

**TOWN OF YARROW POINT  
COUNCIL REGULAR (TELECONFERENCE) MEETING MINUTES  
February 8, 2022  
7:00 p.m.**

The following is a summary of the proceedings and is not a verbatim transcript.

**CALL TO ORDER:**

Mayor Katy Kinney Harris called the meeting to order at 7:00 p.m.

**PRESENT:**

**Mayor:** Mayor Katy Kinney Harris

**Councilmembers:** Stephan Lagerholm  
Carl Scandella  
Chuck Porter  
Andy Valaas  
Kathy Smith

**Staff:** Bonnie Ritter – Clerk Treasurer  
Austen Wilcox – Deputy Clerk  
Mona Green – Town Planner  
Stacia Schroeder – Town Engineer  
Scott Missall – Town Attorney

**Guests:** Dawn Hanson – Clyde Hill Police Department  
Vadim Bondarev – Resident  
Cheryl Pietromonaco – Resident  
Lee Sims – Resident  
Debbie Prudden – Resident  
Haleh Clapp – Resident

**APPROVAL OF AGENDA**

**MOTION:** Motion by Councilmember Lagerholm seconded by Councilmember Porter to approve the agenda as presented.

**VOTE:** 5 For, 0 Against. Motion carried.

**STAFF REPORTS:**

**A. Police Report**

Lieutenant Dawn Hanson gave a report on January police activity.

- Issue on 9400 block of NE 34<sup>th</sup> St.
- 6 tickets.

Lieutenant Hanson advises those who encounter a homeless person to call 911 as the PD has resources to provide them.

Lieutenant Hanson discussed the need for the addition of another Flock Safety LPR camera to capture vehicles exiting the Point on 92<sup>nd</sup> Ave NE. Staff is researching cost and will present options to Council at the March 8 meeting.

Staff will contact the WSDOT inquire about restoration on the roundabout from a truck that crashed in December.

## **1. MINUTES**

Mayor Harris noted that the town will be producing action minutes and not capturing detailed public comment for liability and parliamentary reasons. The audio recordings of meetings will be referred to for detailed discussion.

A. Amended minutes of December 14, 2021 Regular Meeting

MOTION: Motion by Councilmember Porter seconded by Councilmember Scandella to approve the December 14, 2021 minutes as amended.

VOTE: 5 For, 0 Against. Motion carried.

B. Minutes of January 11, 2022 Regular Meeting

MOTION: Motion by Councilmember Valaas seconded by Councilmember Lagerholm to approve the January 11, 2022 minutes as presented.

VOTE: 5 For, 0 Against. Motion carried.

## **2. CONSENT CALENDAR:**

MOTION: Motion by Councilmember Valaas seconded by Councilmember Lagerholm to approve the Consent Calendar as presented. The Payment Approval Report dated 2/03/2022 approving payments as shown totaling \$58,154.26 plus payroll, benefits, and tax expenses of \$30,517.24 as shown on the attached payroll & benefits report for a total of \$88,671.50.

VOTE: 5 For, 0 Against. Motion carried.

## **APPEARANCES:**

Vadim Bondarev resident at 4029 95<sup>th</sup> Ave NE discussed a petition he submitted to the town regarding the private property tree code ordinance.

Cheryl Pietromonaco resident at 3445 92<sup>nd</sup> Ave NE noted that she has heard trees being cut since the passage of the private property tree ordinance. She discussed her ongoing hedge complaint requesting enforcement of the hedge code and requests to have her complaint be placed on the March Council agenda.

Mary Jane Swindley resident at 3813 94<sup>th</sup> Ave NE asked about resident communication regarding burglaries.

Mayor Harris responded stating that resident communication is a topic that will be discussed at the upcoming February 28 special meeting.

Debbie Prudden resident at 3805 94<sup>th</sup> Ave NE discussed tree cutting on her property of trees that were diseased and provided comments regarding the private property tree code.

Haleh Clapp resident at 4415 91<sup>st</sup> Pl NE discussed the potential King County purchase of the Kirkland La Quinta Inn. She discussed a petition regarding concern about the distance the potential La Quinta is adjacent to schools and daycares.

### **REGULAR BUSINESS**

#### **3. AB 22-05: NE 42<sup>nd</sup> St/91<sup>st</sup> Ave NE Stormwater Upsizing & UGC project acceptance**

The updated Final Progress Estimate addresses calculation errors found in the initial estimate.

MOTION: Motion by Councilmember Valaas seconded by Councilmember Scandella to approve the Final Progress Estimate #9 and officially accept project as complete.

VOTE: 5 For, 0 Against. Motion carried

#### **4. AB 22-06: Gray & Osborne chosen to be Yarrow Point's 3-year on-call engineer**

The Town of Yarrow Point intends to design stormwater projects both this year for NE 36th Street and in 2023 for 94th Ave NE according to the latest capital improvement plan (2022-2027). Recent projects have proven it is beneficial for the town engineer to design and manage these projects in conjunction with a professional engineering firm.

The Revised Code of Washington (RCW) Chapter 39.80 requires the town to publish its need for engineering services in advance, concisely stating the general scope and nature of the project or work for which services are required. The attached Request for Qualifications (RFQ) was sent to several local engineering firms on January 12th, 2022, and posted on the town's website to satisfy this requirement.

The Town received three (3) proposals: BlueLine Group, PACE Engineers, and Gray & Osborne. These proposals were evaluated by town staff the week of February 1st and it was decided the most qualified firm was Gray & Osborne. This firm has provided a Fee Proposal for review and approval.

