review on January 28, 2021. In February I will walk the site to verify PACE's survey and return any redlines for inclusion in the final base map. Once that is complete I will begin working on the preliminary stormwater design.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Survey	90	January 2021	PACE/ Town Engineer	
Design	0	Spring/ Summer 2021	Town Engineer	
Bid	0	Fall 2021	Town Engineer	
Construction	0	Spring 2022	Town Engineer	

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Dec. 2020 – Jan. 2021 Town Engineer Design	\$12,250	\$625.00		CIP S-2: Design \$25,000; Project Management
Jan. 2021 – PACE Surveying Consultant Task Order No. 2	\$12,750	\$6,973.75		Includes Invoices through 1/14/21
Total:	\$25,000	\$7,598.75		

Jan. 2022 -- Contractor TBD	\$242,100	\$0		CIP S-3 & T-3: Construction \$269,000
Jan. 2022 - Town Engineer Project Management	\$ 26,900	\$0		
Total:	\$269,000	\$0		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
2/9/21	2024 94 th Ave NE UGC & Full Road Reconstruction	Stacia Schroeder

STATUS SUMMARY

The 2020 Town of Yarrow Point Stormwater Management Plan was published last May. In short, the new study incorporated known stormwater pipe alignments and sizes into the latest modeling software to identify and prioritize future capital improvement projects (CIPs) throughout the Town.

A stormwater upsizing from 4405 – 4646 94th Ave NE was identified as CIP #2. In addition to addressing CIP #2 this project will result in an underground conversion from 4000 – 4646 94th Ave NE. The preliminary design also shows the northern half of 94th Ave NE is set to receive a full road reconstruction and the southern half will have a 2-inch grind and overlay.

Our current CIP includes this project as S-3 (\$30,000 for design in 2023), S-5 (\$300,000 for construction in 2024), and T-5 (\$260,000 for road restoration in 2024).

Experience has shown that it takes a considerable amount of time to coordinate with Puget Sound Energy, Comcast, and CenturyLink on the underground conversion design. The Town Council therefore, approved PACE’s survey Task Order No. 3 (\$28,250) on January 12, 2021. PACE will develop a complete base map for not only this project, but 3800 – 4000 94th Ave NE, 9200 – 9400 NE 38th Street, and 9200 – 9500 NE 40th Street as well.

Once the survey is complete I will verify it in the field and against known records and work with PACE on the final base map. PACE is currently working on this project and I am anticipating a draft for review by the end of February.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Survey	50	January 2021	PACE/ Town Engineer	
PSE/ Comcast/ CenturyLink Preliminary Design	0	Summer 2021	PSE/Comcast/ CenturyLink Town Engineer	NOTE: The Town may decide to expand the 2023/2024 scope of work only prior to this agreement.
Stormwater & Landscape Design including Bid Documents	0	2022-2023	Town Engineer	NOTE: The Town may decide to solicit bids for this design based on the outcome of the NE 42 nd St/ 91 st Ave NE project.
Bidding	0	Fall 2023		
Construction	0	2024		

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Jan. 2021 PACE Surveying Consultant Task Order No. 3	\$28,250	\$0		
Total:	\$28,250	\$0		
Summer 2021 – PSE/ Comcast/ CenturyLink Preliminary & Final Design	\$15,000	\$0		NOTE: I will work with PSE on UGC design agreement when the survey is complete. Council approval will be required to proceed.
Total:	\$15,000	\$0		
Jan. 2023 Town Engineer Design	\$30,000	\$156.25		CIP S-3: Design \$30,000
Total:	\$30,000	\$156.25		
Jan. 2024 – Contractor TBD	\$504,000	\$0		CIP S-5 & T-5: Construction \$560,000
Jan. 2024 – Town Engineer Project Management	\$ 56,000	\$0		
Total:	\$560,000	\$0		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS

M:\Yarrow Point\19456.00 42nd St - 91st Ave Storm\01 Design\PLANSET\Civil\UGC PLAN.dwg, 9/15/2020 3:42 PM, KEVIN BROWN

CONSTRUCTION NOTES

- 1 **CAUTION:** POTENTIAL UTILITY CONFLICT. VERIFY (POTHOLE) EXACT LOCATION AND DEPTH OF EXISTING UTILITY. SEE ORDER OF WORK.
- 2 **DENSE VEGETATION:** CLEAR AND GRUB EXISTING BRUSH, SHRUBS, AND/OR TURF AS NEEDED TO INSTALL FACILITIES.
- 3 CLEAR AND GRUB EXISTING TREE.
- 4 PROTECT EXISTING FENCE, WALL, TREE, AND LANDSCAPING, DURING CONSTRUCTION.
- 5 SAWCUT EXISTING PAVEMENT AND SEAL JOINT (WHERE APPLICABLE) THEN APPLY SAND BLANKET TO THE SURFACE JOINT.
- 6 ABANDONED EXISTING AC WATER MAIN. CONTRACTOR MAY REMOVE EX. AC WATER MAIN AS NEEDED TO INSTALL FACILITIES. EX. AC WATER MAIN SHALL THEN BE PLUGGED (BOTH SIDES).
- 7 REMOVE, PROTECT AND REINSATLL EXISTING MAILBOX PAGODA ON NEW CONCRETE PIER BLOCKS. REMOVE AND WASTEHAUL EXISTING CONCRETE PAD. PROVIDE TEMPORARY ACCESS TO MAILBOXES DURING CONSTRUCTION.
- 8 REMOVE AND WASTEHAUL EXISTING MAILBOX PAGODA. PROVIDE TEMPORARY ACCESS TO MAILBOXES DURING CONSTRUCTION. INSTALL NEW MAILBOX PAGODA PER DETAILS, SEE SPECIFICATIONS.
- 9 EXISTING WATER SERVICE LINE(S) SHALL BE CUT, REALIGNED AND RECONNECTED TO ACCOMMODATE THE NEW UTILITY STRUCTURES AND CONDUITS. COORDINATE WITH CITY OF BELLEVUE ANY WORK THAT EXPOSES THEIR FACILITIES.
- 10 CONSTRUCT MODULAR BLOCK RETAINING WALL PER DETAIL SHEET 19.
- 11 INSTALL TRENCH DAM PER DETAIL SHEET 8.

EXISTING HEDGE TO BE REMOVED ONLY AS NECESSARY FOR VAULT INSTALLATION; REPLACE WITH TOPSOIL, MULCH, AND GRASS SEED

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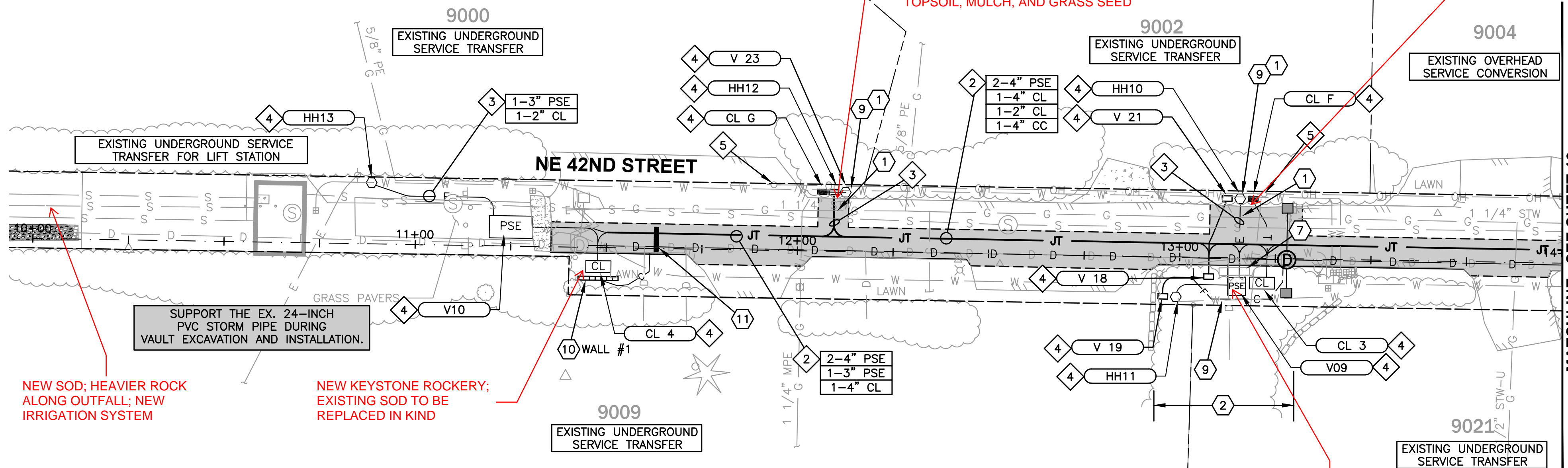
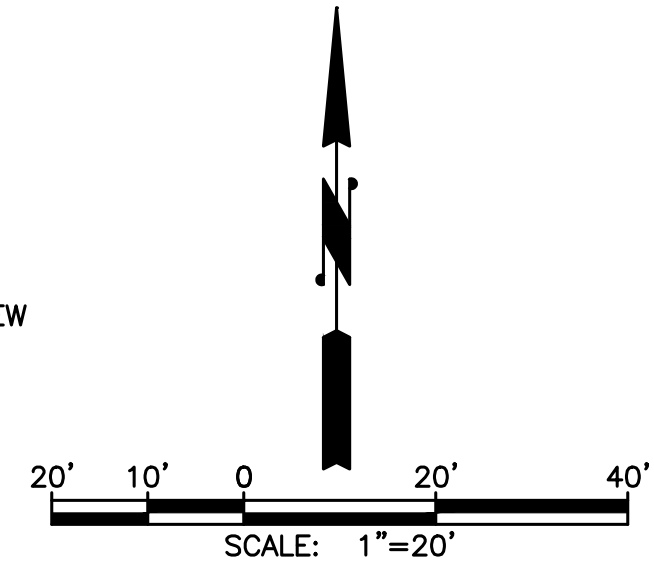
EXISTING LARGE RHODIE TO BE REMOVED ONLY AS NECESSARY FOR VAULT INSTALLATION; REPLACE WITH TOPSOIL, MULCH, AND GRASS SEED

GENERAL NOTES

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JOINT UTILITY TRENCH CONSTRUCTION NOTES

- 1 CONSTRUCT JOINT UTILITY TRENCH PER DETAIL SHEET 18. INSTALL UTILITY FURNISHED CONDUIT PER PSE, COMCAST AND CENTURYLINK PLANS.
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MATCHLINE - SEE SHEET 13

UTILITY STRUCTURE SCHEDULE						
ID	STATION	OFFSET	EL. (±)	STRUCTURE DESCRIPTION		
PSE						
HH13	10+88.4	16.0' LT	29.2'	HANDHOLE, CONCRETE 3030		
V10	11+25.0	5.0' LT	33.5'	VAULT, 5106 TUT		
HH12	12+12.4	15.5' LT	43.5'	HANDHOLE, CONCRETE 3030		
HH11	12+99.1	10.5' RT	53.9'	HANDHOLE, CONCRETE 3030		
V09	13+15.0	7.5' RT	56.6'	VAULT, 507 TUT		
HH10	13+15.6	15.5' LT	56.1'	HANDHOLE, CONCRETE 3030		
COMCAST (CC)						
V 23	12+09.3	15.5' LT	43.1'	VAULT, SGLB 1730		
V 19	12+95.8	10.4' RT	53.8'	VAULT, SGLB 1730		
V 18	13+07.6	5.0' RT	55.6'	VAULT, SGLB 1730		
V 21	13+12.2	15.5' LT	55.7'	VAULT, SGLB 1730		
CENTURYLINK (CL)						
CL 4	11+48.0	5.0' RT	35.4'	VAULT, 264-TA		
CL G	12+06.2	15.5' LT	42.8'	HANDHOLE, 1730		
CL F	13+19.0	15.5' LT	56.7'	HANDHOLE, 1730		
CL 3	13+21.6	6.5' RT	56.9'	VAULT, 264-TA		

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DISCLAIMER

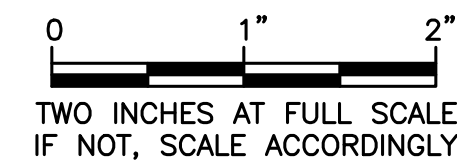
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APPROVAL FOR CONSTRUCTION

BY: *David Schneider*
TOWN OF YARROW POINT
DATE: SEPTEMBER 15, 2020

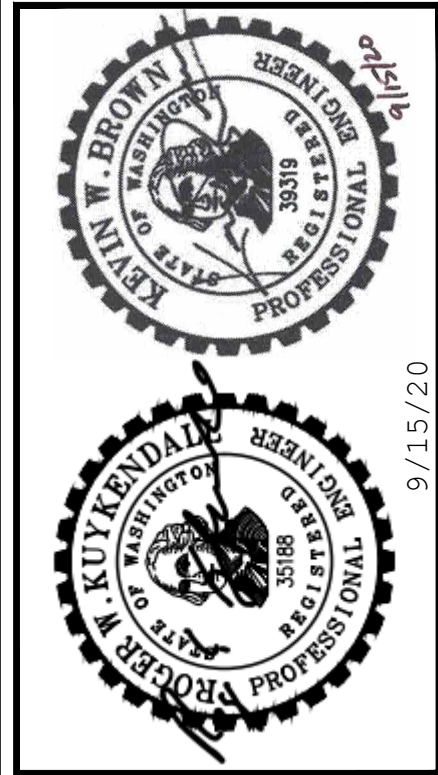
APPROVAL EXPIRES: SEPTEMBER 15, 2021



RETAINING WALL INFORMATION

WALL #	START OF WALL				END OF WALL			
	LOCATION STATION (±)	OFFSET (±)	ELEVATION BASE EL.	ELEVATION TOP EL.	LOCATION STATION (±)	OFFSET (±)	ELEVATION BASE EL.	ELEVATION TOP EL.
1	11+42.7	7.6' LT	34.9'	35.9'	11+53.2	7.6' LT	34.9'	37.2'

DATE	REVISION



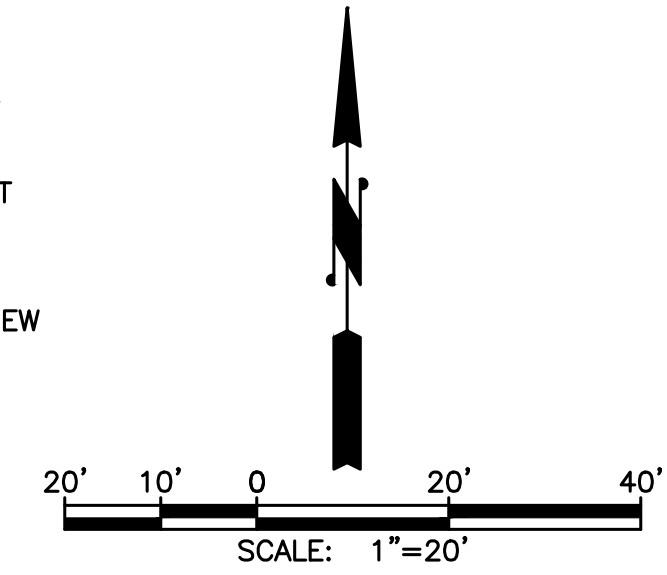
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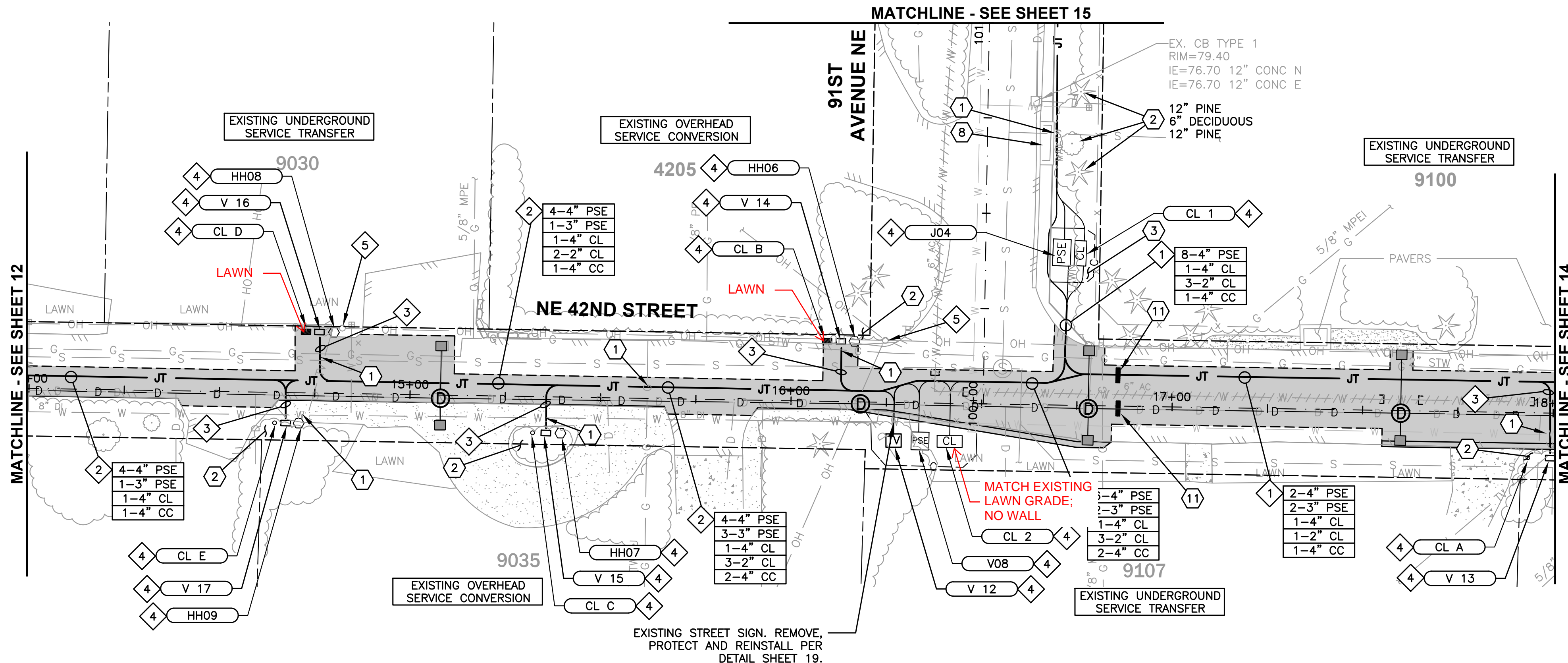
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PSE					
HH09	14+70.9	8.0'	RT	71.1'	HANDHOLE, CONCRETE 3030
HH08	14+79.8	16.0'	LT	71.0'	HANDHOLE, CONCRETE 3030
HH07	15+39.6	9.5'	RT	75.6'	HANDHOLE, CONCRETE 3030
HH06	16+16.4	15.8'	LT	78.7'	HANDHOLE, CONCRETE 3030
V08	16+34.0	10.0'	RT	80.3'	VAULT, 507 TUT
J04	100+40.1	20.0'	RT	80.9'	VAULT, 575 J-BOX
COMCAST (CC)					
V 17	14+70.9	8.0'	RT	71.0'	VAULT, SGLB 1730
V 16	14+79.5	16.0'	LT	71.0'	VAULT, SGLB 1730
V 15	15+39.9	9.5'	RT	75.5'	VAULT, SGLB 1730
V 14	16+16.5	15.8'	LT	78.7'	VAULT, SGLB 1730
V 12	16+27.1	10.0'	RT	79.7'	VAULT, 3642-LA
V 13	17+99.4	11.8'	LT	88.6'	VAULT, SGLB 1730
CENTURYLINK (CL)					
CL E	14+64.6	8.0'	RT	70.6'	JUNCTION BOX, FLOWERPOT
CL D	14+72.5	16.0'	LT	78.0'	HANDHOLE, 1730
CL C	15+32.3	9.5'	RT	75.0'	JUNCTION BOX, FLOWERPOT
CL B	16+09.2	15.8'	LT	78.3'	HANDHOLE, 1730
CL 2	16+41.8	10.0'	RT	81.0'	VAULT, 264-TA
CL A	17+93.6	11.8'	RT	88.1'	HANDHOLE, 1730
CL 1	100+39.9	24.9'	RT	80.9'	VAULT, 264-TA

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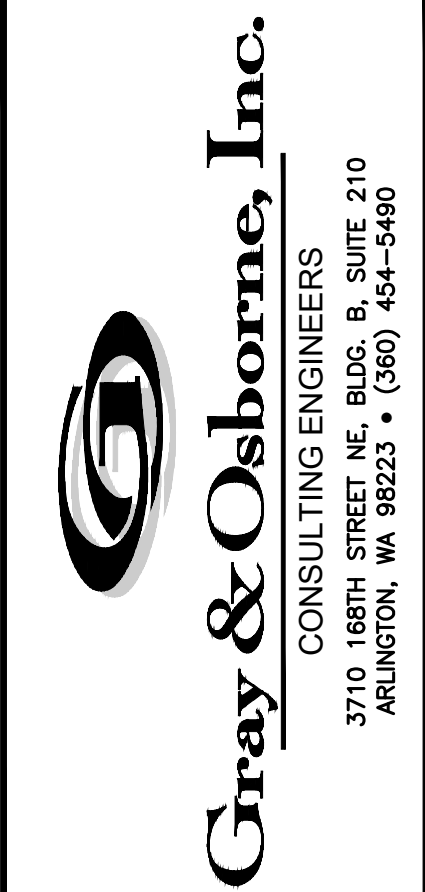
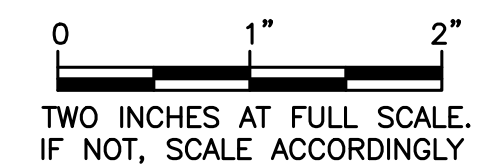
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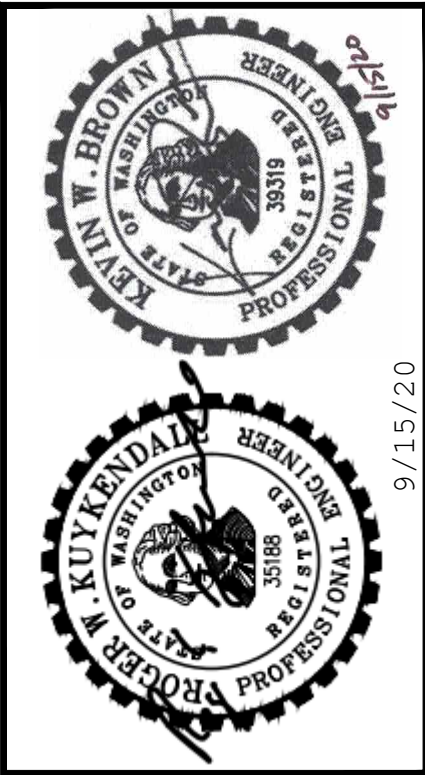
APPROVAL FOR CONSTRUCTION

BY: *David Schneider*
TOWN OF YARROW POINT
DATE: SEPTEMBER 15, 2020
APPROVAL EXPIRES: SEPTEMBER 15, 2021



DATE: SEPT 2020	DRAWN: C.J.B.	CHECKED: K.W.B.	APPROVED: R.W.K.
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DATE	APPD	REVISION	No.



