



## Fence Permit Guidelines

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1. Fence installations up to a maximum of 6'-0" require a Fence Permit. Submit three copies of site plans which locate the fence with notes indicating the height. The fee is \$125.00 in addition to a \$5.00 Technology Fee. Review will be by the Town Planner.
2. Proposals for fences in excess of 6'-0" require a building permit with review by the Town Planner and the Building Official. Note that fence height is limited to 6' within setback areas. See YPMC 17.12.030.B.

### **RCW 19.22 Underground utility locating requirements:**

Project owners shall indicate in bid or contract documents the existence of underground facilities known by the project owner to be located within the proposed area of excavation. Determine the precise location of underground facilities and plan the excavation to avoid damage to or minimize interference with underground facilities in and near the excavation area. **Call before you dig.**

### **Request a Final Inspection:**

A final inspection is required by the Town of Yarrow Point. Please schedule the inspection directly with the Building Official, Steve Wilcox, at: **206-235-9137**.

Location of the fence as approved is the responsibility of the permit applicant. Location and maximum height must be confirmed.

### **Construction Parking Regulations:**

ALL construction related vehicles must park on site: *Section 12.30 Town of Yarrow Point Municipal Code*

\*Violators and property owner subject to substantial fines for each violation. Project subject to Stop Work Order at each violation. No exceptions.

### **Construction Work Hours:**

Monday through Friday	7:00am-6:00pm
Saturday	9:00am-5:00pm
Sunday	No Work Allowed

*Preserving and enhancing Yarrow Point's environment and community*

**TOWN OF YARROW POINT  
COMMUNITY DEVELOPMENT**



4030 -95<sup>th</sup> Ave NE  
Yarrow Point, WA 98004  
(425) 454-6994 Fax: (425) 454-7899



**PERMIT NO.**

ACCEPTED \_\_\_\_\_ DATE \_\_\_\_\_  
APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
ISSUED \_\_\_\_\_ DATE \_\_\_\_\_  
SDP NO. \_\_\_\_\_ DATE \_\_\_\_\_

**APPLICATION FOR PLAN REVIEW AND PERMIT- FENCE**

To be completed by owner or owner's agent:

PROPERTY ADDRESS \_\_\_\_\_ PARCEL NO. \_\_\_\_\_  
PROPERTY OWNER \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_  
OWNER'S AGENT \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_  
CONTRACTOR NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_  
REGISTR. NO. \_\_\_\_\_ EXPIRES \_\_\_\_\_ TAX NO. \_\_\_\_\_  
LENDER OR BOND ISSUER NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_  
PROJECT DESCRIPTION \_\_\_\_\_

(Attach separate legal description, if necessary)

USE TYPE	IMPROVEMENT TYPE	PERMIT TYPE
<input type="checkbox"/> RESIDENCE	<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> BUILDING
<input type="checkbox"/> ACCESSORY BUILDING	<input type="checkbox"/> ADDITION	<input type="checkbox"/> DEMOLITION
<input type="checkbox"/> FENCE/WALL	<input type="checkbox"/> REMODEL	<input type="checkbox"/> BULKHEAD/PIER
<input type="checkbox"/> POOL/SPA	<input type="checkbox"/> REPAIR / RECONSTRUCTION	<input type="checkbox"/> FENCE
<input type="checkbox"/> PIER/MOORAGE	<input type="checkbox"/> _____	<input type="checkbox"/> MECHANICAL
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
ESTIMATED FAIR MARKET VALUE OF PROJECT * _____	IS WORK WITHIN 200 FEET OF LAKE WASHINGTON HIGH WATER LINE? _____	<input type="checkbox"/> YES <input type="checkbox"/> NO

I certify under penalty of perjury that I am the owner of the above described property or the duly authorized agent of the owner(s) acting on behalf of the owner(s) and that all information furnished in support of this permit application is true and correct. I further certify that all applicable federal, state, county, and local requirements for the work authorized by this permit will be met.

