

PARK BOARD SPECIAL MEETING AGENDA

Tuesday, July 27, 2021

5:00 p.m.

Town Hall: 4030 95th Ave NE, Yarrow Point, WA, 98004

This meeting will be in person at Town Hall pursuant to the Mayor's July 13 Reopening Proclamation and Governor Inslee's July 1st Washington Ready Proclamation No. 20-25.14. If members of the public have not been vaccinated, they will be required to wear a mask.

Members of the public may also participate by phone/online. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 4:30PM on the day of the July 27, 2021 Park Board special meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Speakers will be allotted 3-minutes for comments. Please state your name and address and you will be asked to stop when you reach the 3-minute limit.

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 206-485-3849,,234933266# United States, Seattle

Phone Conference ID: 234 933 266#

CALL TO ORDER: 5:00p.m. Town Hall, 4030 95th Ave. NE, Yarrow Point

ROLL CALL: Park Commission Members: Chair John McGlenn, Doug Waddell, Trevor Dash, Carolyn Whittlesey, Kathy Smith, Krista Fleming

APPEARANCES:

Members of the public may speak concerning items that either are or are not on the agenda. The Park Board takes these matters under advisement. Please state your name and address and limit comments to 3 minutes. If you call in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Comments via email or regular mail may also be submitted to depclerk@yarrowpointwa.gov to be included in the record.

REGULAR BUSINESS:

1.	PB AB 21-15 Sally's Alley Discussion with Town Attorney
2.	PB AB 21-16 Review the Upkeep Process of Public Areas

OTHER REPORTS:

ADJOURN

**To subscribe to our email list, email Town Hall at: townhall@yarrowpointwa.gov*

**TOWN OF YARROW POINT
PARK BOARD (TELECONFERENCE) MEETING MINUTES
May 25, 2021
7:06pm**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Park Board Chairman John McGlenn called the meeting to order at 7:02pm

IN ATTENDANCE:

Chairperson: John McGlenn

Members: Kathy Smith
Doug Waddell
Carolyn Whittlesey
Trevor Dash – Excused absence
Krista Fleming

Staff: Austen Wilcox - Deputy Clerk

Guests: Andy Valaas - Town Councilmember
Steve Fleming – Resident

APPEARENCES

None.

REGULAR BUSINESS:

PB AB 21-10 Utility box wraps

The wrap is currently in production with Traffic Wrapz. Deputy Clerk Wilcox will contact Traffic Wrapz to get a status update and timeline for installation and report back to the Park Board.

PB AB 21-11 Status/actions needed on playground

The Park Board discussed a missing fossil piece on the playground climber that appears to have been removed intentionally. Park Board member Smith stated that her husband has offered to carve a new fossil and install it in the climber. Any associated costs should be minimal. The Park Board was appreciative of her husband's offer and accepted it.

Park Board member Smith stated that the water pump on the playground has loose bolts. Deputy Clerk Wilcox will inform Public Works.

Additional play chips for the playground are planned to be placed to fill in low areas.

Park Board member Whittlesey requested additional mulch and Kinnikinic ground cover to be placed at the entry of the town in the landscaped areas.

PB AB 21-12 Clean up work needed on beach

The Park Board requested staff to setup a meeting with Public Works Coordinator Istvan Lovas to discuss the placement of new mulch at the beach. The rock walls need to be backfilled. Deputy Clerk Wilcox will send out a poll to the Park Board members to find a good time for everyone to meet.

Park Board member Whittlesey will research the particular type of mulch that should be purchased and inform Deputy Clerk Wilcox.

PB AB 21-13 Invasive blackberry control

Park Board Chairman John McGlenn will make a request to Mayor Cahill to have the summer interns assist with blackberry and ivy removal at Morningside park.

PB AB 21-14 Status of Sally's Alley activities

The Town Attorney is currently researching legalities on the process to reclassify Sally's Alley from a street into a park.

The following items need to be addressed:

- Obtain title report.
- Locate boundaries. A survey engineer needs to identify them.
- Attorney and staff need to formulate a plan.

Town staff and legal counsel will provide an update to Council and the Park Board when a plan is formulated. The process will likely include review by the Planning Commission and a recommendation by them to the Council.

Park Board Chairman John McGlenn recommends retaining JGM Architects to assist the Town with a future landscape master plan for Sally's Alley.

Councilmember Valaas stated that a plan and survey needs to be done prior to any decisions. The Town Attorney should address the Park Board to discuss options on what can be done with the street. Councilmember Valaas will brief the Council on the Park Board's meeting discussion on this topic.

Steve Fleming resident at 3798 94th Ave NE discussed boundary markers placed by the Town Engineer for a road extension/driveway turnaround for the vacant lot at the east end of Sally's Alley. He also recommends to have the Town Attorney review RCW 36.87.090 *Vacation of road unopened for five years—Exceptions.*

OTHER REPORTS:

None.

ADJOURNMENT:

Park Board Chairman John McGlenn adjourned the meeting at 8:03pm.

APPROVED:

ATTEST:

John McGlenn, Park Board Chairman

Austen Wilcox, Deputy Clerk