

# PARK BOARD MEETING AGENDA

**Tuesday, January 25, 2022**

**7:00 p.m. via conference call at:  
1-253-215-8782, Meeting ID: 828 0650 5849#**

Members of the public may participate by phone/online. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email [depclerk@yarrowpointwa.gov](mailto:depclerk@yarrowpointwa.gov) and leave a message before 4:30PM on the day of the January 25, 2022 Park Board meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing \*6 when it is your turn to speak. Speakers will be allotted 3-minutes for comments. Please state your name and address and you will be asked to stop when you reach the 3-minute limit.

## **Join Zoom Meeting**

<https://us02web.zoom.us/j/82806505849>

## **Or call in (audio only)**

[1-253-215-8782](tel:1-253-215-8782) United States, Seattle

Meeting ID: 828 0650 5849#

**CALL TO ORDER:** Chairman John McGlenn

**ROLL CALL:** Park Commission Members: Chair John McGlenn, Doug Waddell, Dicker Cahill, Carolyn Whittlesey and Krista Fleming

## **APPEARANCES:**

Members of the public may speak concerning items that either are or are not on the agenda. The Park Board takes these matters under advisement. Please state your name and address and limit comments to 3 minutes. If you call in via telephone, please unmute yourself by dialing \*6 when it is your turn to speak. Comments via email or regular mail may also be submitted to [depclerk@yarrowpointwa.gov](mailto:depclerk@yarrowpointwa.gov) to be included in the record.

## **REGULAR BUSINESS:**

|    |  |
|----|--|
| 1. | PB AB 22-01 Sally's Alley Master Plan Discussion |
|----|--|

## **OTHER REPORTS:**

### **ADJOURN**

*\*To subscribe to our email list, email Town Hall at: [townhall@yarrowpointwa.gov](mailto:townhall@yarrowpointwa.gov)*

**TOWN OF YARROW POINT  
PARK BOARD (TELECONFERENCE) REGULAR MEETING MINUTES  
October 26, 2021  
7:00pm**

The following is a condensation of the proceedings and is not a verbatim transcript.

**CALL TO ORDER:**

Park Board Chairman John McGlenn called the meeting to order at 7:05pm

**IN ATTENDANCE:**

**Chairperson:** John McGlenn

**Members:** Kathy Smith - Absent  
Doug Waddell  
Carolyn Whittlesey  
Krista Fleming - Absent

**Staff:** Austen Wilcox - Deputy Clerk

**Guests:** Carl Scandella - Councilmember  
Katy Harris - Resident

**APPEARENCES**

Councilmember Carl Scandella resident at 4404 91<sup>st</sup> Ave NE requests further clarity on the Park Board's landscape proposal from JGM Landscape Architects and the Board's plans to make improvements to Sally's Alley. He also discussed;

1. Legal matters that need to be resolved regarding the driveway adjacent to Sally's Alley due to new ownership of the related home and;
2. Unsightly stumps from trees taken out on a private property adjacent to Sally's Alley.

Chairman John McGlenn responded stating that JGM Landscape Architects has worked with the town on previous Park Board projects. The Park Board's intended improvements to Sally's Alley are to maintain it such as cleaning it up, replenishing the gravel pathway and ultimately keeping the character of Sally's Alley the same. The Park Board would like to work with the contractors of the future private construction projects on the east and west end of Sally's Alley so that the entrances of the path can be blended in. John noted that the town does not have jurisdiction over the tree cutting relating to private property.

**REGULAR BUSINESS:**

**PB AB 21-18 Sally's Alley Master Plan Discussion**

The Park Board's intentions for improving Sally's Alley are to maintain it, not to change it and keep the character of it the same. The pathway can get muddy and new gravel would spruce it up. Individual Park Board members discussed talking with some adjoining neighbors to Sally's Alley about the Park Board's plans to maintain it. The Park Board plans to meet with JGM Landscape Architects to discuss the improvements.

Katy Harris resident at 3842 94<sup>th</sup> Ave NE supports the position of the Park Board to work with JGM Landscape Architects to clean up and maintain Sally's Alley.

**PB AB 21-19 Park Board Checklist for Public Works Department**

The Park Board discussed the creation of a checklist of maintenance items for the Public Works Coordinator to use in the field. The Park Board requests to have staff arrange a meeting with the Park Board, Public Works Coordinator and one councilmember to discuss a field checklist.

**OTHER REPORTS:**

**ADJOURNMENT:**

Park Board Chairman John McGlenn adjourned the meeting at 7:58pm.

APPROVED:

