

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
June 14, 2022
7:00 p.m.**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Katy Kinney Harris called the meeting to order at 7:00 p.m.

PRESENT:

Mayor: Mayor Katy Kinney Harris

Councilmembers: Stephan Lagerholm
Carl Scandella
Chuck Porter
Andy Valaas
Kathy Smith

Staff: Austen Wilcox – Deputy Clerk
Stacia Schroeder – Engineer
Steve Wilcox – Building Official
Emily Miner – Attorney

Guests: Dawn Hanson – Clyde Hill Police Department
Cheryl Pietromonaco
Robert Afzal
Debbie Prudden

1. APPROVAL OF AGENDA.

MOTION: Motion by Councilmember Lagerholm seconded by Councilmember Porter to approve the amended agenda.

VOTE: 5 For, 0 Against. Motion carried.

2. STAFF REPORTS:

A. Police Report

Lieutenant Dawn Hanson gave a report on May police activity.

- Traffic accident with school bus hit parked car.
- Car accidents
- Death.
- Motor vehicle prowl.
- Tickets.

Stolen vehicle hit from Flock camera in June.

Lt. Hanson discussed recent active shooter training for police, dispatchers and the fire department.

B. Engineer Report

- NE 36th St

Town Engineer Schroeder discussed the 2020 Town of Yarrow Point Stormwater Management Plan published last May. The new study incorporated known stormwater pipe alignments and sizes into the latest modeling software to identify and prioritize future capital improvement projects (CIPs) throughout the Town. A stormwater connection from 92nd Ave NE to NE 36th Street was identified as CIP #1. This project diverts flows along 92nd (south of NE 36th St) as well as Points Drive NE (east of the round-a-bout) to the storm system in NE 36th Street. As part of this project, several pieces of the NE 36th Street stormwater infrastructure (ie. catch basins, broken pipes, and cross bores) will be addressed. Our current CIP identifies this project as both S-1 (\$280,000 for design and construction) and T-1 (\$160,000 for full grind and overlay). There is no power, phone, or cable conversion associated with this project. Gray & Osborne, the Town's 3-year On-Call Engineer, is currently working on the design. Staff is expecting 90% submittal documents (ie. plans, specifications, and an estimate) for review in 2 weeks. Town staff will review the documents and assuming minimal comments, we expect the final bid package to go out around July 18th. We intend to bid the project for ~20 days and, assuming prices come in relatively close to budget, construct the project in September – October 2022, with the grind and overlay to be done in the summer of 2023 using the King County Roads Interlocal Agreement.

- 94th Ave NE

The 2024 94th Ave NE underground conversion project limits were significantly expanded by the Yarrow Point Town Council in May 2022 due to funding received from the dissolution of Water District #1. The scope of work now includes:

- 3800 – 4700 94th Ave NE (2,320 LF)
- 9200 – 9500 NE 40th Street (800 LF)
- 9200 – 9400 NE 38th Street (320LF)

The 2020 Town of Yarrow Point Stormwater Management Plan identifies four (4) projects that fall within these new limits:

- CIP #2 – Replace ~690 LF of 8” pipe with 15” diameter pipe 4400-4700 94th Ave NE
- CIP #7 – Replace ~420 LF 12” pipe 9200-9400 NE 40th St
- CIP #10 – Replace ~180 LF 8-12” pipe 9200 9400 NE 38th St
- CIP #11 – Spot repair 3838 94th Ave NE

As a result, the 2023-2028 CIP now includes this project as:

- S-3 & U-1 (\$110,000 for design in 2023)
- S-4 & U-2 (\$2,000,000 for construction in 2024)
- T-3 (\$500,000 for road restoration in 2024)

3. MINUTES

A. Minutes of May 10, 2022 Regular Meeting

MOTION: Motion by Councilmember Valaas seconded by Councilmember Scandella to approve the May 10, 2022 regular minutes as presented.

VOTE: 5 For, 0 Against,

4. CONSENT CALENDAR:

MOTION: Motion by Councilmember Valaas seconded by Councilmember Porter to approve the Payment Approval Report dated 6/08/2022 approving payments as shown totaling \$82,787.37, plus payroll, benefits, and tax expenses of \$33,946.54 as shown on the attached payroll & benefits report for a total of \$116,733.91.

VOTE: 5 For, 0 Against. Motion carried.

APPEARANCES:

Cheryl Pietromonaco resident at 3445 92nd Ave NE discussed her hedge complaint and requests enforcement of the code.

