

**TOWN OF YARROW POINT
PARK BOARD (TELECONFERENCE) SPECIAL MEETING MINUTES
July 27, 2021
5:00pm**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Park Board Chairman John McGlenn called the meeting to order at 5:01pm

IN ATTENDANCE:

Chairperson: John McGlenn

Members: Kathy Smith
Doug Waddell
Carolyn Whittlesey
Trevor Dash - Absent
Krista Fleming

Staff: Austen Wilcox - Deputy Clerk
Town Attorney- Scott Missall

Guests: Jim Bugbee – Resident
Laurie Bugbee – Resident

APPEARENCES

None.

REGULAR BUSINESS:

PB AB 21-15 Sally's alley Discussion with Town Attorney

Town Attorney Scott Missall presented a memo to the Park Board regarding limitations and requirements applicable to the Board's recommendation to reclassify Sally's Alley from a road into a park.

The Park Board will research and determine their goals and objectives for the ongoing preservation and maintenance of Sally's Alley. Once identified, the Town Attorney will determine the legal requisite of reclassifying Sally's Alley from a road into a park.

Attorney Missall referenced the Town's Comprehensive Plan and suggests including the Park Board's Sally's Alley Master Plan into the next update to establish it as a priority.

Jim and Laurie Bugbee residents at 9426 NE 37th Pl discussed the Town's recent survey of Sally's Alley.

PB AB 21-16 Review the Upkeep Process of Public Areas

The Park Board will create a monthly checklist for the Mayor and Public Works Coordinator to review of identified items the Park Board would like to see done in town parks and right of ways. Park Board member Waddell will take lead on creating a checklist.

The Park Board would like to have the Public Works Coordinator attend an early spring meeting annually.

Park Board member Fleming suggests including more items in the next Comprehensive Plan update such as the Morningside trail system.

OTHER REPORTS:

None.

ADJOURNMENT:

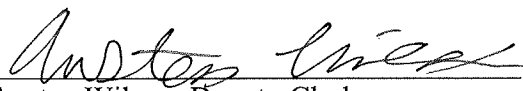
Park Board Chairman John McGlenn adjourned the meeting at 8:07pm.

APPROVED:



John McGlenn, Park Board Chairman

ATTEST:



Austen Wilcox, Deputy Clerk