SIGNATURE \_\_\_\_\_ OWNER  AGENT  DATE \_\_\_\_\_

RCPT NO. _____	PERMIT FEE \$ _____
REC'D BY: _____	PLAN REVIEW FEE \$ _____
AMOUNT: _____	PARKING/STREET DEPOSIT \$ _____
_____ Town Planner	_____ Date
RCPT NO. _____	TECHNOLOGY FEE \$ _____
REC'D BY: _____	LESS FEE PAID AT SUBMITTAL \$ ( _____ )
AMOUNT: _____	ADDITIONAL REVIEW & INSPECTIONS \$ _____
	OTHER FEES \$ _____
	TOTAL DUE AT ISSUANCE \$ _____

General Permit Conditions:

1. The owner or the owner's agent may apply for a project permit by submitting this form with the necessary additional documentation and permit deposit fees to Yarrow Point Town Hall.
2. The Yarrow Point Building Department issues the following project permits:
  - **Building Permits** are required to construct buildings, garages, carports, porches, decks, piers, boat lifts, bulkheads, retaining walls over 4 feet in height, swimming pools, fences, large antennas, and substantial recreational facilities. There may be other situations in which the Building Official determines that a building permit is required.
  - **Mechanical Permits** are required for the installation, replacement, or repair of mechanical systems and appliances in new or existing residences.
  - **Demolition Permits** are required to remove 50% or more of an existing structure or if utilities must be disconnected during a project.
  - **Fire Sprinkler Permits** must have a design approval that is required through review of your fire sprinkler plans by the Bellevue Fire Dept. located in the Bellevue City Hall. The Town of Yarrow Point will also provide a review of approval and will then issue your permit.
  - **Right of Way Use Permits** must be obtained for work altering public streets or right of ways. Private roads are exempt.
  - **Right of Way Encroachment Permits** are required for landscaping or installation of anything other than gravel or grass in the Town right of way.
  - **Site Development Permits** must be obtained for projects involving fill or excavation totaling 50 cubic yards or more, clearing 750 square feet or more, adding 120 square feet or more of new impervious surface, retaining walls or rockeries over four feet in height, grading or paving of an area used for storm water facility, or connection, extension and/or modification of the public and/or private storm and surface water drainage systems including, but limited to, detention and other runoff control facilities.
3. Permits from other authorities may be required and include, but are not limited to:
  - **Electrical Permits** are issued by the Washington State Dept. of Labor & Industries.
  - **Plumbing Permits** are issued by the King County Department of Health.
4. All construction must conform to the requirements of the current edition of the Washington State Building Code, the Uniform Building Code, the Uniform Mechanical Code, the Yarrow Point Building and Zoning Codes and other state and local codes that may apply.
5. The permit card, approved plans, and other permit documents must be posted or available at the project site at all times when authorized work is in progress. Work must start within 180 days of the permit issue date. Permits are valid for 18 months from the date of issue.
6. Any changes to the construction or location of this project must be submitted to Town Hall for review prior to the actual work taking place. Additional fees may be due before final approval of revisions is granted.
7. The height of all new structures or remodeled roof lines must be verified to conform to the height restrictions of the Yarrow Point Zoning Code by a licensed professional surveyor prior to your framing inspection.
8. During construction, work must not proceed until the Town Building Inspector has approved each stage of construction. Inspections other than the final must be scheduled 24 hours in advance. A final inspection for new construction must be scheduled three days in advance. In addition, the Town building inspector may require special inspections by the engineer of record or a previously approved inspector.

Construction hours are as follows. These hours are STRICTLY enforced. Violation will result in a STOP-WORK ORDER.

<b>Monday through Friday</b>	<b>7 AM – 6 PM</b>
<b>Saturday</b>	<b>9 AM – 5 PM</b>
<b>Sunday and Holidays</b>	<b>No Work Allowed</b>

9. Contractors must comply with the Town's parking regulations and he/she must file a traffic control and parking plan with the Town. The Building Official will review this plan and forward a copy of it to the Clyde Hill Police Department. The Building Official will place a Stop Work Notice with possible deposit forfeiture for repeated violations.
10. Contractors are responsible for removing dirt and construction debris from the roadway and for protecting neighboring properties from runoff or other damage from construction.

