TOWN OF YARROW POINT
PLANNING COMMISSION SPECIAL (TELECONFORENCE) MEETING MINUTES
January 19, 2021

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:
Carl Hellings Planning Commission Chairman called the meeting to order at 7:06pm

PRESENT:

Chairman:	Carl Hellings
Commissioners:	Trevor Dash
	Chuck Hirsch
	Jennifer Whittier
	Amy Pellegrini – Excused absence
Staff:	Austen Wilcox – Town Deputy Clerk
	Mona Green – Town Planner
Guests:	Debbie Prudden – Resident
	Robert Afzal - Resident

MINUTES:
Minutes of regular meeting December 14, 2020.
MOTION: Commissioner Dash moved to approve the minutes of the December 14, 2020 regular meeting as presented. Commissioner Hirsch seconded the motion.
VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

APPEARANCES:
Staff noted that there were no written in submissions for the January 19 meeting.

STAFF REPORTS:
Town staff gave a report of the December 8 Council meeting:

- 2018 Building Code Update – delayed by State Building Code Council until July 1, 2021.
- Ongoing ROW parking discussion.
- Approval of Task Order No. 3: Survey work performed by PACE Engineers.

Chairman Hellings stated that Mayor Cahill found an interested resident who would like to complete former commissioner Amy Pellegrini's term which is due to expire December 31, 2021. The appointment of her replacement will likely be on the Council's February agenda.

REGULAR BUSINESS:
PCAB 21-01 Continued tree code discussion

The Planning Commission had a discussion with staff to put in a request with Mayor Cahill to gather an inventory of private properties that have 3 or more trees. Planner Mona Green will write a letter to Mayor Cahill on behalf of the Planning Commission to gather this information. She will then share the process with the Commission that staff will take to gather the data. Chairman Hellings and Commissioner Whittier volunteered to assist.

The Commission discussed a set of trees that are marked for removal on 91st Ave NE. Staff explained that they are set for removal due to the underground utility project along 91st Ave NE and NE 42nd St. There are mitigation trees planned. The Commission stated that the Town should be working under the same guidelines that residents would be required to follow should a private property tree code be adopted.

Commissioner Whittier asked Planner Mona Green what the status is on 5G small cell sites in Yarrow Point. Ms. Green responded stating that the Town adopted an ordinance that puts together a process that any wireless or cable company would have to go through in order to get approval to do a small cell site installation. To date, the Town has not received any applications.

ADJOURNMENT:

MOTION: Commissioner Dash moved to adjourn the meeting at 7:45pm. Commissioner Hirsch seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

Carl Hellings, Chairman

ATTEST:

Austen Wilcox, Deputy Clerk