

**YARROW POINT
TOWN COUNCIL MEETING AGENDA
January 11, 2022
7:00 p.m. via conference call at:
1-253-215-8782 Meeting ID: 830 2735 1579#**

Council participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 4:30PM on the day of the January 11, 2022 Council meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Speakers will be allotted 3-minutes for comments. Please state your name and address and you will be asked to stop when you reach the 3-minute limit.

Join on your computer or mobile app

<https://us02web.zoom.us/j/83027351579>

Or call in (audio only)

1-253-215-8782

Meeting ID: 830 2735 1579#

PLEDGE OF ALLEGIANCE

CALL TO ORDER: Mayor Katy Kinney Harris

COUNCIL ROLL CALL: Stephan Lagerholm, Carl Scandella, Chuck Porter, Andy Valaas and Kathy Smith

APPROVAL OF AGENDA:

OATH OF OFFICE FOR NEWLY ELECTED OFFICIAL STEPHAN LAGERHOLM

APPEARANCES:

Members of the public may speak concerning items that either are or are not on the agenda. The Council takes these matters under advisement. Please state your name and address and limit comments to 3 minutes. If you call in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point 4030 95th Ave NE Yarrow Point, WA. 98004.

1. MINUTES

A. Minutes of regular meeting of December 14, 2021.

2. CONSENT CALENDAR

Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

3. STAFF REPORTS

REGULAR BUSINESS:

4. **AB 22-01 – NE 42nd St/91st Ave NE Stormwater Upsizing & UGC Project Acceptance**
5. **AB 22-02 – 4235 91st Ave NE – Proposal to Replace Stormwater Trench Drain**
6. **AB 22-03 – Appointment and Reappointments for Planning Commission and Park Board Members**
7. **AB 22-04 – Resolution No. 355 - King County Metro Bus Route 271**

8. MAYOR & COUNCIL REPORTS

9. ADJOURNMENT

*To subscribe to our email list, email Town Hall at: townhall@yarrowpointwa.gov
Town of Yarrow Point, 4030 95th Ave. NE, Yarrow Point, WA 98004
425-454-6994, townhall@yarrowpointwa.gov*

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
December 14, 2021
7:00pm**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:00pm

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Stephan Lagerholm – Excused absence
Carl Scandella
Mary Elmore
Andy Valaas
Steve Bush

Staff: Bonnier Ritter – Clerk Treasurer
Austen Wilcox – Deputy Clerk
Mona Green – Town Planner
Stacia Schroeder – Town Engineer
Scott Missall – Town Attorney
Emily Miner – Town Associate Attorney

Guests: Dawn Hanson – Clyde Hill Police Department
Katy Harris – Resident
Charles Porter – Resident
Kathy Smith – Resident
Cheryl Pietromonaco – Resident
Vadim Bondarev – Resident
Dan Williams – Resident

OATHS OF OFFICE FOR NEWLY ELECTED OFFICIALS

Katy K. Harris took Oath of Office for Mayor to serve a four-year term.

Chuck Porter took Oath of Office for Council Position No. 3 to serve a four-year term.

Kathy Smith took Oath of Office for Council Position No. 5 to serve a four-year term.

APPEARANCES:

None.

1. MINUTES

November 9, 2021 Regular Meeting

MOTION: Councilmember Valaas moved to approve the regular meeting minutes of November 15, 2021 as amended. Councilmember Bush seconded the motion.
VOTE: 4 For, 0 Against. Motion carried.

2. CONSENT CALENDAR:

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 12/8/2021 approving payments as shown totaling \$86,527.27 plus payroll, benefits, and tax expenses of \$30,082.75 as shown on the attached payroll & benefits report for a total of \$116,610.02. Councilmember Elmore seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

3. STAFF REPORTS:

A. Police Report

Lieutenant Hanson reported on November police activity, with an explanation of a traffic accident on 92nd Ave NE roundabout. Mayor Cahill directed staff to file a public records request to obtain the accident report.

Councilmember Valaas questioned permitting for propane tanks adjacent to the crashed truck and the cost and process to replace the Flock license plate reader camera. Staff will research.

B. 2019-2020 Audit

The result of the 2019-2020 audit was a clean audit with no reportable negative findings.

REGULAR BUSINESS

4. AB 21-50: Private property tree code for adoption

Debbie Prudden resident at 3805 94th Ave NE is against a private property tree code. She is in favor of a hedge code enforcement. She discussed a letter she submitted to the Town.

Vadim Bondarev resident at 4029 95th Ave NE discussed a proposal he submitted to the Town regarding tree code regulations.

Dan Williams resident at 4224 95th Ave NE stated that he supports Mr. Bondarev's comments. Mr. Williams discussed trees on his private property and his opinions on a tree code.

Town Planner Mona Green discussed a memo to Council from she and the Town's Attorney regarding minor updates to the tree code since the November Council meeting.

Council discussed root systems on shared properties.

Council discussed the transfer of knowledge from buyer to seller regarding significant trees. Town legal staff suggests where any tree permit is issued pursuant to this title, it shall be unlawful for the owner of the subject property to sell, transfer, mortgage, lease or otherwise dispose of such property, dwelling unit, or structure to another until such owner shall first furnish the grantee, transferee, mortgagee or lessee a true copy of the tree permit and as-built

map issued by the Town and shall furnish to the Town a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such tree permit and as-built map and fully accepting the responsibility to comply with any permit requirements.

Cheryl Pietromonaco resident at 3445 92nd Ave NE shared her thoughts on a private property tree code.

MOTION: Councilmember Elmore moved to Adopt Ordinance No. 715: An Ordinance of the Town of Yarrow Point, Washington amending Yarrow Point Municipal Code Title 20 (Site Development Code) to establish regulations related to trees on private property; amending Yarrow Point Municipal Code Section 12.26.020 (Definitions) to update Definitions related to the Public Property Tree Code; providing for severability; and establishing an effective date. Councilmember Scandella seconded the motion.

MOTION: Councilmember Valaas moved to amend the motion for the Adoption of Ordinance No. 715 and establishing an effective date to take place 75 calendar days after publication. Councilmember Elmore seconded the motion. Vote: 4 For; 0 Against. Motion carried.

VOTE ON 1st MOTION: 4 For, 0 Against. Motion carried.

5. AB 21-51: 2021 Budget Amendment/ Ordinance No. 716

The Town cannot exceed the expenditures approved by the 2021 budget unless a Budget Amendment Ordinance is adopted. The Town has encountered the following unanticipated expenses from when the budget was originally adopted:

1. 001 General Fund: The \$160,371 in ARPA Covid Recovery Funds that were received into the General Fund were transferred into the 401 Stormwater Fund in order to be applied to Capital Improvement. The amended expenditure amount of \$1,363,512 reflects this transfer-out expenditure.
2. 211 Bond Redemption Fund: The amended expenditure reflects the first half 2021 scheduled bond payment of \$42,803 plus the bond payoff amount of \$287,130.
3. 301 and 304 Capital Improvement Funds: \$116,235 was transferred from each of these funds to pay off the bond. There was also a total of \$150,000 that was a budgeted transfer (\$50,000 to 311 Capital Improvement Funds, and \$100,000 to 401 Stormwater Fund).

MOTION: Councilmember Bush moved to Adopt Ordinance No.716: An Ordinance of the Town of Yarrow Point, Washington, amending the budget for fiscal year 2021 to account for unforeseen expenditures, and establishing and effective date. Councilmember Valaas seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

6. AB 21-52: Appointment of Mayor Pro Tem

According to RCW 35.27.160, the Mayor shall preside over all meetings of the Council at which he or she is present. A Mayor Pro Tem may be chosen by the Council for a specified period of time, not to exceed six months, to act as the Mayor in the absence of the Mayor.

MOTION: Councilmember Valaas moved to appoint Councilmember Scandella to serve as the Mayor Pro Tem for the next six months – January 1, 2022 through June 30, 2022.

Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

7. AB 21-53: Changes to LGIP Authorized Individuals

The resolution and LGIP Authorization Form are necessary to change authorized individuals as it relates to the Local Government Investment Pool. This action is needed because of the Town's change in Mayors.

MOTION: Councilmember Valaas moved to Adopt Resolution No. 353, A Resolution of the Town of Yarrow Point naming new authorized individuals as it relates to the local government investment pool. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

8. AB 21-54: Resolution Authorizing Mayor, Mayor Pro Tem, Clerk-Treasurer to Make Transactions on Behalf of the Town.

This resolution changes our signatories at Banner Bank. It is taking Dicker off, and adding Katy, as the new Mayor.

MOTION: Councilmember Bush moved to Adopt Resolution No. 354, A Resolution of the Council of the Town of Yarrow Point Authorizing The Mayor, Mayor Pro Tem, Clerk-Treasurer, And Deputy Clerk to make transactions on behalf of the Town at the Town's Banner Bank. Councilmember Valaas seconded the motion.

Councilmember Valaas requested that a typo be fixed in the Resolution.

VOTE: 4 For, 0 Against. Motion carried.

9. AB 21-55: Pietromonaco hedge & setback ordinance complaints.

Resident Cheryl Pietromonaco filed a complaint on June 8, 2020 against her neighbor's hedge and requests Council review of the complaint along with the Town's setback code for resolution. Ms. Pietromonaco addressed her complaint to the Council and discussed the Town's hedge code enforcement and maintaining her view.

10. MAYOR AND COUNCIL REPORTS:

Mayor

Mayor Cahill thanked the Council for their work and stated his appreciation for their achievements.

Councilmember Elmore

Councilmember Elmore expressed her appreciation for working on the Council and serving the Town residents.

Councilmember Bush

Councilmember Bush shared his pleasure for working on the Council.

8. ADJOURNMENT:

MOTION: Councilmember Valaas moved to adjourn the meeting at 9:18pm. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against. Motion carried.

APPROVED:

ATTEST:

Dicker Cahill, Mayor

Bonnie Ritter, Clerk-Treasurer

DRAFT

**Business of The Town Council
Town of Yarrow Point, WA**

Consent Calendar
January 11, 2022

Consent Calendar	Proposed Council Action: Approve Consent Calendar
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Presented by: Clerk-Treasurer

Exhibits: Consent Calendar Items

Summary:

The Consent Calendar consists of items considered routine for which a staff recommendation has been prepared, and for which Council discussion is not required. A council member may request that an item be removed from the Consent Calendar and placed under Regular Business for discussion. Items on the Consent Calendar are voted upon as a block and approved with one vote.

The following document are included in this section:

- Payment Approval and Payroll Reports

Recommended Action:

Motion to: Approve the Consent Calendar as presented including:

The Payment Approval Report dated 1/04/2022 approving payments as shown totaling **\$ 292,237.39** plus payroll, benefits, and tax expenses of **\$ 30,945.89** as shown on the attached payroll & benefits report for a total of **\$ 323,183.28**.