11. Contractors should code sales tax on job-related costs to **State Revenue Code 1730**.
12. The permit conditions listed here are general conditions only. Additional permit conditions may be imposed and will be listed on the actual permit card.
13. \*Fees will be reassessed if the Building Official determines that the market value estimate was inaccurate.

**I certify that I have read the general permit conditions listed above and that I understand that failure to comply with these and any other permit conditions listed on the permit card or imposed during construction may result in a Stop Work Order.**

Signature \_\_\_\_\_ Owner  Agent  Date \_\_\_\_\_

**Consumer Help Line**  
800-562-6150 or  
888-333-WUTC (9882)  
consumer@utc.wa.gov

**TTY**  
800-416-5289

**Education and Outreach**  
360-664-1110

**Media Line**  
360-664-1116

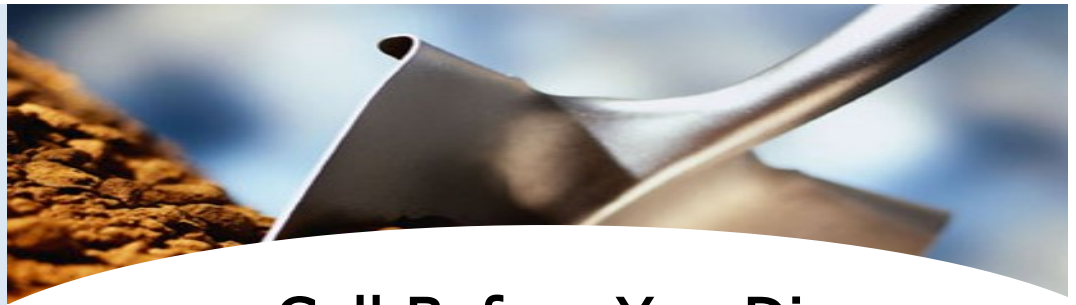
The UTC regulates the services of privately or investor owned utility and transportation companies. Our mission is to ensure that services are fairly priced, available, reliable and safe.

**Regulated companies:**

- Telephone
- Electricity
- Natural Gas
- Water
- Garbage
- Recycling
- Residential Movers
- Charter Buses
- Airport Shuttles
- Commercial Ferries
- Natural Gas Pipeline

**General Information**  
360-664-1160  
www.utc.wa.gov

PO Box 47250  
1300 S Evergreen Pk Dr SW  
Olympia WA 98504



# Call Before You Dig

## Why should I call before I dig?

Because so many utility lines for gas, power and telephone are buried underground, every project that requires digging must have the underground lines located and marked to prevent damage to these utilities. If you do not make the call before starting work, you may be liable for damage you cause.

## What is the Law?

The "Call Before You Dig" law, RCW 19.122, requires anyone digging more than twelve (12) inches into the ground to call and have underground utilities located at least two business days before they dig.

## How do I request a locate?

You can have the underground utilities located, for FREE, with one quick call to the Utilities Underground Location Center. Simply dial 811 or 800-424-5555 or visit [www.callbeforeyoudig.com](http://www.callbeforeyoudig.com). This one call will alert the utility companies in your area to come and mark their lines for you.

## What information do I need when I call?

You will be asked for the address where the work is taking place; a description of the work being done; the area where the utility lines need to be located; the township section and range if known; and the date work will be taking place.

## What happens after I call?

During your call, you will be given a tracking number for your locate request. Keep this number. The call center will identify the utility companies that could have lines impacted by your work. You will also be notified if the utility lines will not be marked within two days of the date you said your work would begin.

## What if I have a problem getting my utilities located?

If you have any problems getting your utilities located - if the locate doesn't happen, is late, inadequate or inaccurate - please call the commission toll free at 800-562-6150.