TOWN OF YARROW POINT
WASHINGTON
KING COUNTY
NE 42ND STREET/91ST AVENUE NE
STORMWATER & UGC PROJECT
JOINT UTILITY TRENCH PLAN

SHEET: **13**
OF: **20**
JOB NO.: 19456
DWG: UGC PLAN

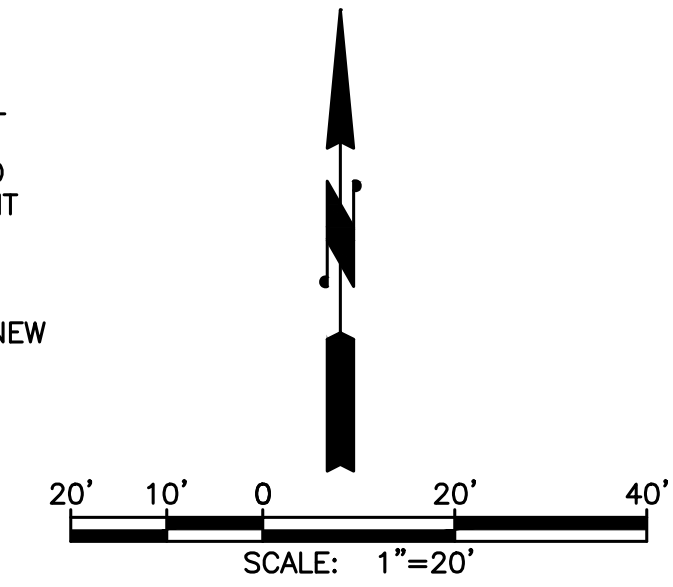
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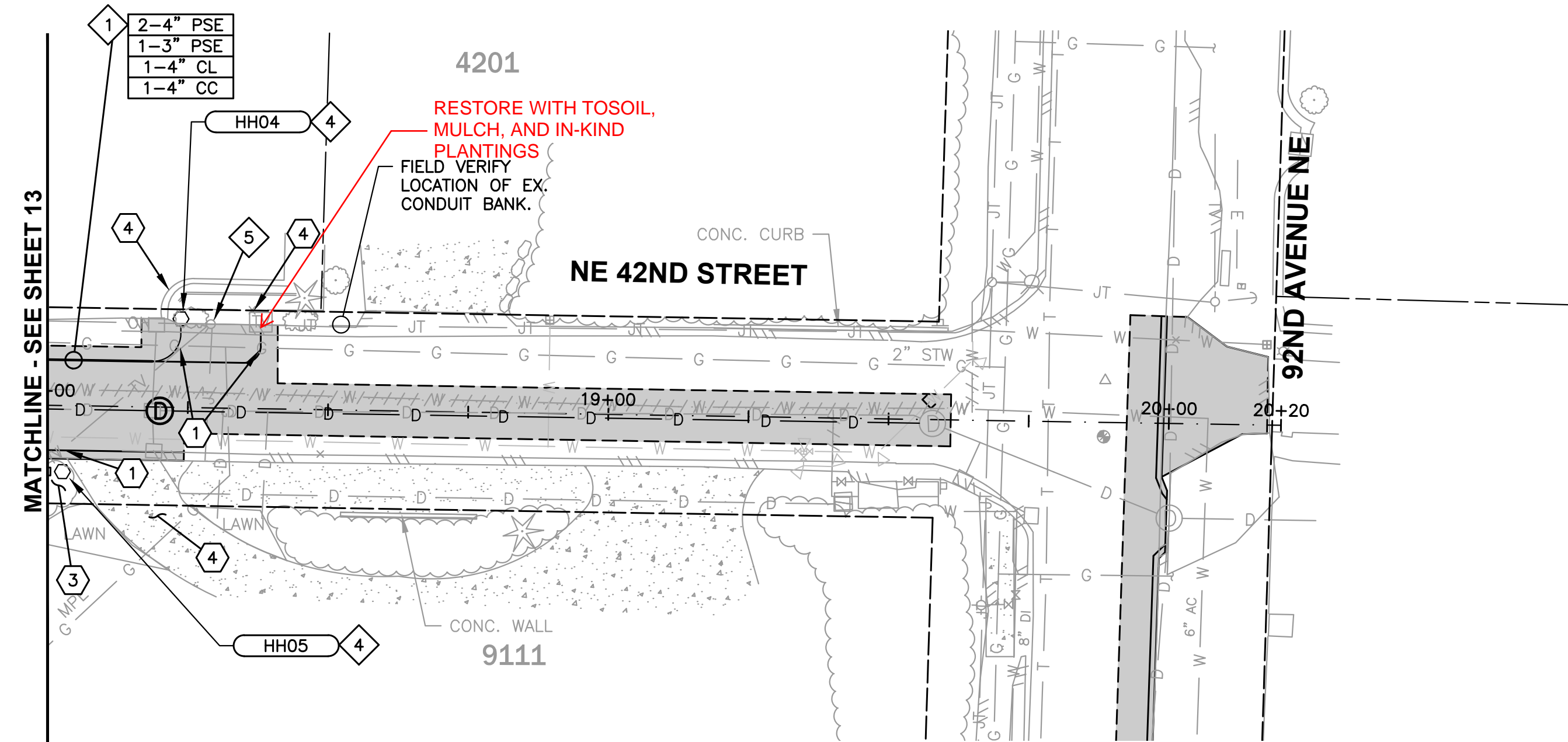
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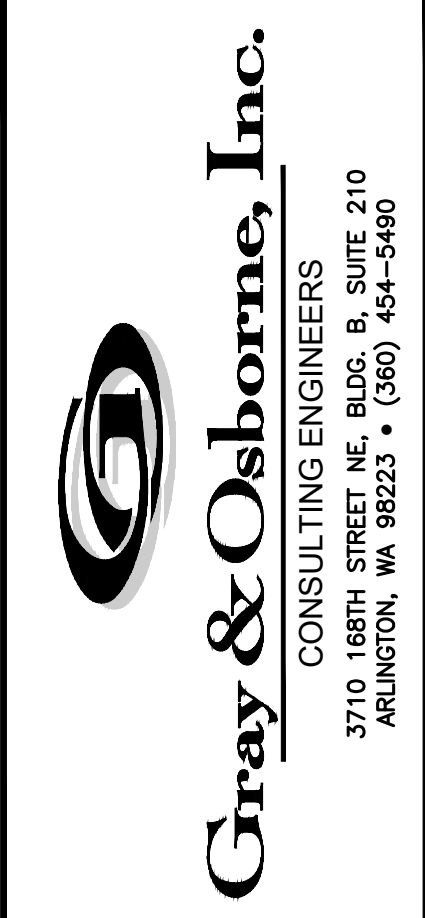
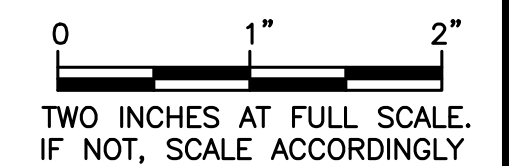
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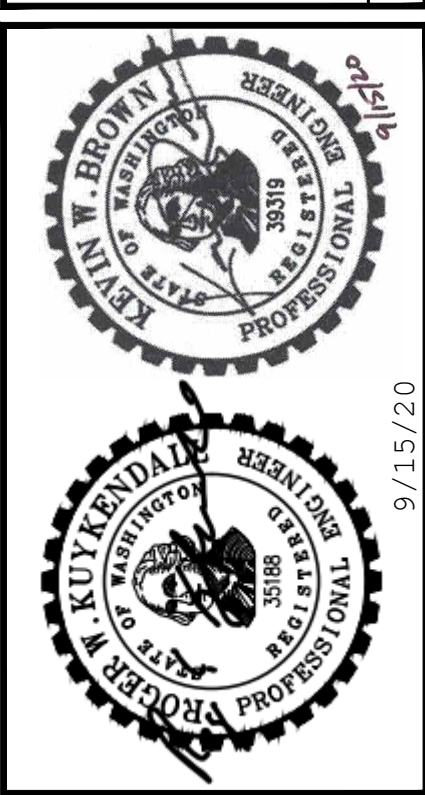
APPROVAL FOR CONSTRUCTION

BY: *David Schneider*
TOWN OF YARROW POINT
DATE: SEPTEMBER 15, 2020
APPROVAL EXPIRES: SEPTEMBER 15, 2021



DATE: SEPT 2020	DRAWN: C.J.B.	CHECKED: K.W.B.	APPROVED: R.W.K.
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DATE	APPD	REVISION



TOWN OF YARROW POINT
KING COUNTY WASHINGTON
**NE 42ND STREET/91ST AVENUE NE
STORMWATER & UGC PROJECT**
JOINT UTILITY TRENCH PLAN

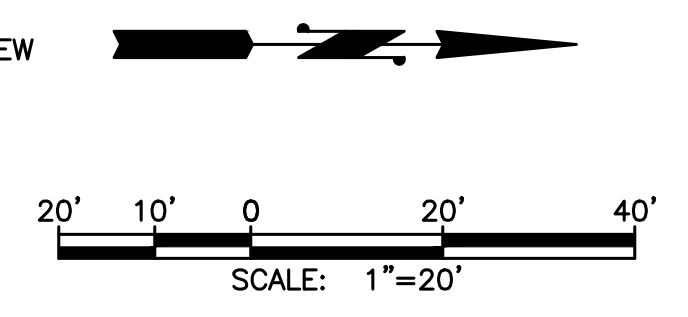
SHEET: 14
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DWG: UGC PLAN

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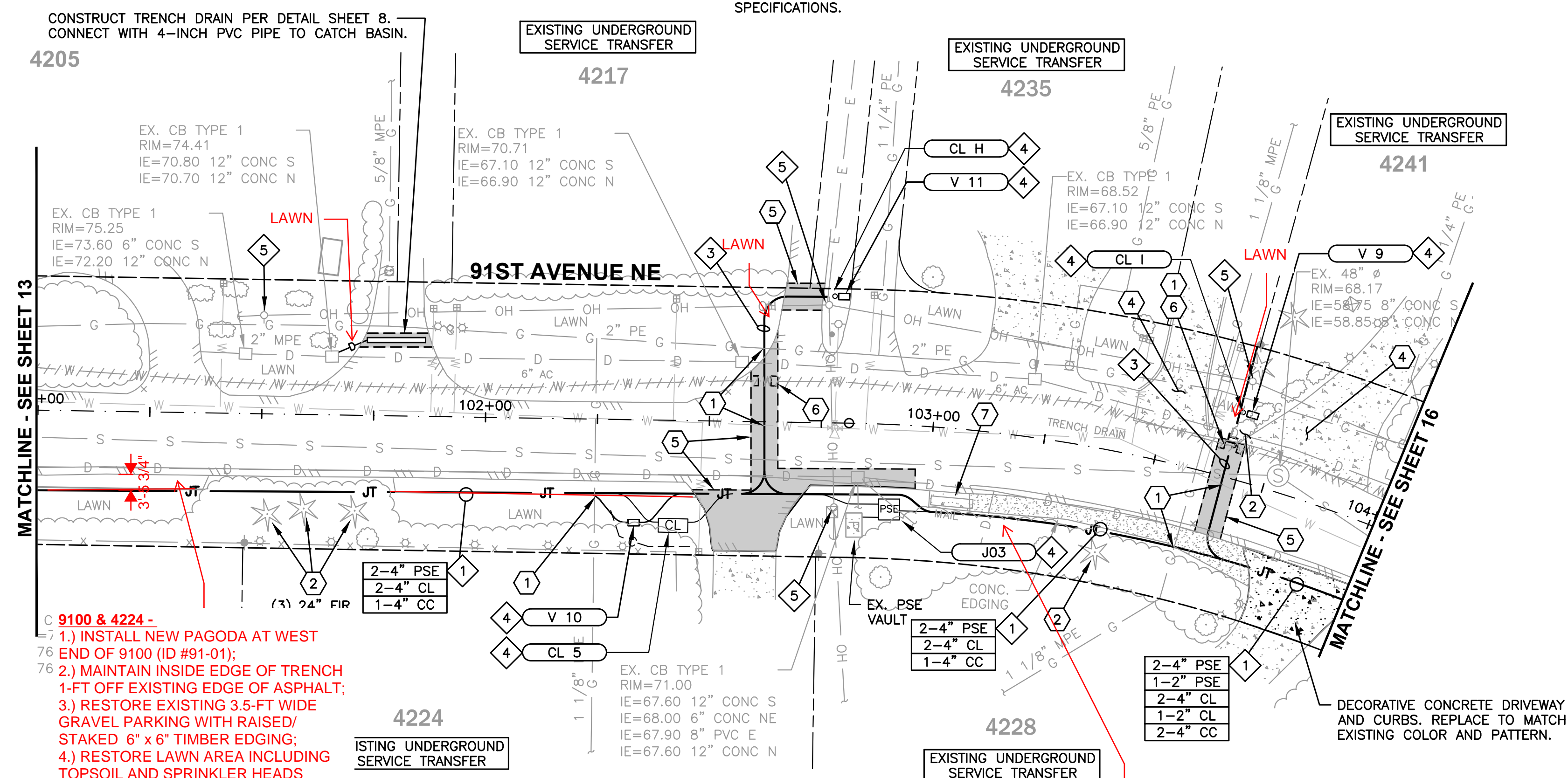
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CONSTRUCT TRENCH DRAIN PER DETAIL SHEET 8. CONNECT WITH 4-INCH PVC PIPE TO CATCH BASIN.

MATCHLINE - SEE SHEET 13

MATCHLINE - SEE SHEET 16

- 9100 & 4224 -**
- INSTALL NEW PAGODA AT WEST END OF 9100 (ID #91-01);
 - MAINTAIN INSIDE EDGE OF TRENCH 1-FT OFF EXISTING EDGE OF ASPHALT;
 - RESTORE EXISTING 3.5-FT WIDE GRAVEL PARKING WITH RAISED/ STAKED 6" x 6" TIMBER EDGING;
 - RESTORE LAWN AREA INCLUDING TOPSOIL AND SPRINKLER HEADS (INCLUDING AROUND NEW VAULTS NEAR 4224 DWY); AND
 - TOPSOIL, MULCH, AND PLANT 3 NEW 6-FT TALL EVERGREEN TREES IN EXACT LOCATION OF REMOVED TREES

- 4228 -**
- TEMPORARILY RELOCATE AND REINSTALL PAGODA AT SW END OF 4228 (ID #91-02);
 - MAINTAIN INSIDE EDGE OF TRENCH 1-FT OFF EXISTING EDGE OF ASPHALT PAVEMENT;
 - CONNECT NEW PUBLIC UGC TO PRIVATE CONDUIT ALREADY IN PLACE AT SW CORNER OF LOT;
 - REPLACE EXISTING GRAVEL PARKING WITH 4-FT WIDE GRAVEL PARKING LINED WITH NEW RAISED/ STAKED 6" x 6" TIMBER EDGING;
 - RESTORE LAWN AREA INCLUDING TOPSOIL (INCLUDING AROUND NEW VAULTS NEAR 4224 DWY AND NORTH OF 4228 EXISTING DRIVEWAY);
 - PROTECT LARGE BOULDERS AND JAPANESE MAPLE IF POSSIBLE. PROVIDE TOPSOIL AND MULCH AS NECESSARY IN LANDSCAPE BED OUTSIDE NEW GRAVEL PARKING AREA LIMITS;
 - RESTORE CONCRETE DRIVEWAY; AND
 - TEMPORARILY RELOCATE AND REINSTALL PAGODA AT NW END OF 4228 (ID #91-03). MOVE AS FAR NORTH AS POSSIBLE DURING REINSTALLATION.

UTILITY STRUCTURE SCHEDULE					
ID	STATION	OFFSET	EL. (±)	STRUCTURE DESCRIPTION	
PSE					
J03	102+91.0	19.0'	RT	71.2'	VAULT, 504 J-BOX
COMCAST (CC)					
V 10	102+33.4	23.0'	RT	73.6'	VAULT, SGLB 1730
V 11	102+79.7	28.3'	LT	68.8'	VAULT, SGLB 1730
V 9	103+68.4	15.0'	LT	67.5'	VAULT, SGLB 1730
CENTURYLINK (CL)					
CL 5	102+42.3	23.5'	RT	73.6'	VAULT, 264-TA
CL H	102+77.6	28.3'	LT	68.8'	JUNCTION BOX, FLOWERPOT
CL I	103+66.3	15.0'	LT	67.5'	JUNCTION BOX, FLOWERPOT

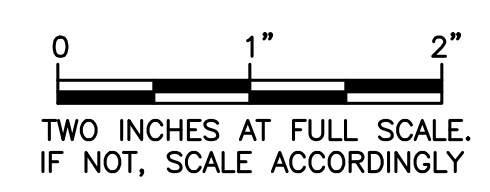
UTILITY STRUCTURE NOTES

- STRUCTURE LOCATIONS SHALL BE MARKED IN THE FIELD AND APPROVED BY THE UTILITY OWNER PRIOR TO EXCAVATION. THE CONTRACTOR SHALL NOTIFY UTILITY COMPANIES A MINIMUM OF ONE (1) WEEK PRIOR TO MARKING THE LOCATIONS.
- SIZE AND DEPTH OF EXCAVATION FOR CENTURYLINK AND COMCAST HANDHOLE AND VAULTS SHALL BE EQUAL TO THE LENGTH, WIDTH AND HEIGHT OF STRUCTURE PLUS 6" (SEE SPECIFICATIONS FOR STRUCTURE DIMENSIONS AND DETAILS). PLACE STRUCTURE ON 6" COMPACTED CRUSHED SURFACING TOP COURSE PAD.
- SIZE AND DEPTH OF EXCAVATION FOR PSE STRUCTURES SHALL CONFORM TO PSE PLANS.

DISCLAIMER
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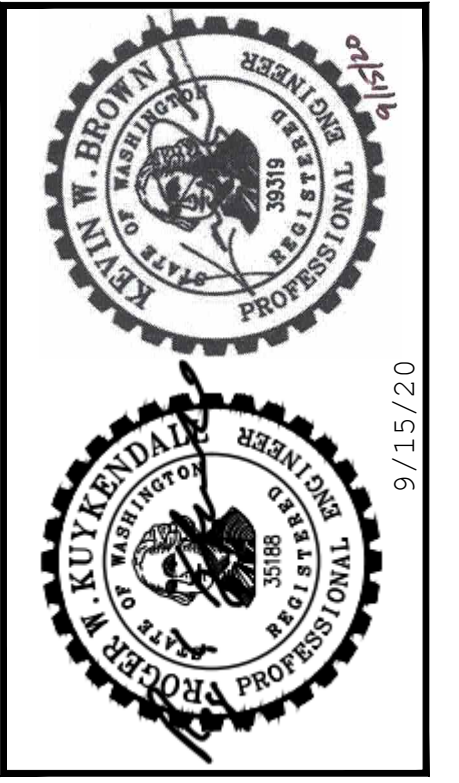
APPROVAL FOR CONSTRUCTION
David Schneider
BY: TOWN OF YARROW POINT
DATE: SEPTEMBER 15, 2020
APPROVAL EXPIRES: SEPTEMBER 15, 2021



Gray & Osborne, Inc.
CONSULTING ENGINEERS
3710 168TH STREET, NE, BLDG. B, SUITE 210
ARLINGTON, WA 98223 • (509) 454-5490

DATE: SEPT 2020	C.J.B.	K.W.B.	R.W.K.
DRAWN:	CHECKED:	APPROVED:	

DATE	APPD	REVISION
		No.