REGULAR BUSINESS

5. AB 22-40: 2023-2028 Capital Improvement Plan / Transportation Improvement Plan

A. Public Hearing

B. Ordinance No. 718 – Ordinance Adopting CIP/TIP for 2023-2028

Mayor Harris opened the public hearing at 7:25 p.m.

Debbie Prudden resident at 3805 94th Ave NE requested additional information regarding underground utilities on 94th and explained the financial hardships the project will cost her. Town Engineer Schroeder responded to Ms. Prudden providing details regarding the switchover from overhead to underground utilities.

Mayor Harris closed the public hearing at 7:32 p.m.

The Town Engineer prepared an annual Capital Improvement Plan (CIP) for public comment and Council consideration which includes projected transportation, stormwater, and underground conversion projects. This year's CIP covers the period 2023-2028.

Council discussed.

Deputy Clerk Wilcox discussed the results in a poll sent to the town's resident email contact list requesting feedback on streetlights on 94th Ave NE.

The results from that poll were:

- 49.3% Prefer to keep the same number of streetlights on 94th Ave NE.
- 37.3% prefer additional lights on 94th Ave NE.
- 13.3% prefer to see less streetlights on 94th Ave NE.

MOTION: Councilmember Porter seconded by Councilmember Valaas moved to adopt Ordinance No. 718, an ordinance of the Town of Yarrow Point, Washington adopting a Capital Improvement Plan and Transportation Improvement Plan for 2023-2028, and fixing a time when a time when shall become effective.

VOTE: 5 For, 0 Against. Motion carried

6. AB 22-41: Construction Parking Discussion

Building Official Steve Wilcox discussed construction parking that has been an ongoing issue for the Town due to the Town's topography and layout. Currently, construction parking is prohibited on Town right-of-way (YPMC 12.30.040). All construction parking is required to either be on the project site or located outside of Town limits.

Options discussed:

- Construction parking in ROW.
- Creation of a parking deposit: Withdraw funds for violations.
- Proposed costs for a parking deposit/ or should there be a threshold amount Appeal process.
- Usage of stop work orders.
- Identify exemptions.

7. AB 22-42: ILA Agreement With Other Points Communities Regarding Lid Maintenance

Mayor Harris discussed that Washington State Department of Transportation announced that it will no longer be maintaining the Lids on the Points area roundabouts and relinquishing the responsibility to the local jurisdictions. The purpose of this Agreement is to memorialize the agreement between Yarrow Point, Hunts Point, City of Medina and City of Clyde Hill to jointly negotiate with WSDOT over the allocation of responsibilities for maintenance of the SR 520 facilities.

MOTION: Motion by Councilmember Porter seconded by Councilmember Valaas to Approve Interlocal Agreement for Yarrow Point, Hunts Point, City of Medina and City of Clyde Hill to jointly negotiate with WSDOT over the allocation of responsibilities for maintenance of the SR 520 facilities.

VOTE: 5 For, 0 Against. Motion carried

8. AB 22-43: Appointment of Mayor Pro Tem

According to RCW 35.27.160, the Mayor shall preside over all meetings of the Council at which he or she is present. A Mayor Pro Tem may be chosen by the Council for a specified period of time, not to exceed six months, to act as the Mayor in the absence of the Mayor.

MOTION: Motion by Councilmember Valaas seconded by Councilmember Lagerholm to move that Councilmember Carl Scandella be appointed to serve as the Mayor Pro Tem for the next six months – July 1, 2022 through December 31, 2022.

VOTE: 5 For, 0 Against. Motion carried.

9. MAYOR AND COUNCIL REPORTS:

Councilmember Valaas

- He suggests having the Planning Commission review the town's 6' fence height code and consider allowing 6.5' fence height.
- Public Works Coordinator gets requests to maintain the ROW between the home and street. He suggests reminding residents of this in the next newsletter.

Mayor:

- Topic for Planning Commission for vacant lots/maintenance.
- Fourth of July event is coming up, refer to fliers for details.
- Sport court is expected to be completed by end of July.
- Update on sewer leak in Wetherill Nature Preserve.
- Sally's Alley Bench installed.
- Thanked town staff for the work preparing for Public Works Coordinator Istvan Lovas' 25th year work anniversary celebration.

10. ADJOURNMENT:

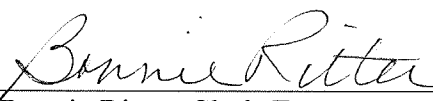
MOTION: Motion by Councilmember Scandella seconded by Councilmember Valaas to adjourn the meeting at 8:20 p.m.

VOTE: 5 For, 0 Against. Motion carried.

APPROVED:


Katy Kinney Harris, Mayor

ATTEST:


Bonnie Ritter, Clerk-Treasurer