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
AWC					
61	AWC	2022 AWC Membership	12/16/2021	587.00	587.00
Total AWC:				587.00	
Banner Bank					
700	Banner Bank	Constant Contact	12/19/2021	77.07	
700	Banner Bank	Town cell phones	12/19/2021	274.57	
700	Banner Bank	ROW equipment	12/19/2021	15.36	
700	Banner Bank	ROW Maint supplies	12/19/2021	216.82	
700	Banner Bank	AWS, misc.	12/19/2021	440.80	
700	Banner Bank	Meeting expenses	12/19/2021	509.71	
700	Banner Bank	Austen Clerk School=\$1350, Harris=\$50	12/19/2021	1,400.00	
700	Banner Bank	Office supplies	12/19/2021	347.26	3,281.59
Total Banner Bank:				3,281.59	
BDR Yarrow Point VII, LLC					
1459	BDR Yarrow Point VII, LLC	Street deposit refund	11/02/2021	3,750.00	3,750.00
Total BDR Yarrow Point VII, LLC:				3,750.00	
BERGEY, DAVID & MARIAN					
1032	BERGEY, DAVID & MARIA	Newsletter & plaque for Chivers & Swindley	12/17/2021	1,691.84	1,691.84
Total BERGEY, DAVID & MARIAN:				1,691.84	
CITY OF BELLEVUE					
212	CITY OF BELLEVUE	Sewer and Water service for Town Hall	12/14/2021	264.86	
212	CITY OF BELLEVUE	Irrigation service for 9000 NE 47th St	12/14/2021	62.41	
212	CITY OF BELLEVUE	Irrigation for 9019 NE 42nd St	12/14/2021	85.32	412.59
Total CITY OF BELLEVUE:				412.59	
CITY OF CLYDE HILL					
10	CITY OF CLYDE HILL	Police Contract 1st Qtr 2022	12/14/2021	110,537.25	
10	CITY OF CLYDE HILL	Criminal Justice 4th Qtr 2021	12/14/2021	2,519.92	113,057.17
Total CITY OF CLYDE HILL:				113,057.17	
Comcast					
301	Comcast	Internet and fax line	12/14/2021	257.98	257.98
Total Comcast:				257.98	
Comcast Business- VoiceEdge					
1374	Comcast Business- VoiceE	Town phones	12/15/2021	256.46	256.46
Total Comcast Business- VoiceEdge:				256.46	
CRYSTAL AND SIERRA SPRINGS					
1046	CRYSTAL AND SIERRA S	Water cooler	12/18/2021	47.71	47.71
Total CRYSTAL AND SIERRA SPRINGS:				47.71	
Dicker Cahill					
8011	Dicker Cahill	Reimburse for cords for Christmas lights	12/03/2021	189.31	189.31

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
	Total Dicker Cahill:			189.31	
DIGITAL REPROGRAPHICS					
256	DIGITAL REPROGRAPHIC	Dec Council packets	12/10/2021	264.36	264.36
	Total DIGITAL REPROGRAPHICS:			264.36	
Doane, Jacque					
325	Doane, Jacque	Reimburse for 91st St landscaping damage	12/21/2021	2,442.02	2,442.02
	Total Doane, Jacque:			2,442.02	
ELECTRONIC BUSINESS MACHINES, INC.					
303	ELECTRONIC BUSINESS	Copier contract	12/15/2021	244.84	244.84
	Total ELECTRONIC BUSINESS MACHINES, INC.:			244.84	
Gray & Osborne, Inc.					
9043	Gray & Osborne, Inc.	NE 42nd-91st Ave Stormwater Upsizing and UGC Proj	12/06/2021	389.01	
9043	Gray & Osborne, Inc.	42nd - 91st SW Upsizing and UGC Project	12/06/2021	456.67	845.68
	Total Gray & Osborne, Inc.:			845.68	
ISOsource					
1301	ISOsource	Monthly billing for December	12/15/2021	55.05	55.05
	Total ISOsource:			55.05	
KING COUNTY FINANCE					
600	KING COUNTY FINANCE	2% Liquor profits & excuse tax	08/09/2021	74.90	74.90
	Total KING COUNTY FINANCE:			74.90	
MacLeod, Sarah					
1456	MacLeod, Sarah	Street deposit refund	12/09/2021	3,750.00	3,750.00
	Total MacLeod, Sarah:			3,750.00	
MONA H. GREEN					
219	MONA H. GREEN	Building permits	12/31/2021	371.25	
219	MONA H. GREEN	Pre-applications	12/31/2021	101.25	
219	MONA H. GREEN	SEPA	12/31/2021	540.00	
219	MONA H. GREEN	Review short plat	12/31/2021	101.25	
219	MONA H. GREEN	Shoreline Subs Development	12/31/2021	1,181.25	
219	MONA H. GREEN	Shoreline Exemption	12/31/2021	101.25	
219	MONA H. GREEN	General Administration	12/31/2021	810.00	3,206.25
	Total MONA H. GREEN:			3,206.25	
MUNICIPAL PERMIT SERVICE, LLC					
350	MUNICIPAL PERMIT SER	Building Permits	12/31/2021	256.72	
350	MUNICIPAL PERMIT SER	Mechanical/Plumbing permits	12/31/2021	291.33	
350	MUNICIPAL PERMIT SER	Roofing permit	12/31/2021	65.86	
350	MUNICIPAL PERMIT SER	Plan Review	12/31/2021	162.97	776.88
	Total MUNICIPAL PERMIT SERVICE, LLC:			776.88	

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
New Generation Landscaping & Maintenance					
458	New Generation Landscapi	ROW Maintenance in Istvan's absense \$65/hr x 18	12/29/2021	1,288.17	1,288.17
Total New Generation Landscaping & Maintenance:				1,288.17	
NORTHWEST CIVIL SOLUTIONS					
450	NORTHWEST CIVIL SOLU	NE 42nd-91st STormwater Upsizing and UGC Project	12/31/2021	718.75	
450	NORTHWEST CIVIL SOLU	Plan Review - BLA	12/31/2021	62.50	
450	NORTHWEST CIVIL SOLU	Site Development	12/31/2021	687.50	
450	NORTHWEST CIVIL SOLU	ROW Permits	12/31/2021	312.50	
450	NORTHWEST CIVIL SOLU	General Administration	12/31/2021	312.50	2,093.75
Total NORTHWEST CIVIL SOLUTIONS:				2,093.75	
Ogden Murphy Wallace					
1390	Ogden Murphy Wallace	Clerk	12/15/2021	845.00	
1390	Ogden Murphy Wallace	Council	12/15/2021	692.50	
1390	Ogden Murphy Wallace	Land Use	12/15/2021	367.50	
1390	Ogden Murphy Wallace	Mayor/Executive	12/15/2021	1,972.50	3,877.50
Total Ogden Murphy Wallace:				3,877.50	
PUGET SOUND ENERGY					
604	PUGET SOUND ENERGY	Town Hall	12/27/2021	315.02	
604	PUGET SOUND ENERGY	Street lights	12/27/2021	659.08	
604	PUGET SOUND ENERGY	Conversion along 91st Ave NE	12/20/2021	110,756.80	111,730.90
Total PUGET SOUND ENERGY:				111,730.90	
Quality Press					
1283	Quality Press	Business cards for Mayor Harris	12/09/2021	68.32	68.32
Total Quality Press:				68.32	
SEA-TAC SWEEPING SERVICE					
46	SEA-TAC SWEEPING SE	Street cleaning	12/13/2021	375.00	
46	SEA-TAC SWEEPING SE	Street cleaning	12/13/2021	375.00	750.00
Total SEA-TAC SWEEPING SERVICE:				750.00	
STATE AUDITOR'S OFFICE					
34	STATE AUDITOR'S OFFIC	Accountability and Financial Audit payment	12/10/2021	2,997.15	2,997.15
Total STATE AUDITOR'S OFFICE:				2,997.15	
Tella, Vish and Aparna					
1458	Tella, Vish and Aparna	Street deposit refund	08/11/2021	3,750.00	3,750.00
Total Tella, Vish and Aparna:				3,750.00	
THE SEATTLE TIMES					
192	THE SEATTLE TIMES	Ords 715 & 716	12/31/2021	78.03	
192	THE SEATTLE TIMES	SEPA notice	12/31/2021	61.20	139.23
Total THE SEATTLE TIMES:				139.23	
Tip Top 1 Electric, LLC					
457	Tip Top 1 Electric, LLC	Troubleshoot Christmas Tree lights	12/12/2021	264.24	264.24

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
		Total Tip Top 1 Electric, LLC:		264.24	
Town of Yarrow Point					
904	Town of Yarrow Point	ROW permit for patch at 4218 94th in ROW	12/20/2021	542.50	542.50
		Total Town of Yarrow Point:		542.50	
Washington Cities Insurance Authori					
211	Washington Cities Insuranc	Liability and Property Insurance for 2022	01/01/2022	25,794.00	25,794.00
		Total Washington Cities Insurance Authori:		25,794.00	
Wohlman, Robert					
1457	Wohlman, Robert	Street deposit refund	12/09/2021	3,750.00	3,750.00
		Total Wohlman, Robert:		3,750.00	
		Grand Totals:		292,237.39	

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
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Certification of the Consent Calendar as presented including the Payment Approval Report dated 01/04/2022 approving payments as shown totaling \$292,237.39, plus payroll, tax, and benefit expenses of \$30,945.89; as shown on the attached payroll & tax and benefits report for a grand total of \$323,183.28.

I, the undersigned, do hereby certify that the items herein listed are proper obligations of the Town in accordance with the Town budget and directives of the Council and Mayor.

Clerk/Treasurer: Bonnie Ritter _____

Dated: January 11, 2022

Mayor Katy K. Harris: _____

Councilmember Stephan Lagerholm: _____

Councilmember Carl Scandella: _____

Councilmember Charles Porter: _____

Councilmember Andy Valaas: _____

Councilmember Kathy Smith: _____

Report Criteria:

Computed checks included
 Manual checks included
 Supplemental checks included
 Termination checks included
 Transmittal checks included
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
12/31/2021	PC	12/31/2021	1220211	Lovas, Istvan	9002		999-1010110	4,599.94-
12/31/2021	PC	12/31/2021	1220212	Wilcox, Austen	9037		999-1010110	4,066.65-
12/31/2021	PC	12/31/2021	1220213	Ritter, Bonnie	9041		999-1010110	5,977.82-
12/31/2021	PC	12/31/2021	1220214	Cahill, Richard	9030			
12/31/2021	CDPT	12/17/2021	8232021	EMPLOYMENT SECURITY DEPT	5	Quarterly Employment Security P	001-2200000	46.40-
12/31/2021	CDPT	12/17/2021	8232021	Association of Washington Cities	9	Health and Dental Insurance Hea	001-2200000	2,366.22-
12/31/2021	CDPT	12/17/2021	8232021	Association of Washington Cities	9	Health and Dental Insurance Den	001-2200000	164.37-
12/31/2021	CDPT	12/17/2021	8232021	Association of Washington Cities	9	Health and Dental Insurance Visi	001-2200000	36.06-
12/31/2021	CDPT	12/17/2021	8232021	DEPT OF RETIREMENT SYSTE	1	State Retirement PERS II Pay P	001-2200000	1,300.71-
12/31/2021	CDPT	12/17/2021	8232021	DEPT OF RETIREMENT SYSTE	1	State Retirement PERS II Pay P	001-2200000	2,096.27-
12/31/2021	CDPT	12/17/2021	8232021	Federal Tax	2	941 Taxes Social Security Pay P	001-2200000	1,438.48-
12/31/2021	CDPT	12/17/2021	8232021	Federal Tax	2	941 Taxes Social Security Pay P	001-2200000	1,438.48-
12/31/2021	CDPT	12/17/2021	8232021	Federal Tax	2	941 Taxes Medicare Pay Period:	001-2200000	336.43-
12/31/2021	CDPT	12/17/2021	8232021	Federal Tax	2	941 Taxes Medicare Pay Period:	001-2200000	336.43-
12/31/2021	CDPT	12/17/2021	8232021	Federal Tax	2	941 Taxes Federal Withholding T	001-2200000	5,481.34-
12/31/2021	CDPT	12/17/2021	8232021	DEPT OF LABOR & INDUSTRY	6	Quarterly L & I Workers Compens	001-2200000	183.48-
12/31/2021	CDPT	12/17/2021	8232021	DEPT OF LABOR & INDUSTRY	6	Quarterly L & I	001-2200000	58.95-
12/31/2021	CDPT	12/17/2021	8232022	EMPLOYMENT SECURITY DEPT	8	Quarterly WA FMLA WA Paid Fa	001-2200000	92.81-
12/31/2021	CDPT	12/23/2021	8232022	Association of Washington Cities	9	Health and Dental Insurance	001-2200000	971.78-
12/31/2021	CDPT	12/23/2021	8232022	Association of Washington Cities	9	Health and Dental Insurance	001-2200000	59.15-
12/31/2021	CDPT	12/23/2021	8232022	Association of Washington Cities	9	Health and Dental Insurance	001-2200000	12.02-
Grand Totals:			21					30,945.89-

STAFF REPORTS

1. Police Report
2. Fire-EMS Reports
3. Town Engineer Report – 2019 NE 42nd Street/91st Ave NE Stormwater Upsizing and UGC Project



MEMO

To: Yarrow Point City Council
From: Chief Kyle Kolling
Date: January 11, 2022
Re: December 2021 Summary

Greetings,

December was a light month for training:

- Regular monthly training through PoliceOne Academy continued with 2 hours of instruction on anti-harassment in the workplace and anti-bias training for law enforcement.
- All Clyde Hill Police Officers attended training on Tactical Defense Strategies and Taser training presented by Officer Fernandez and Officer Jennings.
- Officer Jennings attended training on responding to incidents that involve a barricaded subject.

