

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING (TELECONFERENCE) MINUTES
July 13, 2021
7:00 pm**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:01pm

PRESENT:

- Mayor:** Dicker Cahill
- Councilmembers:** Stephan Lagerholm
Carl Scandella
Mary Elmore
Andy Valaas
Steve Bush
- Staff:** Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Mona Green – Town Planner
Stacia Schroeder – Town Engineer
Scott Missall – Town Attorney
- Guests:** Kyle Kolling – Clyde Hill Police Department
Chuck Porter – Resident
Katy Harris – Resident
Kathy Smith – Resident

APPEARANCES:

None.

PUBLIC MEETING GUIDELINES

Attorney Missall presented legalities of how public meetings must be held and what essential business can be discussed during the COVID-19 Pandemic, in accordance with State proclamations and guidelines.

1. MINUTES

MOTION: Councilmember Valaas moved to approve the regular meeting minutes of June 8, 2021 as presented. Councilmember Lagerholm seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

MOTION: Councilmember Valaas moved to approve the special meeting minutes of June 30, 2021 as presented. Councilmember Scandella seconded the motion.

VOTE: 4 For, 0 Against. 1 Abstained. Motion carried.
Councilmember Lagerholm abstained as he was absent from the meeting.

2. CONSENT CALENDAR:

MOTION: Councilmember Bush moved to approve the Consent Calendar as presented including the Payment Approval Report dated 7/7/2021 approving payments as shown totaling \$312,193.85 plus payroll, benefits, and tax expenses of \$30,971.01 as shown on the attached payroll and benefits reports for a grand total of \$343,164.86. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

3. STAFF REPORTS:

A. Police Report

Chief Kyle Kolling discussed recent legislation limiting police enforcement measures. Chief Kolling urges Council and residents to talk to local legislatures to voice opinions on the matter. He discussed the monthly reporting measures and Council requests the case reports to be added back.

B. Engineer Reports

2019 NE 42nd Street/ 91st Ave NE Stormwater Upsizing & UGC Project

Town Engineer Schroeder said the primary focus for the month of July is restoration. The following activities are scheduled over the next month:

- PGH will complete the stormwater mainline on NE 42nd Street;
- PGH will replace the concrete driveway at 4405 91st Ave NE;
- PGH will install several keystone walls at various vault locations, repair the gravel shoulders, install the timber edge 4-ft off the edge of pavement on 91st Ave NE, and install irrigation in the NE 42nd St road end beach park;
- Comcast will cut over all remaining service on Saturday 7/10; and
- Lumen (CenturyLink) will remove poles on 7/12 (Monday) and PSE will remove poles on 7/13 and 7/14;

Town staff is assisting the various purveyors with resident notifications regarding power/ phone/cable outages as well as restoration activities.

Council discussed the feedback they have heard from residents. Council requests as little impact as possible on residents.

REGULAR BUSINESS

4. AB 21-33: Town Hall Reopening Plan

Mayor Cahill discussed the Town's planned reopening on July 14, 2021

- Staff has provided confirmation of vaccination.
- Protocol regarding mask requirements: If you have been fully vaccinated, and it has been at least 2 weeks since your second vaccination, you are not required to wear a mask in Town Hall. If you are not fully vaccinated, you must wear a mask to enter Town Hall.

- Supplied masks at Town Hall will be available.
- Notices regarding mask requirements will be posted.
- Council reviewed: Proclamation for Reopening
- Reopening Notice
- Washington Ready Proclamation No. 20-25.14.

Council reviewed:

- Proclamation for Reopening.
- Reopening Notice.
- Washington Ready Proclamation No. 20-25.14.

Mayor Cahill received no objections from Council and will sign the Proclamation for Reopening Town Hall on Wednesday July 14, 2021.

5. AB 21-34: Private property tree code – Status report from Planning Commission

Town Planner Mona Green provided a report to Council on the Planning Commission’s latest version of a draft tree code. Council reviewed the current private property tree code. The next step will be for the Planning Commission to hold an in-person public hearing at their next regular meeting in September.

Chuck Porter resident at 4615 92nd Ave NE requested clarification on significant tree replacements. Town Planner Green responded.

6. AB 21-35: Sally’s Alley Status Update

Town Attorney Scott Missall provided an update concerning the legal status of the Title Guarantee for Sally’s Alley.

Council and Legal Counsel need to identify the goals and objectives the Park Board is planning to achieve by reclassifying Sally’s Alley from a road into a park.

Katy Harris resident at 3842 94th Ave NE discussed community support for the protection of Sally’s Alley.

Attorney Scott Missall stated that Sally’s Alley already exists as a dedicated right of way and street for the benefit of the Town pursuant to the original dedications in 1913 and 1957. Sally’s Alley is not going to get any more protection by designating it as a park. The Town has the authority to use the land for any public uses not inconsistent for the use of a street or a highway.

