

**TOWN OF YARROW POINT  
PLANNING COMMISSION (TELECONFERENCE) MEETING MINUTES  
October 18, 2021**

The following is a condensation of the proceedings and is not a verbatim transcript.

**CALL TO ORDER:**

Carl Hellings Planning Commission Chairman called the meeting to order at 7:04pm

**PRESENT:**

Chairman:	Carl Hellings
Commissioners:	Chuck Hirsch Jeffrey Shiu David Feller
Staff:	Austen Wilcox – Deputy Clerk Mona Green – Town Planner
Guests:	Debbie Prudden – Resident Kathy Smith – Resident

Commission Chair Hellings announced that Planning Commissioner Trevor Dash has resigned from the Commission. Town Administration will work to commemorate Trevor on his contributions to the town by serving on the Planning Commission

**APPEARANCES:**

Resident Debbie Prudden at 3805 94<sup>th</sup> Ave NE expressed her interest in hearing the upcoming agenda item on right of way parking.

**MINUTES:**

October 18, 2021 Regular Meeting

**MOTION:** Commissioner Feller moved to approve the minutes of the September 20, 2021 special meeting as presented. Commissioner Hirsch seconded the motion.

**VOTE:** 4 For, 0 Against. Motion carried.

**STAFF REPORTS:**

Town Planner Mona Green reported on the following:

- The Council discussed and held a public hearing on the current draft private property tree code. The Council was very appreciative of the Planning Commission's research and development of a draft code. The Council will hold another public hearing for the draft tree code at their upcoming November 9 regular meeting.
- Police report.
- Homelessness along the SR520 bike path.

Deputy Clerk Wilcox reported on the following items:

- Levy increase.
- Preliminary 2022 budget.
- ARCH contribution.
- Sally's Alley Preliminary Plan – Scope of work.
- Mayor Cahill's withdraw from the upcoming election.

**REGULAR BUSINESS:**

**PCAB 21-09 Right of Way Parking Discussion**

The Commission discussed getting a formal document of direction from Council regarding their intentions for the Planning Commission to review on right of way parking.

Staff will work with the Mayor to get a concrete scope of work.

The Commission discussed:

- Difficulty for police to enforce current parking code.
- Existing right of way and encroachment agreement process.

The Commission requested to have the following materials for their next meeting:

- Current parking code.
- Photos of parking improvement projects; before and after samples.
- Complaints regarding parking.
- Encroachment agreements.

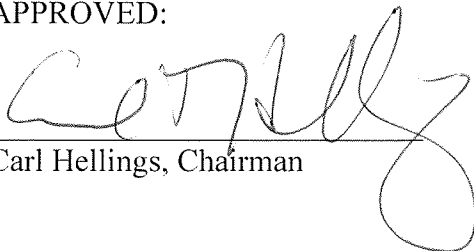
Resident Debbie Prudden at 3805 94<sup>th</sup> Ave NE shared her dissatisfaction with Town enforcement of right of way parking and related encroachment agreements.

**ADJOURNMENT:**


MOTION: Chairman Hellings moved to adjourn the meeting at 7:42pm. Commissioner Feller seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

  
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Carl Hellings, Chairman

ATTEST:

  
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Austen Wilcox, Deputy Clerk