5 Facebook posts were created in December which reached 780 people. Our page garnered over 53 engagements this month by the public (reactions, comments, and shares). In addition, the Sentinel e-newsletter continued with five editions published to almost 800 recipients. We now have 123 followers on our Instagram account. Our Twitter account now has 12 followers and growing.

Three Clyde Hill Officers participated in testing for the position of Corporal. Testing consisted of a written exam, followed by an oral board review. After review, Officer Cobrea and Officer Humphreys were promoted to the position of Corporal. Officer Swai has been appointed to the position of Detective (see attached memo).



MEMO

To: Yarrow Point City Council
From: Chief Kyle Kolling
Date: January 11, 2022
Re: Promotions / Appointment

Effective January 1, 2022, the following officers have been promoted / appointed into their new rank / position within the Clyde Hill Police Department.

Officer Nathan Cobrea, promoted to the rank of Corporal

Officer Michael Humphreys, promoted to the rank of Corporal

Officer Beatus Swai, appointed to the position of Detective

Congratulations to each of these officers for their hard work and dedication!



City of Yarrow Point
December 2021

21-3342	12-06-2021	9000 BLK NE 32 nd PI	Burglary	Stroble
Caller had a pressure washer stolen from his shed in the morning hours. No suspect information at this time. Report for information/documentation purposes.				
21-3368	12-09-21	4600 BLK 95 th Ave NE	Recovered Property	Lyon
Victim's vehicle was recovered by Anaheim Police Department out of California. Vehicle was drivable, missing plates and vin plate. Vehicle was towed by Anaheim Police Department's local tow company. Contact info given to the registered owner of the vehicle via telephone. Report for information/documentation purposes.				
21-3425	12-14-21	9000 NE BLK 39 th PI	Alarm	Fernandez
Officers responded to an alarm at a residence. Officers observed an open door to the garage of the residence. The access door from the garage to the interior of the home was also unlocked. Officers announced and cleared the home. No subjects were located during the search. During the search, Officer was clearing the attic when their foot went through the ground, which was the ceiling of the 1 st floor level. Officer took photos of damage and notified supervisor and the homeowner. Report for information/documentation purposes only.				
21-3458	12-18-2021	8900 BLK NE 33 rd St	Malicious Mischief	Lyon
Mailbox broken into overnight. The homeowner was unaware but notified by PD after mail was found by an officer on an earlier call. Officer awaiting possible footage from homeowner from a nearby NEST camera. Unknown at this time what mail was taken, report taken for documentation purposes for damage done.				
21-3495	12-22-21	9000 BLK NE 34 th St	Mental/Emotional	Lyon
Reporting party called about multiple incidents they had reported to officers. Reporting party believes that their protection order is being violated by the other involved party. Reporting party has been advised multiple times that the "evidence" she has provided to officers does not constitute a violation. Also believes she is being harassed by neighbors. Officer confirmed again no violation of the order occurred. Report taken for information/documentation purposes only.				
21-3510	12-23-21	9000 BLK NE 34 th St	Mental/Emotional	Fernandez
Reporting party called about multiple incidents they had reported to officers. Reporting party believes that their protection order is being violated by the other involved party. Reporting party has been advised multiple times that the "evidence" she has provided to officers does not				



City of Yarrow Point
December 2021

21-3513	12-24-21	9000 BLK NE 34 th St	Mental/Emotional	Stroble
constitute a violation. Reporting party also displayed a wide range of varying emotions while on the phone with the officer. Officer confirmed again no violation of the order occurred. Report taken for information/documentation purposes only.				
Reporting party called about multiple incidents they had reported to officers. Reporting party believes that their protection order is being violated by the other involved party. Reporting party has been advised multiple times that the "evidence" she has provided to officers does not constitute a violation. Officer confirmed again no violation of the order occurred. Report taken for information/documentation purposes only.				

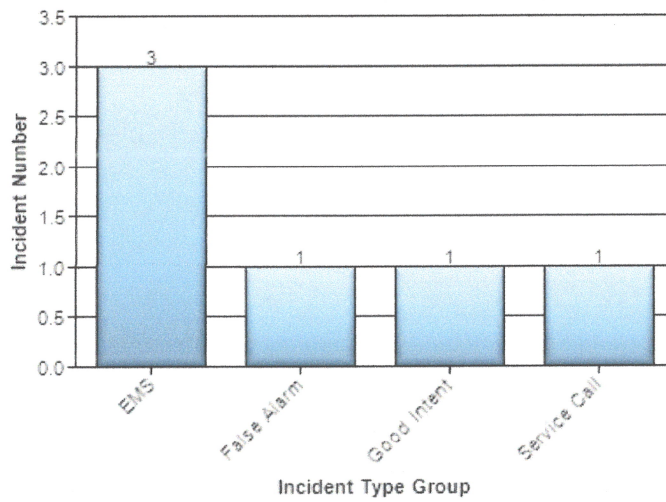


Town of Yarrow Point ACTIVITY REPORT

	December 2021	2021 November	2021 YTD	2020 YTD
CRIMES AGAINST PERSONS				
Assault	0	0	0	0
Domestic Violence/Disturbance	0	3	8	4
Harassment	0	0	0	3
Order violation	1	0	1	1
Rape/sex offenses	0	0	0	0
Robbery	0	0	0	0
Other (<i>Abuse, APS, civil, CPS, custodial interference, extortion</i>)	1	3	5	3
PROPERTY CRIMES				
Burglary	1	0	5	3
Fraud	0	1	9	9
MV Prowl	0	0	10	10
MV Theft	0	0	1	0
Theft	0	1	9	5
Other (<i>Arson, illegal dumping, malicious mischief, prowler, trespass</i>)	1	2	11	5
ARRESTS				
Drug/alcohol	0	0	0	01
Warrants	0	0	0	1
Other	0	1	3	6
TRAFFIC ACTIVITY				
Criminal Traffic	0	0	1	7
Infractions	6	0	33	30
Warnings	2	5	78	83
Traffic accidents	0	0	3	5
Traffic stops	2	5	88	91
OTHER				
Alarms	4	2	31	26
Complaints				
~Animal	0	0	7	3
~Fireworks		0		2
~Noise	1	0	10	5
~Parking	3	1	74	43
~Soliciting	0	0	0	1
Deaths	0	0	0	1
Suspicious	0	1	0	30
Drug/alcohol	0	0	0	0
PUBLIC SERVICES				
Other Public Services (<i>area check, assist, community policing, contacts, direct enforcement/patrol, 911 hang-ups, fire assist, follow up, on-view, order service, walk through, welfare check</i>)	20	19	288	396

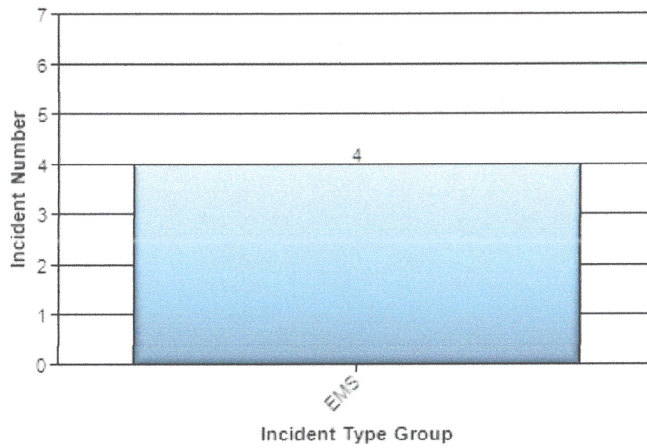
Incident Date between 2021-12-01 and 2022-01-01
City equal to Yarrow Point

Incident Type Group	Incident Count
EMS	3
False Alarm	1
Good Intent	1
Service Call	1



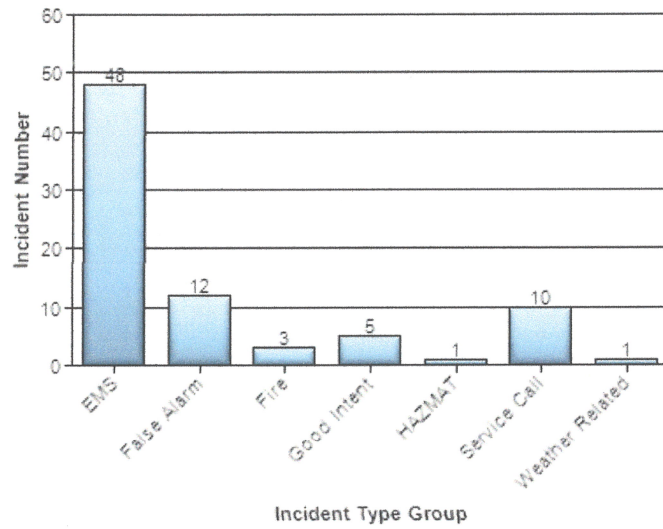
Incident Date between 2021-11-01 and 2021-12-01
City equal to Yarrow Point

Incident Type Group	Incident Count
EMS	4



Incident Date between 2021-01-01 and 2022-01-01
City equal to Yarrow Point

Incident Type Group	Incident Count
EMS	48
False Alarm	12
Fire	3
Good Intent	5
HAZMAT	1
Service Call	10
Weather Related	1





PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
1/11/22	2019 NE 42 nd Street/ 91 st Ave NE Stormwater Upsizing & UGC Project	Stacia Schroeder

STATUS SUMMARY

Gray & Osborne – Kevin Brown issued a final progress report on December 14th, 2021, which outlines the final tasks that need to be completed for this project. In short, they are:

- 1.) **Final Progress Estimate** – Attached.
- 2.) **Project Completion Acceptance** – This task includes:
 - a. Town Council project acceptance at January 11, 2022, council meeting;
 - b. Filing Notice of Completion of Public Works Contract with three (3) WA state agencies; and
 - c. Signing of the Final Contract Voucher when retainage is released.
- 3.) **Release of Retainage** – Refer to G&O's retainage requirements in letter.