MOTION: Motion by Councilmember Scandella seconded by Councilmember Lagerholm to approve Gray & Osborne, Inc. as the Town's 3-Year On-Call Engineer for 2022-2024.

VOTE: 5 For, 0 Against. Motion carried

#### **5. AB 22-07: 4235 91<sup>st</sup> Ave NE – Proposal to replace stormwater trench drain**

In October 2021, shortly after the repaving project was completed, the residents at 4235 91st Ave NE – Matt & Kim Millen reached out to Town staff regarding the existing trench drain that spans their driveway. Their concerns centered mainly around the unsightliness of a one-foot span on the west side of the existing 70LF long trench drain that did not get ground and overlaid.

In the months that followed, Town staff investigated the circumstances that surrounded this discrepancy with the project managers from King County Roads and Lakeside Industries. In short, it was said that the equipment used for the main roadway was much wider and easily capable of grinding the concrete 2-inches down while the much smaller piece of equipment used on the back side of the drain was not capable of

grinding the concrete.

The proposal from AA Asphaltting LLC is to saw cut and remove the ~1 inch of asphalt around the drain, chip down the two (2) inches of concrete that surrounds the drain, and install three (3) inches of new asphalt.

MOTION: Motion by Councilmember Valaas seconded by Councilmember Smith to approve revised bid #3105 from AA Asphaltting LLC not to exceed \$7,000.00.

VOTE: 5 For, 0 Against. Motion carried.

Councilmember Lagerholm discussed the town's decrease in real estate excise tax revenue and asked town staff to examine finances to future Capitol project planning.

**6. AB 22-08: Appointment of resident Lee Sims to the Planning Commission**

Appoint resident Lee Sims to the Planning Commission for a 6-year term.

Lee Sims stated that he looks forward to working on the Planning Commission.

MOTION: Motion by Councilmember Smith seconded by Councilmember Valaas to appoint resident Lee Sims to the Planning Commission for a 6-year term.

VOTE: 5 For, 0 Against. Motion carried.

**7. AB 22-09: Private Property Tree Ordinance petition consideration**

Discuss petition submitted by resident Vadim Bondarev.

Council discussed the following.

- Enforcement mechanisms; creating positive incentives vs. punitive.
- Fines.
- Possibility to bring one or two residents temporarily onto the Planning Commission to find a comfortable resolution for the issues referenced in the petition.
- Setbacks and location of building structures around trees.
- Listening to public comment.
- Possibility to have the Planning Commission revisit certain aspects of the Code for amendment.

**8. AB 22-10: Use for American Rescue Plan Act (ARPA) Funds**

Due to the small size of the town workforce and the work demands on town employees, all town employees who are required by the Mayor to work onsite are to be considered essential workers for this purpose.

The town has received funding through the American Rescue Plan Act (ARPA), which act authorizes premium pay to essential workers.

The authorization for payment of premium pay provided in Section 1 shall continue until the Mayor's emergency order is repealed. The resolution shall be revisited in three-months.

Mayor and Council discussed the inclusion of essential town consultants to premium pay. Mayor thanked the town employees and consultants for their dedicated service to the town.

MOTION: Motion by Councilmember Lagerholm seconded by Councilmember Scandella to adopt Resolution No. 355, a Resolution of the Town Council of the Town of Yarrow Point, Washington, Authorizing the Mayor to approve the payment of premium pay to the town's essential workers with ARPA funds.

VOTE: 5 For, 0 Against. Motion carried

**9. AB 22-11: 2022 Planning Commission project scope/first pass: (20-minutes)**

The Council will have a joint meeting with the Planning Commission at the regular March 8 Council meeting to discuss the following topics.

- Hedge Code: Not clear. Needs review and to be re-deciphered.
- Short term rentals (Airbnb.)
- Consider amendments to private property tree ordinance.
- Public tree code needs to be in line with the private property tree code.
- Right of way parking: Consider separating ROW parking from construction parking discussion.
- Encroachment agreements & paving in the right of way.

**10. MAYOR AND COUNCIL REPORTS:**

**Mayor:**

- A committee has been assembled to address an ongoing issue of canine feces that are not picked up by owners around the Point. The committee will present ideas for resolution to Council.
- King County is considering the purchase of the La Quinta Inn for permanent supportive housing. The town will provide information on the town's website to direct questions to including a contact to the county. Mayor Harris noted that the town supports the end of homelessness and the annual contribution to Affordable Regional Coalition for Housing (ARCH.)

**Councilmember Porter:**

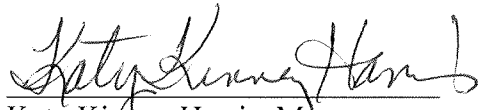
Councilmember Porter noted that he had a meeting with the Town's I.T. provider and he is satisfied their security measures to protect the town against cyber threats are commercially reasonable.

**11. ADJOURNMENT:**

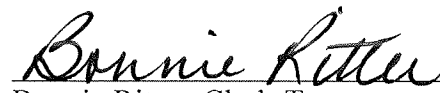
MOTION: Motion by Councilmember Scandella seconded by Councilmember Valaas to adjourn the meeting at 9:15 p.m.

VOTE: 5 For, 0 Against. Motion carried.

APPROVED:

  
Katy Kinney Harris, Mayor

ATTEST:

  
Bonnie Ritter, Clerk-Treasurer