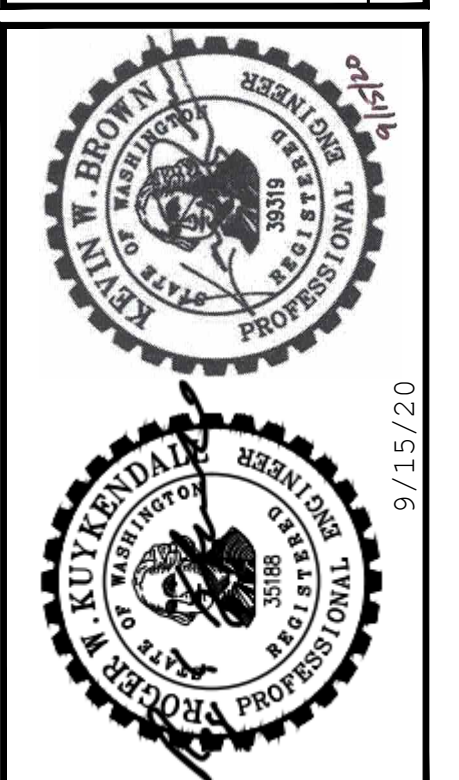


TOWN OF YARROW POINT
WASHINGTON
KING COUNTY
NE 42ND STREET/91ST AVENUE NE
STORMWATER & UGC PROJECT
JOINT UTILITY TRENCH PLAN

SHEET: **15**
OF: **20**
JOB NO.: 19456
DWG: UGC PLAN

DATE: SEPT 2020	C.J.B.	K.W.B.	R.W.K.
DRAWN:	CHECKED:	APPROVED:	

DATE	APPD
REVISION	No.



TOWN OF YARROW POINT
WASHINGTON
KING COUNTY
**NE 42ND STREET/91ST AVENUE NE
STORMWATER & UGC PROJECT**
JOINT UTILITY TRENCH PLAN

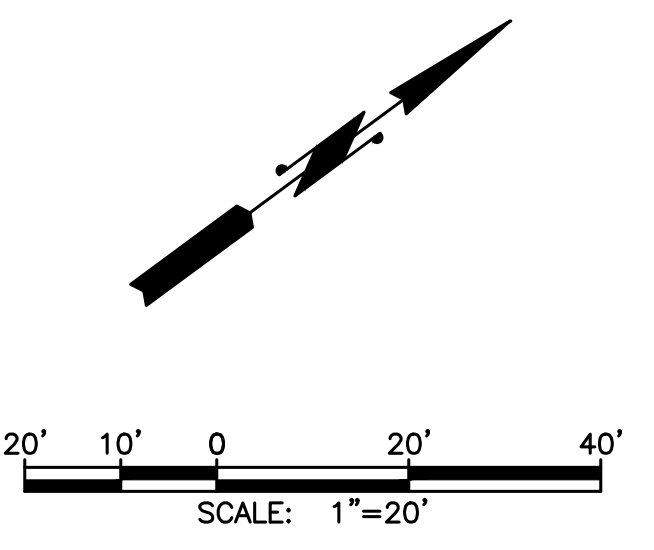
SHEET: **16**
OF: **20**
JOB NO.: 19456
DWG: UGC PLAN

CONSTRUCTION NOTES

- CAUTION:** POTENTIAL UTILITY CONFLICT. VERIFY (POTHOLE) EXACT LOCATION AND DEPTH OF EXISTING UTILITY. SEE ORDER OF WORK.
- DENSE VEGETATION:** CLEAR AND GRUB EXISTING BRUSH, SHRUBS, AND/OR TURF AS NEEDED TO INSTALL FACILITIES.
- CLEAR AND GRUB EXISTING TREE.
- PROTECT EXISTING FENCE, WALL, TREE, AND LANDSCAPING, DURING CONSTRUCTION.
- SAWCUT EXISTING PAVEMENT AND SEAL JOINT (WHERE APPLICABLE) THEN APPLY SAND BLANKET TO THE SURFACE JOINT.
- ABANDONED EXISTING AC WATER MAIN. CONTRACTOR MAY REMOVE EX. AC WATER MAIN AS NEEDED TO INSTALL FACILITIES. EX. AC WATER MAIN SHALL THEN BE PLUGGED (BOTH SIDES).
- REMOVE, PROTECT AND REINSTATE EXISTING MAILBOX PAGODA ON NEW CONCRETE PIER BLOCKS. REMOVE AND WASTEHAUL EXISTING CONCRETE PAD. PROVIDE TEMPORARY ACCESS TO MAILBOXES DURING CONSTRUCTION.
- REMOVE AND WASTEHAUL EXISTING MAILBOX PAGODA. PROVIDE TEMPORARY ACCESS TO MAILBOXES DURING CONSTRUCTION. INSTALL NEW MAILBOX PAGODA PER DETAILS, SEE SPECIFICATIONS.
- EXISTING WATER SERVICE LINE(S) SHALL BE CUT, REALIGNED AND RECONNECTED TO ACCOMMODATE THE NEW UTILITY STRUCTURES AND CONDUITS. COORDINATE WITH CITY OF BELLEVUE ANY WORK THAT EXPOSES THEIR FACILITIES.
- CONSTRUCT MODULAR BLOCK RETAINING WALL PER DETAIL SHEET 19.
- INSTALL TRENCH DAM PER DETAIL SHEET 8.

GENERAL NOTES

- SEE SPECIFICATIONS FOR PSE, COMCAST AND CENTURYLINK PLANS FOR ADDITIONAL CONDUIT AND STRUCTURE INFORMATION.
- EXISTING OVERHEAD AND UNDERGROUND UTILITIES SHALL REMAIN IN USE UNTIL THE NEW UNDERGROUND SYSTEM IS COMPLETED AND ACCEPTED BY THE UTILITY COMPANIES. COORDINATE THE SWITCH OVERS WITH THE UTILITY COMPANIES.



JOINT UTILITY TRENCH CONSTRUCTION NOTES

- CONSTRUCT JOINT UTILITY TRENCH PER DETAIL SHEET 18. INSTALL UTILITY FURNISHED CONDUIT PER PSE, COMCAST AND CENTURYLINK PLANS.
- CONSTRUCT COMBINED STORM/JOINT UTILITY TRENCH PER DETAIL SHEET 18. INSTALL CONTRACTOR PROVIDED STORM PIPE AND UTILITY FURNISHED CONDUIT.
- CONSTRUCT JOINT SERVICE TRENCH PER DETAIL SHEET 18. INSTALL UTILITY FURNISHED CONDUIT PER PSE, COMCAST AND CENTURYLINK PLANS.
- EXCAVATE, INSTALL AND BACKFILL UTILITY FURNISHED VAULT, HANDHOLE, JUNCTION BOX, AND/OR STRUCTURE PER PSE, COMCAST AND CENTURYLINK PLANS. SEE UTILITY STRUCTURE NOTES.
- EXISTING FACILITY TO BE REMOVED BY OTHERS. COORDINATE WORK WITH UTILITY COMPANIES.

UTILITY STRUCTURE SCHEDULE					
ID	STATION	OFFSET	EL. (±)	STRUCTURE DESCRIPTION	
PSE					
J02	104+35.0	19.0'	RT	68.4'	VAULT, 504 J-BOX
HH03	105+79.9	28.0'	LT	63.7'	HANDHOLE, CONCRETE 3030
V03	106+30.0	19.0'	RT	68.1'	VAULT, 507 TUT
HH02	106+81.4	28.0'	LT	64.0'	HANDHOLE, CONCRETE 3030
J06	107+65.1	19.0'	RT	67.8'	VAULT, 504 J-BOX
COMCAST (CC)					
V 8	104+19.9	22.0'	RT	68.4'	VAULT, 3642-LA
V 7	104+60.3	18.0'	LT	65.8'	VAULT, SGLB 1730
V 6	105+76.2	28.0'	LT	63.7'	VAULT, SGLB 1730
V 4	106+30.2	23.3'	RT	68.1'	VAULT, SGLB 1730
V 5	106+78.3	28.0'	LT	64.0'	VAULT, SGLB 1730
V 3	107+45.3	27.0'	LT	64.0'	VAULT, SGLB 1730
V 2	107+65.4	23.3'	RT	67.8'	VAULT, SGLB 1730
CENTURYLINK (CL)					
CL 6	104+35.0	23.9'	RT	68.4'	VAULT, 264-TA
CL J	104+58.0	18.0'	LT	65.9'	JUNCTION BOX, FLOWERPOT
CL K	105+72.9	28.0'	LT	63.7'	HANDHOLE, 1730
CL 7	106+16.9	22.0'	RT	68.1'	VAULT, 264-TA
CL L	106+75.0	28.0'	LT	64.0'	HANDHOLE, 1730
CL M	107+42.9	27.0'	LT	64.0'	JUNCTION BOX, FLOWERPOT
CL 8	107+54.2	22.0'	RT	67.8'	VAULT, 264-TA

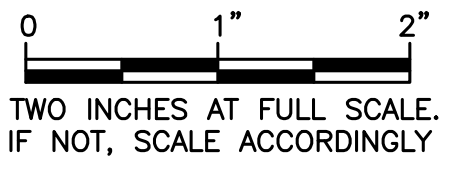
UTILITY STRUCTURE NOTES

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- SIZE AND DEPTH OF EXCAVATION FOR CENTURYLINK AND COMCAST HANDHOLE AND VAULTS SHALL BE EQUAL TO THE LENGTH, WIDTH AND HEIGHT OF STRUCTURE PLUS 6" (SEE SPECIFICATIONS FOR STRUCTURE DIMENSIONS AND DETAILS). PLACE STRUCTURE ON 6" COMPACTED CRUSHED SURFACING TOP COURSE PAD.
- SIZE AND DEPTH OF EXCAVATION FOR PSE STRUCTURES SHALL CONFORM TO PSE PLANS.

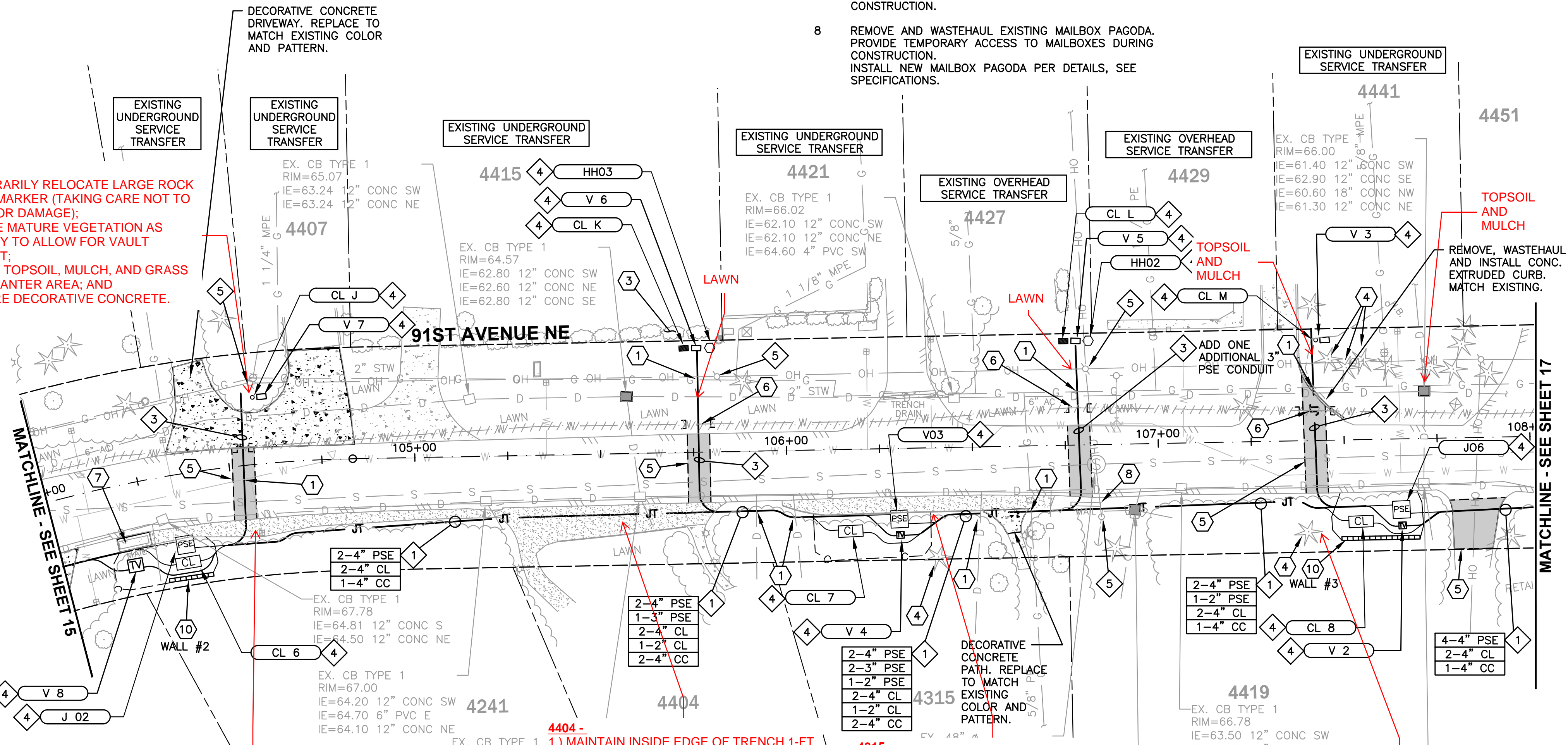
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APPROVAL FOR CONSTRUCTION
BY: TOWN OF YARROW POINT
DATE: SEPTEMBER 15, 2020
APPROVAL EXPIRES: SEPTEMBER 15, 2021



- 4407/4415**
1.) TEMPORARILY RELOCATE LARGE ROCK ADDRESS MARKER (TAKING CARE NOT TO SCRATCH OR DAMAGE);
2.) REMOVE MATURE VEGETATION AS NECESSARY TO ALLOW FOR VAULT PLACEMENT;
3.) INSTALL TOPSOIL, MULCH, AND GRASS SEED IN PLANTER AREA; AND
4.) RESTORE DECORATIVE CONCRETE.



- 4241 -**
1.) TEMPORARILY RELOCATE AND REINSTALL PAGODA AT SW END OF 4241 (ID #91-03). MOVE AS FAR NORTH AS POSSIBLE DURING REINSTALLATION;
2.) MAINTAIN INSIDE EDGE OF TRENCH 1-FT OFF EXISTING EDGE OF ASPHALT PAVEMENT;
3.) INSTALL KEYSTONE ROCKERY (WALL #2) TO FLATTEN VAULT ACCESS;
4.) REPLACE EXISTING GRAVEL PARKING WITH 4-FT WIDE GRAVEL PARKING LINED WITH NEW RAISED/ STAKED 6" x 6" TIMBER EDGING;
5.) RESTORE LAWN AREA INCLUDING TOPSOIL AROUND NEW VAULTS NEAR 4228 DWY; AND
6.) PROTECT LARGE BOULDERS AND RHODIES IF POSSIBLE. PROVIDE TOPSOIL AND MULCH AS NECESSARY IN LANDSCAPE BED OUTSIDE NEW GRAVEL PARKING AREA LIMITS.

WALL	STATION	OFFSET	RT/LT
2	104+28.7	27.5'	RT
3	107+48.9	26.0'	RT

- 4404 -**
1.) MAINTAIN INSIDE EDGE OF TRENCH 1-FT OFF EXISTING EDGE OF ASPHALT PAVEMENT;
2.) REPLACE EXISTING GRAVEL PARKING WITH 4-FT WIDE GRAVEL PARKING LINED WITH NEW RAISED/ STAKED 6" x 6" TIMBER EDGING;
3.) REMOVE EXCESS PARKING OUTSIDE THE 4-FT LIMIT AND REPLACE WITH TOPSOIL AND SOD;
4.) RESTORE PEDESTRIAN ACCESS AS NECESSARY TO MATCH NEW GRAVEL PARKING;
5.) PROTECT EXISTING VEGETATION AT NW END OF PARCEL IF POSSIBLE; AND
6.) INSTALL TOPSOIL, MULCH, AND IN-KIND VEGETATION TO RESTORE PLANTER AREA AT NW END OF PARCEL.

- 4315 -**
1.) MAINTAIN INSIDE EDGE OF TRENCH 1-FT OFF EXISTING EDGE OF ASPHALT PAVEMENT;
2.) REMOVE VEGETATION AS NECESSARY TO INSTALL TRENCH AND ALL VAULTS;
3.) PROTECT EXISTING VEGETATION AT SW END OF PARCEL IF POSSIBLE;
4.) DISCONNECT EXISTING OVERHEAD UTILITIES AND DO NOT REPLACE;
5.) INSTALL TOPSOIL, MULCH, AND IN-KIND VEGETATION TO RESTORE PLANTER AREA AT SW END OF PARCEL;
6.) INSTALL 4-FT WIDE GRAVEL PARKING LINED WITH NEW RAISED/ STAKED 6" x 6" TIMBER EDGING; AND
7.) RESTORE PEDESTRIAN ACCESS AS NECESSARY TO MATCH NEW GRAVEL PARKING.

- 4419 -**
1.) MAINTAIN INSIDE EDGE OF TRENCH 1-FT OFF EXISTING EDGE OF ASPHALT PAVEMENT;
2.) REMOVE/ PRUNE EXISTING VEGETATION AS NECESSARY TO INSTALL TRENCH AND ALL VAULTS;
3.) REPAIR EXISTING ASPHALT DRIVEWAY;
4.) PROTECT EXISTING EVERGREEN TREES WHERE POSSIBLE;
5.) INSTALL NEW PAGODA AT SW CORNER OF 4419 (ID #91-04);
6.) REPLACE EXISTING CONCRETE INLET AT SW CORNER OF PARCEL;
7.) CONSIDER EXTENSION OF KEYSTONE WALL (WALL #3) TO PROVIDE ADDITIONAL PARKING;
8.) INSTALL 4-FT WIDE GRAVEL PARKING LINED WITH NEW RAISED/ STAKED 6" x 6" TIMBER EDGING WHERE GRADE ALLOWS; AND
9.) RESHAPE ALL LANDSCAPE AREAS TO PROVIDE 2% PARKING SLOPE AND 3:1 OR LESS GRADE BACK TO EXISTING. RESTORE LANDSCAPE AREA WITH TOPSOIL, MULCH, AND IN-KIND PLANTINGS.

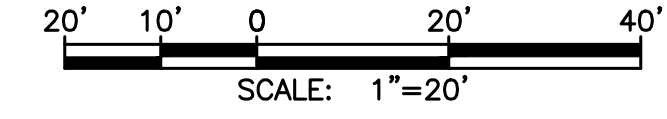
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CONSTRUCTION NOTES

- 1 **CAUTION:** POTENTIAL UTILITY CONFLICT. VERIFY (POTHOLE) EXACT LOCATION AND DEPTH OF EXISTING UTILITY. SEE ORDER OF WORK.
- 2 **DENSE VEGETATION:** CLEAR AND GRUB EXISTING BRUSH, SHRUBS, AND/OR TURF AS NEEDED TO INSTALL FACILITIES.
- 3 CLEAR AND GRUB EXISTING TREE.
- 4 PROTECT EXISTING FENCE, WALL, TREE, AND LANDSCAPING, DURING CONSTRUCTION.
- 5 SAWCUT EXISTING PAVEMENT AND SEAL JOINT (WHERE APPLICABLE) THEN APPLY SAND BLANKET TO THE SURFACE JOINT.
- 6 ABANDONED EXISTING AC WATER MAIN. CONTRACTOR MAY REMOVE EX. AC WATER MAIN AS NEEDED TO INSTALL FACILITIES. EX. AC WATER MAIN SHALL THEN BE PLUGGED (BOTH SIDES).
- 7 REMOVE, PROTECT AND REINSTATE EXISTING MAILBOX PAGODA ON NEW CONCRETE PIER BLOCKS. REMOVE AND WASTEHAUL EXISTING CONCRETE PAD. PROVIDE TEMPORARY ACCESS TO MAILBOXES DURING CONSTRUCTION.
- 8 REMOVE AND WASTEHAUL EXISTING MAILBOX PAGODA. PROVIDE TEMPORARY ACCESS TO MAILBOXES DURING CONSTRUCTION. INSTALL NEW MAILBOX PAGODA PER DETAILS, SEE SPECIFICATIONS.
- 9 EXISTING WATER SERVICE LINE(S) SHALL BE CUT, REALIGNED AND RECONNECTED TO ACCOMMODATE THE NEW UTILITY STRUCTURES AND CONDUITS. COORDINATE WITH CITY OF BELLEVUE ANY WORK THAT EXPOSES THEIR FACILITIES.
- 10 CONSTRUCT MODULAR BLOCK RETAINING WALL PER DETAIL SHEET 19.
- 11 INSTALL TRENCH DAM PER DETAIL SHEET 8.

