

**TOWN OF YARROW POINT  
PARK BOARD (TELECONFERENCE) MEETING MINUTES  
May 25, 2021  
7:00pm**

The following is a condensation of the proceedings and is not a verbatim transcript.

**CALL TO ORDER:**

Park Board Chairman John McGlenn called the meeting to order at 7:02pm

**IN ATTENDANCE:**

**Chairperson:** John McGlenn

**Members:** Kathy Smith  
Doug Waddell  
Carolyn Whittlesey  
Trevor Dash – Excused absence  
Krista Fleming

**Staff:** Austen Wilcox - Deputy Clerk

**Guests:** Andy Valaas - Town Councilmember  
Steve Fleming – Resident

**APPEARENCES**

None.

**REGULAR BUSINESS:**

**PB AB 21-10 Utility box wraps**

The wrap is currently in production with Traffic Wrapz. Deputy Clerk Wilcox will contact Traffic Wrapz to get a status update and timeline for installation and report back to the Park Board.

**PB AB 21-11 Status/actions needed on playground**

The Park Board discussed a missing fossil piece on the playground climber that appears to have been removed intentionally. Park Board member Smith stated that her husband has offered to carve a new fossil and install it in the climber. Any associated costs should be minimal. The Park Board was appreciative of her husband's offer and accepted it.

Park Board member Smith stated that the water pump on the playground has loose bolts. Deputy Clerk Wilcox will inform Public Works.

Additional play chips for the playground are planned to be placed to fill in low areas.

Park Board member Whittlesey requested additional mulch and Kinnikinic ground cover to be placed at the entry of the town in the landscaped areas.

**PB AB 21-12 Clean up work needed on beach**

The Park Board requested staff to setup a meeting with Public Works Coordinator Istvan Lovas to discuss the placement of new mulch at the beach. The rock walls need to be backfilled. Deputy Clerk Wilcox will send out a poll to the Park Board members to find a good time for everyone to meet.

Park Board member Whittlesey will research the particular type of mulch that should be purchased and inform Deputy Clerk Wilcox.

**PB AB 21-13 Invasive blackberry control**

Park Board Chairman John McGlenn will make a request to Mayor Cahill to have the summer interns assist with blackberry and ivy removal at Morningside park.

**PB AB 21-14 Status of Sally's Alley activities**

The Town Attorney is currently researching legalities on the process to reclassify Sally's Alley from a street into a park.

The following items need to be addressed:

- Obtain title report.
- Locate boundaries. A survey engineer needs to identify them.
- Attorney and staff need to formulate a plan.

Town staff and legal counsel will provide an update to Council and the Park Board when a plan is formulated. The process will likely include review by the Planning Commission and a recommendation by them to the Council.

Park Board Chairman John McGlenn recommends retaining JGM Architects to assist the Town with a future landscape master plan for Sally's Alley.

Councilmember Valaas stated that a plan and survey needs to be done prior to any decisions. The Town Attorney should address the Park Board to discuss options on what can be done with the street. Councilmember Valaas will brief the Council on the Park Board's meeting discussion on this topic.

Steve Fleming resident at 3798 94<sup>th</sup> Ave NE discussed boundary markers placed by the Town Engineer for a road extension/driveway turnaround for the vacant lot at the east end of Sally's Alley. He also recommends to have the Town Attorney review RCW 36.87.090 *Vacation of road unopened for five years—Exceptions*.

**OTHER REPORTS:**

None.

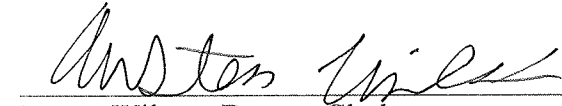
**ADJOURNMENT:**

Park Board Chairman John McGlenn adjourned the meeting at 8:03pm.

APPROVED:

  
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John McGlenn, Park Board Chairman

ATTEST:

  
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Austen Wilcox, Deputy Clerk

