

**TOWN OF YARROW POINT  
PARK BOARD (TELECONFERENCE) SPECIAL MEETING MINUTES  
September 28, 2021  
5:00pm**

The following is a condensation of the proceedings and is not a verbatim transcript.

**CALL TO ORDER:**

Park Board Chairman John McGlenn called the meeting to order at 5:05pm

**IN ATTENDANCE:**

**Chairperson:** John McGlenn

**Members:** Kathy Smith  
Doug Waddell  
Carolyn Whittlesey  
Trevor Dash - Absent  
Krista Fleming

**Staff:** Austen Wilcox - Deputy Clerk

**Guests:** Andy Valaas – Councilmember  
Meredith Shank - Resident

**APPEARENCES**

None.

**REGULAR BUSINESS:**

**PB AB 21-17 Sally's Alley Master Plan Discussion**

Deputy Clerk Wilcox reported that the Town's Attorney and Council determined there would not be a need to reclassify Sally's Alley from a road into a park in order for the Park Board to achieve their goals with a Sally's Alley Master Plan.

The Park Board discussed the proposed private residential construction projects on the east and west ends of Sally's Alley. Deputy Clerk Wilcox reported that the design documents for the proposed new home for the vacant lot at the east end of Sally's Alley is still in review and the Town has received no submittals to date for the property on the west end.

The Park Board discussed a proposal from JGM Landscape Architects dated September 28, 2021 to provide professional landscape architectural design services for Sally's Alley.

The Park Board members in attendance agreed to create a Sally's Alley Master Plan to maintain and improve the public space.

Resident Meredith Shank at 9089 NE 39<sup>th</sup> Pl recapped her comments in a letter submitted to the Park Board on September 28, 2021 discussing recommended improvements to Sally's Alley and the NE 42<sup>nd</sup> Street beach.

Councilmember Andy Valaas at 4439 94<sup>th</sup> Ave NE suggests explaining why the Sally's Alley Trails Master Plan from 2013 is no longer valid and needs to be redone.

The Park Board will fine tune the proposal with JGM Landscape Architects before forwarding it to the Town Council with a recommendation for approval.

**OTHER REPORTS:**


Park Board members discussed the following:

- Creating a monthly checklist for the Mayor and Public Works Coordinator to review identified field items the Park Board would like to see done in Town parks and right of ways. Park Board member Waddell will take lead on creating a checklist.
- Include more items in the next Comprehensive Plan update such as the Morningside trail system.
- Needed leaf blowing/clean up at Town beach.

**ADJOURNMENT:**

Park Board Chairman John McGlenn adjourned the meeting at 5:38pm.

APPROVED:

  
John McGlenn, Park Board Chairman

ATTEST:

  
Austen Wilcox, Deputy Clerk

