

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING (TELECONFERENCE) MINUTES
February 8, 2021
7:00 pm**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:02 pm

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Stephan Lagerholm
Carl Scandella
Mary Elmore
Andy Valaas
Steve Bush

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Stacia Schroeder – Town Engineer
Mona Green – Town Planner
Scott Missall – Town Attorney
Steve Wilcox – Town Building Official

Guests: Lt. Dawn Hanson – Clyde Hill Police

APPEARANCES:

Resident Laurie Bugbee at 9426 NE 37th Pl submitted comments of concern regarding a growing number of construction related vehicles parked in the ROW causing a hazard to pedestrians.

Residents Vadim and Deirdre Bondarev at 4029 95th Ave NE submitted comments and photos of construction related vehicles parked in the ROW above Town Hall and Morningside Park. There has been an increase in construction parking and Mr. and Mrs. Bondarev request the Town enforce its construction parking code.

Mayor Cahill stated that further discussion on parking will occur under Agenda Bill 21-08.

PUBLIC MEETING GUIDELINES

Attorney Missall presented legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

Councilmember Bush requested the opportunity for residents to provide verbal comment at future virtual Council meetings as a secondary option to submitting written in comments to be included in the record. The other councilmembers discussed and agreed. Town Attorney Missall responded stating that due to the initial complexities of accessing virtual meetings due to COVID-19, verbal public comment was not advised however the Council has the ability to allow the change to happen. Starting at the upcoming March 9, 2021 regular Council meeting, the 3-minute verbal comment period will be opened.

1. MINUTES

Minutes of regular meeting January 12, 2021.

MOTION: Councilmember Valaas moved to approve the regular meeting minutes of January 12, 2021 as updated. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

2. CONSENT CALENDAR:

Council discussed the frequent purchase of large expenditure item Mutt Mitt dog bags. Council asked Mayor Cahill to find out from Hunts Point about how often they need to purchase new orders of Mutt Mitts.

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 2/3/2021 approving payments as shown totaling \$40,127.40 plus payroll, benefits, and tax expenses of \$28,348.04 as shown on the attached payroll and benefits reports for a grand total of \$68,475.44. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

STAFF REPORTS:

A. Police Report

Lieutenant Dawn Hanson gave a report of January police activity noting the following:

- Two thefts.
- Damaged mailbox- malicious mischief.
- 8 traffic stops.
- Mail theft.
- Civil standby.

There was an accident on the roundabout where a car slid and knocked over a tree and hit a sign. Lieutenant Hanson explained that the roundabout is WSP jurisdiction. Councilmember Lagerholm requested that discussion on roundabout safety be put on the March Council agenda for further discussion.

Councilmember Scandella discussed ongoing congestion and parking issues relating to a construction project along 92nd Ave NE. Lieutenant Hanson explained enforcement measures CHPD can do for these issues. Councilmember Scandella referenced a photo that he took of the site and Mayor Cahill reviewed during the meeting.

B. Engineer Report

NE 36th Street Stormwater Project

A stormwater connection from 92nd Ave NE to NE 36th Street was identified as CIP #1. This project would divert flows along 92nd (south of NE 36th St) and Points Drive NE (east of the round-a-bout) to the storm system in NE 36th Street. As part of this project, several pieces of the NE 36th Street stormwater infrastructure (ie. Catch basins, broken pipes, and cross bores) will be addressed. Our current CIP includes this project as S-2 (\$25,000 for design in 2021), S-3 (\$184,000 for construction in 2022), and T-3 (\$85,000 for full grind and overlay in 2022). There is no power, phone, or cable conversion associated with this project. PACE completed survey Task Order No. 2 (\$12,750) and provided a preliminary drawing for review on January 28, 2021. In February the Town Engineer will walk the site to verify PACE's survey and return any redlines for inclusion in the final base map. Once that is complete the Town Engineer begin working on the preliminary stormwater design.

NE 37th Street Paving Project

Our current capital improvement plan (CIP) includes design and construction of a 2-inch grind and overlay for NE 37th Street. The City of Bellevue (COB) Water Department began a water main upgrade on this street in early January and remains on schedule to complete their work by the end of February. The week of February 1st the COB will tie into the live water main and complete the new service line tie-ins. The remainder of February they will be working on landscaping and paving restoration activities. The town has received only minor complaints to date.

94th Ave NE Stormwater and UGC Project

A stormwater upsizing from 4405 – 4646 94th Ave NE was identified as CIP #2. In addition to addressing CIP #2 this project will result in an underground conversion from 4000 – 4646 94th Ave NE. The preliminary design also shows the northern half of 94th Ave NE is set to receive a full road reconstruction and the southern half will have a 2-inch grind and overlay. Our current CIP includes this project as S-3 (\$30,000 for design in 2023), S-5 (\$300,000 for construction in 2024), and T-5 (\$260,000 for road restoration in 2024). Experience has shown that it takes a considerable amount of time to coordinate with Puget Sound Energy, Comcast, and CenturyLink on the underground conversion design. The Town Council therefore, approved PACE's survey Task Order No. 3 (\$28,250) on January 12, 2021. PACE will develop a complete base map for not only this project, but 3800 – 4000 94th Ave NE, 9200 – 9400 NE 38th Street, and 9200 – 9500 NE 40th Street as well. Once the survey is complete, the Town Engineer will verify it in the field and against known records and work with PACE on the final base map. PACE is currently working on this project and the Town Engineer is anticipating a draft for review by the end of February.