This is the final status report for the 2019 NE 42nd Street/ 91st Ave NE Stormwater Upsizing & UGC Project.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Bidding	100	October 2020	Gray & Osborne Town Engineer	Ad date 9/16 and 9/23 Bids Due 9/30
Award	100	October 2020	Town Engineer	October 2020
Construction	100	October 2021	Gray & Osborne Town Engineer	Delay start until January 11, 2021; G&O – survey staking & inspection
Project Close Out	100	December 2021	Gray & Osborne Town Engineer	
Grind & Overlay – KC Roads	100	December 2021	Town Engineer	Under Contract w/ KC Roads;

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Stormwater Design (2019)	\$30,000			CIP S-1: Design
UGC Design (2019)	\$40,000			CIP U-1: Design
Jan 2019 – Oct. 2020 Town Engineer Project Management		\$19,718.75		Task Completed: 10/13/20; Change to Construction Management

Jan 2019 – Oct. 2020 Civil Engineering Consultant Gray & Osborne, Inc.		\$52,300.00		
Evergreen Concrete Cutting:		\$2,043.00		Coring Pavement to determine depth
Total:	\$70,000	\$74,061.75		
Jan. 2021 – Dec. 21, 2021 PGH Excavating, Inc. (Stormwater & UGC)	\$854,655.50	\$746,509.66*	Yes	CIP S-1: \$475,000 Budget; CIP U-1: \$475,000 Budget *Does not include 5% retainage held to-date: \$29,501.80
Oct. 2020 – Dec. 31, 2021 Town Engineer Project Management	\$40,000	\$36,687.50	Yes	
Oct. 2020 – Dec. 4, 2021 Civil Engineering Consultant Gray & Osborne, Inc.	\$87,500 \$46,000 \$18,900	\$87,500.00 \$42,944.64 \$18,092.04	Yes	
Total:	\$1,047,055.50	\$931,733.84		
Fall 2021 – King County Roads (2-inch grind and overlay)	\$220,000.00	\$206,106.81		CIP T-1
Total:	\$220,000.00	\$206,106.81		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS

**Business of The Town Council
Town of Yarrow Point, WA**

Agenda Bill 22-01
January 11, 2022



NE 42nd St/91st Ave NE Stormwater Upsizing and UGC Project Acceptance	Proposed Council Action: Project Acceptance.
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Presented by:	Town Engineer Stacia Schroeder
Exhibits:	<ul style="list-style-type: none">Gray & Osborn – Kevin Brown Letter Dated 12/14/21 <i><u>“Final Progress Estimate 9, Project Acceptance, and Release of Retainage”</u></i>

Summary:

Gray & Osborn has worked with the contractor these past few months to iron out the remaining details of the NE 42nd Street project. The attached letter explains the final progress estimate, project acceptance completion, and release of retainage activities.

Recommended Action:

Approve the Final Progress Estimate #9 and officially accept project as complete.



December 14, 2021

Ms. Stacia Schroeder, P.E.
Town Engineer
Town of Yarrow Point
4030 95th Avenue NE
Yarrow Point, Washington 98004

**SUBJECT: FINAL PROGRESS ESTIMATE 9, PROJECT ACCEPTANCE, AND
RELEASE OF RETAINAGE; 42ND STREET/91ST AVENUE NE
STORMWATER AND UGC PROJECT
TOWN OF YARROW POINT, KING COUNTY, WASHINGTON
G&O #19456.00**

Dear Ms. Schroeder:

This letter provides the Town with guidance regarding the final progress estimate, accepting the project as complete, and release of the retainage.

1. FINAL PROGRESS ESTIMATE

We have enclosed the signed Final Contract Voucher and Progress Estimate 9, which is the final progress estimate for this project. The Town should place the progress estimate in its files and forward a copy of the progress estimate to the contractor with the payment. Due to an accounting error regarding Materials on Hand, the contractor was overpaid by \$19,839.60. Based on the work completed during this progress estimate period, the contractor needs to reimburse the Town \$6,236.56. In lieu of reimbursing the Town directly, the contractor has elected to have this amount deducted from the retainage. Therefore, no payment is due the contractor with this progress estimate. The amount to be deposited in the retainage account is as follows:

<u>Payment to Contractor</u>	<u>Amount to be Deposited in Retainage Account</u>	<u>Total Amount Earned this Period</u>
\$0.00	\$589.08	\$589.08

2. PROJECT COMPLETION ACCEPTANCE

The project has been completed in compliance with the Contract. We therefore recommend the Town accept the project as complete. Attached for your use is the “Notice of Completion of Public Works Contract” form.

After the Town has accepted the project as complete, the Town needs to forward the “Notice of Completion of Public Works Contract” form to the Washington State



Ms. Stacia Schroeder, P.E.
December 14, 2021
Page 2

Department of Revenue, the Washington State Department of Labor and Industries, and the Washington State Employment Security Department.

After the Town has accepted the project, please sign the enclosed "Final Contract Voucher" and forward a copy to the contractor and Gray & Osborne, Inc.

3. RELEASE OF RETAINAGE

We have also enclosed the release of retainage progress estimate for this project. The amount of retainage to be released is \$29,501.80. The Town should place this estimate in its files and forward a copy of the release of retainage progress estimate to the contractor with the payment. The retainage should be released to the contractor contingent upon the following requirements being fulfilled:

1. Sixty days have elapsed since the Contract Completion Date.
2. The Town receives the Washington State Department of Revenue "Certificate of Payment of State Excise Taxes by Public Works Contractor" (RCW 60.28).
3. The Town receives the "Certificate of Payment of Contribution Penalties and Interest on Public Works Contract" from the Washington State Employment Security Department.
4. There are no claims or liens filed for labor and materials furnished on this Contract.
5. The Town receives notification from the Washington State Department of Labor and Industries that the contractor and their subcontractors are current with payments of industrial insurance and medical aid premiums.

Please contact me if you have any questions or concerns regarding these matters.

Sincerely,

GRAY & OSBORNE, INC.

Kevin Brown, P.E.

KWB/hh
Encl.

cc: Mr. Dean Burton, PGH Excavating, Inc.

Final Contract Voucher Certificate

Contractor PGH Excavating, Inc.			
Street Address 1891 Garrett Street			
City Enumclaw	State WA	Zip 98022	Date December 10, 2021
Project Number (Owner) 19456			
Job Description (Title) NE 42nd Street/91st Avenue NE Storm and UGC Project			
Date Work Physically Completed November 5, 2021		Final Amount (including Sales Tax) \$776,011.46	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the Town of Yarrow Point nor have I rented or purchased any equipment or materials from any employee of the Town of Yarrow Point; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the Town of Yarrow Point for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same; have paid all labor, material, and other costs for this project; and that I hereby release the Town of Yarrow Point from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X *[Signature]*
Contractor Authorized Signature Required

Dean M. Burton
Type Signature Name

Subscribed and sworn to before me this 14th day of December 2021

X *[Signature]* Notary Public in and for the State of Washington

Residing at Buckley

Town of Yarrow Point Certification

I, certify the attached final estimate to be based upon actual measurements, and to be true and correct. Approved Date _____

X *[Signature]*
Project Engineer

X _____
Town of Yarrow Point

This Final Contract Voucher Certification is to be prepared by the Engineer and the original forwarded to the Town of Yarrow Point for acceptance and payment.

Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

FINAL PROGRESS ESTIMATE 9
DECEMBER 9, 2021

TOWN OF YARROW POINT
KING COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 26, 2021 TO DECEMBER 8, 2021

PROJECT:

TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
G&O JOB NUMBER #19456

CONTRACTOR:

PGH EXCAVATING, INC.
P.O. BOX 1151
ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE		
SCHEDULE A: UNDERGROUND CONVERSION										
101	Minor Changes	1	CALC	\$10,000.00	0.00%	126.73%	\$0.00	\$12,672.61	127%	
	Conflict with Side Sewer (Sta. 12+71)	1	CALC	\$6,023.19						
	Conflict with Gas Main (Sta. 12+00)	1	CALC	\$5,800.69						
	Install Water Service to Lift Station and Irrigation System	1	CALC	\$848.73						
102	Record Drawings (Min. Bid \$1,000)	1	LS	\$1,000.00	50.00%	100.00%	\$500.00	\$1,000.00	100%	
103	SPCC Plan	1	LS	\$500.00	0.00%	100.00%	\$0.00	\$500.00	100%	
104	Mobilization, Cleanup, and Demobilization	1	LS	\$40,000.00	10.00%	100.00%	\$4,000.00	\$40,000.00	100%	
105	Project Temporary Traffic Control	1	LS	\$5,000.00	5.00%	100.00%	\$250.00	\$5,000.00	100%	
106	Clearing and Grubbing	1	LS	\$12,000.00	0.00%	100.00%	\$0.00	\$12,000.00	100%	
107	Removal of Structures and Obstructions	1	LS	\$15,000.00	0.00%	100.00%	\$0.00	\$15,000.00	100%	
108	Locate Existing Utilities	1	LS	\$3,500.00	0.00%	100.00%	\$0.00	\$3,500.00	100%	
109	Pothole	31	EA	\$300.00	0	23	\$0.00	\$6,900.00	74%	
110	Crushed Surfacing Top Course	610	TN	\$20.00	0.00	912.42	\$0.00	\$18,248.40	150%	
111	Temporary HMA	200	TN	\$120.00	0.0	3.9	\$0.00	\$468.00	2%	
112*	Commercial HMA (Per CO3)	0	TN	\$158.00	0	0	\$0.00	\$0.00	0%	
113	Removal of Unsuitable Material (Trench)	20	CY	\$80.00	0	0	\$0.00	\$0.00	0%	
114	Trench Excavation Safety Systems	1	LS	\$2,000.00	0.00%	100.00%	\$0.00	\$2,000.00	100%	
115	Bank Run Gravel for Trench Backfill	1,650	TN	\$12.00	0.00	1,111.79	\$0.00	\$13,341.48	67%	
116	CDF Trench Dam and Drain Pipe	3	EA	\$2,000.00	0	3	\$0.00	\$6,000.00	100%	
117	Realign Existing Water Service Pipe	2	EA	\$450.00	0	1	\$0.00	\$450.00	50%	
118	Erosion Control & Water Quality Pollution Prevention	1	LS	\$8,000.00	0.00%	100.00%	\$0.00	\$8,000.00	100%	
119	Property Restoration	1	FA	\$15,000.00	19.10%	241.56%	\$2,864.85	\$36,233.80	242%	

FINAL PROGRESS ESTIMATE 9
DECEMBER 9, 2021

TOWN OF YARROW POINT
KING COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 26, 2021 TO DECEMBER 8, 2021

PROJECT:
TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
G&O JOB NUMBER #19456

CONTRACTOR:
PGH EXCAVATING, INC.
P.O. BOX 1151
ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE		
120	Topsoil, Type A	100	CY	\$53.00	0	50	\$0.00	\$2,650.00	50%	
121	Sod Installation	300	SY	\$16.00	0	0	\$0.00	\$0.00	0%	
122	Bark and Wood Chip Mulch	50	CY	\$70.00	0	0	\$0.00	\$0.00	0%	
123	Extruded Cement Concrete Curb	15	LF	\$16.00	0	0	\$0.00	\$0.00	0%	
124	Decorative Cement Concrete Repair	150	SY	\$150.00	0	85	\$0.00	\$12,750.00	57%	
125	Remove, Protect, and Reinstall Mailbox Pagoda	2	EA	\$700.00	0	1	\$0.00	\$700.00	50%	
126	New Mailbox Pagoda	2	EA	\$2,000.00	0.75	3.00	\$1,500.00	\$6,000.00	150%	
127	Plastic Stop Line	30	LF	\$84.00	0	0	\$0.00	\$0.00	0%	
128	Modular Block Wall	100	SF	\$35.00	0	294	\$0.00	\$10,290.00	294%	
129	Resolution of Utility Conflicts for Joint Utility Trench	1	FA	\$10,000.00	0.00%	113.04%	\$0.00	\$11,304.32	113%	
	Conflict with Water Main (Sta. 16+30)	1	FA	\$1,579.34						
	Conflict with Gas Main (Sta. 16+30)	1	FA	\$5,002.72						
	Relocate Vaults (Sta. 100+40)	1	FA	\$2,028.49						
	Conflict with Storm Main (Sta. 104+50)	1	FA	\$2,693.77						
130	Franchise Utility Coordination	1	LS	\$20,000.00	0.00%	100.00%	\$0.00	\$20,000.00	100%	
131	Existing Underground Service Transfer	20	EA	\$1,500.00	0.0	14.0	\$0.00	\$21,000.00	70%	
132	Existing Overhead Service Transfer	2	EA	\$1,000.00	0.0	3.0	\$0.00	\$3,000.00	150%	
133	Existing Overhead Service Conversion	3	EA	\$1,500.00	0	4	\$0.00	\$6,000.00	133%	
134	Joint Utility Trench	1,470	LF	\$35.00	0	1,546	\$0.00	\$54,110.00	105%	
135	Joint Service Trench	1,460	LF	\$12.00	0	993	\$0.00	\$11,916.00	68%	
136	Install Conduit, 2-In. Diam. - PSE	490	LF	\$4.50	0	567	\$0.00	\$2,551.50	116%	
137	Install Conduit, 3-In. Diam. - PSE	1,530	LF	\$5.00	0	1,669	\$0.00	\$8,345.00	109%	
138	Install Conduit, 4-In. Diam. - PSE	4,480	LF	\$6.00	0	4,301	\$0.00	\$25,806.00	96%	
139	Install Conduit, 2-In. Diam. - CenturyLink	1,650	LF	\$4.50	0	1,749	\$0.00	\$7,870.50	106%	
140	Install Conduit, 4-In. Diam. - CenturyLink	2,500	LF	\$6.00	0	2,220	\$0.00	\$13,320.00	89%	