GENERAL NOTES

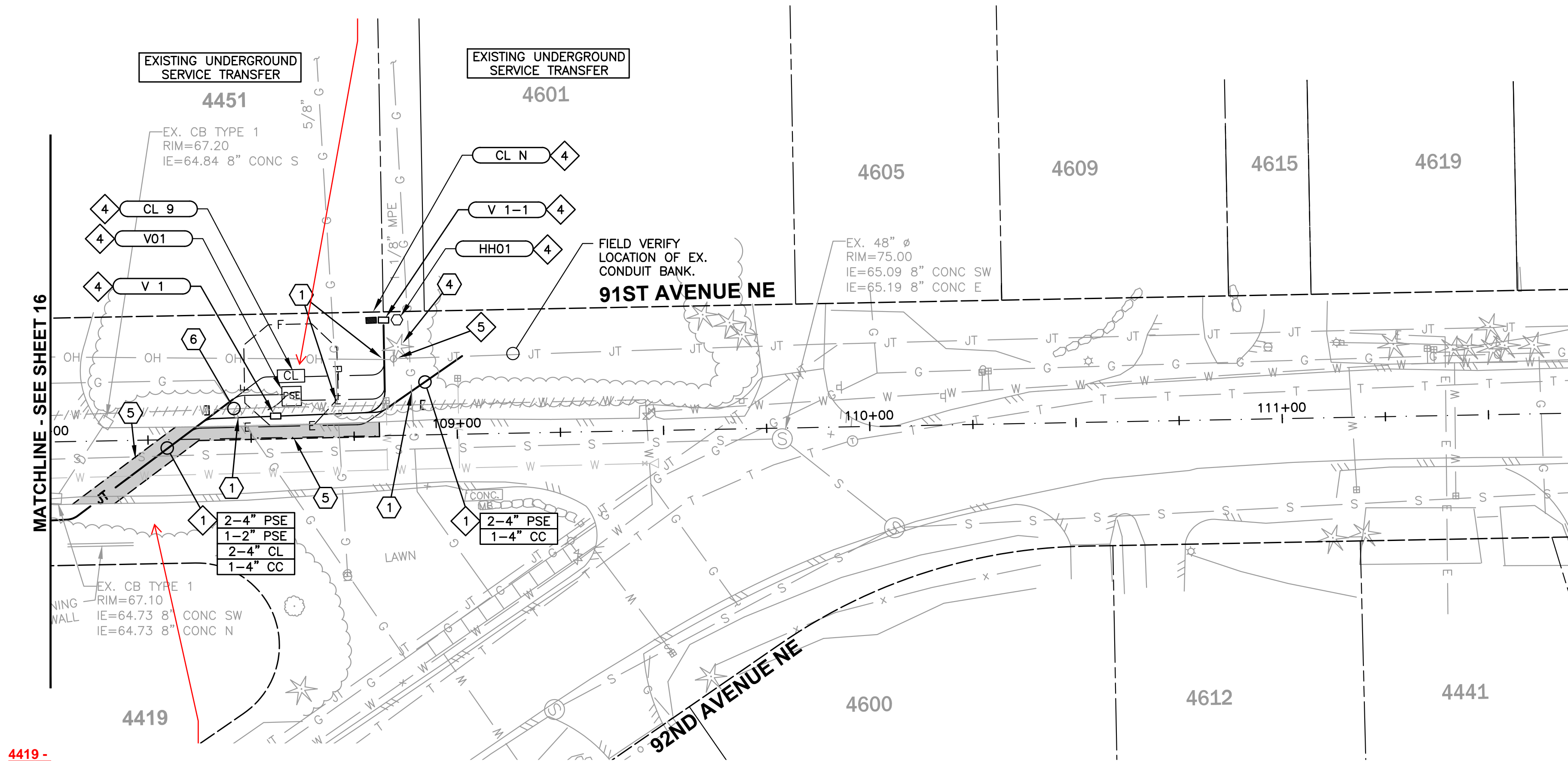
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- 2 EXISTING OVERHEAD AND UNDERGROUND UTILITIES SHALL REMAIN IN USE UNTIL THE NEW UNDERGROUND SYSTEM IS COMPLETED AND ACCEPTED BY THE UTILITY COMPANIES. COORDINATE THE SWITCH OVERS WITH THE UTILITY COMPANIES.



JOINT UTILITY TRENCH CONSTRUCTION NOTES

- 1 CONSTRUCT JOINT UTILITY TRENCH PER DETAIL SHEET 18. INSTALL UTILITY FURNISHED CONDUIT PER PSE, COMCAST AND CENTURYLINK PLANS.
- 2 CONSTRUCT COMBINED STORM/JOINT UTILITY TRENCH PER DETAIL SHEET 18. INSTALL CONTRACTOR PROVIDED STORM PIPE AND UTILITY FURNISHED CONDUIT.
- 3 CONSTRUCT JOINT SERVICE TRENCH PER DETAIL SHEET 18. INSTALL UTILITY FURNISHED CONDUIT PER PSE, COMCAST AND CENTURYLINK PLANS.
- 4 EXCAVATE, INSTALL AND BACKFILL UTILITY FURNISHED VAULT, HANDHOLE, JUNCTION BOX, AND/OR STRUCTURE PER PSE, COMCAST AND CENTURYLINK PLANS. SEE UTILITY STRUCTURE NOTES.
- 5 EXISTING FACILITY TO BE REMOVED BY OTHERS. COORDINATE WORK WITH UTILITY COMPANIES.

- 4451 -**
 1.) REMOVE/ PRUNE EXISTING VEGETATION AS NECESSARY TO INSTALL TRENCH AND ALL VAULTS;
 2.) REPLACE EXISTING ASPHALT THICKENED EDGE ON WEST SIDE OF 91ST AVE NE;
 3.) PROTECT EXISTING EVERGREEN TREES WHERE POSSIBLE;
 4.) PROTECT EXISTING PAGODA (ID #91-05) NEAR 92ND/91ST INTX; AND
 5.) CONSIDER LOCATING ALL VAULTS ON EAST SIDE OF 91ST AVE NE TO AVOID LANDSCAPING IMPACTS WHILE PROVIDING ADDITIONAL PARKING.



- 4419 -**
 1.) RESHAPE LANDSCAPE AREA TO PROVIDE 2% PARKING SLOPE AND 3:1 OR LESS GRADE BACK TO EXISTING. RESTORE LANDSCAPE AREA WITH TOPSOIL, MULCH, AND IN-KIND PLANTINGS.)
 2.) CONSIDER LOCATING ALL VAULTS ON EAST SIDE OF 91ST AVE NE TO AVOID LANDSCAPING IMPACTS WHILE PROVIDING ADDITIONAL PARKING;
 3.) INSTALL 4-FT WIDE GRAVEL PARKING LINED WITH NEW RAISED/ STAKED 6"x6" TIMBER EDGING WHERE GRADE ALLOWS; AND
 4.) RESHAPE ALL LANDSCAPE AREAS TO PROVIDE 2% PARKING SLOPE AND 3:1 OR LESS GRADE BACK TO EXISTING. RESTORE LANDSCAPE AREA WITH TOPSOIL, MULCH, AND IN-KIND PLANTINGS.

UTILITY STRUCTURE SCHEDULE				
ID	STATION	OFFSET	EL. (±)	STRUCTURE DESCRIPTION
PSE				
V01	108+60.0	10.0' LT	69.0'	VAULT, 507 TUT
HH01	108+85.9	28.0' LT	65.4'	HANDHOLE, CONCRETE 3030
COMCAST (CC)				
V 1	108+56.1	5.2' LT	69.0'	VAULT, SGLB 1730
V 1-1	108+82.6	28.0' LT	65.4'	VAULT, SGLB 1730
CENTURYLINK (CL)				
CL 9	108+59.9	14.9' LT	69.0'	HANDHOLE, 1730
CL N	108+79.6	28.0' LT	65.4'	HANDHOLE, 1730

UTILITY STRUCTURE NOTES

1. STRUCTURE LOCATIONS SHALL BE MARKED IN THE FIELD AND APPROVED BY THE UTILITY OWNER PRIOR TO EXCAVATION. THE CONTRACTOR SHALL NOTIFY UTILITY COMPANIES A MINIMUM OF ONE (1) WEEK PRIOR TO MARKING THE LOCATIONS.
2. SIZE AND DEPTH OF EXCAVATION FOR CENTURYLINK AND COMCAST HANDHOLE AND VAULTS SHALL BE EQUAL TO THE LENGTH, WIDTH AND HEIGHT OF STRUCTURE PLUS 6". (SEE SPECIFICATIONS FOR STRUCTURE DIMENSIONS AND DETAILS). PLACE STRUCTURE ON 6" COMPACTED CRUSHED SURFACING TOP COURSE PAD.
3. SIZE AND DEPTH OF EXCAVATION FOR PSE STRUCTURES SHALL CONFORM TO PSE PLANS.

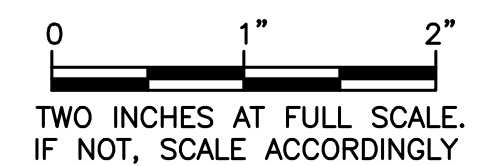
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APPROVAL FOR CONSTRUCTION

BY: *David Schneider*
 TOWN OF YARROW POINT
 DATE: SEPTEMBER 15, 2020
 APPROVAL EXPIRES: SEPTEMBER 15, 2021



Gray & Osborne, Inc.
 CONSULTING ENGINEERS
 3710 168TH STREET, NE, BLDG. B, SUITE 210
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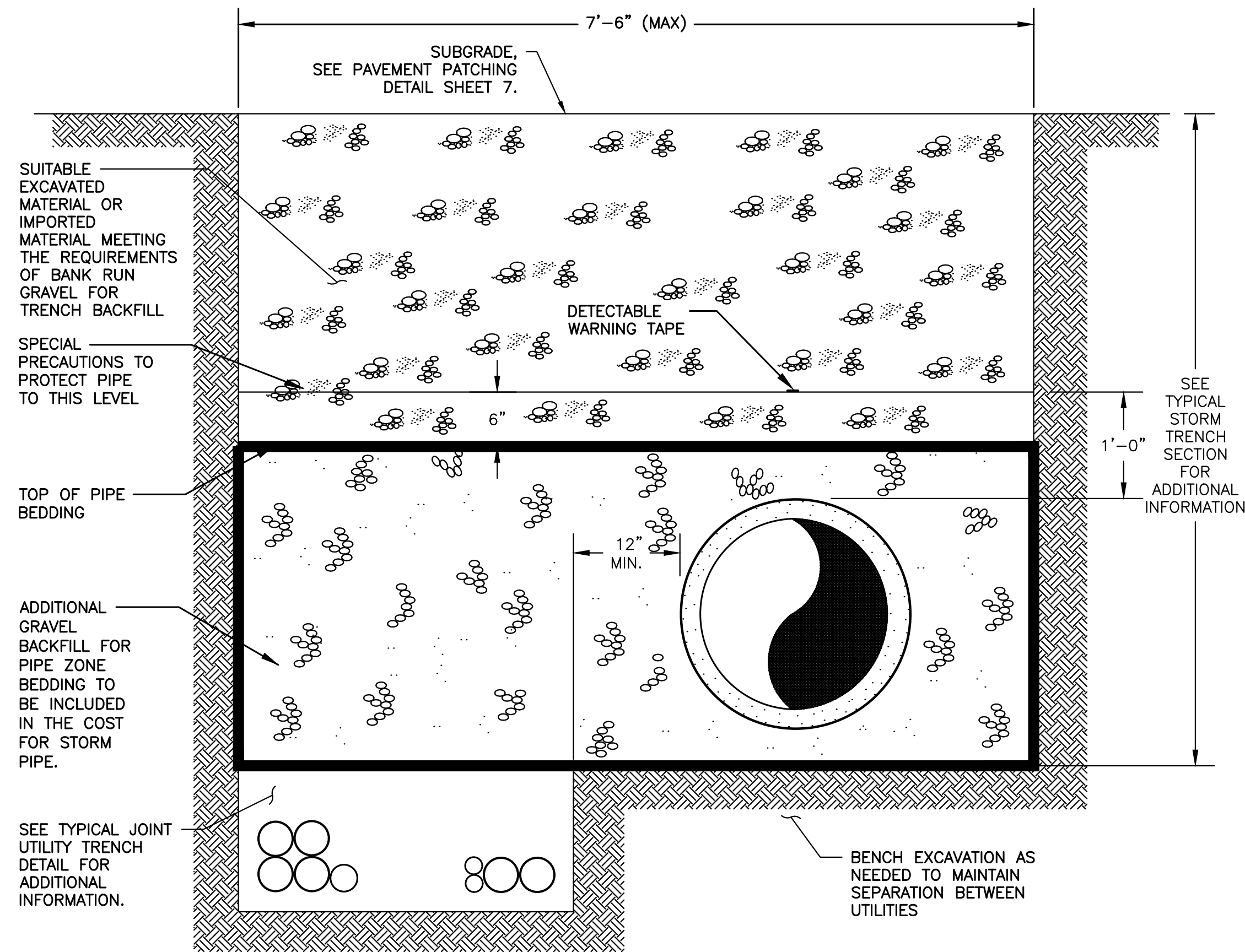
DATE: SEPT 2020	C.J.B.	CHECKED: K.W.B.	APPROVED: R.W.K.
DRAWN:			

	DATE	APPD
	REVISION	
	No.	

TOWN OF YARROW POINT
 KING COUNTY WASHINGTON
**NE 42ND STREET/91ST AVENUE NE
 STORMWATER & UGC PROJECT**
 JOINT UTILITY TRENCH PLAN

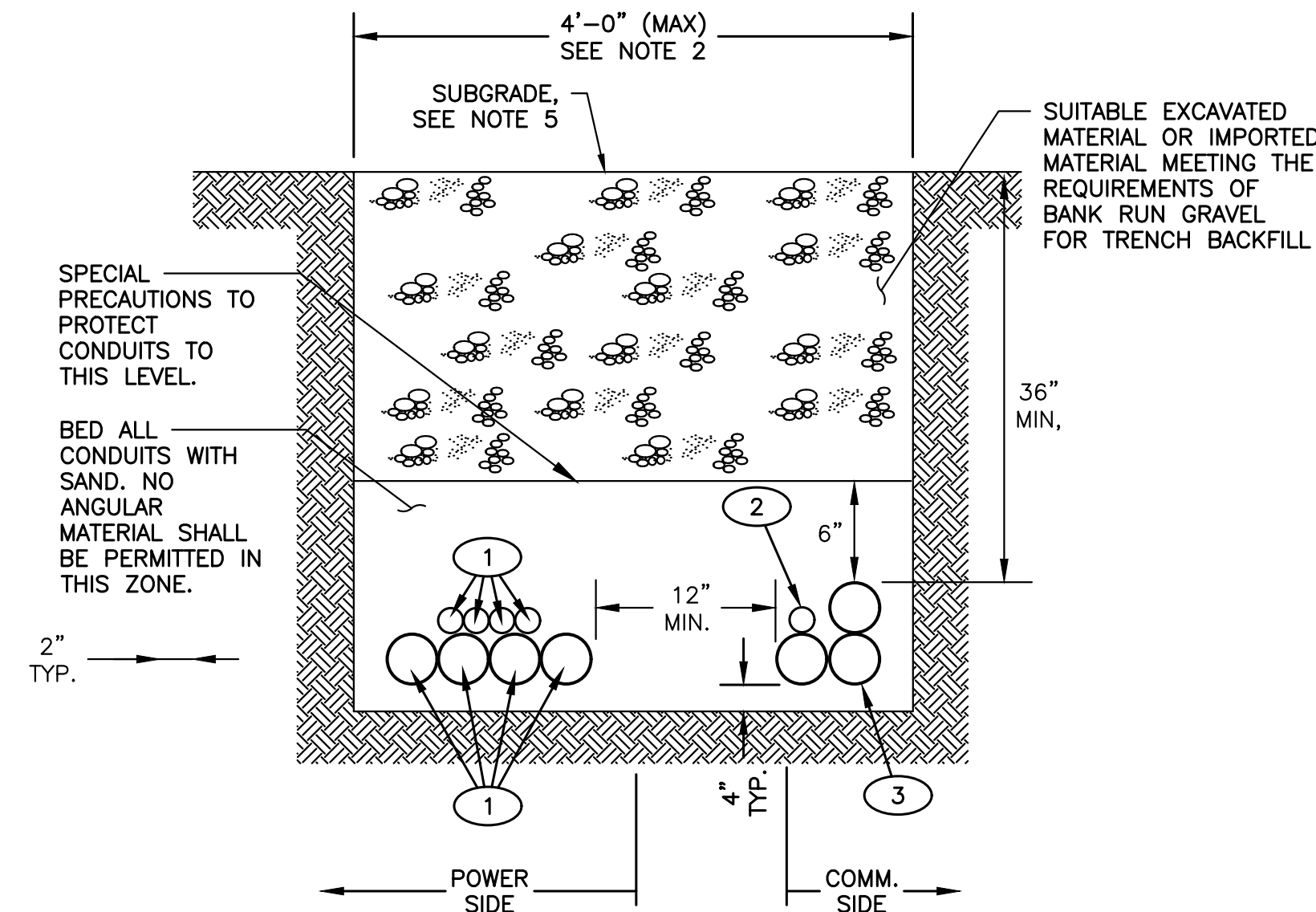
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COMBINED STORM/JOINT UTILITY TRENCH
APPROX. STA 11+45 TO APPROX. STA 16+20

NOT TO SCALE



NOTES:

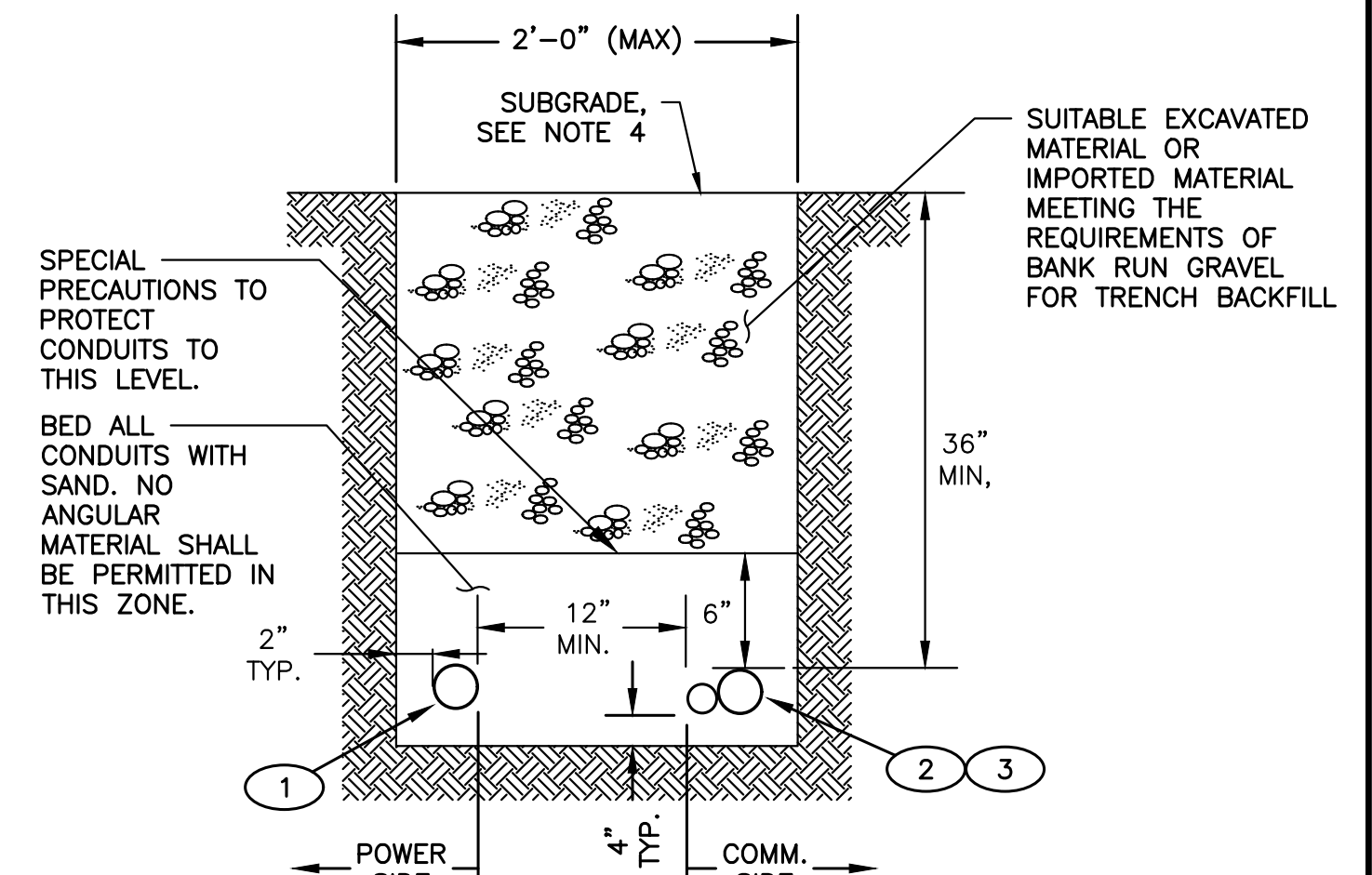
1. THE TRENCH SECTION SHOWN IS FOR THE PAYMENT LIMITS FOR BANK RUN GRAVEL FOR TRENCH BACKFILL.
2. NUMBER AND SIZE OF CONDUITS AND THE TRENCH WIDTH AND DEPTH VARIES. SEE JOINT UTILITY TRENCH PLANS.
3. EACH UTILITY WILL MAKE ALL CONNECTIONS TO EXISTING/NEW FACILITIES. THE CONTRACTOR SHALL COORDINATE THIS WORK.
4. WORK SHALL BE SEQUENCED TO ALLOW CONTINUAL OPERATION OF ALL EXISTING UNDERGROUND AND AERIAL UTILITIES UNTIL CONVERSIONS ARE COMPLETE.
5. SEE PAVEMENT PATCHING DETAIL SHEET 7 FOR TRENCHES LOCATED WITHIN PAVEMENT. FOR TRENCHES NOT LOCATED WITHIN THE PAVEMENT, RESTORE THE SURFACE WITH 4 INCHES OF TOPSOIL, BARK MULCH OR GRASS SOD.

JOINT UTILITY TRENCH

NOT TO SCALE

CONDUIT CALLOUTS

1. CONDUIT(S) FOR PSE. CONDUIT AND SWEEPS WILL BE FURNISHED BY PSE AND INSTALLED BY THE CONTRACTOR.
2. CONDUIT(S) FOR CENTURYLINK. CONDUIT AND SWEEPS WILL BE FURNISHED BY CENTURYLINK AND INSTALLED BY THE CONTRACTOR.
3. CONDUIT(S) FOR COMCAST. CONDUIT AND SWEEPS SHALL BE FURNISHED BY COMCAST AND INSTALLED BY THE CONTRACTOR.