2019 NE 42nd Street/ 91st Ave NE Stormwater Upsizing & UGC Project

Engineer Stacia Schroeder discussed weekly project reports from Gray & Osborne. The project has been running. Council discussed project details.

Councilmember Valaas referenced a problem with a valve cluster that may have been an oversight in a previous survey of Gray & Osborne. Engineer Schroeder will investigate the change order to confirm that the Town is not paying for a discrepancy.

Councilmember Valaas requested that Engineer Stacia Schroeder remind the onsite contractor to have adequate traffic control including cones around the equipment and storage of materials in the ROW.

Councilmember Bush referenced discussion included in the January Planning Commission meeting minutes regarding a set of trees to be removed for the UGC project. In the minutes, the Planning Commission stated that the Town should be working under the same guidelines that residents would be required to follow should a private property tree code be adopted. Stacia explained that the tree roots were going to be cut and this would deem the trees hazardous. There will be 6' Evergreen mitigation trees planted in the same area.

Fire Report:

Mayor Cahill provided an overview of the January fire report noting there were 5 incidents.

REGULAR BUSINESS:

3. **AB 21-05: 2018 Building Code Update**

Council reviewed draft Ordinance No. 709 at the January regular meeting and requested the following amendments:

- Correction of any necessary/outdated references to RCW and WAC provisions (Councilmember Valaas identified a number of potential changes)
- Adoption of the 2018 State Code, but contingent on, automatically triggered by, and occurring on the future date ultimately specified the relevant State entities for official implementation.

Building Official Steve Wilcox provided context on the 2018 building code update. The energy code in particular has higher specifications requiring tighter building construction.

MOTION: Councilmember Valaas moved to approve Ordinance 709: An Ordinance of The Town Of Yarrow Point, Washington, Amending Yarrow Point Municipal Code Chapter 15.04 – Building Codes; Adopting By Reference The 2018 Editions Of The International Building Code, The International Residential Code, The International Fire Code; The International Mechanical Code, The Uniform Plumbing Code, The International Swimming Pool And Spa Code, All Together With Local Amendments Thereto; Providing For Severability; And Establishing An Effective Date. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

4. **AB 21-06: Interlocal Agreement for 2021 grind and overlay projects: NE 37th and NE 42nd/91st Ave NE.**

Town Engineer Schroeder has been working with KC Roads to set up an Interlocal Agreement for the Town's grind and overlay projects this year (both NE 37th and NE 42nd/ 91st Ave NE.

King County Roads is also used by the City of Medina for yearly pavement preservation projects because they not only construct the project, but bid it, manage it, and inspect it.

MOTION: Councilmember Valaas moved to authorize the Mayor to perform two (2) actions:

1. Approve proposed 2021 Interlocal Agreement with King County for road services;
2. Enter into agreement with King County to conduct two (2) paving projects on NE 37th Pl, NE 42nd St. and 91st Ave NE based on the estimates provided tonight.

Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

5. AB 21-07: Flock license plate camera discussion/ possibility of adding additional units

While discussing the January police report with Lt. Hanson at the January regular Council meeting, Council discussed the Town's Flock license plate reader cameras and how broadening the number of them could benefit Town security and assist with CHPD investigations. Council discussed new locations such as facing NE Points Drive. Mayor Cahill was directed to find out the cost of adding two additional Flock license plate reader cameras.

6. AB 21-08: Continued Right of Way Parking Location Improvements & Enforcement

Mayor Cahill referenced complaints and input received regarding construction parking issues and safety concerns, particularly along 95th Ave NE. Contractors park in the ROW above Town Hall and Morningside Park often partially blocking the laneways creating safety hazards. He referenced prior discussion from the April 2014 Council meeting that included prior discussion on this topic.

Council discussed and considered the following aspects:

- Safety issues.
- No construction parking in Town ROW requiring strictly onsite parking.
- Requiring contractors to shuttle in their workers from an out of town location.
- Permit parking.
- Enforcement between contractor & residents need to be the same.
- Enforcement of CHPD.
- Modification to existing construction parking ordinance.

Councilmember Valaas had submitted a proposal to Mayor Cahill with consideration to reclaim ROW through the development of new properties. Staff will circulate Councilmember Valaas' proposal to the rest of the Council.

7. AB 21-09: Appoint resident David Feller to the Planning Commission to complete commissioner Amy Pellegrini's term

Planning Commissioner Amy Pellegrini left the Commission in December 2020 due to time constraints. Her term is due to expire December 31, 2021. Former Planning Commissioner Chair David Feller has interest in completing Amy Pellegrini's term.

MOTION: Councilmember Bush moved to appoint resident David Feller to the Planning Commission to complete Planning Commissioner Amy Pellegrini's term due to expire December 31, 2021. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

8. MAYOR AND COUNCIL REPORTS:

Councilmember Valaas:

Councilmember Valaas commented that he appreciates the monthly project tracking report included in the Council packets and requests that old projects be removed after one month. Mayor and Deputy Clerk Wilcox will work together to remove the completed projects.

9. ADJOURNMENT:

MOTION: Councilmember Bush moved to adjourn the meeting at 9:49pm. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Bonnie Ritter, Clerk-Treasurer

