

**PARK BOARD CHAIRPERSON** | John McGlenn

**PARK COMMISSION MEMBERS** | Doug Waddell, Dicker Cahill, Carolyn Whittlesey, Krista Fleming, Robert Afzal, Kathy Smith *Ex officio member*

**TOWN ATTORNIES** | Scott Missall and Emily Miner

**CLERK-TREASURER** | Bonnie Ritter

**DEPUTY CLERK** | Austen Wilcox

### **Meeting Participation**

Members of the public may participate in person at Town Hall or by phone/online. Town Hall has limited seating available up to 15 public members. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email [depclerk@yarrowpointwa.gov](mailto:depclerk@yarrowpointwa.gov) and leave a message before 4:30PM on the day of the September 27, 2022, regular Park Board meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing \*6 when it is your turn to speak. Speakers will be allotted 3-minutes for comments. Please state your name and whether you are a Yarrow Point resident. You will be asked to stop when you reach the 3-minute limit.

**Join on computer, mobile app, or phone**

1-253-215-8782

Meeting ID: 826 9695 1368#

<https://us02web.zoom.us/j/82696951368>

### **PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Park Board Chairperson, John McGlenn

**ROLL CALL:** Park Board members | Doug Waddell, Dicker Cahill, Carolyn Whittlesey, Krista Fleming, Robert Afzal, Kathy Smith *Ex officio member*

### **1. STAFF REPORTS:**

#### **APPEARANCES/PUBLIC COMMENT:**

Members of the public may submit comments to [depclerk@yarrowpointwa.gov](mailto:depclerk@yarrowpointwa.gov) or regular mail to: Town of Yarrow Point  
4030 95<sup>th</sup> Ave NE Yarrow Point, WA. 98004.

#### **REGULAR BUSINESS:**

2. AB 22-11 – Discuss Sally’s Alley Master Plan Design

### **3. ADJOURNMENT**

To subscribe to our email list, email Town Hall at: [townhall@yarrowpointwa.gov](mailto:townhall@yarrowpointwa.gov)  
Town of Yarrow Point 4030 95<sup>th</sup> Ave NE, Yarrow Point, WA. 98004  
425-454-6994, [www.yarrowpointwa.gov](http://www.yarrowpointwa.gov)

**TOWN OF YARROW POINT  
PARK BOARD REGULAR MEETING MINUTES  
June 28, 2022  
7:00 p.m.**

The following is a condensation of the proceedings and is not a verbatim transcript.

**CALL TO ORDER:**

Park Board Chairman John McGlenn called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

**Chairperson:** John McGlenn

**Members:** Doug Waddell – Excused absence  
Dicker Cahill  
Carolyn Whittlesey – Excused absence  
Krista Fleming  
Robert Afzal  
Kathy Smith

**Guests:** Craig Lewis – JGM Architects  
Katy Kinney Harris - Mayor  
Mary Jane Swindley – Resident  
Jim Bugbee – Resident  
Darryl Carver – Resident  
Pamela Carver - Resident

**APPEARENCES**

Resident Mary Jane Swindley is concerned about the condition of the cedar trees in Sally's Alley and recommends that a new path in Sally's Alley to be ADA accessible.

**STAFF REPORTS:**

**REGULAR BUSINESS:**

**PB AB 22-08 Refining details for the Sally' Alley' Master Plan: Onsite meeting at Sally's Alley**

Craig Lewis from JGM Landscape Architects discussed details of the current Sally's Alley Master Plan. The Park Board discussed the following:

- Keep any benches and tables to a minimum.
- Keeping Sally's a passthrough.
- ADA pathway.
- Edging between path and gravel driveway.

- Current “snag” trees.
- Retaining and maintaining holly plantings as a tribute to the Town’s history as a holly farm.
- Removal and trimming of laurel and ivy.
- No tree removal in plan.
- Relocation of Mutt Mitt stations.
- Additional native plantings.
- Driveway accesses.
- Relocation of historical Sally’s Alley sign.

**OTHER REPORTS:**

**ADJOURNMENT:**

Park Board Chairman John McGlenn adjourned the meeting at 8:00 p.m.

APPROVED:

ATTEST:

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John McGlenn, Park Board Chairman

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Austen Wilcox, Deputy Clerk

**TOWN OF YARROW POINT  
PARK BOARD SPECIAL MEETING MINUTES  
August 23, 2022  
7:00 p.m.**

The following is a condensation of the proceedings and is not a verbatim transcript.

**CALL TO ORDER:**

Park Board Chairman John McGlenn called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

**Chairperson:** John McGlenn

**Members:** Doug Waddell  
Dicker Cahill – Excused absence  
Carolyn Whittlesey  
Krista Fleming  
Robert Afzal  
Kathy Smith – Excused absence

**Guests:** Katy Kinney Harris - Mayor  
Scott Missall – Town Attorney

**REGULAR BUSINESS:**

**AB 22-09 -Executive Session with Town Attorney**

Park Board Chairman John McGlenn announced pursuant to RCW 42.30.110.(1)(i), the Park Board is recessing into executive session for 60 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action is expected to be taken.

Park Board Chairman McGlenn called the executive session to order at 7:10 p.m.

Park Board Chairman McGlenn closed the executive session at 8:10 p.m.

Park Board Chairman McGlenn reopened the special meeting at 8:11 p.m.

**PB AB 22-10 – Update on Sally’s Alley Master Plan**

The Park Board discussed the following:

- Keep any benches and tables to a minimum.
- Retain a natural setting in Sally’s Alley.
- Some holly plants were transplanted into Sally’s Alley to preserve the Town’s history as a holly farm.
- Park Board members will continue to compile suggestions for a final Master Plan version and send to Chairman McGlenn.
- Chairman McGlenn will create a proposed budget to present to Council.

**ADJOURNMENT:**

Park Board Chairman John McGlenn adjourned the meeting at 8:22 p.m.

APPROVED:

ATTEST:

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John McGlenn, Park Board Chairman

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Austen Wilcox, Deputy Clerk