NOTES:

1. THE TRENCH SECTION SHOWN IS FOR THE PAYMENT LIMITS FOR BANK RUN GRAVEL FOR TRENCH BACKFILL.
2. EACH UTILITY WILL MAKE ALL CONNECTIONS TO EXISTING/NEW FACILITIES. THE CONTRACTOR SHALL COORDINATE THIS WORK.
3. WORK SHALL BE SEQUENCED TO ALLOW CONTINUAL OPERATION OF ALL EXISTING UNDERGROUND AND AERIAL UTILITIES UNTIL CONVERSIONS ARE COMPLETE.
5. SEE PAVEMENT PATCHING DETAIL SHEET 7 FOR TRENCHES LOCATED WITHIN PAVEMENT. FOR TRENCHES NOT LOCATED WITHIN THE PAVEMENT, RESTORE THE SURFACE WITH 4 INCHES OF TOPSOIL, BARK MULCH OR GRASS SOD.

JOINT SERVICE TRENCH

NOT TO SCALE

BURIED UTILITIES IN AREA
CALL BEFORE YOU DIG
1-800-424-5555
 EXISTING UTILITIES SHOWN ARE FROM THE BEST AVAILABLE INFORMATION AND NO GUARANTEE IS MADE AS TO THE EXACT SIZE, TYPE, LOCATION OR DEPTH

APPROVAL FOR CONSTRUCTION
David Schneider
 BY: TOWN OF YARROW POINT
 DATE: SEPTEMBER 15, 2020
 APPROVAL EXPIRES: SEPTEMBER 15, 2021

0 1" 2"
 TWO INCHES AT FULL SCALE.
 IF NOT, SCALE ACCORDINGLY

Gray & Osborne, Inc.
 CONSULTING ENGINEERS
 3710 168TH STREET, NE, BLDG. B, SUITE 210
 ARLINGTON, WA 98223 • (509) 454-5490

DATE: SEPT 2020	DRAWN: C.J.B.	CHECKED: K.W.B.	APPROVED: R.W.K.
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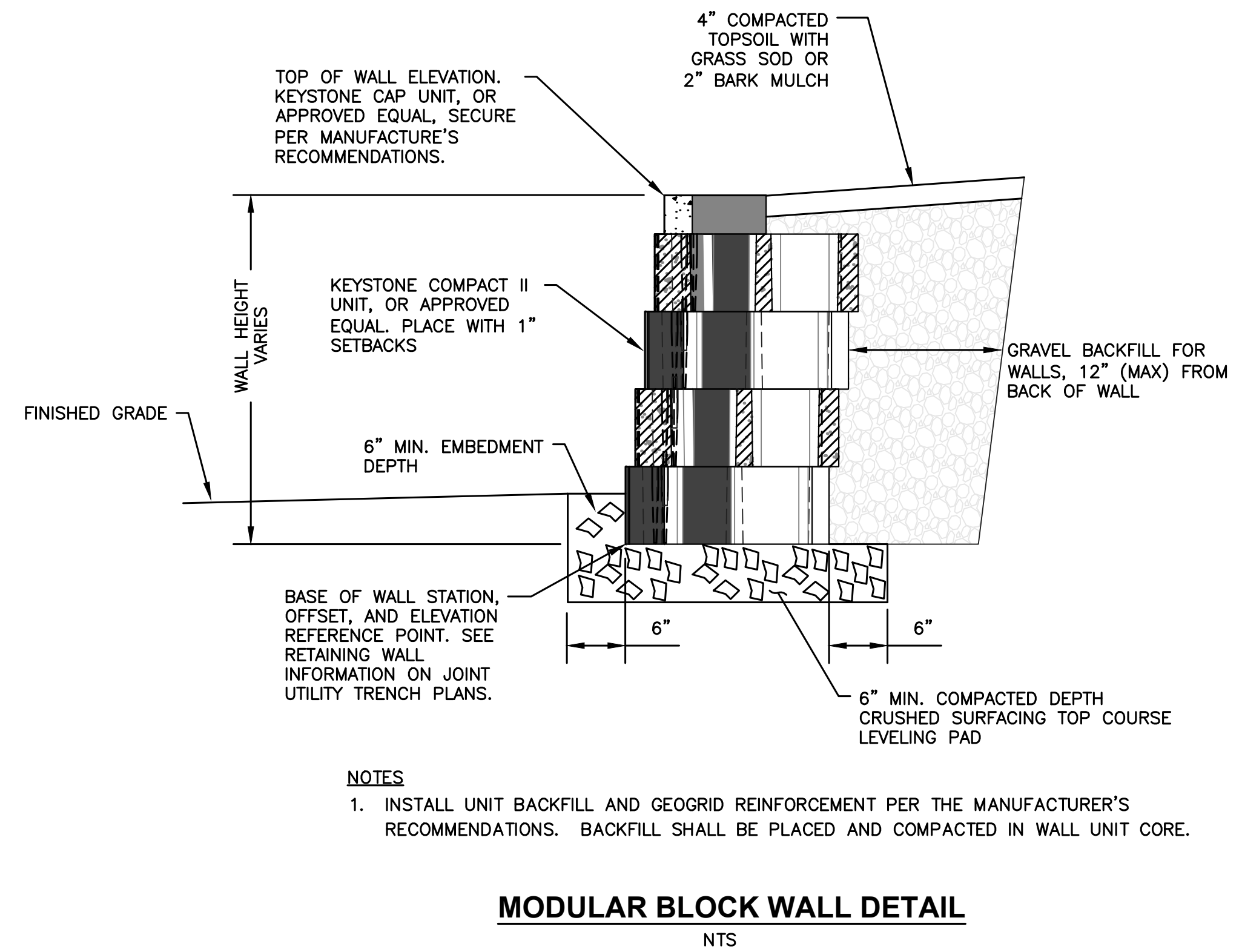
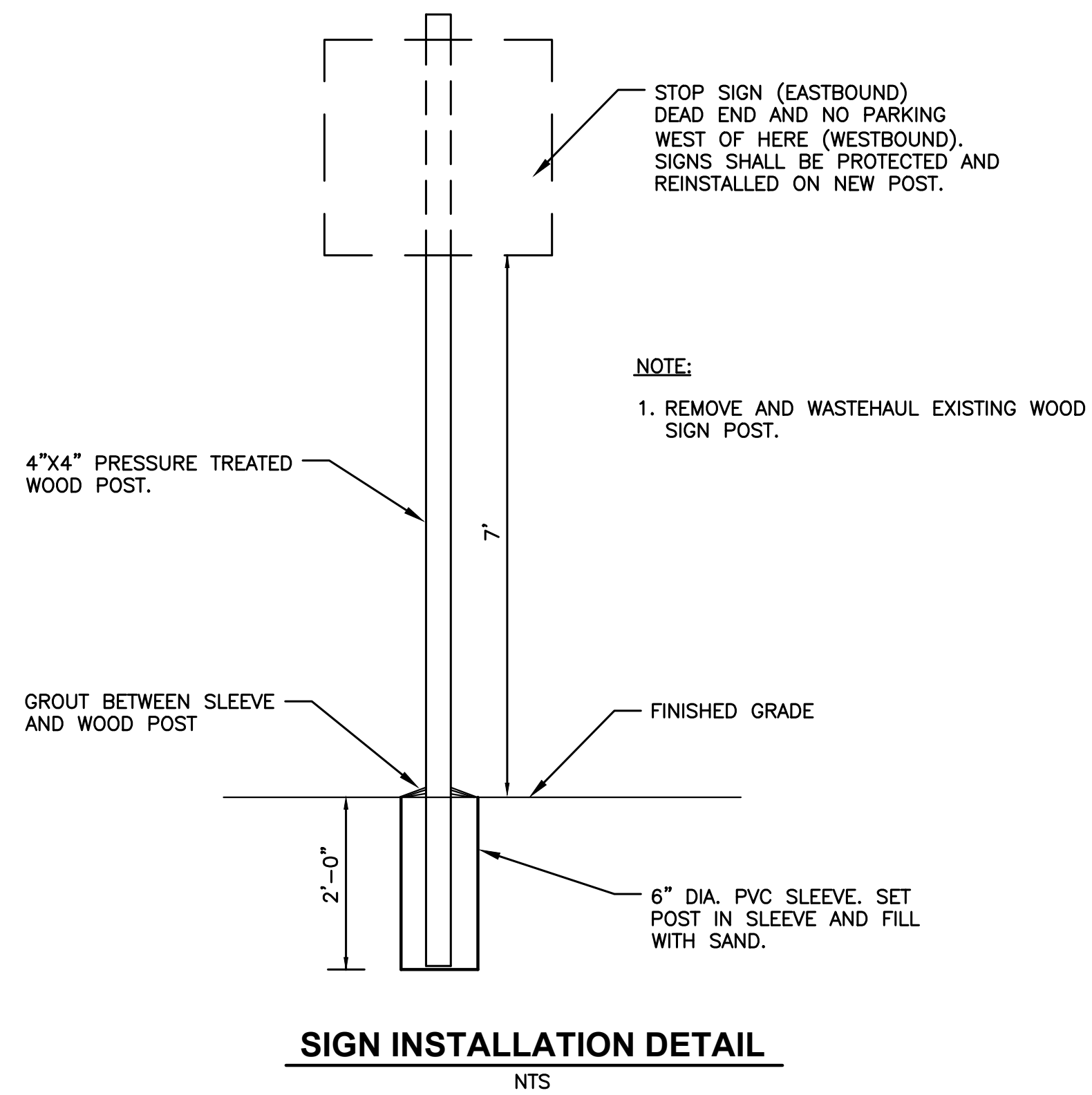
NO.	REVISION	DATE	APPD

Professional Engineer Seal for Kevin W. Brown, License No. 35918, State of Washington. Professional Engineer Seal for Kevin W. Brown, License No. 35918, State of Washington.

TOWN OF YARROW POINT
 KING COUNTY WASHINGTON
NE 42ND STREET/91ST AVENUE NE
STORMWATER & UGC PROJECT
 JOINT TRENCH DETAILS

SHEET: 18
OF: 20
JOB NO.: 19456
DWG: DETAILS

M:\Yarrow Point\19456.00 42nd St - 91st Ave Storm\01 Design\PLANSET\Civil\DETAILS.dwg, 9/15/2020 3:43 PM, KEVIN BROWN



**BURIED UTILITIES IN AREA
CALL BEFORE YOU DIG
1-800-424-5555**
EXISTING UTILITIES SHOWN ARE FROM THE BEST AVAILABLE INFORMATION AND NO GUARANTEE IS MADE AS TO THE EXACT SIZE, TYPE, LOCATION OR DEPTH

APPROVAL FOR CONSTRUCTION
David Schneider
BY: TOWN OF YARROW POINT
DATE: SEPTEMBER 15, 2020
APPROVAL EXPIRES: SEPTEMBER 15, 2021

0 1" 2"
TWO INCHES AT FULL SCALE.
IF NOT, SCALE ACCORDINGLY

Gray & Osborne, Inc.
CONSULTING ENGINEERS
3710 168TH STREET, NE, BLDG. B, SUITE 210
ARLINGTON, WA 98223 • (509) 454-5490

DATE: SEPT 2020	DRAWN: C.J.B.	CHECKED: K.W.B.	APPROVED: R.W.K.
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No.	REVISION	DATE	APPD

Professional Engineer Seal for Kevin W. Brown, License No. 39318, State of Washington. Professional Engineer Seal for Robert Kuykendall, License No. 35188, State of Washington.

TOWN OF YARROW POINT
WASHINGTON
KING COUNTY
**NE 42ND STREET/91ST AVENUE NE
STORMWATER & UGC PROJECT**
CONSTRUCTION DETAILS

SHEET: 19
OF: 20
JOB NO.: 19456
DWG: DETAILS

**NE 42ND STREET/91ST AVENUE NE
STORMWATER AND UGC PROJECT**

PROPOSAL

Town of Yarrow Point
4030 95th Avenue NE
Yarrow Point, Washington 98004

The undersigned has examined the Work site(s), local conditions, the Contract, and all applicable laws and regulations covering the Work. The following unit and lump sum prices are tendered as an offer to perform the Work in accordance with all of the requirements set forth in the Contract and all applicable laws and regulations.

As required by the Contract, a postal money order, certified check, cashier's check or Proposal bond made payable to the Owner is attached hereto. If this Proposal is accepted and the undersigned fail(s) or refuse(s) to enter into a contract and furnish the required performance bond, labor and material payment bond, special guarantee bonds (if required), required insurance and all other required documentation, the undersigned will forfeit to the Owner an amount equal to five percent of the Proposal amount.

After the date and hour set for submitting the Proposals, no bidder may withdraw its Proposal, unless the Award of the contract is delayed for a period exceeding 60 consecutive calendar days.

The undersigned agrees that in the event it is Awarded the contract for the Work, it shall employ only Contractors and Subcontractors that are duly licensed by the State of Washington and remain so at all times they are in any way involved with the Work.

The undersigned agrees that the Owner reserves the right to reject any or all Proposals and to waive any minor irregularities and informalities in any Proposal.

The undersigned agrees that the Owner will Award both schedules of work and any combination of the Additives to the lowest responsible, responsive bidder whose Proposal is in the best interest of the Owner.

PROPOSAL - Continued

SCHEDULE A: UNDERGROUND CONVERSION

<u>NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
101.	Minor Change (1-04.4(1))	1 CALC	\$10,000.00	\$10,000.00
102.	Record Drawings (Min. Bid \$1,000) (1-05.18)	1 LS	\$ <u>1,000.00</u>	\$ <u>1,000.00</u>
103.	SPCC Plan (1-07.15(1))	1 LS	\$ <u>500.00</u>	\$ <u>500.00</u>
104.	Mobilization, Cleanup and Demobilization (1-09.7)	1 LS	\$ <u>40,000.00</u>	\$ <u>40,000.00</u>
105.	Project Temporary Traffic Control (1-10.5(1))	1 LS	\$ <u>5,000.00</u>	\$ <u>5,000.00</u>
106.	Clearing and Grubbing (2-01.5)	1 LS	\$ <u>12,000.00</u>	\$ <u>12,000.00</u>
107.	Removal of Structures and Obstructions (2-02.5)	1 LS	\$ <u>15,000.00</u>	\$ <u>15,000.00</u>
108.	Locate Existing Utilities (2-09.5)	1 LS	\$ <u>3,500.00</u>	\$ <u>3,500.00</u>
109.	Pothole (2-09.5)	31 EA	\$ <u>300.00</u>	\$ <u>9,300.00</u>
110.	Crushed Surfacing Top Course (4-04.5)	610 TN	\$ <u>20.00</u>	\$ <u>12,200.00</u>
111.	Temporary HMA (5-04.5)	200 TN	\$ <u>120.00</u>	\$ <u>24,000.00</u>
112.	Commercial HMA (5-04.5)	320 TN	\$ <u>158.00</u>	\$ <u>50,560.00</u>
113.	Removal of Unsuitable Material (Trench) (7-08.5)	20 CY	\$ <u>80.00</u>	\$ <u>1,600.00</u>
114.	Trench Excavation Safety Systems (7-08.5)	1 LS	\$ <u>2,000.00</u>	\$ <u>2,000.00</u>
115.	Bank Run Gravel for Trench Backfill (7-08.5)	1,650 TN	\$ <u>12.00</u>	\$ <u>19,800.00</u>
116.	CDF Trench Dam and Drain Pipe (7-08.5)	3 EA	\$ <u>2,000.00</u>	\$ <u>6,000.00</u>
117.	Realign Existing Water Service Pipe (7-15.5)	2 EA	\$ <u>450.00</u>	\$ <u>900.00</u>

PROPOSAL - Continued

<u>NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
118.	Erosion Control and Water Pollution Prevention (8-01.5)	1 LS	\$ <u>8,000.00</u>	\$ <u>8,000.00</u>
119.	Property Restoration (8-02.5)	1 FA	\$15,000.00	\$15,000.00
120.	Topsoil, Type A (8-02.5)	100 CY	\$ <u>53.00</u>	\$ <u>5,300.00</u>
121.	Sod Installation (8-02.5)	300 SY	\$ <u>16.00</u>	\$ <u>4,800.00</u>
122.	Bark or Wood Chip Mulch (8-02.5)	50 CY	\$ <u>70.00</u>	\$ <u>3,500.00</u>
123.	Extruded Cement Concrete Curb (8-04.5)	15 LF	\$ <u>16.00</u>	\$ <u>240.00</u>
124.	Decorative Cement Concrete Repair (8-06.5)	150 SY	\$ <u>150.00</u>	\$ <u>22,500.00</u>
125.	Remove, Protect and Reinstall Mailbox Pagoda (8-18.5)	2 EA	\$ <u>700.00</u>	\$ <u>1,400.00</u>
126.	New Mailbox Pagoda (8-18.5)	2 EA	\$ <u>2,000.00</u>	\$ <u>4,000.00</u>
127.	Plastic Stop Line (8-22.5)	30 LF	\$ <u>84.00</u>	\$ <u>2,520.00</u>
128.	Modular Block Wall (8-24.5)	100 SF	\$ <u>35.00</u>	\$ <u>3,500.00</u>
129.	Resolution of Utility Conflicts for Joint Utility Trench (8-50.5)	1 FA	\$10,000.00	\$10,000.00
130.	Franchise Utility Coordination (8-50.5)	1 LS	\$ <u>20,000.00</u>	\$ <u>20,000.00</u>
131.	Existing Underground Service Transfer (8-50.5)	20 EA	\$ <u>1,500.00</u>	\$ <u>30,000.00</u>
132.	Existing Overhead Service Transfer (8-50.5)	2 EA	\$ <u>1,000.00</u>	\$ <u>2,000.00</u>
133.	Existing Overhead Service Conversion (8-50.5)	3 EA	\$ <u>1,500.00</u>	\$ <u>4,500.00</u>
134.	Joint Utility Trench (8-50.5)	1,470 LF	\$ <u>35.00</u>	\$ <u>51,450.00</u>
135.	Joint Service Trench (8-50.5)	1,460 LF	\$ <u>12.00</u>	\$ <u>17,520.00</u>

PROPOSAL - Continued

<u>NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
136.	Install Conduit, 2 In. Diam. – PSE (8-50.5)	490 LF	\$ <u>4.50</u>	\$ <u>2,205.00</u>
137.	Install Conduit, 3 In. Diam. – PSE (8-50.5)	1,530 LF	\$ <u>5.00</u>	\$ <u>7,650.00</u>
138.	Install Conduit, 4 In. Diam. – PSE (8-50.5)	4,480 LF	\$ <u>6.00</u>	\$ <u>26,880.00</u>
139.	Install Conduit, 2 In. Diam. – CenturyLink (8-50.5)	1,650 LF	\$ <u>4.50</u>	\$ <u>7,425.00</u>
140.	Install Conduit, 4 In. Diam. – CenturyLink (8-50.5)	2,500 LF	\$ <u>6.00</u>	\$ <u>15,000.00</u>
141.	Install Conduit, 4 In. Diam. – Comcast (8-50.5)	2,720 LF	\$ <u>6.00</u>	\$ <u>16,320.00</u>
142.	Install PSE Vault, 5106 TUT (8-50.5)	1 EA	\$ <u>1250.00</u>	\$ <u>1,250.00</u>
143.	Install PSE Vault, 575 J-Box (8-50.5)	1 EA	\$ <u>950.00</u>	\$ <u>950.00</u>
144.	Install PSE Vault, 504 J-Box (8-50.5)	3 EA	\$ <u>900.00</u>	\$ <u>2,700.00</u>
145.	Install PSE Vault, 507 TUT (8-50.5)	4 EA	\$ <u>900.00</u>	\$ <u>3,600.00</u>
146.	Install PSE Handhole, Concrete 3030 (8-50.5)	12 EA	\$ <u>400.00</u>	\$ <u>4,800.00</u>
147.	Install CenturyLink Vault, 264-TA (8-50.5)	8 EA	\$ <u>500.00</u>	\$ <u>4,000.00</u>
148.	Install CenturyLink Handhole, 1730 (8-50.5)	9 EA	\$ <u>350.00</u>	\$ <u>3,150.00</u>
149.	Install CenturyLink Junction Box, Flowerpot (8-50.5)	6 EA	\$ <u>170.00</u>	\$ <u>1,020.00</u>
150.	Install Comcast Vault, 3642-LA (8-50.5)	2 EA	\$ <u>625.00</u>	\$ <u>1,250.00</u>

PROPOSAL - Continued

<u>NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
151.	Install Comcast Vault, SGLB 1730 (8-50.5)	19 EA	\$ <u>625.00</u>	\$ <u>11,875.00</u>
Subtotal, Schedule A:.....			\$	<u>529,665.00</u>
Washington State Sales Tax (10%):			\$	<u>52,966.50</u>
TOTAL CONSTRUCTION COST, SCHEDULE A:			\$	<u>582,631.50</u>