FINAL PROGRESS ESTIMATE 9
DECEMBER 9, 2021

TOWN OF YARROW POINT
KING COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 26, 2021 TO DECEMBER 8, 2021

PROJECT:
TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
G&O JOB NUMBER #19456

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PGH EXCAVATING, INC.
P.O. BOX 1151
ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE			
141	Install Conduit, 4-In. Diam. - Comcast	2,720 LF	\$6.00	0	2,306	\$0.00	\$13,836.00	85%		
142	Install PSE Vault, 5106 TUT	1 EA	\$1,250.00	0	1	\$0.00	\$1,250.00	100%		
143	Install PSE Vault, 575 J-Box	1 EA	\$950.00	0	1	\$0.00	\$950.00	100%		
144	Install PSE Vault, 504 J-Box	3 EA	\$900.00	0	6	\$0.00	\$5,400.00	200%		
145	Install PSE Vault, 507 TUT	4 EA	\$900.00	0	4	\$0.00	\$3,600.00	100%		
146	Install PSE Handhole, Concrete 3030	12 EA	\$400.00	0	11	\$0.00	\$4,400.00	92%		
147	Install CenturyLink Vault, 264TA	8 EA	\$500.00	0	8	\$0.00	\$4,000.00	100%		
148	Install CenturyLink Handhole, 1730	9 EA	\$350.00	0.0	15.0	\$0.00	\$5,250.00	167%		
149	Install CenturyLink Junction Box, Flowerpot	6 EA	\$170.00	0.0	6.0	\$0.00	\$1,020.00	100%		
150	Install Comcast Vault, 3642-LA	2 EA	\$625.00	0	0	\$0.00	\$0.00	0%		
151	Install Comcast Vault, SGLB 1730	19 EA	\$625.00	0	23	\$0.00	\$14,375.00	121%		
Subtotal, Schedule A						\$9,114.85	\$453,008.61			
SCHEDULE B: STORM										
201	Removal of Structures and Obstructions	1 LS	\$38,000.00	0.00%	100.00%	\$0.00	\$38,000.00	100%		
202	Pothole	17 EA	\$300.00	0	17	\$0.00	\$5,100.00	100%		
203	PVC Storm Sewer Pipe, 8 In. Diam. (Incl. Bedding)	70 LF	\$120.00	0	74	\$0.00	\$8,880.00	106%		
204	PVC Storm Sewer Pipe, 24 In. Diam. (Incl. Bedding)	810 LF	\$160.00	0.0	814.5	\$0.00	\$130,320.00	101%		
205	Reconnect Existing Storm Pipe Lateral	15 EA	\$400.00	0	20	\$0.00	\$8,000.00	133%		
206	Concrete Inlet	1 EA	\$2,400.00	0	1	\$0.00	\$2,400.00	100%		
207	Catch Basin Type 1	9 EA	\$1,600.00	0	8	\$0.00	\$12,800.00	89%		
208	Catch Basin Type 2 48 In. Diam.	7 EA	\$3,900.00	0	7	\$0.00	\$27,300.00	100%		
209	Trench Drain	12 LF	\$285.00	0	22	\$0.00	\$6,270.00	183%		

FINAL PROGRESS ESTIMATE 9
DECEMBER 9, 2021

TOWN OF YARROW POINT
KING COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 26, 2021 TO DECEMBER 8, 2021

PROJECT:
TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
G&O JOB NUMBER #19456

CONTRACTOR:
PGH EXCAVATING, INC.
P.O. BOX 1151
ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE		
210	Abandon Existing Catch Basin	2	EA	\$500.00	0	2	\$0.00	\$1,000.00	100%	
211	Removal of Unsuitable Material (Trench)	10	CY	\$80.00	0	0	\$0.00	\$0.00	0%	
212	Trench Excavation Safety Systems	1	LS	\$2,500.00	0.00%	100.00%	\$0.00	\$2,500.00	100%	
213	Bank Run Gravel for Trench Backfill	650	TN	\$12.00	0.00	423.84	\$0.00	\$5,086.08	65%	
214	Streambed Boulder One Man	5	TN	\$200.00	0.0	1.8	\$0.00	\$360.00	36%	
Subtotal, Schedule B										
BID ADDITIVE 1: 92ND AVENUE NE DRAINAGE MODIFICATIONS										
301	Removal of Structures and Obstructions	1	LS	\$4,000.00	0.00%	0.00%	\$0.00	\$0.00	0%	
302	Crushed Surfacing Top Course	40	TN	\$164.00	0	0	\$0.00	\$0.00	0%	
303	Commercial HMA	20	TN	\$150.00	0	0	\$0.00	\$0.00	0%	
304	Adjust Catch Basin	1	EA	\$400.00	0	0	\$0.00	\$0.00	0%	
Subtotal, Bid Additive 1										
BID ADDITIVE 2: IRRIGATION										
401	Topsoil, Type A	40	CY	\$60.00	0	10	\$0.00	\$600.00	25%	
402	Sod Installation	290	SY	\$16.00	0	93	\$0.00	\$1,488.00	32%	
403	Irrigation System	1	LS	\$6,000.00	10.00%	100.00%	\$600.00	\$6,000.00	100%	
Subtotal, Bid Additive 2										
CHANGE ORDERS:										
CO1	Item 1 - Sch. B - Storm Pipe Fitting	1	LS	\$3,233.74	0.00%	100.00%	\$0.00	\$3,233.74	100%	
CO2	Item 1 - Sch. A - PSE Vault V10 Adjustment	1	LS	\$12,135.59	0.00%	100.00%	\$0.00	\$12,135.59	100%	

**FINAL PROGRESS ESTIMATE 9
DECEMBER 9, 2021**

TOWN OF YARROW POINT
KING COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 26, 2021 TO DECEMBER 8, 2021

PROJECT:
TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
G&O JOB NUMBER #19456

CONTRACTOR:
PGH EXCAVATING, INC.
P.O. BOX 1151
ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE			
	Item 2 - Sch. A - PSE Vault V10									
	Relocation	1	\$8,178.22	0.00%	100.00%	\$0.00	\$8,178.22		100%	
CO3	Item 1 - Sch. B - Utility Conflict Resolution	1	\$2,066.67	100.00%	100.00%	\$2,066.67	\$2,066.67		100%	
	Item 2 - Sch. A - Direct Cost Incurred in Anticipation of Performed Deleted Work (Commercial HMA)	1	\$8,320.00	100.00%	100.00%	\$8,320.00	\$8,320.00		100%	

FINAL PROGRESS ESTIMATE 9
DECEMBER 9, 2021

TOWN OF YARROW POINT
KING COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 26, 2021 TO DECEMBER 8, 2021

PROJECT:
TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
G&O JOB NUMBER #19456

CONTRACTOR:
PGH EXCAVATING, INC.
P.O. BOX 1151
ENUMCLAW, WA 98022

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$11,781.52	\$726,548.69
SALES TAX (SCHEDULE A AND BID ADDITIVE 2 ONLY)	\$1,821.52	\$49,462.77
LIQUIDATED DAMAGES	\$0.00	\$0.00
MATERIALS ON HAND	(\$19,839.60)	\$0.00
TOTAL	(\$6,236.56)	\$776,011.46
LESS 5% RETAINED (BEFORE TAX)	\$589.08	\$36,327.44
TOTAL EARNED TO DATE LESS RETAINAGE		\$739,684.02

LESS AMOUNTS PREVIOUSLY PAID

PROGRESS ESTIMATE 1	\$76,144.08
PROGRESS ESTIMATE 2	\$84,577.72
PROGRESS ESTIMATE 3	\$140,127.57
PROGRESS ESTIMATE 4	\$145,641.93
PROGRESS ESTIMATE 5	\$104,178.56
PROGRESS ESTIMATE 6	\$93,191.81
PROGRESS ESTIMATE 7	\$39,577.24
PROGRESS ESTIMATE 8	\$63,070.75
TOTAL PAYMENT NOW DUE:	(\$6,825.64)

ORIGINAL CONTRACT AMOUNT
CONTRACT AMOUNT WITH CHANGE ORDERS 1-3
CONTRACT PERCENTAGE TO DATE

\$800,385.00
\$783,759.22
93%

FINAL PROGRESS ESTIMATE 9
DECEMBER 9, 2021

TOWN OF YARROW POINT
KING COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 26, 2021 TO DECEMBER 8, 2021

PROJECT:
TOWN OF YARROW POINT
NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
G&O JOB NUMBER #19456

CONTRACTOR:
PGH EXCAVATING, INC.
P.O. BOX 1151
ENUMCLAW, WA 98022

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
TRUE AND CORRECT STATEMENT OF THE
WORK PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.


KEVIN BROWN, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES).

PGH EXCAVATING, INC.

Dean Burton

CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL			MATERIALS ON HAND	RETAINAGE (%)	PAYMENT
		EARNED PER PERIOD	SALES RATE	TAX AMOUNT			
1	JANUARY 25, 2021 TO FEBRUARY 26, 2021	\$49,680.00	10.10%	\$4,623.78	\$24,324.30	\$2,484.00	\$76,144.08
2	FEBRUARY 27, 2021 TO MARCH 26, 2021	\$88,235.55	10.10%	\$5,238.65	(\$4,484.70)	\$4,411.78	\$84,577.72
3	MARCH 27, 2021 TO APRIL 24, 2021	\$140,535.94	10.10%	\$6,618.43	\$0.00	\$7,026.80	\$140,127.57
4	APRIL 25, 2021 TO MAY 24, 2021	\$138,574.62	10.10%	\$13,996.04	\$0.00	\$6,928.73	\$145,641.93
5	MAY 25, 2021 TO JUNE 25, 2021	\$105,427.58	10.10%	\$4,022.36	\$0.00	\$5,271.38	\$104,178.56
6	JUNE 26, 2021 TO JULY 24, 2021	\$93,000.33	10.10%	\$4,841.50	\$0.00	\$4,650.02	\$93,191.81
7	JULY 25, 2021 TO AUGUST 28, 2021	\$38,291.00	10.10%	\$3,200.79	\$0.00	\$1,914.55	\$39,577.24
8	AUGUST 29, 2021 TO SEPTEMBER 25, 2021	\$61,022.15	10.10%	\$5,099.71	\$0.00	\$3,051.11	\$63,070.75
9	SEPTEMBER 26, 2021 TO DECEMBER 8, 2021	\$11,781.52	10.10%	\$1,821.52	(\$19,839.60)	\$589.08	(\$6,825.64)
TOTAL:		\$726,548.69		\$49,462.77	\$0.00	\$36,327.44	\$739,684.02



Notice of Completion of Public Works Contract

Department Use Only	
Assigned to	Date Assigned

Date	Form Version	Revision Reason
------	--------------	-----------------

Awarding Agency Information			
Company Name Town of Yarrow Point		UBI Number	
Address 4030 95th Avenue SE	City Yarrow Point	State WA	Zip Code 98004
Contact Name Stacia Schroeder	Phone Number 425-454-699	Email Address sschroeder@yarrowpointwa.gov	

Prime Contractor Information			
Company Name PGH Excavating, Inc.		UBI Number 602716918	
Address 1891 Garrett Street	City Enumclaw	State WA	Zip Code 98022
Contact Name Dean Burton	Phone Number 360-825-5990	Email Address dburton@pghexcavatinginc.com	

Project Information			
Project Name NE 42nd St/91st Ave NE Storm & UGC		Contract Number 19456	Affidavit ID Number 1071422
Jobsite Address NE 42nd St & 91st Ave NE		City Yarrow Point	State WA Zip Code 98004
Date Awarded 10/13/2020	Date Work Commenced 01/15/2021	Date Work Completed 09/24/2021	Date Work Accepted
Is this a Federally Funded Transportation Project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, attach the Contract Bond Statement			
Have Subcontractors been used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, complete Addendum A			
<input checked="" type="checkbox"/> Contract/Payment Bond Waived? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Retainage Bond Waived? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Detailed Description of Work Completed This project consists of removing and replacing the existing storm drainage pipe on NE 42nd Street with a new 24-inch diameter storm pipe along with undergrounding the existing aerial utilities on both NE 42nd Street and 91st Avenue NE.			

