

**YARROW POINT
PLANNING COMMISSION SPECIAL MEETING AGENDA
January 18, 2022
7:00 p.m. via conference call at:
1-253-215-8782 Meeting ID: 851 4805 8444#**

Members of the public may participate by phone/online. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 4:30PM on the day of the January 18, 2022 Planning Commission special meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Speakers will be allotted 3-minutes for comments. Please state your name and address and you will be asked to stop when you reach the 3-minute limit.

Join Zoom Meeting

<https://us02web.zoom.us/j/85148058444>

Or call in (audio only)

1-253-215-8792

Meeting ID: 851 4805 8444#

1. CALL TO ORDER: Commission Chairperson, Carl Hellings

2. COMMISSION ROLL CALL: Commissioners Chuck Hirsch, David Feller and Jeffrey Shiu

3. APPEARANCES:

Members of the public may speak concerning items that either are or are not on the agenda. The Planning Commission takes these matters under advisement. Please state your name and address and limit comments to 3 minutes. If you call in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point 4030 95th Ave NE Yarrow Point, WA. 98004.

4. MINUTES

November 15, 2021 Regular Meeting

5. STAFF REPORTS

6. REGULAR BUSINESS:

7. PCAB 22-01 – January Council meeting report and preparation for February 8 joint Planning/Council meeting

8. ADJOURNMENT

*To subscribe to our email list, email Town Hall at: townhall@yarrowpointwa.gov
Town of Yarrow Point, 4030 95th Ave. NE, Yarrow Point, WA 98004
425-454-6994, townhall@yarrowpointwa.gov*

**TOWN OF YARROW POINT
PLANNING COMMISSION MEETING (TELECONFERENCE) MINUTES
November 15, 2021**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Carl Hellings Planning Commission Chairman called the meeting to order at 7:01pm

PRESENT:

Chairman:	Carl Hellings
Commissioners:	Chuck Hirsch Jeffrey Shiu David Feller
Staff:	Austen Wilcox – Deputy Clerk Mona Green – Town Planner
Guests:	Katy Harris - Resident

APPEARANCES:

No comment.

MINUTES:

October 18, 2021 Regular Meeting

MOTION: Commissioner Feller moved to approve the minutes of the October 18, 2021 regular meeting as presented. Commissioner Hellings seconded the motion.

VOTE: 3 For, 0 Against. Motion carried.

Planning Commissioner Jeffrey Shiu joined the meeting at 7:03pm.

STAFF REPORTS:

Town Planner Mona Green reported on the following:

- The Council discussed and held a public hearing on the current draft private property tree code. The draft code was sent to Department of Commerce for a 60-day comment period. Council discussed having the code go into effect on March 1, 2022 to allow public education opportunities assuming a December approval.
- Climate Change pledge for upcoming Comprehensive Plan update.

Deputy Clerk Austen Wilcox reported on the following:

- Public Hearing on 2022 Final Budget/ *Adopted*.
- NE 42nd St/91st Ave NE Project Change Order/ *Approved*.

The Planning Commission discussed with incoming 2022 Mayor Katy Harris the process to find a new Planning Commissioner to complete former Commissioner Dash's term due to expire end of 2025. Staff discussed the recognition of former Planning Commissioners and

an upcoming reception to honor outgoing Mayor Cahill and Councilmembers Steve Bush and Mary Elmore.

REGULAR BUSINESS:

PCAB 21-10 Continued Right of Way Parking Discussion

The Planning Commission discussed:

- Definition of right of way and what is allowed in the right of way.
- Current parking code is chopped up and has been revised several times.
- Parking enforcement: The police have trouble enforcing the current parking code as it is not clear enough to enforce.
- Town Capital Projects: The Town received feedback regarding the contractor's storage of materials for long term in the right of way from the recent NE 42nd/91st Ave NE UGC project and will work to prevent this from happening during future capital projects.
- The majority of parking complaints received at Town Hall are from construction parking.
- The Commission would like to setup a joint meeting with Council at the February 8, 2022 regular Council meeting to further clarify the right of way parking topic.

Resident Katy Harris at 3842 94th Ave NE noted that her understanding of most parking related complaints have been from construction parking.

Deputy Clerk Wilcox will send the Planning Commission the current town parking & zoning maps.

The Planning Commission has fulfilled their nine-meeting obligation per RCW 35.63.040 this year and will meet again for a regular meeting on January 17, 2022.

ADJOURNMENT:

MOTION: Commissioner Feller moved to adjourn the meeting at 8:03pm. Commissioner Hirsch seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

ATTEST:

Carl Hellings, Chairman

Austen Wilcox, Deputy Clerk