PROPOSAL - Continued

SCHEDULE B: STORM

<u>NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
201.	Removal of Structures and Obstructions (2-02.5)	1 LS	\$ <u>38,000.00</u>	\$ <u>38,000.00</u>
202.	Pothole (2-09.5)	17 EA	\$ <u>300.00</u>	\$ <u>5,100.00</u>
203.	PVC Storm Sewer Pipe, 8 In. Diam. (Incl. Bedding) (7-04.5)	70 LF	\$ <u>120.00</u>	\$ <u>8,400.00</u>
204.	PVC Storm Sewer Pipe, 24 In. Diam. (Incl. Bedding) (7-04.5)	810 LF	\$ <u>160.00</u>	\$ <u>129,600.00</u>
205.	Reconnect Existing Storm Pipe Lateral (7-04.5)	15 EA	\$ <u>400.00</u>	\$ <u>6,000.00</u>
206.	Concrete Inlet (7-05.5)	1 EA	\$ <u>2400.00</u>	\$ <u>2400.00</u>
207.	Catch Basin, Type 1 (7-05.5)	9 EA	\$ <u>1600.00</u>	\$ <u>14,400.00</u>
208.	Catch Basin, Type 2, 48 In. Diam. (7-05.5)	7 EA	\$ <u>3,900.00</u>	\$ <u>27,300.00</u>
209.	Trench Drain (7-05.5)	12 LF	\$ <u>285.00</u>	\$ <u>3,420.00</u>
210.	Abandon Existing Catch Basin (7-05.5)	2 EA	\$ <u>500.00</u>	\$ <u>1,000.00</u>
211.	Removal of Unsuitable Material (Trench) (7-08.5)	10 CY	\$ <u>80.00</u>	\$ <u>800.00</u>
212.	Trench Excavation Safety Systems (7-08.5)	1 LS	\$ <u>2,500.00</u>	\$ <u>2500.00</u>
213.	Bank Run Gravel for Trench Backfill (7-08.5)	650 TN	\$ <u>12.00</u>	\$ <u>7,800.00</u>
214.	Streambed Boulder One Man (8-15.5)	5 TN	\$ <u>200.00</u>	\$ <u>1,000.00</u>
Subtotal, Schedule B:.....				\$ <u>247,720.00</u>
Washington State Sales Tax (0% Per W.S. Revenue Rule 171):.....				\$ <u>0.00</u>
TOTAL CONSTRUCTION COST, SCHEDULE B:.....				\$ <u>247,720.00</u>

PROPOSAL - Continued

ADDITIVE 1: 92ND AVENUE NE DRAINAGE MODIFICATIONS

<u>NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
301.	Removal of Structures and Obstructions (2-02.5)	1 LS	\$ <u>4,000.00</u>	\$ <u>4,000.00</u>
302.	Crushed Surfacing Top Course (4-04.5)	40 TN	\$ <u>64.00</u>	\$ <u>2,560.00</u>
303.	Commercial HMA (5-04.5)	20 TN	\$ <u>150.00</u>	\$ <u>3,000.00</u>
304.	Adjust Catch Basin (7-05.5)	1 EA	\$ <u>400.00</u>	\$ <u>400.00</u>
Subtotal, Additive 1:				\$ <u>9,960.00</u>
Washington State Sales Tax (0% Per W.S. Revenue Rule 171):				\$ <u>0.00</u>
TOTAL CONSTRUCTION COST, ADDITIVE 1:				\$ <u>9,960.00</u>

ADDITIVE 2: IRRIGATION

<u>NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
401.	Topsoil, Type A (8-02.5)	40 CY	\$ <u>60.00</u>	\$ <u>2,400.00</u>
402.	Sod Installation (8-02.5)	290 SY	\$ <u>16.00</u>	\$ <u>4,640.00</u>
403.	Irrigation System (8-03.5)	1 LS	\$ <u>6,000.00</u>	\$ <u>6,000.00</u>
Subtotal, Additive 2:				\$ <u>13,640.00</u>
Washington State Sales Tax (10%):				\$ <u>1,364.00</u>
TOTAL CONSTRUCTION COST, ADDITIVE 2:				\$ <u>15,004.00</u>

PROPOSAL - Continued

BID SUMMARY

1. TOTAL CONSTRUCTION COST
(SCHEDULE A forwarded from page P-5):.....\$ 582,431.50
2. TOTAL CONSTRUCTION COST
(SCHEDULE B forwarded from page P-6):.....\$ 247,720.00
3. TOTAL CONSTRUCTION COST
(ADDITIVE 1 forwarded from page P-7):\$ 9,960.00
4. TOTAL CONSTRUCTION COST
(ADDITIVE 2 forwarded from page P-7):\$ 14,344.00
5. TOTAL CONSTRUCTION COST
(SCHEDULES A, B, ADDITIVE 1 AND 2)\$ 854,655.50

Note: A bid must be received on all items.

PROPOSAL - Continued

STATEMENT OF BIDDER'S QUALIFICATIONS

Name of Firm: PGH Excavating, Inc

Address: PO Box 1151, Enumclaw, WA 98022

Telephone No. 360.825.5990 Fax No. _____

Contact Person for this Project: Dean Burton

E-mail: dburton@pghexcavatinginc.com

Number of years the Contractor has been engaged in the construction business under the present firm name, as indicated above:

13 years

WORK TO BE COMPLETED BY BIDDER

List the Work and the dollar amount thereof that the Bidder will complete with its forces, if awarded the contract.

Work to be Performed	Dollar Amount
JUT + Associated excavation	\$315,000.00
STORM MAIN + structures	\$197,000.00
92nd Ave prep + demo	\$3,150.00
Irrigation	Ø

PROPOSAL - Continued

PROPOSED SUBCONTRACTORS (Per RCW 39.30.060)

For Proposals exceeding one million dollars, indicate who (either the Contractor submitting this bid or a subcontractor) will be completing the work for each of the three categories listed below. Information shall include their Washington State Department of Licensing Contractor's Registration No. This information shall be provided with the Proposal or within one hour after the published Proposal submittal time in accordance with RCW 39.30.060.

Work to be Performed	Subcontractor or Prime (Name and Registration Number)
Heating, Ventilation and Air Conditioning	N/A
Plumbing	N/A
Electrical	American Electrical Service Inc #AMERIES941MS

ADDENDA RECEIVED

Addendum No.	Date Received	Name of Recipient
1	9/25/2020	Dean Burton

NOTE: Bidder shall acknowledge receipt of all addenda. Bidder is responsible for verifying the actual number of addenda issued prior to submitting a Proposal.

Subject to any extensions of the Contract time granted under the Contract, the undersigned agrees to substantially complete the Work required under this Contract within 125 working days (the Substantial Completion Date) and to physically complete the Work required under this contract within 135 working days (the Physical Completion Date) from when Contract Time begins.

The undersigned has reviewed and fully understands the provisions in the Contract regarding liquidated damages and agrees that liquidated damages shall be \$1,000.00 per day for each and every working day beyond the Contract time allowed for substantial completion until the Substantial Completion Date is achieved and \$500.00 for each and every working day required beyond the Contract Time for physical completion until the Physical Completion Date is achieved.

The undersigned is, and will remain in, full compliance with all Washington State administrative agency requirements including, but not limited to registration requirements of Washington State

PROPOSAL - Continued

Department of Labor & Industries for contractors, including but not limited to requirements for bond, proof of insurance and annual registration fee. The undersigned's Washington State:

Dept. of Labor and Industries Workman's Compensation Account No. is 134, 090-00 ;
Dept. of Licensing Contractor's Registration No. is PGHEXI931JT ;
Unified Business Identifier Number is 602-716-918 ;
Excise Tax Registration Number is 20-8910265 ; and
Employment Security Account Number is 370137-00-6 .

The undersigned has reviewed all insurance requirements contained in the Contract and has verified the availability of and the undersigned's eligibility for all required insurance. The undersigned verifies that the cost for all required insurance, has been included in this Proposal.

In relation to claims related in whole or in part to workplace injuries to employees, the undersigned waives any immunity granted under the State Industrial Insurance Law, RCW Title 51. This waiver has been specially negotiated by the parties, which is acknowledged by the undersigned in signing this Proposal.

By signing the proposal, the undersigned declares, under penalty of perjury under the laws of the United States and the State of Washington, that the following statements are true and correct:

1. That the undersigned person(s) or entity(ies) has(have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this Proposal is submitted.
2. The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (September 16, 2020), that the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

PROPOSAL - Continued

The undersigned agrees that the Owner is authorized to obtain information from all references included herein.

Sincerely,



Sign Name

9/30/2020

Date

By: Nick Thornhill/VP

Print Name, Title

PGH Excavating, Inc.

Print Company Name

Buckley, WA

Location Executed (City, State)

Amount of Proposal deposit: \$ _____ Check No. _____,

or Proposal bond in the amount of \$ 5% _____

_____, issued through Merchants Bonding Co. (mutual)

Name of Bank/Bonding Company

located at P.O. BOX 14498, Des Moines, IA. 50306-3498

Mailing Address

1-800-678-8171

Telephone Number of Bank/Bonding Company

PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, That we PGH Excavating Inc

of Enumclaw, Washington as principal, and the _____
Merchants Bonding Company (Mutual)

a corporation duly organized under the laws of the state of Iowa,
_____ and authorized to do business in the State of
Washington, as surety, are held and firmly bound unto the **TOWN OF YARROW POINT** in
the full and penal sum of five percent of the total amount of the bid proposal of said principal for
the work hereinafter described, for the payment of which, well and truly to be made, we bind our
heirs, executors, administrators and assigns, and successors and assigns, firmly by these presents.

The condition of this bond is such, that whereas the principal herein is herewith
submitting his or its sealed proposal for the following construction project, to wit:

NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT

said bid and proposal, by reference thereto, being made a part hereof.

NOW, THEREFORE, If the said proposal bid by said principal be accepted, and the
contract be awarded to said principal, and if said principal shall duly make and enter into and
execute said Contract and shall furnish bond as required by the **TOWN OF YARROW POINT**
within a period of 10 days from and after said award, exclusive of the day of such award, then
this obligation shall be null and void, otherwise it shall remain and be in full force and effect.

IN TESTIMONY WHEREOF, The principal and surety have caused these presents to be
signed and sealed this 29th day of September, 2020.

PGH Excavating Inc

C. Mounchill

(Principal)

Merchants Bonding Company (Mutual)

(Surety)

Deborah Cook

(Attorney-in-fact)
Deborah Cook

MERCHANTS
BONDING COMPANY
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Catherine M Fleck; Deborah Cook; Mary L Faure'

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 21st day of April, 2020.



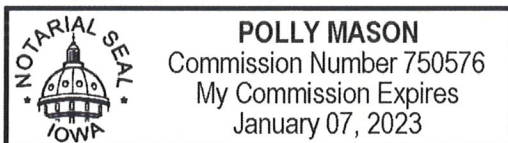
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 21st day of April, 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Polly Mason
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 29th day of September, 2020.



William Warner Jr.
Secretary



MEMO

To: Yarrow Point Town Council
From: Chief Kyle Kolling
Date: February 9, 2021
Re: January 2021 Summary

Greetings,

Significant progress was made towards WASPC accreditation; we are on track to submit our portfolio to WASPC in early March with a goal of being State Accredited by the fall of 2021.

January was a busy month for training:

- Regular monthly training through PoliceOne Academy continued with 5 hours of instruction on officer survival skills.
- All employees became certified by the American Red Cross (ARC) in first aid, CPR, and AED. Classes were taught by Ofc. Jennings who is a certified ARC instructor.
- Records Manager Kirsty Jones completed a two-day training on law enforcement social media strategies in anticipation of launching our own department Facebook page in February.
- Cpl. Cobrea and Ofc. Lyon became certified PBT Technicians through WSP/CJTC and are now qualified to inspect/certify our PBT machines.
- Ofc. Swai attended a two-day course on aquatic death investigations hosted by KCSO.

In other news, Lt. Hanson assisted Mercer Island PD with their sergeant assessment as an evaluator. Officers received information on obtaining the COVID-19 vaccine. Three editions of the Sentinel e-newsletter were published to 804 recipients.

New this month is addition of a year over year comparison in the Activity Report. You will now see columns reporting the current month, previous month, year to date, and previous year to date.



Town of Yarrow Point

ACTIVITY REPORT

	2021 January	2020 December	2021 YTD	2020 YTD
CRIMES AGAINST PERSONS				
Assault	0	0	0	0
Domestic Violence/Disturbance	0	0	0	0
Harassment	0	0	0	2
Order violation	0	0	0	0
Rape/sex offenses	0	0	0	0
Robbery	0	0	0	0
Other (<i>Abuse, APS, civil, CPS, custodial interference, extortion</i>)	0	0	0	0
PROPERTY CRIMES				
Burglary	0	0	0	0
Fraud	0	0	0	0
MV Prowl	0	0	0	1
MV Theft	0	0	0	0
Theft	2	0	2	2
Other (<i>Arson, illegal dumping, malicious mischief, prowler, trespass</i>)	1	1	1	1
ARRESTS				
Drug/alcohol	0	0	0	0
Warrants	0	0	0	0
Other	0	0	0	0
TRAFFIC ACTIVITY				
Citations	0	0	0	0
Infractions	0	0	0	2
Warnings	6	3	6	14
Traffic accidents	0	0	0	0
Traffic stops	8	3	8	12
OTHER				
Alarms	2	0	2	4
Complaints				
~Animal	3	0	3	0
~Fireworks	0	0	0	0
~Noise	1	0	1	0
~Parking	1	0	1	1
~Soliciting	0	0	0	0
Deaths	0	0	0	0
QA	0	5	0	4
Drug/alcohol	0	0	0	0
PUBLIC SERVICES				
Other Public Services (<i>area check, assist, community policing, contacts, direct enforcement/patrol, 911 hang-ups, fire assist, follow up, on-view, order service, walk through, welfare check</i>)	33	20	33	13



Town of Yarrow Point
January 2021

2021-0161	01-21-21	9000 BLK NE 41 st St	Theft	Fernandez
Officer dispatched a report of mail theft. RP received notification from USPS that various financial documents had been delivered to their mailbox, but had received no such items. No financial loss to the RP. No suspect of evidence at this time. Report for information/documentation purposes only.				
2021-0232	01-30-21	9000 BLK NE 33 rd St	Civil	Fernandez
Officer dispatched to a civil standby. RP is the protected party in an order, and the respondent was scheduled to come to residence and retrieve items from a safe, including firearms. Respondent was prohibited by the court from possessing firearms, so officers confiscated the firearms and booked them into evidence. Report for information/documentation purposes only.				

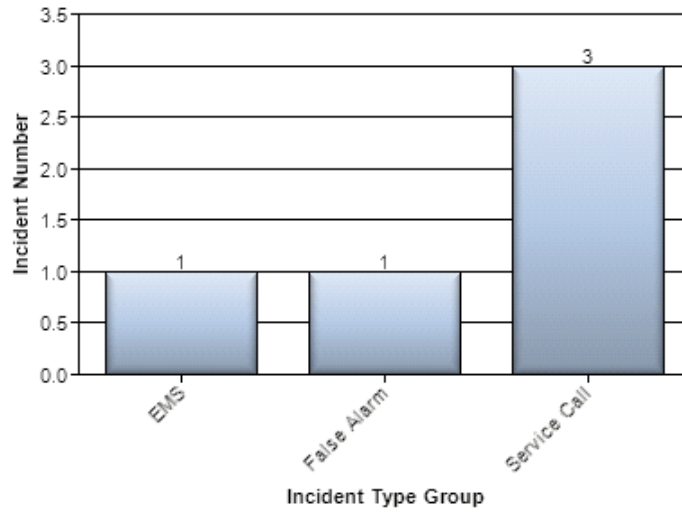


Issued Ticket Report Summary
Yarrow Point
1/1/2021 through 1/31/2021

<i>Citations - Non-Traffic</i>	<i>0</i>	<i>Location</i>
<i>Citations - Traffic</i>	<i>0</i>	<i>Location</i>
<i>Infractions - Traffic</i>	<i>0</i>	<i>Location</i>
<i>Infractions - Parking</i>	<i>0</i>	<i>Location</i>

Incident Date between 2021-01-01 and 2021-02-01
City equal to Yarrow Point

Incident Type Group	Incident Count
EMS	1
False Alarm	1
Service Call	3



**TOWN OF YARROW POINT
PLANNING COMMISSION SPECIAL (TELECONFERENCE) MEETING
MINUTES
January 19, 2021**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Carl Hellings Planning Commission Chairman called the meeting to order at 7:06pm

PRESENT:

Chairman:	Carl Hellings
Commissioners:	Trevor Dash Chuck Hirsch Jennifer Whittier Amy Pellegrini – Excused absence
Staff:	Austen Wilcox – Town Deputy Clerk Mona Green – Town Planner
Guests:	Debbie Prudden – Resident Robert Afzal - Resident

MINUTES:

Minutes of regular meeting December 14, 2020.

MOTION: Commissioner Dash moved to approve the minutes of the December 14, 2020 regular meeting as presented. Commissioner Hirsch seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

APPEARANCES:

Staff noted that there were no written submissions for the January 19 meeting.

STAFF REPORTS:

Town staff gave a report of the December 8 Council meeting:

- 2018 Building Code Update – delayed by State Building Code Council until July 1, 2021.
- Ongoing ROW parking discussion.
- Approval of Task Order No. 3: Survey work performed by PACE Engineers.

Chairman Hellings stated that Mayor Cahill found an interested resident who would like to complete former commissioner Amy Pellegrini's term which is due to expire at end of

2021. The appointment of her replacement will likely be on the Council's February agenda.

REGULAR BUSINESS:

PCAB 21-01 Continued tree code discussion

The Planning Commission had a discussion with staff to put in a request with Mayor Cahill to gather an inventory of lots that have 3 or more trees. Planner Mona Green will write a letter to Mayor Cahill on behalf of the Commission to research this information. She will then share the process with the Commission that staff will take to gather the data. Chairman Hellings and Commissioner Whittier volunteered to assist.

The Commission discussed a set of trees that are marked for removal on 91st Ave NE. Staff explained that they are set for removal due to the underground project along 91st Ave NE and NE 42nd St. There are mitigation trees planned. The Commission stated that the Town should be working under the same guidelines that residents would be required to follow should a private property tree code be adopted.

Commissioner Whittier asked Planner Mona Green what the status is on 5G small cell sites in Yarrow Point. Ms. Green responded stating that the Town adopted an ordinance that puts together a process that any wireless or cable company would have to go through in order to get approval to do a small cell site installation. To date, the Town has not received any applications.

ADJOURNMENT:

MOTION: Commissioner Dash moved to adjourn the meeting at 7:45pm. Commissioner Hirsch seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

ATTEST:

Carl Hellings, Chairman

Austen Wilcox, Deputy Clerk

**TOWN OF YARROW POINT
PARK BOARD (TELECONFERENCE) MEETING MINUTES
January 26, 2021
7:00pm**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Park Board Chairman John McGlenn called the meeting to order at 7:06pm

IN ATTENDANCE:

Chairperson: John McGlenn

Members: Kathy Smith
Doug Waddell
Carolyn Whittlesey
Trevor Dash
Krista Fleming

Staff: Austen Wilcox - Deputy Clerk

Guests:

APPEARANCES

None.

REGULAR BUSINESS:

PB AB 21-01 Wrapping of utility boxes on 92nd Ave NE.

Park Board member Krista Fleming stated that she created several new design examples for the Park Board to consider; they include the following types of images:

- Plants
- Floral
- Animals/wildlife

Krista will send the example designs to Austen who will email them to the other Park Board members to review and provide feedback on.

Austen stated that he recently heard from Traffic Wrapz (who had previously provided the Town with a quote to wrap the utility boxes) requesting an update. Austen told the representative from Traffic Wrapz that the Park Board is still working on a design and is aiming to finalize one by spring.

Chairman John McGlenn described some improvements to an existing fence section near the utility boxes on Town property that he and his son recently made.

PB AB 21-02 Annual spring work party

The Park Board discussed improvements that need to be made in the following places:

- Weeding in the roundabout.
- Park Board member Doug Waddell noted that he called the Mayor recently about the unmaintained lawn on the lid. Mayor Cahill informed him that he will reach out to a WSDOT employee who mows it. Mayor Cahill informed him that pressure to maintain the lid ultimately needs to come from Clyde Hill. It was requested that Mayor Cahill reach out to Clyde Hill administration to pressure WSDOT to maintain the lawn more.
- It was noted that the Town's Public Works staff is doing a good job at maintaining the 92nd Ave NE pathway.
- Cleaning at Road End Beach.
- Make the ROW in Sally's Alley more inviting.
- Pressure washing & resurfacing the Town's sport court. Austen said that depending on cost for resurfacing, the Council may need to approve this job. Park Board member Trevor Dash stated that he can provide the Town with a known company who does sport court resurfacing.

The Park Board agreed that due to COVID-19 restrictions, a work party would need to be smaller in size this year. They discussed an idea of having family pods. Austen will broadcast the announcement once details are finalized by the Park Board and they come up with a list of work tasks.

Chairman McGlenn requested the help of Austen and Public Works staff at the work party.

PB AB 21-03 Maintenance at Road End Beach

Road End Beach needs some maintenance. The walkways and stairs need to be blown off and cleaned more frequently by the Town's Public Works Dept. Austen will provide this feedback to the Mayor and Public Works Dept.

PB AB 21-04 Sally's Alley – Maintenance Improvements

The Park Board discussed future construction projects at the properties located on the east and west sections of Sally's Alley. The Park Board would like to review and provide input on the landscaping designs around these areas bordering Sally's Alley. The Sally's Alley history sign may need to be moved to a new location in the future. Austen said that he will forward the building and site plans of the new home in review for the vacant lot at the south end of 95th Ave NE boarding Sally's Alley for the Park Board to review.

OTHER REPORTS:

ADJOURNMENT:

Park Board Chairman John McGlenn adjourned the meeting at 7:38pm.

APPROVED:

ATTEST:

John McGlenn, Park Board Chairman

Austen Wilcox, Deputy Clerk

2018 Building Code Update	Proposed Council Action: For Approval.
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Presented by: Building Official Steve Wilcox

Exhibits: Ordinance No. 709

Summary:

Council reviewed draft Ordinance No. 709 at the January regular meeting and requested the following amendments:

- Correction of any necessary/outdated references to RCW and WAC provisions (Councilmember Valaas identified a number of potential changes)
- Adoption of the 2018 State Code, but contingent on, automatically triggered by, and occurring on the future date ultimately specified the relevant State entities for official implementation.