DOR Tax Information			
Calculated Amount	\$800,385.00	Liquidated Damages	\$0.00
Additions (+)	\$0.00	Amount Disbursed	\$746,509.66
Reductions (-)	(\$73,836.31)	Amount Retained	\$36,327.44
Sub-Total	\$726,548.69	Other	(\$6,825.64)
Sales Tax Amount	\$49,462.77	Sales Tax Rate	varies %
Total	\$776,011.46	Total	\$776,011.46
Both totals must to be equal - If multiple sales tax rates, attach a list			

Apprentice Utilization Information	
Was apprentice utilization required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Engineer's Estimate:
Utilization %:	If utilization did not meet or exceed 15%, was a Good Faith Estimate approved? <input type="checkbox"/> Yes <input type="checkbox"/> No

Comments
Other: amount due to Town from overpayment to contractor. Amount will be taken out of retainage when released. Sales Tax Rates: Schedule A and Bid Additive 2 are subject to sales tax: \$489,730.42 at 10.1% = \$49,462.77 All other work is subject to Washington State Revenue Rule 171

The Disbursing Officer must submit this completed notice immediately after acceptance of the work done under this contract. **No payment shall be made from the retained funds** until receipt of all release certificates and affidavits.

Complete and submit for by email to all three agencies below



RELEASE OF RETAINAGE PROGRESS ESTIMATE 10
DECEMBER 10, 2021

TOWN OF YARROW POINT
 KING COUNTY
 WASHINGTON

PROJECT:

TOWN OF YARROW POINT
 NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
 G&O JOB NUMBER #19456

CONTRACTOR:

PGH EXCAVATING, INC.
 P.O. BOX 1151
 ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES		PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
SCHEDULE A: UNDERGROUND CONVERSION									
101	Minor Changes	1	CALC	\$10,000.00	0.00%	126.73%	\$0.00	\$12,672.61	127%
	Conflict with Side Sewer (Sta. 12+71)	1	CALC	\$6,023.19					
	Conflict with Gas Main (Sta. 12+00)	1	CALC	\$5,800.69					
	Install Water Service to Lift Station and Irrigation System	1	CALC	\$848.73					
102	Record Drawings (Min. Bid \$1,000)	1	LS	\$1,000.00	0.00%	100.00%	\$0.00	\$1,000.00	100%
103	SPCC Plan	1	LS	\$500.00	0.00%	100.00%	\$0.00	\$500.00	100%
104	Mobilization, Cleanup, and Demobilization	1	LS	\$40,000.00	0.00%	100.00%	\$0.00	\$40,000.00	100%
105	Project Temporary Traffic Control	1	LS	\$5,000.00	0.00%	100.00%	\$0.00	\$5,000.00	100%
106	Clearing and Grubbing	1	LS	\$12,000.00	0.00%	100.00%	\$0.00	\$12,000.00	100%
107	Removal of Structures and Obstructions	1	LS	\$15,000.00	0.00%	100.00%	\$0.00	\$15,000.00	100%
108	Locate Existing Utilities	1	LS	\$3,500.00	0.00%	100.00%	\$0.00	\$3,500.00	100%
109	Pothole	31	EA	\$300.00	0	23	\$0.00	\$6,900.00	74%
110	Crushed Surfacing Top Course	610	TN	\$20.00	0.00	912.42	\$0.00	\$18,248.40	150%
111	Temporary HMA	200	TN	\$120.00	0.0	3.9	\$0.00	\$468.00	2%
112*	Commercial HMA (Per CO3)	0	TN	\$158.00	0	0	\$0.00	\$0.00	0%
113	Removal of Unsuitable Material (Trench)	20	CY	\$80.00	0	0	\$0.00	\$0.00	0%
114	Trench Excavation Safety Systems	1	LS	\$2,000.00	0.00%	100.00%	\$0.00	\$2,000.00	100%
115	Bank Run Gravel for Trench Backfill	1,650	TN	\$12.00	0.00	1,111.79	\$0.00	\$13,341.48	67%
116	CDF Trench Dam and Drain Pipe	3	EA	\$2,000.00	0	3	\$0.00	\$6,000.00	100%
117	Realign Existing Water Service Pipe	2	EA	\$450.00	0	1	\$0.00	\$450.00	50%
118	Erosion Control & Water Quality	1	LS	\$8,000.00	0.00%	100.00%	\$0.00	\$8,000.00	100%
119	Pollution Prevention	1	FA	\$15,000.00	0.00%	241.56%	\$0.00	\$36,233.80	242%
	Property Restoration								

RELEASE OF RETAINAGE PROGRESS ESTIMATE 10
DECEMBER 10, 2021

TOWN OF YARROW POINT
 KING COUNTY
 WASHINGTON

PROJECT: TOWN OF YARROW POINT
 NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
 G&O JOB NUMBER #19456

CONTRACTOR: PGH EXCAVATING, INC.
 P.O. BOX 1151
 ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE		
120	Topsoil, Type A	100	CY	\$53.00	0	50	\$0.00	\$2,650.00	50%	
121	Sod Installation	300	SY	\$16.00	0	0	\$0.00	\$0.00	0%	
122	Bark and Wood Chip Mulch	50	CY	\$70.00	0	0	\$0.00	\$0.00	0%	
123	Extruded Cement Concrete Curb	15	LF	\$16.00	0	0	\$0.00	\$0.00	0%	
124	Decorative Cement Concrete Repair	150	SY	\$150.00	0	85	\$0.00	\$12,750.00	57%	
125	Remove, Protect, and Reinstall Mailbox Pagoda	2	EA	\$700.00	0	1	\$0.00	\$700.00	50%	
126	New Mailbox Pagoda	2	EA	\$2,000.00	0.00	3.00	\$0.00	\$6,000.00	150%	
127	Plastic Stop Line	30	LF	\$84.00	0	0	\$0.00	\$0.00	0%	
128	Modular Block Wall	100	SF	\$35.00	0	294	\$0.00	\$10,290.00	294%	
129	Resolution of Utility Conflicts for Joint Utility Trench	1	FA	\$10,000.00	0.00%	113.04%	\$0.00	\$11,304.32	113%	
	Conflict with Water Main (Sta. 16+30)	1	FA	\$1,579.34						
	Conflict with Gas Main (Sta. 16+30)	1	FA	\$5,002.72						
	Relocate Vaults (Sta. 100+40)	1	FA	\$2,028.49						
	Conflict with Storm Main (Sta. 104+50)	1	FA	\$2,693.77						
130	Franchise Utility Coordination	1	LS	\$20,000.00	0.00%	100.00%	\$0.00	\$20,000.00	100%	
131	Existing Underground Service Transfer	20	EA	\$1,500.00	0.0	14.0	\$0.00	\$21,000.00	70%	
132	Existing Overhead Service Transfer	2	EA	\$1,000.00	0.0	3.0	\$0.00	\$3,000.00	150%	
133	Existing Overhead Service Conversion	3	EA	\$1,500.00	0	4	\$0.00	\$6,000.00	133%	
134	Joint Utility Trench	1,470	LF	\$35.00	0	1,546	\$0.00	\$54,110.00	105%	
135	Joint Service Trench	1,460	LF	\$12.00	0	993	\$0.00	\$11,916.00	68%	
136	Install Conduit, 2-In. Diam. - PSE	490	LF	\$4.50	0	567	\$0.00	\$2,551.50	116%	
137	Install Conduit, 3-In. Diam. - PSE	1,530	LF	\$5.00	0	1,669	\$0.00	\$8,345.00	109%	
138	Install Conduit, 4-In. Diam. - PSE	4,480	LF	\$6.00	0	4,301	\$0.00	\$25,806.00	96%	
139	Install Conduit, 2-In. Diam. - CenturyLink	1,650	LF	\$4.50	0	1,749	\$0.00	\$7,870.50	106%	
140	Install Conduit, 4-In. Diam. - CenturyLink	2,500	LF	\$6.00	0	2,220	\$0.00	\$13,320.00	89%	

RELEASE OF RETAINAGE PROGRESS ESTIMATE 10
DECEMBER 10, 2021

TOWN OF YARROW POINT
 KING COUNTY
 WASHINGTON

PROJECT:
 TOWN OF YARROW POINT
 NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
 G&O JOB NUMBER #19456

CONTRACTOR:
 PGH EXCAVATING, INC.
 P.O. BOX 1151
 ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE		
141	Install Conduit, 4-In. Diam. - Comcast	2,720	LF	\$6.00	0	2,306	\$0.00	\$13,836.00	85%	
142	Install PSE Vault, 5106 TUT	1	EA	\$1,250.00	0	1	\$0.00	\$1,250.00	100%	
143	Install PSE Vault, 575 J-Box	1	EA	\$950.00	0	1	\$0.00	\$950.00	100%	
144	Install PSE Vault, 504 J-Box	3	EA	\$900.00	0	6	\$0.00	\$5,400.00	200%	
145	Install PSE Vault, 507 TUT	4	EA	\$900.00	0	4	\$0.00	\$3,600.00	100%	
146	Install PSE Handhole, Concrete 3030	12	EA	\$400.00	0	11	\$0.00	\$4,400.00	92%	
147	Install CenturyLink Vault, 264TA	8	EA	\$500.00	0	8	\$0.00	\$4,000.00	100%	
148	Install CenturyLink Handhole, 1730	9	EA	\$350.00	0.0	15.0	\$0.00	\$5,250.00	167%	
149	Install CenturyLink Junction Box,									
	Flowerpot	6	EA	\$170.00	0.0	6.0	\$0.00	\$1,020.00	100%	
150	Install Comcast Vault, 3642-LA	2	EA	\$625.00	0	0	\$0.00	\$0.00	0%	
151	Install Comcast Vault, SGLB 1730	19	EA	\$625.00	0	23	\$0.00	\$14,375.00	121%	
	Subtotal, Schedule A						\$0.00	\$453,008.61		
SCHEDULE B: STORM										
201	Removal of Structures and Obstructions	1	LS	\$38,000.00	0.00%	100.00%	\$0.00	\$38,000.00	100%	
202	Pothole	17	EA	\$300.00	0	17	\$0.00	\$5,100.00	100%	
203	PVC Storm Sewer Pipe, 8 In. Diam. (Incl. Bedding)	70	LF	\$120.00	0	74	\$0.00	\$8,880.00	106%	
204	PVC Storm Sewer Pipe, 24 In. Diam. (Incl. Bedding)	810	LF	\$160.00	0.0	814.5	\$0.00	\$130,320.00	101%	
205	Reconnect Existing Storm Pipe Lateral	15	EA	\$400.00	0	20	\$0.00	\$8,000.00	133%	
206	Concrete Inlet	1	EA	\$2,400.00	0	1	\$0.00	\$2,400.00	100%	
207	Catch Basin Type 1	9	EA	\$1,600.00	0	8	\$0.00	\$12,800.00	89%	
208	Catch Basin Type 2 48 In. Diam.	7	EA	\$3,900.00	0	7	\$0.00	\$27,300.00	100%	
209	Trench Drain	12	LF	\$285.00	0	22	\$0.00	\$6,270.00	183%	