Kathy Smith resident at 9421 NE 40th St is a member of the Park Board and understands that the concern arose around the potential development on properties located on both ends of Sally’s Alley and their potential paving and driveway accesses. The idea that designating Sally’s Alley as a park might preserve and not allow any paving to be done. Citizens approached the Park Board to protect Sally’s Alley.

7. AB 21-36: Discuss adding additional Flock Safety license plate reader camera (NE 32nd St)

Town Hall has received requests to have an additional Flock Safety license plate reader camera installed at the entrance of NE 32nd St. Staff received a quote from Flock Safety and the cost to add an additional license plate reader camera would be \$2500 a year + \$250 for installation. The lead time for installation after purchasing would approximately be 1-2 months.

Council discussed adding another license plate reader camera at the entrance of NE Points Dr so that all ingress & egress locations in Yarrow Point are covered.

Mayor Cahill stated that adding two additional license plate reader cameras is in the Town's budget. The Town will purchase two additional license plate reader cameras and Mayor Cahill will reach out to City of Clyde Hill to ask for their support for the placement of one located at the entrance of NE Points Dr.

8. AB 21-37: AV Equipment Research for Town Hall Council Chambers

Mayor and staff are currently researching options, talking to other local jurisdictions, and requesting quotes to outfit the Council Chambers with AV equipment to allow public and Town representative virtual participation during future in person Council/Planning Commission/Park Board meetings. He noted that public participation has been greater during the virtual meetings.

Resident Chuck Porter at 4615 92nd Ave NE offered his assistance to reach out to Seattle University I.T. to get information for Town Administration.

Councilmember Bush offered to review any proposals and stated that a classroom AV system could be a good model for the Town to use.

9. MAYOR AND COUNCIL REPORTS:

Mayor

- Mayor Cahill has an upcoming conversation with WSDOT regarding speed calming for traffic coming off of 520 westbound onto the roundabout. He will ask for WSDOT's permission to add a speed limit radar sign.
- Mayor Cahill gave an update regarding the Town's audit of utility tax revenue from City of Bellevue. City of Bellevue will provide the Town 6% but will charge the residents 6%+. The Town will request that City of Bellevue change their fee to 6%.
- Flock Safety has connected CHPD with the Hot List automatic alert system.
- Mutt Mitt bags purchases will go down as the Town has found a better system for purchasing.
- Re-staining Town Hall has been deferred to spring of 2022 as the Town Hall can get another year out of the current coating.

Councilmember Bush

- Councilmember Bush would like the Town to do an appreciation offering to CHPD such as a gift card or dessert. Mayor Cahill will take lead.
- Councilmember Bush discussed an accident involving a broken gate latch for the gate that borders City of Kirkland on NE Points Drive and requested to have it added to

the Council's project tracking sheet. Mayor Cahill shared that the City of Administrator at Clyde Hill is coordinating a repair.

Councilmember Lagerholm

- Councilmember Lagerholm attended an online Medina event discussing a topic of banning gas powered lawn equipment due to noise and pollution. He would like this topic added as a future Yarrow Point agenda item for consideration.
- Councilmember Lagerholm discussed drug awareness and the Town's access to a large grant for federal funding. Mayor Cahill responded saying that the Town has access to \$320k and the Town applied and has already received \$160k. The Town will receive the remainder \$160k in a year. Council discussed potential uses for the grant. Councilmember Lagerholm would like the Town to take the next step for drug awareness.

Councilmember Scandella


- Councilmember Scandella requested to have Mayor Cahill provide a report of the Points 4th of July Street Dance that took place at Town Hall. The Street Dance was a success, and the Points 4th Committee might consider using the Town Hall location next year for the same event. Councilmember Scandella would like to see Town Hall used for future events as the Town Hall has received positive feedback as a community gathering location.
- Councilmember Scandella suggests creating a resolution in recognition for deceased resident Peter Swindley. Mayor Cahill stated that a resident has made a request to have Town Hall named after Peter Swindley. Peter Swindley designed several homes in Yarrow Point including Town Hall. Councilmember Valaas suggested to have the Park Board work on a plaque commemorating the work that Mr. Swindley did in Yarrow Point. Town Legal Staff and Administration will research legalities to pursue the dedication.

10. ADJOURNMENT:

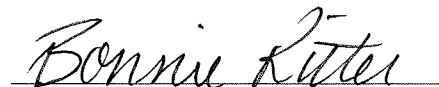
MOTION: Councilmember Bush moved to adjourn the meeting at 9:20pm. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against. Motion carried.

APPROVED:


Dicker Cahill, Mayor

ATTEST:


Bonnie Ritter, Clerk-Treasurer