Recommended Action:

Approve Ordinance No. 709: An Ordinance Of The Town Of Yarrow Point, Washington, Amending Yarrow Point Municipal Code Chapter 15.04 – Building Codes; Adopting By Reference The 2018 Editions Of The International Building Code, The International Residential Code, The International Fire Code; The International Mechanical Code, The Uniform Plumbing Code, The International Swimming Pool And Spa Code, All Together With Local Amendments Thereto; Providing For Severability; And Establishing An Effective Date

**TOWN OF YARROW POINT
ORDINANCE NO. 709**

AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, AMENDING YARROW POINT MUNICIPAL CODE CHAPTER 15.04 – BUILDING CODES; ADOPTING BY REFERENCE THE 2018 EDITIONS OF THE INTERNATIONAL BUILDING CODE, THE INTERNATIONAL RESIDENTIAL CODE, THE INTERNATIONAL FIRE CODE, THE INTERNATIONAL MECHANICAL CODE, THE UNIFORM PLUMBING CODE, AND THE INTERNATIONAL SWIMMING POOL AND SPA CODE, ALL TOGETHER WITH LOCAL AMENDMENTS THERETO; PROVIDING FOR SEVERABILITY; DECLARING AN EMERGENCY AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE

WHEREAS, the Town regulates local construction activity and related matters through the standards and procedures set forth in the state building code, as defined in Chapter 19.27 RCW and as adopted locally in Chapter 15.04 YPMC; and

WHEREAS, the Town Council desires to update the international and uniform codes adopted by reference in Chapter 15.04 YPMC to reflect the most current (2018) state-adopted standards, together with appropriate local amendments thereto; and

WHEREAS, on January 8, 2021, the State Building Code Council voted to implement an effective date of July 1, 2021 of the 2018 state-adopted standards; and

WHEREAS, on January 19, 2021, Governor Inslee overturned the State Building Code Council’s January 8, 2021 decision vote; and

WHEREAS, the new effective date of the 2018 state-adopted standards was thereby established as February 1, 2021 in accordance with the June 26, 2020 State Building Code Council decision; and

WHEREAS, the Yarrow Point Town Council finds that due to the Governor’s January 19, 2021 decision, an emergency as defined by RCW 35A.12.120 exists, creating the need to immediately adopt and make effective the 2018 state-adopted standards, including the updated and/or new regulations related thereto, all as they are set forth in this ordinance; and

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YARROW POINT, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals, denoted as “WHEREAS” clauses, are hereby adopted as findings in support of this ordinance.

Section 2. Amendment of Chapter 15.04 YPMC. Chapter 15.04 YPMC Building Codes is hereby amended as follows:

All construction activity and construction materials shall be governed by

the Washington State Building Code as adopted in Chapter 96, Laws of 1974, as updated by the State Building Code Council to include the ~~2015~~ 2018 Editions of the following codes and amendments:

- A. International Building Code, Chapter ~~51-51~~ 51-50 WAC;
- B. International Residential Code, Chapter 51-51 WAC;
- C. International Fire Code, Chapter 51-54A WAC;
- D. International Mechanical Code, Chapter 51-52 WAC;
- E. Uniform Plumbing Code, Chapter ~~51-55~~ 51-56 WAC;
- F. Washington State Energy Code, Chapter 51-11C WAC;
- G. Washington State Energy Code, Chapter 51-11R WAC;
- H. International Swimming Pool and Spa Code, WAC ~~51-51-0329~~ Section 51-51-0328;
- I. Liquefied Petroleum Gas Code, NFPA 58 (Propane);
- J. National Fuel Gas Code, NFPA 54 (Natural Gas);
- K. National Electrical Code (NFPA 70-2020).

All codes referenced in the state legislation are hereby adopted by reference and included as if set forth in their entirety. This adoption shall include all other related codes, standards, and amendments to the referenced codes adopted by the State Building Code Council and enacted by the Washington State Legislature.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by State or federal law or regulation, such decision or pre-emption shall not affect the validity or enforceability of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Corrections. The Town Clerk-Treasurer and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. In accordance with RCW 35A.12.120, this Ordinance is declared to be, and is approved as, an emergency and shall become effective immediately upon passage. The Town Clerk-Treasurer is directed to publish the attached summary of this Ordinance at the earliest possible date.

APPROVED BY THE TOWN COUNCIL OF THE TOWN OF YARROW POINT ON THE 9 DAY OF FEBRUARY 2021 AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THE 9 DAY OF FEBRUARY 2021.

Dicker Cahill, Mayor

Approved as to form:
Ogden Murphy Wallace, PLLC

Attest:

Scott M. Missall, Town Attorney

Bonnie Ritter, Town Clerk-Treasurer

PUBLISHED BY THE TOWN COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.: 709

Summary of Ordinance No. 709

On the 9th day of February 2021, the Town Council of the Town of Yarrow Point, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title and a summary of each section, provides as follows:

AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, AMENDING YARROW POINT MUNICIPAL CODE CHAPTER 15.04 – BUILDING CODES; ADOPTING BY REFERENCE THE 2018 EDITIONS OF THE INTERNATIONAL BUILDING CODE, THE INTERNATIONAL RESIDENTIAL CODE, THE INTERNATIONAL FIRE CODE, THE INTERNATIONAL MECHANICAL CODE, THE UNIFORM PLUMBING CODE, AND THE INTERNATIONAL SWIMMING POOL AND SPA CODE, ALL TOGETHER WITH LOCAL AMENDMENTS THERETO; PROVIDING FOR SEVERABILITY; DECLARING AN EMERGENCY AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE

The full text of this Ordinance will be mailed upon request.

DATED this _____ day of _____, 2021.

Bonnie Ritter, Town Clerk-Treasurer

**Business of The Town Council
Town of Yarrow Point, WA**

Agenda Bill 21-06
February 9, 2021

Interlocal Agreement for 2021 grind and overlay projects: NE 37th and NE 42nd/91st Ave NE.	Proposed Council Action: For Approval.
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Presented by:	Town Engineer Stacia Schroeder
Exhibits:	<ul style="list-style-type: none">• 2021-ILA with KC for Road Services• 2-Inch full width grind & overlay Gray & Osborne Estimate

Summary:

Town Engineer Schroeder has been working with KC Roads to set up an Interlocal Agreement for our grind and overlay projects this year (both NE 37th and NE 42nd/ 91st Ave NE). Attached is that ILA as well as the preliminary estimates for each project. Both preliminary estimates are within our budget.

KC Roads is also used by the City of Medina for yearly pavement preservation projects because they not only construct the project, but bid it, manage it, and inspect it.

Recommended Action:

- Approve 2021-ILA with KC for Road Services.
- Approve 2-Inch full width grind & overlay Gray & Osborne Estimate.

INTERLOCAL AGREEMENT BETWEEN KING COUNTY
AND THE TOWN OF YARROW POINT FOR
PROVISION OF SERVICES BY THE KING COUNTY ROAD
SERVICES DIVISION

THIS AGREEMENT is made and entered into by and between King County (“County”) and the Town of Yarrow Point (“Town”), and each are a “Party” to this Agreement and collectively shall be referred to as the “Parties.”

RECITALS

- A. The Town owns public roads, traffic devices, and road related facilities which require maintenance and/or other improvements.
- B. The Town wishes the County, through its Road Services Division, to provide or perform certain services for the Town.
- C. The Parties can achieve cost savings and benefits in the public's interest by having the County complete those services for the Town at the Town's expense.
- D. This Agreement establishes the Town's role and responsibilities as the recipient of such services and the County's role and responsibilities as the provider of such services.
- E. The Parties are authorized by RCW Chapter 39.34 to enter into an interlocal cooperation agreement of this nature.
- F. The County Council has authorized the County Executive to execute this template road services Agreement.

NOW, THEREFORE, the Parties agree as follows:

TERMS AND CONDITIONS:

1. Services

1.1 The County will, upon the Town's request, provide the Town with traffic maintenance, road maintenance, construction management and engineering, environmental services, and other road related services. Examples of the types of traffic and road maintenance services to be provided are contained in Exhibit 1 of this Agreement. The Town may request to be provided any service that the County’s Road Services Division offers; provided that the terms of such service shall be mutually agreed upon.

1.2 The County shall only perform services as requested by the Town through the procedure described in Section 2 below.

1.3 The County shall act as a contractor of services only and will not purport to represent the Town professionally other than in providing the services requested.

1.4 The County shall be the lead agency for the completion of work items requested by the Town. The County shall provide services in the type, nature, and magnitude requested by the Town.

1.5 In the event either Party decides to make changes to the work items requested on a Request and Approval for Services form (see Exhibit 2) which alters the original scope of work, written notification from the Town authorizing such changes shall be required preceding any such work.

2. Procedure for Requesting Services

2.1 The Town shall request services furnished by the County through the procedure identified in Exhibit 2 of this Agreement.

2.2 The County shall provide the Town with a cost estimate for individual service requests.

3. County and Town Coordination

3.1 The Town and County shall notify each other in writing of their respective operations liaison(s) responsible for administering day-to-day operational activities related to the provision of services under this Agreement. The Town shall notify the County in writing which Town officials are authorized to execute Forms A and B on behalf of the Town.

3.2 The County and Town liaisons shall meet as needed to review performance or to resolve problems or disputes. Any problems or disputes which cannot be resolved by the Town and County liaisons shall be referred to the Town's Public Works Director (or equivalent position) and the Road Services Division Director.

4. Personnel and Equipment

4.1 The County is acting hereunder as an independent contractor so that:

- a. control of personnel standards of performance, discipline, and all other aspects of work shall be governed entirely by the County;

- b. except as described in 4.3 below, all persons rendering service hereunder shall be for all purposes employees of the County.

4.2 The County shall furnish all personnel, resources, and materials deemed by the County to be necessary to provide the services herein described and subsequently requested and authorized by the Town.

4.3 In the event the County uses a contractor to perform one or more of the services requested by the Town, the appropriate supervision and inspection of the contractor's work will be performed by the County. Furthermore, if contractors are used, the County shall comply with all the requirements of RCW 39.34.030.

5. Compensation

5.1 Costs. The Town will pay the County for the costs of services, which will include recovery for labor, equipment, supplies, materials and overhead costs.

5.2 Billing. The County shall invoice the Town monthly for the costs of services provided. The monthly bill will reflect the costs set forth in Section 5.1 above. Payments are due within 30 days of the Town's receipt of said invoice.

5.3 Extraordinary Costs. Whenever the Town desires to modify an already fully executed Request and Approval for Services, it shall notify the County in writing of that desire, and the County shall, before providing the modified service, advise the Town in writing as to whether the modification would result in any increased costs. If, after receiving such notification, the Town authorizes the modification of service in writing, then it shall be responsible for actual costs for the authorized modified services performed by the County. If the Town decides not to authorize the modification of service, it shall notify the County in writing, and advise the County whether service shall continue as originally requested or if the Town chooses to cancel the original authorized Request. If the Town cancels the original Request, the Town shall be responsible for all cost incurred by the County prior to and in connection with the cancellation.

6. Town Responsibilities

6.1 The Town hereby gives authority to the County to perform services within the Town for the purposes of carrying out this Agreement.

6.2 The Town is responsible for obtaining any permits or other authorizations that maybe necessary for the County to carry out the work under this Agreement.

6.3 Nothing in this Section shall alter the status of the County as an independent contractor of the Town and the County's actions shall not be deemed to be those of the Town when exercising the authority granted in this Section 6.

7. County Responsibilities

7.1 The County shall furnish and supply all necessary labor, supervision, machinery, equipment, materials, and supplies to perform the services requested by the Town.

7.2 The County shall make every effort to meet pertinent Town deadlines for completion of services, and except for emergencies, shall notify the Town in advance of any hardship or other inability to perform the services requested, including postponement of work due to circumstances requiring the County to prioritize its resources toward emergency-related work outside of the Town limits.

8. Duration

8.1 This Agreement is effective upon signature by both Parties, and shall remain in effect for the remainder of the calendar year in which it is signed and throughout the following four (4) calendar years.

8.2 Thereafter, this Agreement may be renewed for one (1) – five (5) year period upon mutual agreement.

8.3 Either Party may terminate this Agreement upon 90 days written notice. The Town shall be responsible for all costs incurred by the County for services requested by the Town prior to termination of the Agreement or in connection with the termination of the Agreement.

9. Force Majeure

The County's performance under this Agreement shall be excused during any period of force majeure. Force majeure is defined as any condition that is beyond the reasonable control of the County, including but not limited to, natural disaster, severe weather conditions, contract disputes, labor disputes, epidemic, pandemic, delays in acquiring right-of-way or other necessary property or interests in property, permitting delays, or any other delay resulting from a cause beyond the reasonable control of the County.

10. Dispute Resolution

10.1 In the event of a dispute between the Parties regarding this Agreement, the Parties shall attempt to resolve the matter informally.

10.2 If the Parties are unable to resolve the matter informally, the matter shall be decided by the Director of the King County Road Services Division and the Public Works Director of the Town. If the Parties are unable to reach a mutual agreement, either Party may refer the matter to non-binding mediation. Each Party will be responsible for its own costs for mediation and shall share the costs of the mediator equally.

10.3 Unless otherwise expressly agreed to by the Parties in writing, both the County and the Town shall continue to perform all their respective obligations under this Agreement during the resolution of the dispute.

10.4 This Agreement shall be interpreted in accordance with the laws of the State of Washington in effect on the date of execution of this Agreement. In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties agree that any such action or proceedings shall be brought in a court of competent jurisdiction situated in Seattle, King County, Washington.

11. Indemnification

To the extent permitted by law, each Party to this Agreement shall protect, defend, indemnify, and save harmless the other Party, and its officers, officials, employees, and agents, while acting within the scope of their employment, from any and all costs, claims, demands, judgments, damages, or liability of any kind including injuries to persons or damages to property, which arise out of, or in any way result from, or are connected to services associated with this Agreement caused by or resulting from or are due to any negligent acts or omissions of the indemnifying Party.

Each Party agrees that it is fully responsible for the acts and omissions of its own subcontractors, their employees and agents, acting within the scope of their employment as such, as it is for the acts and omissions of its own employees and agents. No Party shall be required to indemnify, defend, or save harmless the other Party if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the Party seeking indemnification. Where such claims, suits, or actions result from concurrent negligence of the Parties, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the Party's own negligence.

Each Party agrees that its obligations under this indemnification section extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of its

employees or agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available against such claims under the industrial insurance provisions of Title 51 RCW.

In the event of any claims, demands, actions and lawsuits, the indemnifying Party upon prompt notice from the other Party shall assume all costs of defense thereof, including legal fees incurred by the other Party, and of all resulting judgments that may be obtained against the other Party. In the event that either Party incurs attorney fees, costs or other legal expenses to enforce the provisions of this section, all such fees, costs and expenses shall be recoverable by the prevailing Party.

This indemnification shall survive the expiration or earlier termination of this Agreement.

12. Insurance

The County certifies that it is fully self-insured for its liability exposures. To the extent that an incident arising out of the negligence of the County in the performance of this Agreement occurs, the County self-insured program will respond.

13. Audits and Inspections

The records and documents pertaining to all matters covered by this Agreement shall be retained and be subject to inspection, review, or audit by the County or the Town during the term of this Agreement and for three (3) years after termination.

14. Entire Agreement and Amendments

This Agreement contains the entire written agreement of the Parties and supersedes any and all prior oral or written representations or understandings. The scope of the Traffic and Road Maintenance services contained in Exhibit 1 to this Agreement may be amended at any time by mutual, written agreement between the Parties.

15. Invalid Provisions

If any provision of this Agreement shall be held invalid, the remainder of the Agreement shall not be affected if such remainder would then continue to serve the purposes and objectives of the Parties.

16. Other Provisions

The headings in this Agreement are for convenience only and do not in any way limit or amplify the provisions of this Agreement.

17. No Third Party Rights

Nothing contained herein is intended to, nor shall be construed to, create any rights in any third party, or to form the basis for any liability on the part of the Parties to this Agreement, or their officials, officers, employees, agents or representatives, to any third party.

18. Waiver of Breach

Waiver of any breach of any provision of this Agreement shall not be deemed to be a waiver of any prior or subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the date last written below.

KING COUNTY

TOWN OF YARROW POINT

King County Executive

Town Mayor

Date

Date

Approved as to Form

Approved as to Form

King County Deputy Prosecuting
Attorney

Town Attorney

Exhibit 1

1. Traffic Services: The following are examples of traffic services provided by the County. Actual services provided will be those requested by the Town, and the County shall provide such services in the magnitude, nature, and manner requested by the Town. The Town shall set its own service level standards and policies for all roadway features. The County is merely a contractor for the purpose of implementing Town roadway service standards and policies.
 - 1.1 Sign Maintenance: Replacing faded sign faces and rotten posts, straightening leaning posts, cleating uncleated posts, relocating signs for visibility or pedestrian safety based on direction from the Town, maintenance of vandalized signs or signs damaged by vehicle accidents, inspection of signs to check for reflectivity, cutting or trimming bushes or limbs blocking visibility based on direction from the Town, removal of signs when directed by the Town, installation of new signs upon Town request.
 - 1.2 Signal Maintenance: Replacing and cleaning light systems for signal and flasher displays and signs, installation and repair of vehicle detector loops, checking and adjusting signal timing based on direction from the Town, examining traffic signal operation to assure it is operating as intended, inspecting hardware for wear or deficiencies, testing and repairing of electronic control devices and components, repair or replacement of signal and flasher displays and supports or wiring external to controller cabinets, modification of controller cabinets, testing of new and modified cabinets and control devices, traffic counter testing and repair, preventative maintenance.
 - 1.3 Sign Fabrication: Design and fabricate signs of any size as needed by the Town.
 - 1.4 Crosswalks: Refurbishing with thermoplastics and temporary tape and removal when appropriate.
 - 1.5 Stop Bars: Refurbishing with thermoplastics and temporary tape and removal when appropriate.
 - 1.6 Arrows/Legends: Remarking worn arrows and removing when appropriate.
 - 1.7 Curb Painting: Maintenance of curbing, islands, and parking stalls.
 - 1.8 Raised Pavement Markers: Removal and replacement of raised pavement markers or rumble bars.

- 1.9 Striping: Painting linear road stripes on pavement, such as centerlines, edge lines, radius and channelization, removal of lines, stripes, or symbols.
 - 1.10 Street Lights: Replacement of light bulbs in existing street lights not maintained by power companies, repair and replacement of street light heads, poles, or wiring.
 - 1.11 Utility Locating: Locating underground traffic facilities for utilities or other digging operations.
 - 1.12 Flasher/Crosswalk Preventative Maintenance: Examining to assure equipment is operating as intended and inspecting hardware for wear or deficiencies.
2. Roadway Maintenance: The following are examples of roadway maintenance services provided by the County. Actual services provided will be those requested by the Town, and the County shall provide such services in the magnitude, nature, and manner requested by the Town. The Town shall set its own service level standards and policies for all roadway features. The County is merely a contractor for the purpose of implementing Town roadway service standards and policies.
- 2.1 Traveled Roadway Surface: Patching, crack pouring, pre-level work, pavement replacement, grading, and dust control.
 - 2.2 Shoulders: Restoration construction, paving, curb and gutter repair, spraying, and extending pavement edge.
 - 2.3 Drainage: Maintenance and repair of drainage pipe, curb, catch basins, culvert headers/trash racks; hand ditching, drainage pipe repair, catch basin and manhole cleaning, blade ditching/shoulder pulling, drainage systems cleaning, pipe marking, drainage preparation, catch basin repair, culvert header/trash rack replacement and repair, bucket ditching, catch basin replacement, erosion control, catch basin/manhole cover replacement, silt removal, and Ditchmaster ditch cleaning.
 - 2.4 Structures: Maintenance and repair of rock, gabion and rip-rap walls, guardrails, fencing, median barrier walls, guidepost installation, guardrail repair, retaining wall repair, median barrier replacement, guardrail post removal, fencing repair, and bridge repair.
 - 2.5 Traffic and Pedestrian Facilities: Concrete sidewalk/walkway maintenance and repair, hazardous material cleanup, street sweeping, street flushing, snow and ice control, and maintaining traffic control barricades.

- 2.6 Roadside: Landscape restoration, slope/shoulder mowing, litter pickup, hand brushing, danger tree removal when directed by the Town, landscape maintenance, slide removal, ornamental tree maintenance, tree trimming, hand mowing, roadside spraying, tansy ragwort spraying, washout repair.

Exhibit 2

Services Request Process

1. Town completes the Form A of the "Request and Approval for Services," which is signed by an authorized Town official (see attached form) and Town liaison transmits to County liaison.
2. The County liaison delegates the request to the appropriate Roads Services Division Section for review.
3. A Section representative completes the Form B portion of the "Request and Approval for Services." Form B will include the recommended action, cost estimate, and proposed schedule. Except as provided in section 4, a completed Form B will be returned to the Town liaison for Town execution. (If the Road Services Division is unable to provide the requested service, a notation will be made on the Form B, and the form will be returned to the Town liaison in a timely manner.)
4. If the County's cost estimate is \$500.00 or less, the County is authorized to proceed with the work described in Form A. The County will use its best efforts to return the completed Form B to the Town liaison prior to starting this under \$500.00 work.
5. If the cost estimate is over \$500.00, the County is only authorized to start the work after it has received the Form B countersigned by an authorized Town official,
6. The County shall commence the requested work upon receipt of the fully executed Form B. If the County is unable to complete the work in accordance with the proposed schedule, it shall notify the Town immediately.
7. The County and Town liaisons maintain a file of all service requests.
8. The County liaison maintains a tracking system of all the service requests and provides the Town with an updated report at least quarterly.