RELEASE OF RETAINAGE PROGRESS ESTIMATE 10
DECEMBER 10, 2021

TOWN OF YARROW POINT
 KING COUNTY
 WASHINGTON

PROJECT: TOWN OF YARROW POINT
 NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
 G&O JOB NUMBER #19456

CONTRACTOR: PGH EXCAVATING, INC.
 P.O. BOX 1151
 ENUMCLAW, WA 98022

BID ITEMS				QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE		
210	Abandon Existing Catch Basin	2	EA	\$500.00	0	2	\$0.00	\$1,000.00	100%	
211	Removal of Unsuitable Material (Trench)	10	CY	\$80.00	0	0	\$0.00	\$0.00	0%	
212	Trench Excavation Safety Systems	1	LS	\$2,500.00	0.00%	100.00%	\$0.00	\$2,500.00	100%	
213	Bank Run Gravel for Trench Backfill	650	TN	\$12.00	0.00	423.84	\$0.00	\$5,086.08	65%	
214	Streambed Boulder One Man	5	TN	\$200.00	0.0	1.8	\$0.00	\$360.00	36%	
Subtotal, Schedule B										
BID ADDITIVE 1: 92ND AVENUE NE DRAINAGE MODIFICATIONS										
301	Removal of Structures and Obstructions	1	LS	\$4,000.00	0.00%	0.00%	\$0.00	\$0.00	0%	
302	Crushed Surfacing Top Course	40	TN	\$164.00	0	0	\$0.00	\$0.00	0%	
303	Commercial HMA	20	TN	\$150.00	0	0	\$0.00	\$0.00	0%	
304	Adjust Catch Basin	1	EA	\$400.00	0	0	\$0.00	\$0.00	0%	
Subtotal, Bid Additive 1										
BID ADDITIVE 2: IRRIGATION										
401	Topsoil, Type A	40	CY	\$60.00	0	10	\$0.00	\$600.00	25%	
402	Sod Installation	290	SY	\$16.00	0	93	\$0.00	\$1,488.00	32%	
403	Irrigation System	1	LS	\$6,000.00	0.00%	100.00%	\$0.00	\$6,000.00	100%	
Subtotal, Bid Additive 2										
CHANGE ORDERS:										
CO1	Item 1 - Sch. B - Storm Pipe Fitting	1	LS	\$3,233.74	0.00%	100.00%	\$0.00	\$3,233.74	100%	
CO2	Item 1 - Sch. A - PSE Vault V10 Adjustment	1	LS	\$12,135.59	0.00%	100.00%	\$0.00	\$12,135.59	100%	

RELEASE OF RETAINAGE PROGRESS ESTIMATE 10
DECEMBER 10, 2021

TOWN OF YARROW POINT
 KING COUNTY
 WASHINGTON

PROJECT:
 TOWN OF YARROW POINT
 NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
 G&O JOB NUMBER #19456

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 PGH EXCAVATING, INC.
 P.O. BOX 1151
 ENUMCLAW, WA 98022

NO.	DESCRIPTION	BID ITEMS			QUANTITIES			PROJECT COSTS			PERCENT OF CONTRACT QUANTITY
		QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE			
CO3	Item 2 - Sch. A - PSE Vault V10 Relocation	1	LS	\$8,178.22	0.00%	100.00%	\$0.00	\$8,178.22	100%		
	Item 1 - Sch. B - Utility Conflict Resolution	1	LS	\$2,066.67	0.00%	100.00%	\$0.00	\$2,066.67	100%		
	Item 2 - Sch. A - Direct Cost Incurred in Anticipation of Performed Deleted Work (Commercial HMA)	1	LS	\$8,320.00	0.00%	100.00%	\$0.00	\$8,320.00	100%		

RELEASE OF RETAINAGE PROGRESS ESTIMATE 10
DECEMBER 10, 2021

TOWN OF YARROW POINT
 KING COUNTY
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PROJECT:
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 G&O JOB NUMBER #19456

CONTRACTOR:
 PGH EXCAVATING, INC.
 P.O. BOX 1151
 ENUMCLAW, WA 98022

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$0.00	\$726,548.69
SALES TAX (SCHEDULE A AND BID ADDITIVE 2 ONLY)	10.10%	\$49,462.77
LIQUIDATED DAMAGES	\$0.00	\$0.00
MATERIALS ON HAND	\$0.00	\$0.00
TOTAL	\$0.00	\$776,011.46
LESS 5% RETAINED (BEFORE TAX)	(\$29,501.80)	\$6,825.64
TOTAL EARNED TO DATE LESS RETAINAGE		\$769,185.82

LESS AMOUNTS PREVIOUSLY PAID

PROGRESS ESTIMATE 1	\$76,144.08
PROGRESS ESTIMATE 2	\$84,577.72
PROGRESS ESTIMATE 3	\$140,127.57
PROGRESS ESTIMATE 4	\$145,641.93
PROGRESS ESTIMATE 5	\$104,178.56
PROGRESS ESTIMATE 6	\$93,191.81
PROGRESS ESTIMATE 7	\$39,577.24
PROGRESS ESTIMATE 8	\$63,070.75
PROGRESS ESTIMATE 9	(\$6,825.64)
TOTAL PAYMENT NOW DUE:	\$29,501.80

ORIGINAL CONTRACT AMOUNT
CONTRACT AMOUNT WITH CHANGE ORDERS 1-3
CONTRACT PERCENTAGE TO DATE

\$800,385.00
 \$783,759.22
 93%

RELEASE OF RETAINAGE PROGRESS ESTIMATE 10
DECEMBER 10, 2021

TOWN OF YARROW POINT
 KING COUNTY
 WASHINGTON

PROJECT:
 TOWN OF YARROW POINT
 NE 42ND STREET/91ST AVENUE NE STORMWATER AND UGC PROJECT
 G&O JOB NUMBER #19456

CONTRACTOR:
 PGH EXCAVATING, INC.
 P.O. BOX 1151
 ENUMCLAW, WA 98022

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
 TRUE AND CORRECT STATEMENT OF THE
 WORK PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.


 KEVIN BROWN, P.E.

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL		SALES		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	TAX AMOUNT	SALES ON			
1	JANUARY 25, 2021 TO FEBRUARY 26, 2021	\$49,680.00	10.10%	\$4,623.78	\$24,324.30		\$2,484.00	\$76,144.08
2	FEBRUARY 27, 2021 TO MARCH 26, 2021	\$88,235.55	10.10%	\$5,238.65	(\$4,484.70)		\$4,411.78	\$84,577.72
3	MARCH 27, 2021 TO APRIL 24, 2021	\$140,535.94	10.10%	\$6,618.43	\$0.00		\$7,026.80	\$140,127.57
4	APRIL 25, 2021 TO MAY 24, 2021	\$138,574.62	10.10%	\$13,996.04	\$0.00		\$6,928.73	\$145,641.93
5	MAY 25, 2021 TO JUNE 25, 2021	\$105,427.58	10.10%	\$4,022.36	\$0.00		\$5,271.38	\$104,178.56
6	JUNE 26, 2021 TO JULY 24, 2021	\$93,000.33	10.10%	\$4,841.50	\$0.00		\$4,650.02	\$93,191.81
7	JULY 25, 2021 TO AUGUST 28, 2021	\$38,291.00	10.10%	\$3,200.79	\$0.00		\$1,914.55	\$39,577.24
8	AUGUST 29, 2021 TO SEPTEMBER 25, 2021	\$61,022.15	10.10%	\$5,099.71	\$0.00		\$3,051.11	\$63,070.75
9	SEPTEMBER 26, 2021 TO DECEMBER 8, 2021	\$11,781.52	10.10%	\$1,821.52	(\$19,839.60)		\$589.08	(\$6,825.64)
10	DECEMBER 10, 2021	\$0.00	10.10%	\$0.00	\$0.00		(\$29,501.80)	\$29,501.80
TOTAL:		\$726,548.69		\$49,462.77	\$0.00		\$6,825.64	\$769,185.82

4235 91st Ave NE – Proposal to Replace Stormwater Trench Drain	Proposed Council Action: Approve AA Asphaltting LLC Bid No. 3105
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Presented by:	Town Engineer Stacia Schroeder
Exhibits:	<ul style="list-style-type: none">• AA Asphaltting LLC Bid No. 3105

Summary:

In early October, shortly after the repaving project was completed, the residents at 4235 91st Ave NE – Matt & Kim Millen reached out to Town staff regarding the existing trench drain that spans their frontage. Their concerns centered mainly around the fact that an ~1-ft span on the west side of the existing 70LF long drain did not get ground and overlaid. In their opinion, this section was unsightly and did not fit in with the newly overlaid street.

In the months that followed, Town staff investigated the circumstances that surrounded this discrepancy with the project managers from King County Roads and Lakeside Industries. In short, it was said that the equipment used for the main roadway was much wider and easily capable of grinding the concrete 2-inches down while the much smaller piece of equipment used on the back side of the drain was not capable of grinding the concrete.

The attached proposal from AA Asphaltting LLC is to completely remove and replace the concrete trench drain adjacent to 4235 91st Ave NE (\$26,278.84).

Recommended Action:

Approved bid #3105 from AA Asphaltting LLC in the amount of \$26,278.84.

AA ASPHALTING LLC

14720 PUYALLUP ST.

SUMNER, WA 98390

(253) 863-4759 (253) 939-0214

FAX (253) 863-5402



PROPOSAL AND CONTRACT

NAME: Town of Yarrow Point
ADDRESS: 4030 95th Ave NE
CITY/ST.: Yarrow Point, WA 98004

PROJECT: Town of Yarrow Point Area 2
4235 91st Ave NE
Yarrow Point, WA 98004

ATTN: Stacia Schroeder
PHONE #: (425) 454-6994
FAX#:

MOBILE#: (206) 276-8922

EMAIL#: sschroeder@yarrowpointwa.gov

BID DATE: 12/3/2021

BID #: 3105

QUANTITY	UNIT	DESCRIPTION OF WORK	BID PRICE
CONCRETE			
140	SF	Remove 140 square feet of asphalt at 2 inch depth and dispose.	
140	SF	Remove 140 square feet of concrete at 10 inch depth and dispose.	
1	Unit	Dispose of the existing drain system.	
140	SF	Install new traffic rated ACO trench drain system with cast-in ductile iron drain grates.	
676	SF	Form and pour 676 square feet of class 4000 concrete at 4" depth. 9 yard allowance.	
1	Unit	Provide cylinder testing for concrete.	
1	Unit	Provide Certified Flaggers and traffic control.	
1	Unit	Provide traffic control plan.	
***Labor cost includes all King County prevailing wage rates, intents, and affidavits.			
Subtotal			\$ 26,278.84
Sales Tax 0.00%			\$ -
Project Total			\$ 26,278.84

EXCLUSIONS: PERMITS, BONDING, ENGINEERING, SHOP DRAWINGS, PLANT OPENING FEES,
HAZARDOUS MATERIALS DISPOSAL, NIGHT WORK

TERMS: Net 15 upon completion. Checks or Credit/debit cards are accepted (A 3% charge will be added for credit card payments).

