

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING (TELECONFERENCE) MINUTES
June 8, 2021
7:00 pm**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:02pm

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Stephan Lagerholm
Carl Scandella
Mary Elmore
Andy Valaas
Steve Bush

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Mona Green – Town Planner
Stacia Schroeder – Town Engineer
Scott Missall – Town Attorney
Emily Miner – Town Deputy Attorney

Guests: Roger Kuykendall – Gray & Osborne, Inc.
Kevin Brown – Gray & Osborne, Inc.
Katy Harris – Resident

APPEARANCES:

None.

PUBLIC MEETING GUIDELINES

Attorney Missall presented legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

1. MINUTES

Minutes of regular meeting May 11, 2021.

MOTION: Councilmember Valaas moved to approve the regular meeting minutes of May 11, 2021 as amended and distributed on June 7, 2021. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

2. CONSENT CALENDAR:

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 6/3/2021 approving payments as shown totaling \$267,215.22 plus payroll, benefits, and tax expenses of \$29,548.02 as shown on the attached payroll and benefits reports for a grand total of \$296,763.24. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

3. STAFF REPORTS:

A. Police Report

Lieutenant Dawn Hanson gave a report of May police activity in Yarrow Point. Crime has spiked in King County due to recently passed legislation for decriminalizing drug possession.

Mayor and Council thanked the CHPD for their service and expressed offers to support their department. Mayor Cahill will work collectively with other mayors to find ways to support the local police departments.

B. Engineer Reports

NE 42nd Street/ 91st Ave NE Stormwater Upsizing & UGC Project

The following activities are scheduled over the next month:

- PGH will focus on completing the stormwater mainline on NE 42nd Street;
- PSE will install underground mainline on 91st Ave NE starting the week of 6/7;
- Comcast will install underground mainline on 91st Ave NE beginning the week of 6/14;
- Lumen (CenturyLink) will install underground mainline on 91st Ave beginning the week of 6/21;

Town staff will assist the various purveyors with resident notifications regarding power/ phone/ cable outages.

2021 NE 37th Paving Project

Fury Site Works, under contract with the City of Bellevue, completed the additional paving on NE 37th Street on May 5th, 2021.

REGULAR BUSINESS

4. AB 21-27: Gray & Osborne, Inc. change order & project summary

Gray & Osborne, Inc. representatives Roger Kuykendall and Kevin Brown provided a summary of the requested change order and discussed the status of the NE 42nd St/91st Ave NE Stormwater Upsizing and UGC project.

MOTION: Councilmember Valaas moved to authorize Mayor Cahill to execute Gray & Osborne Amendment No. 3 dated June 2, 2021, for additional services related to the NE 42nd Street/91st Avenue NE Stormwater Upsizing and UGC project not to exceed \$50,000.00. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

5. AB 21-28: Comcast Franchise/ Ordinance No. 710 – For approval

During the May 11th Council meeting, Council requested revisions to the franchise to clarify provisions regarding when undergrounding to residents' homes would occur. The Town Engineer also suggested a few minor revisions for clarity. The franchise has been updated in accordance with those directions. For ease of Council packet reading, a clean version of the franchise is included, along with the 7 individual pages that reflect the redlines of the specific sections that have been updated.

MOTION: Councilmember Bush moved to approve Ordinance No. 710, an Ordinance of the Town of Yarrow Point, Washington, granting Comcast Cable Communications Management, LLC, the right, privilege, authority and franchise to construct, operate, maintain, reconstruct, repair and upgrade the cable system upon, over, under, along, across and through the Franchise Area for the purpose of providing Cable Services subject to the terms and conditions set forth in this Ordinance and applicable law; and establishing an immediate effective date. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

6. AB 21-29: CIP/TIP Plan – 2022-2027

The Town Engineer prepared an annual Capital Improvement Plan (CIP) for public comment and Council consideration which includes projected transportation, stormwater, and underground conversion projects. This year's CIP covers the period 2022-2027.

Council discussed additional proposed projects not included in the 2022-2027 CIP/TIP for future consideration.

Mayor Cahill opened the public hearing at: 8:27pm.

No comments.

Mayor Cahill closed the public hearing at: 8:28pm.

MOTION: Councilmember Scandella moved to approve Ordinance No. 712, An ordinance of the Town of Yarrow Point, Washington, Adopting a Capital Improvement Plan and Transportation Improvement Plan for 2022-2027, and fixing a time when the same shall become effective. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

7. AB 21-30: Update on process to reclassify Sally's Alley from a road into a park

Town Attorney Scott Missall shared an update on the process to obtain the required legal components for the consideration of reclassifying Sally's Alley from a road into a park. Attorney Missall projects to have the required legal components acquired by five weeks at which point the agenda bill can be turned over to the Planning Commission to review and provide a recommendation to Council.

8. AB 21-31: Appointment of Mayor Pro Tem

According to RCW 35.27.160, the Mayor shall preside over all meetings of the Council at which he or she is present. A Mayor Pro Tem may be chosen by the Council for a specified period of time, not to exceed six months, to act as the Mayor in the absence of the Mayor.

MOTION: Councilmember Bush moved to appoint Councilmember Scandella to serve as the Mayor Pro Tem for the next six months – July 1, 2021 through December 31, 2021.

Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

Mayor and Council thanked Councilmember Scandella for his role as Mayor Pro Tem.

9. MAYOR AND COUNCIL REPORTS:

Mayor

- Mayor Cahill reviewed statistics pulled from the Town's two speed limit radar signs captured with the signs on and when the displays are off but still collecting data. The statistics show a decrease in speed when they are one compared to the statistics shown when they are off.
- Council discussed a possibility to install a speed limit radar sign in the 92nd Ave NE roundabout. Mayor Cahill will contact WSDOT.
- Mayor Cahill reported that he and staff are still in the process of auditing the Town's utility tax income.
- The larger Points 4th of July events have been cancelled for 2021.

Councilmember Elmore

Councilmember Elmore asked how well the Town is prepared against ransomware attacks. Mayor and staff reported that the Town's I.T. provider is running monthly vulnerability scans.

Councilmember Bush

Councilmember Bush discussed adding a dead end/no thoroughfare sign at the entry of NE Points Drive due to the number of trucks and cars that get blocked at the end of the drive.

Councilmember Lagerholm

- Councilmember Lagerholm discussed broadcasting Council meetings remotely and allow virtual call in when in person Council meetings take place again. Staff will contact the Town's IT provider and work with them to research a solutions. Councilmember Lagerholm and Councilmember Bush both offered their assistance.
- Councilmember Lagerholm stated that the Town needs to continue drug awareness involvement and support prevention awareness. Resident Katy Harris spoke about a governmental funding resource and will research to find out if the Town can take advantage of it.

Councilmember Valaas

- Councilmember Valaas requested clarity from Attorney Missall regarding the referenced legislation that the CHPD referenced in their report. Attorney Missall will research and share with Council further information.
- Councilmember Valaas made requests for the Council's project tracking sheet included in the monthly packets.

10. ADJOURNMENT:

MOTION: Councilmember Bush moved to adjourn the meeting at 9:36pm. Councilmember Scandella seconded the motion.

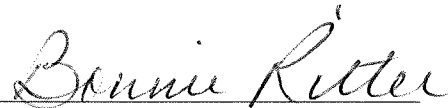
VOTE: 5 For, 0 Against. Motion carried.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Bonnie Ritter, Clerk-Treasurer