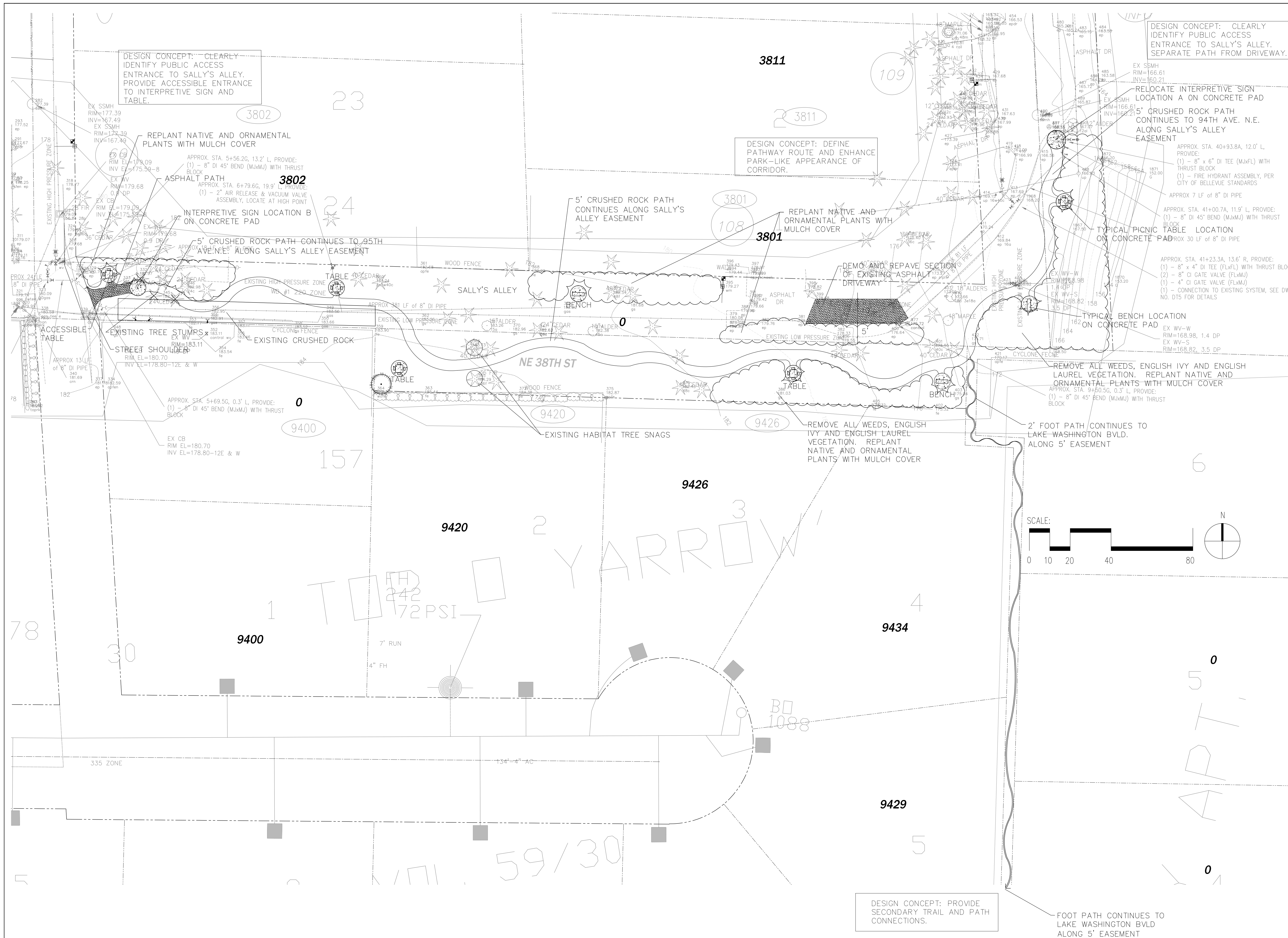
ATTEST:

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John McGlenn, Park Board Chairman

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Austen Wilcox, Deputy Clerk



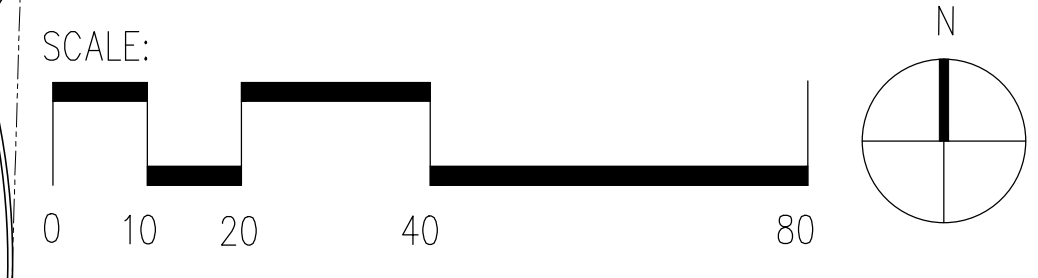
DESIGN CONCEPT: CLEARLY IDENTIFY PUBLIC ACCESS ENTRANCE TO SALLY'S ALLEY. PROVIDE ACCESSIBLE ENTRANCE TO INTERPRETIVE SIGN AND TABLE.

DESIGN CONCEPT: DEFINE PATHWAY ROUTE AND ENHANCE PARK-LIKE APPEARANCE OF CORRIDOR.

DESIGN CONCEPT: CLEARLY IDENTIFY PUBLIC ACCESS ENTRANCE TO SALLY'S ALLEY. SEPARATE PATH FROM DRIVEWAY.

DESIGN CONCEPT: PROVIDE SECONDARY TRAIL AND PATH CONNECTIONS.

FOOT PATH CONTINUES TO LAKE WASHINGTON BLVD ALONG 5' EASEMENT



**JGM**  
 LANDSCAPE ARCHITECTS  
 INCORPORATED P.S.  
 LANDSCAPE ARCHITECTURE  
 URBAN DESIGN  
 SITE PLANNING  
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 KIRKLAND WA 98033  
 PH: 425.454.5723  
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 E: jgm@jgm-inc.com

**SALLY'S ALLEY  
 DRAFT MASTER PLAN  
 YARROW POINT, WA**

REVISIONS/DRAWING ISSUES:

Drawn by: CL  
 Checked by: CL

DATE: 12-6-2021  
 LAST UPDATE:  
 CAD FILE:

DRAWING TITLE  
**DRAFT  
 MASTER  
 PLAN**

SHEET NUMBER  
**L1.0**