Proposal subject to change or cancellation after 30 days.

If this account is in default and is assigned to a collection agency for collection, then (customer) shall be liable for collection costs and fees including contingent collection fees charged by the collection agency in addition to principal, interest at 18% annum and all other charges owing on the account. If legal action is commenced, then Washington law shall apply, AA Asphaltting LLC may place venue in the Superior Court of Pierce County, Washington and the prevailing party shall be awarded its taxable costs and reasonable attorney fees.

AA Asphaltting LLC assumes no responsibility or liability for subgrade failures, damage to or from hidden utilities, wires or other structures.

Respectfully submitte

Joe Garrison

AA Asphaltting, Inc.

ACCEPTANCE

The above proposal is hereby accepted. You are authorized to complete the work described, and I/We agree to pay the amount described according to the terms thereof:

Date: _____

Authorized Signature: _____

This contractor is registered with the State of Washington, registration No. AAASPI223DF, (expiration date August 1), as a general / specialty contractor and has posted with the state a bond or cash deposit of \$6,000.00 for the purpose of satisfying claims against the contractor for negligent or improper work or breach of contract in the conduct of the contractor's business. This bond or cash deposit may not be sufficient to cover a claim which might arise from the work done under your contract. If any supplier or materials used in your construction project or any employee of the contractor or subcontractor is not paid by the contractor or subcontractor on your job, your property may be liened to force payment. If you wish additional protection, you may ask the contractor to provide you with original "lien release" documents from each supplier or subcontractor on your project. The contractor is required to provide you further information about lien release documents, if you request it. General information is also available from the Department of Labor and Industries. This notice is sent in compliance with the laws of the State of Washington RCW 18.27114.

PLEASE SIGN AND RETURN ONE COPY

BID#: 3105

3105 Town of Yarrow Point Area 2

Legend
NE 42nd St

4235 91st Ave NE

Remove and Replace existing ACO Drain System



Concrete Installation

NAME: Town of Yarrow Point
ADDRESS: 4030 95th Ave NE
CITY/ST.: Yarrow Point, WA 98004

PROJECT: 4235 91st Ave NE
 Yarrow Point, WA 98004

ATTN: Stacia Schroeder
PHONE #: (425) 454-6994
FAX#:

MOBILE#: (206) 276-8922
EMAIL#: sschroeder@yarrowpointwa.gov

BID DATE: 12/3/2021
BID #: 3105

NOTES:

PATCH

NUMBER	LOCATION	LENGTH & WIDTH	DEPTH	SUBTOTAL AREA	YARDS
1		70 X 2	4	140	2
2		70 X 1	6	70	2
3		70 X 1	6	70	2
4		X	4	0	0
5		X	4	0	0
6		X	4	0	0
7		X	4	0	0
8		X	4	0	0
9		X	4	0	0
10		X	4	0	0
11		X	4	0	0
12		X	4	0	0
13		X	4	0	0
14		X	4	0	0
15		X	4	0	0
16		X	4	0	0
17		X	4	0	0
18		X	4	0	0
19		X	4	0	0
20		X	4	0	0
21		X	4	0	0
22		X	4	0	0
23		X	4	0	0
24		X	4	0	0
25		X	4	0	0
26		X	4	0	0
27		X	4	0	0
28		X	4	0	0
29		X	4	0	0
30		X	4	0	0
31		X	4	0	0
32		X	4	0	0

TOTAL AREA (SQ FT)	280
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TOTAL YARDS	6
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**Business of The Town Council
Town of Yarrow Point, WA**

Agenda Bill 22-03
January 11, 2022

Appointment and Reappointments for Planning Commission and Park Board Members	Proposed Council Action: For Appointment.
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Presented by:	Mayor Katy Kinney Harris
Exhibits:	None.

Summary:

The following Planning Commission Member term is up for reappointment:
David Feller: 6-year reappointment to Planning Commission

The following Park Board Member term is up for reappointment:
John McGlenn: 3-year reappointment to Park Board

Appoint resident Dicker Cahill to the Park Board for a 3-year term.

Recommended Action:

Re-appoint David Feller for a 6-year term to the Planning Commission.
Re-appoint John McGlenn for a 3-year term to the Park Board.
Appoint resident Dicker Cahill to the Park Board for a 3-year term.

**Business of The Town Council
Town of Yarrow Point, WA**

Agenda Bill 22-04
January 11, 2022

Resolution No. 355 - King County Metro Bus Route 271	Proposed Council Action: Approve Resolution No. 355
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Presented by:	Mayor Katy Kinney Harris
Exhibits:	Resolution No. 355

Summary:

King County Metro Bus Route 271 currently serves the residents of the City of Clyde Hill, City of Medina, Town of Hunts Point and Town of Yarrow Point. By providing services along 84th Avenue NE between NE 12th Street and SR-520, King County Metro has indicated an interest in re-routing Route 271 from 84th Avenue NE to 92nd Avenue NE. Re-routing of Route 271 from 84th Avenue NE to 92nd Avenue NE would essentially eliminate all King County Metro services for the residents of the Cities of Medina and Hunts Point as well as significantly decrease services for the residents of the City of Clyde Hill.

This resolution supports City of Clyde Hill, City of Medina and Town of Hunts Point in maintaining King County Metro Bus Route 271 along its current route on 84th Avenue NE so that the residents of the Cities of Clyde Hill, Medina, Hunts Point and Yarrow Point can continue to receive the transportation services that they have and continue to pay for.

Recommended Action:

Approve Resolution No.355 - A RESOLUTION OF THE COUNCIL OF THE TOWN OF YARROW POINT REGARDING KING COUNTY METRO BUS ROUTE 271.

**TOWN OF YARROW POINT
RESOLUTION NO. 355**

**A RESOLUTION OF THE COUNCIL OF THE TOWN OF YARROW POINT
REGARDING KING COUNTY METRO BUS ROUTE 271**

WHEREAS, King County Metro Bus Route 271 currently serves the residents of the cities of Medina and Clyde Hill and towns of Yarrow Point and Hunts Point by providing services along 84th Avenue NE between NE 12th Street and SR-520; and

WHEREAS, King County Metro has indicated an interest in re-routing Route 271 from 84th Avenue NE to 92nd Avenue NE; and

WHEREAS, the Cities of Medina and Clyde Hill, and the Washington State Department of Transportation have invested over \$5M in improving the 84th Avenue NE corridor, inclusive of elements meant to support King County Metro bus services along said corridor; and

WHEREAS, the topography and street design of 92nd Avenue NE is not conducive to bus or pedestrian traffic and re-routing of the 271 Bus from 84th Avenue NE to 92nd Avenue NE would essentially eliminate all King County Metro services for the residents of the cities of Medina and Clyde Hill and towns of Yarrow Point and Hunts Point as well as significantly decrease services for the residents of the City of Clyde Hill; and

WHEREAS, Bus Route 271 supports education by providing connections to Bellevue College, the University of Washington, Bellevue High School (school bus service is not provided), and other schools in the Bellevue School District, and

WHEREAS, Bus Route 271 encourages use of mass transit by providing a logical connection at the University of Washington to Sound Transit's Regional Light Rail line, and

WHEREAS, Bus Route 271 builds community by providing access to local places of worship, City Parks, and other local amenities, and

WHEREAS, King County Metro is primarily funded via portions of local sales tax and property taxes paid by the citizens of the Town of Yarrow Point; **NOW THEREFORE**,

BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF YARROW POINT that the King County Metro Bus Route 271 be maintained along its current route on 84th Avenue NE and continue to provide services to the citizens of Medina, Clyde Hill, Yarrow Point, and Hunts Point.

ADOPTED by the Council of the Town of Yarrow Point and signed in authentication of its passage this 11th day of January 2022.

Katy Kinney Harris, Mayor

ATTEST/AUTHENTICATED:

Bonnie Ritter, Clerk-Treasurer

Town Council Project Tracking Sheet



Project Number	Project Description	Status	Priority	Lead person	Date/year started	Updated	Date/year Complete	Comments
21-01	Council/Park Board collaborative effort to maintain Sally's Alley	Completed		Council/Park Board/Legal	21-Oct	11/2/21		Mayor Cahill met with the Park Board and JGM Landscape Architects on 11/2 to discuss the future maintenance plans for Sally's Alley.
21-02	ROW tree maintenance & Public Property Tree Code Updates	Started	High	Staff	21-Sep			Provide notice to community/replant a tree for a tree/keep significant trees healthy.
21-03	Replacement Flock Safety Camera for NE 33rd St due to truck accident on 92nd Ave NE roundabout on 12/11/2021	Started	High	Staff	21-Dec	12/16/21		Flock was contacted on 12/14/2021. Flock will send out a field technician as early as possible.
21-04	Create new system to broadcast and continue Town board meetings virtually as an option.	Started	High	Deputy Clerk	21-Jun	9/14/21		The Town determined that visual equipment would not be needed in the Council Chambers but increasing audio would be adequate for broadcasting town meetings.
21-05	ROW Parking - Planning Commission	Started	High	Planning Commission/Town Planner	21-Oct	11/12/21		The Planning Commission has been tasked to research ROW parking. Mayor Cahill reported there is \$95,000.00 in the budget to make ROW parking improvements.
21-06	Utility Tax Revenue Discussion	Ongoing		Clerk-Treasurer	21-May			The Town is currently auditing utility tax intake revenue from its providers. Councilmember Valaas shared that Town code requires 6% on water and sewer utility tax however, City of Bellevue is paying 5%. Clerk Treasurer Ritter is working with the city to get from current 5% to 6%. Mayor Cahill noted that residents will be paying higher than 1% in order for the Town to receive 6% utility tax revenue.
21-07	Light pole spacing	Completed		Mayor/Staff/Council	Dec-20	11/12/21	12/17/21	Councilmember Bush suggested to reconsider the policy for light pole spacing, more people are walking at night. It is dark specifically on the Yarrow Point side of Points Drive and the connection between Kirkland through NE Points Drive to the roundabout. Mayor and staff will look into additional lighting in these areas. The spacing of light poles along 92nd is 110ft to 140ft, with 125ft being the standard. The poles are also staggered on each side of the roadway. Town Engineer Schroeder is working PSE. Two new poles on NE Points Drive and new LED bulbs are being swapped into old poles. The new poles were installed on 12/17/2021.
21-08	Back up & retention system research	Started		Chuck Porter	Feb-20	11/12/21		Councilmember Porter will be the new lead for this project.
21-09	Emergency preparedness	Ongoing		Mayor & staff		9/14/21		The Council will review at the July Council meeting to discuss future interest in future involvement. Little support from residents. Councilmember Lagerholm suggested an online approach. Mayor Cahill will meet with him to come up with a plan. Councilmember Elmore suggests hosting CPR training.
21-10	Ongoing maintenance to Town Hall	Ongoing		Mayor & staff		11/12/21		Re-staining Town Hall has been deferred to spring of 2022 as the Town Hall can get another year out of the current coating.

Town Council Project Tracking Sheet



Project Number	Project Description	Status	Priority	Lead person	Date/year started	Updated	Date/year Complete	Comments
21-11	Propane tank permitting at 9071 NE 34th St relating to truck accident on 92nd Ave NE roundabout on 12/11/2021.	Started		Deputy Clerk	Dec-21	1/4/2022		Propane tank permitting is through Bellevue Fire Dept. The Town Building Official sent photos to Bellevue Fire Marshal to investigate. Steve said BFD is busy and may take a while to hear back from them.

Last update: 1/5/2022