REQUEST AND APPROVAL FOR SERVICES
TOWN OF YARROW POINT

FORM A

Request Number:

Date:

Nature of Request:

Location:

Requester Name:

Address:

Telephone:

Authorization for Request of Services:

Town Authorized Signature

Date

FORM B

Date:

Project/Work Order Number:

Recommended Action:

Cost Estimate:

Proposed Schedule:

Authorization to Proceed:

Date Completed:

Director, Road Services Division

Date

Town Authorized Signature
(if cost estimate over \$500.00)

Date

**2021 TOWN OF YARROW POINT PAVING PROJECTS
PRELIMINARY ESTIMATE (01/22/2021)**

			2020 Estimated Bid Prices		YARROW POINT (NE 42ND ST & 91ST AVE NE)		YARROW POINT (NE 37TH PL)	
ITEM NO.	STD ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	QTY	\$	QTY	\$
PREPARATION								
1		MOBILIZATION - KING COUNTY	L.S.	\$ 200,000.00		\$ -		\$ -
2		MOBILIZATION - MEDINA	L.S.	\$ 25,000.00		\$ -		\$ -
3		MOBILIZATION - NORMANDY PARK	L.S.	\$ 25,000.00		\$ -		\$ -
4		MOBILIZATION - YARROW POINT	L.S.	\$ 25,000.00	0.5	\$ 12,500.00	0.5	\$ 12,500.00
5		MOBILIZATION -	L.S.	\$ 10,000.00		\$ -		\$ -
6		REMOVING PLASTIC TRAFFIC MARKINGS AND RAISED PAVEMENT MARKERS	L.S.	\$ 10,000.00		\$ -		\$ -
GRADING								
7	0310	ROADWAY EXCAVATION INCL. HAUL	C.Y.	\$ 95.00		\$ -		\$ -
8	0332	PAVEMENT REPAIR EXCAVATION INCL. HAUL	S.Y.	\$ 5.00		\$ -		\$ -
9		SHOULDER PREPARATION	L.F.	\$ 1.50		\$ -		\$ -
10		CONSTRUCTION GEOTEXTILE FOR SEPERATION	S.Y.	\$ 1.50		\$ -		\$ -
SURFACING								
11	5120	CRUSHED SURFACING BASE COURSE	TON	\$ 35.00		\$ -		\$ -
12	5120	CRUSHED SURFACING TOP COURSE	TON	\$ 55.00	60	\$ 3,300.00	25	\$ 1,375.00
HOT MIX ASPHALT								
13	5711	PLANING BITUMINOUS PAVEMENT	S.Y.	\$ 5.25	6,000	\$ 31,500.00	2,300	\$ 12,075.00
14		PULVERIZING	S.Y.	\$ 3.00		\$ -		\$ -
15	5717	HMA FOR PRELEVELING CL. 1/2 IN. PG 58H-22	TON	\$ 100.00		\$ -		\$ -
16	5739	HMA FOR PAVEMENT REPAIR CL. 1/2 IN. PG 58H-22	TON	\$ 105.00		\$ -		\$ -
17	5767	HMA CL. 1/2 IN. PG 58H-22	TON	\$ 100.00	720	\$ 72,000.00	340	\$ 34,000.00
18		HMA CL. 1/2 IN. PG 58H-22 NIGHT PAVING	TON	\$ 100.00		\$ -		\$ -
19	5830	JOB MIX COMPLIANCE PRICE ADJUSTMENT	CALC.	\$ 1.00	2,200	\$ 2,200.00	1,000	\$ 1,000.00
20	5835	COMPACTION PRICE ADJUSTMENT	CALC.	\$ 1.00	1,500	\$ 1,500.00	700	\$ 700.00
21	5837	ASPHALT COST PRICE ADJUSTMENT	CALC.	\$ 1.00	1,000	\$ 1,000.00	500	\$ 500.00
EROSION CONTROL AND ROADSIDE PLANTING								
22	6490	EROSION / WATER POLLUTION CONTROL	EST.	\$ 1.00	5,000	\$ 5,000.00	5,000	\$ 5,000.00
23		SITE RESTORATION	EST.	\$ 1.00	5,000	\$ 5,000.00	5,000	\$ 5,000.00
TRAFFIC								
34	6895	TEMPORARY PAVEMENT MARKING - SHORT DURATION	L.F.	\$ 1.00		\$ -		\$ -
35	6993	PORTABLE CHANGEABLE MESSAGE SIGN	HR	\$ 4.00		\$ -		\$ -
36		PROJECT TEMPORARY TRAFFIC CONTROL	L.S.	\$ 400,000.00	0.06	\$ 24,000.00	0.03	\$ 12,000.00
37		UNIFORMED POLICE OFFICER	HR	\$ 125.00		\$ -		\$ -
38		DETOUR SIGNING	L.S.	\$ 10,000.00		\$ -		\$ -
39		INDUCTANCE SIGNAL DETECTOR LOOP	EACH	\$ 1,000.00		\$ -		\$ -
40		TEMPORARY VIDEO DETECTION CAMERA	EACH	\$ 5,000.00		\$ -		\$ -
OTHER ITEMS								
41		ADJUST JUNCTION BOX	EACH	\$ 600.00		\$ -		\$ -
42		ADJUST MANHOLE	EACH	\$ 800.00	5	\$ 4,000.00	2	\$ 1,600.00
43		ADJUST WATER VALVE	EACH	\$ 700.00	12	\$ 8,400.00	9	\$ 6,300.00
44		ADJUST CATCH BASIN	EACH	\$ 800.00		\$ -		\$ -
45		INSTALL NEW CB GRATE	EACH	\$ 125.00	26	\$ 3,250.00	6	\$ 750.00
46		RAISE MANHOLE	EACH	\$ 200.00		\$ -		\$ -
47		RAISE WATER VALVE	EACH	\$ 100.00		\$ -		\$ -
48	7728	MINOR CHANGE	CALC.	\$ 1.00	15,000.00	\$ 15,000.00	15,000.00	\$ 15,000.00
49	7736	SPCC PLAN	L.S.	\$ 2,500.00	0.10	\$ 250.00	0.10	\$ 250.00

Estimated Contract Amount By Project	\$ 188,900.00	\$ 108,050.00
Estimated KC Charges for CM (Est. @ 15% of Contract)	\$ 28,335.00	\$ 16,207.50
Total Estimated Project Costs	\$ 217,235.00	\$ 124,257.50

QUANTITY TABULATION AND LOCATION FOR HMA CL. 1/2"								FINAL QUANTITY		
LOCATION	DESCRIPTION	WIDTH	MILES	HMA TONS	CSTC TONS	PLANING SY	DEPTH INCHES	HMA TONS	CSTC TONS	PLANING SY
	TOWN OF YARROW POINT- PROJECT # _____ NE 42ND ST FROM 92ND AVE NE TO WEST END OF ROAD	VARIES	0.16	300	30	2,600	2.00			
	91ST AVE NE FROM NE 42ND ST TO 92ND AVE NE	VARIES	0.17	420	30	3,400	2.00			
	NE 37TH PL FROM 92ND AVE NE TO WEST END OF ROAD	25	0.15	340	25	2,300	2.00			

0.48 1,060 85 8,300

NOTES: NE 42ND ST: FULL WIDTH GRIND AND OVERLAY. DRAINAGE BERMS AT WEST OF ROAD AND THICKENED EDGE TO BE REPLACED IN KIND.

91ST AVE NE: FULL WIDTH GRIND AND OVERLAY WITH MOST DRIVEWAYS NEEDING TO BE PAVED AT LEAST 15-20' FROM EDGE OF ROADWAY

NE 37TH PL: FULL WIDTH GRIND AND OVERLAY INCLUDING THICKENED EDGE.

TOWN OF YARROW POINT HAS 40' LENGTH LIMIT FOR ALL TRUCKS HAULING MATERIAL TO JOB SITE. CONTRACTOR WILL BE ALLOWED LONGER LOADS TO HAUL EQUIPMENT IN AND OUT.

ANY CONSTRUCTION ACTIVITIES AFFECTING TRANSIT OPERATIONS OR FACILITIES MUST BE COORDINATED THROUGH METRO TRANSIT CONSTRUCTION INFORMATION CENTER. FOR NOTIFICATION INFORMATION AND GUIDELINES, PLEASE VISIT:
<http://www.kingcounty.gov/transportation/kcdot/MetroTransit/Construction.aspx>

OR CONTACT CONSTRUCTION COORDINATORS AT 206-477-1140. PLEASE PROVIDE FIVE BUSINESS DAYS NOTIFICATION FOR BUS REROUTES AND THREE BUSINESS DAYS NOTIFICATION FOR BUS STOP IMPACTS.

**Business of The Town Council
Town of Yarrow Point, WA**

Agenda Bill 21-07
February 9, 2021

Flock license plate camera discussion/ possibility of adding additional units	Proposed Council Action: For Discussion.
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Presented by:	Mayor Cahill
Exhibits:	None.

Summary:

While discussing the January police report with Lt. Hanson at the January regular Council meeting, Council discussed the Town's Flock license plate reader cameras and how broadening the number of them could benefit Town security and assist with CHPD investigations. Council requested the topic to be brought up at the February meeting for further discussion.

Recommended Action:

For Discussion.

**Business of The Town Council
Town of Yarrow Point, WA**

Agenda Bill 21-08
February 9, 2021

Right of Way Parking Location Improvements & Enforcement	Proposed Council Action: For Discussion.
Presented by:	Mayor Cahill
Exhibits:	TYPMC Chapter 12.30 CONSTRUCTION ACTIVITIES AND PARKING PLAN

Summary:

Continued discussion for parking issues along 94th & 95th Ave NE.

Recommended Action:

For Discussion.

Chapter 12.30

CONSTRUCTION ACTIVITIES AND PARKING PLAN

Sections:

[12.30.010 Development and construction activities – Permit.](#)

[12.30.020 Development and construction activities – Supervision.](#)

[12.30.030 Development and construction activities – Hours of work.](#)

[12.30.040 Development and construction activities – Parking.](#)

[12.30.050 Development and construction activities – Maintenance, restoration, and cleaning.](#)

[12.30.060 Construction activities and parking plan – Enforcement.](#)

12.30.010 Development and construction activities – Permit.

It is hereby declared that any person or entity engaging in construction, excavation, material hauling, demolition or other related site- or structure-altering activity shall secure a site permit, including any and all other permits required by the town code, authorizing the same from the town prior to initiating the activity. (Ord. 610 § 1, 2010; Ord. 529 § 1, 2003; Ord. 528 § 1, 2003)

12.30.020 Development and construction activities – Supervision.

All work associated with site development or construction activity shall be managed and supervised by the owner of the property, his authorized agent duly appointed in writing, or, unless otherwise authorized, the permit applicant. The project supervisor shall be responsible to coordinate the work and all construction activities and vehicle parking and serve as the project contact on a 24-hour basis, including emergency work, and shall be responsible to resolve public complaints. Contact information for the project supervisor shall be provided on site with a 24-hour phone number and email address according to town of Yarrow Point requirements for notification and posting. (Ord. 610 § 1, 2010; Ord. 529 § 1, 2003; Ord. 528 § 1, 2003)

12.30.030 Development and construction activities – Hours of work.

All site development and construction activities, including, but not limited to, project staging or the starting and operation of equipment, are permitted only during the hours of 7:00 a.m. and 6:00 p.m., Monday through Friday, and from 9:00 a.m. through 5:00 p.m. on Saturdays. No site development or construction activities are allowed on Sundays or holidays. A violation of this section shall be an infraction punishable by a fine as set forth in YPMC [12.30.040](#)(B) and (C). (Ord. 678 § 1, 2017; Ord. 610 § 1, 2010; Ord. 529 § 1, 2003; Ord. 528 § 1, 2003)

12.30.040 Development and construction activities – Parking.

A. Parking on the public right-of-way or way open to the public, whether improved or unimproved, is prohibited by the owners and the operators of all site development and construction-related vehicles and equipment, including personal vehicles operated by site development and construction-related workers commuting to and from the development or construction site. Parking for such workers shall be provided on site by the owner of the property. Parking at locations other than on site shall be arranged prior to the issuance of permits by securing approval for an alternate designated parking area, staging area, delivery area, or equipment or materials storage area from the town building official through an approved building, demolition, mechanical, or site development permit. If adequate parking or staging area is not available, it shall be the responsibility of the property owner or his authorized agent to provide sufficient staging, storage, or transportation to and from the site from a location outside of the town limits, or to make other arrangements not inconsistent with this section. Demolition and construction activity parking regulations and parking plan shall be provided on site for review on a 24-hour basis according to town of Yarrow Point requirements for noticing and posting.

B. A violation of this chapter by any owner or operator of site development equipment and/or construction-related vehicles and equipment, or by the operator of any personal vehicle operated by site development and construction workers, shall be an infraction, punishable by a fine of \$500.00 for each offense.

C. Any owner or operator of site development equipment and/or construction-related vehicles, including privately owned vehicles of construction works, who violates subsection A of this section shall be deemed to be an acting agent of the owner of the property or prime contractor. The owner or prime contractor shall be subject to the penalty as set forth in subsection B of this section.

D. The building official of the town of Yarrow Point and the Clyde Hill police are hereby authorized to issue uniform infraction violations for any violation of subsection A or B of this section. (Ord. 610 § 1, 2010; Ord. 529 § 1, 2003; Ord. 528 § 1, 2003)

12.30.050 Development and construction activities – Maintenance, restoration, and cleaning.

A. Any person or entity engaging in activities pursuant to Chapter [12.04](#) or [20.04](#) YPMC shall: (1) prevent damage to the public rights-of-way, (2) keep streets clean and free of dirt, mud, or other debris, and (3) be prohibited from discharging, directly or indirectly, any matter into the storm and surface water system that may cause, or may tend to cause, damage to the surface water system, and cause the introduction of any pollutant into such system, and cause pollution of water within the system or its discharge location.

B. Any person or entity engaged in activities pursuant to Chapter [12.04](#) or [20.04](#) YPMC shall take all appropriate and necessary measures to (1) prevent damage to the public right-of-way, street surfaces or subsurfaces, storm and surface water systems, and (2) keep the street surfaces and ways open to the public free of dirt, mud, or other debris. Depending on the extent of the site development construction, excavation, material hauling, or demolition work, the town building

official may require measures including, but not limited to (1): pre-activity photographs; (2) a cash deposit sufficient to guarantee full repair of storm and surface water systems, and cleaning and restoration of street surfaces and ways open to the public; (3) temporary protective sheeting; (4) special haul route times and designations; (5) temporary wheel washing stations or vehicle cleaning methods before a vehicle enters the public right-of-way; (6) covering of loads; (7) temporary erosion and sedimentation control; (8) temporary stormwater runoff control; (9) street vacuum sweeper cleaning; and/or (10) any other measures that are deemed appropriate or to be necessary to preserve and protect public streets, public rights-of-way, and ways open to the public.

C. A deposit for street cleaning and repairs, and storm or surface water system cleaning and repairs, may be required at the time a permit involving building construction, site development, excavation, material hauling, or demolition is issued, and prior to the beginning of any construction activities, when, in the opinion of the town building official, such activity will likely, or could reasonably result in damage to the public rights-of-way, or dirt, mud, or other debris on the streets. The deposit balance shall promptly be replenished to the initial deposit amount following any town draws pursuant to subsection D of this section. Deposit amounts shall be periodically set by town resolution.

D. In the event that any person or entity violates subsection A of this section and fails to take corrective action within a reasonable time, the town building official is authorized to sweep the street or accomplish the street repair. One hundred fifty percent of this cost shall be borne by the person or entity that furnished the deposit to cover administration and any contracting costs, and the amount shall be drawn from the deposit.

E. The balance of any deposit received pursuant to subsection C of this section shall be refunded by the town to the depositing person or entity within 45 days after the final inspection of the project to which the deposit was made. (Ord. 693 §§ 1 – 4, 2018; Ord. 610 § 1, 2010; Ord. 529 § 1, 2003; Ord. 528 § 1, 2003)

12.30.060 Construction activities and parking plan – Enforcement.

Any violation of the provisions of this chapter (Construction Activities and Parking Plan) constitutes a code violation under Chapter [1.08](#) YPMC and is subject to enforcement action, corrective action, fines and penalties described therein. The town of Yarrow Point police are authorized to issue civil infractions in accordance therewith and specifically including YPMC [1.08.130](#). (Ord. 696 § 3 (Exh. B§6), 2019)

**Business of The Town Council
Town of Yarrow Point, WA**

Agenda Bill 21-09
February 9, 2021

Appoint resident David Feller to the Planning Commission to complete commissioner Amy Pellegrini's term	Proposed Council Action: For Appointment.
Presented by:	Mayor Cahill
Exhibits:	None.

Summary:

Planning Commissioner Amy Pellegrini left the Commission in December 2020 due to time constraints. Her term is due to expire December 31, 2021. Former Planning Commissioner Chair David Feller has interest in completing Amy Pellegrini's term.

Recommended Action:

Appoint resident David Feller to the Planning Commission to complete Planning Commissioner Amy Pellegrini's term due to expire December 31, 2021.

Town Council Project Tracking Sheet



Project Description	Status	Priority	Lead person	Date/year started	Udated	Date/year Complete	Comments
Flock license plate reader cameras	Started	High	Mayor Cahill	Jan-21			Councilmember Bush requested discussion for additional coverage of the Flock license plate reader cameras. The cameras are not yet connected to CHPD to report stolen vehicles. Mayor Cahill stated that coverage will be included in the February agenda.
ROW Parking Improvements	Started	High	Mayor	Nov-20	Dec-20		Working to improve ROW parking. Mayor Cahill will work with staff on 91st Ave NE to incorporate the comments provided by Council. Town Engineer Schroeder and Planner Green will review Councilmember Valaas's proposal. Mayor and staff will provide an approach for 91st Ave NE parking for Council to review at the regular January 12 Council meeting.
Pavement Protection Draft Ordinance No. 708	Started		Engineer	Dec-20			Ordinance No. 708 gives support to the Town's existing design standard guidelines in a written format. The draft ordinance would establish regulations related to roadway disturbances, pavement preservation and related matters. Council chose to table the discussion to revise the language to clearly capture the intent of the ordinance. A revised ordinance will be brought back for Council review at their January 12 regular meeting.
Irrigation for new plantings at Town entry	Started		Mayor	Dec-20			Mayor stated that he will find out if the nearby sprinkler heads in the area could be tapped into or utilized for the irrigation of the new plantings.
Public works garage & public restroom w/ drinking fountain for playground useage	For consideration		Mayor	Dec-20			Councilmember Valaas suggested building a new public works garage to store related materials. As a related project, Councilmember Bush suggested building a public restroom & drinking fountain for the playground.
Light pole spacing	Started		Mayor/Staff/Council	Dec-20			Councilmember Bush suggested reconsidering the policy for light pole spacing, more people are walking at night. It is dark specifically on the Yarrow Point side of Points Drive and the connection between Kirkland through NE Points Drive to the roundabout. Mayor and staff will look into additional lighting in these areas.
Drug & alcohol prevention	Started	High	Mayor/Staff/Council	Mar-20	Nov-20		At the October 13, 2020 Council meeting, Mayor Cahill stated that he would get in touch with Mayor Klaas to formulate an informal task force. Mayor spoke with Joyce Nichols from City of Bellevue regarding the CARES Program.

Town Council Project Tracking Sheet

Holiday light on significant tree located on NE 37th Pl & 92nd Ave NE	Started		Mayor	Oct-20	Nov-20	As a bright way to lift up spirits during the COVID-19 season, Mayor Cahill would like to light up the significant tree that straddles Town ROW and private property located at intersection of NE 37th Pl and 92nd Ave NE. He noted that the private property owner gave full endorsement to light up the tree. The cost would be \$10,000. He would like the Town to fund half and get donations to cover the other half, otherwise, he will personally cover that portion. The Council discussed and agreed to the opportunity.
Interest rates	Started		Mayor/Clerk-Treasurer	Oct-20	Nov-20	Council requested that Mayor/staff look into new interest rates while they were discussing the 2021 budget. Mayor is pursuing the possibility of financing half of the Town's underground project as a consideration basis.
Back up & retention system research	Started		Councilmember Bush	Feb-20	Dec-20	Researching the Town's current back up and retention systems to potentially find a more cost saving alternative. In process. Deputy Clerk Wilcox will contact Councilmember Bush to follow up.
Replacement tree on Town ROW 95th Ave NE (4201 95th Ave NE) BDR project	Started		Engineer	Jul-05	Nov-20	A tree was inadvertently damaged by poor construction practices and deemed for removal. Mayor and staff have identified its replacement as a condition to meet final inspection with the contractor who damaged the original tree.
Street restoration policy	Started	High	Attorney	Mar-20	Nov-20	Provision that some cities have regarding set standards for the restoration of street repair to meet the jurisdictions requirements in a particular time frame. The Town Attorney will prepare a draft for the December 2020 Council meeting.
Short Plat 55 stormwater upgrades	Started	High	Engineer	Feb-20	Nov-20	Letters were sent out to residents on Short Plat 55 discussing options regarding the need for drainage redesign. Mayor will reach out to the Town Engineer to get an update.
Emergency preparedness	Ongoing	High	Mayor & staff			Increasing involvement.
Ongoing maintenance to Town Hall	Ongoing		Mayor & staff		Dec-20	Town Hall will be restained in Spring of 2021.

Last update: 11/18/2020