

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
December 13, 2022
4:00 p.m.**

The following is a summary of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Katy Kinney Harris called the meeting to order at 4:00 p.m.

PRESENT:

Mayor: Mayor Katy Kinney Harris

Councilmembers: Stephan Lagerholm
Carl Scandella
Chuck Porter
Andy Valaas
Kathy Smith

Staff: Bonnie Ritter – Clerk Treasurer
Austen Wilcox – Deputy Clerk
Stacia Schroeder – Engineer
Scott Missall – Attorney

Guests: Dawn Hanson – Clyde Hill Police
Dicker Cahill – Park Board Member
John McGlenn – Park Board Member
Krista Fleming – Park Board Member
Laurie Bugbee – Resident

1. APPROVAL OF AGENDA.

MOTION:

Motion by Councilmember Valaas, seconded by Councilmember Scandella to reorder AB 22-63 in front of AB 22-62.

VOTE: 5 for. 0 against. Motion carried.

2. STAFF REPORTS:

A. Police Report

Lt. Dawn Hanson reviewed the police report for November 2022.

B. Engineer Report

- 94th Ave NE

We expect the City of Bellevue Water Utility to complete their design and bid their project in Winter/Spring 2023 and then construct in the summer/fall of that same year. Meanwhile staff will continue working with PSE and City of Bellevue.

- 2023 TYP Stormwater Manual and Standards Update

Town staff is currently working with Gray & Osborne to develop a scope of work that includes updating the Town's 2014 Stormwater Design Guidelines as well as the Town's 2010 Standard Plans and Notes Manual.

3. APPEARANCES:

None.

4. CONSENT CALENDAR:

Mayor Harris made note of the following commissioner reappointments included in the Consent Calendar and thanked them for their service to the Town.

Planning Commission Members:

Chuck Hirsch
Jeff Shiu

Park Board Members:

Carolyn Whittlesey
Robert Afzal

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Smith to approve the Consent Agenda as presented.

VOTE: 5 for, 0 against. Motion carried.

REGULAR BUSINESS

5. AB 22-61: Gray & Osborne, Inc 94th Ave NE Civil Design – approve contract

Town staff worked with Gray & Osborne, Inc. (our 3-year on-call civil engineer) to create a proposal for the civil design work associated with the 94th Ave NE Underground Conversion and Stormwater Improvement Project. This project will effectively complete the Town's stormwater capital improvement projects 2, 7, 10 and 11 as well as the undergrounding of power, phone, and cable lines on NE 38th Street, NE 40th Street, and 94th Ave NE. In addition to the general design, coordination, and bidding tasks, this proposal includes two (2) public outreach meetings.

MOTION: Motion by Councilmember Scandella, seconded by Councilmember Lagerholm to authorize the Mayor to execute a contract with Gray & Osborne, Inc. for the 94th Ave NE project.

VOTE: 5 for, 0 against. Motion carried.

6. AB 22-63: Sally's Alley Master Plan: Purpose and Background Information

The Park Board's goal for this project is to make specific improvements, including usability and accessibility, while maintaining the natural character of Sally's Alley.

Park Board Member Cahill discussed the proposal and splitting the project into two phases.

- Landscaping at entry
- Inviting functional Path that is compatible with strollers and wheelchairs
- Separation of cars and pedestrians
- Tighten up driveway area while making enhancements
- Work with adjacent neighbors to make entrance more inviting

The Park Board requests approval for \$30k for Phase 1 on the western end.

The Park Board will work with Town Engineer to complete the design.

7. AB 22-62: Sally's Alley Walking Path Enhancements

Attorney Scott Missall gave an overview of proposed Ordinance improving Sally's Alley pedestrian pathway for enhanced pedestrian walkway and related uses of Sally's Alley (NE 38th Street) and restricting automotive uses.

Council discussed driveway access for a nearby property.

Public Comment:

Resident Laurie Bugbee discussed the draft Ordinance and thanked the Town for their work reviewing it.

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Smith to approve Ordinance No. 725, AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, AUTHORIZING AND IMPLEMENTING TOWN PLANS FOR ENHANCED PEDESTRIAN WALKWAY AND RELATED USES OF SALLY'S ALLEY (NE 38TH STREET); RESTRICTING AUTOMOTIVE USES; AND ESTABLISHING AN EFFECTIVE DATE

VOTE: 5 for, 0 against. Motion carried.

8. AB 22-63 Budget

The Town cannot exceed the expenditures approved by the 2022 budget unless a Budget Amendment Ordinance is adopted. The Town has unanticipated expenses from when the budget for the General Fund was originally adopted.

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Scandella to approve Ordinance No. 726, AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, AMENDING THE BUDGET FOR FISCAL YEAR 2022 TO ACCOUNT FOR UNFORESEEN EXPENDITURES, AND ESTABLISHING AN EFFECTIVE DATE.

VOTE: 5 for, 0 against. Motion carried.

9. AB 22-65: Stormwater Utility Rate Increase: First Review

Review draft Ordinance and Resolution pertaining to the Stormwater Committee's goal to increase the stormwater utility rate.

The rate has not been reconsidered in over ten years. An increased rate will make the stormwater system more self-sustaining and set the Utility Fee at \$28.00 per month on all developed parcels within the boundary of the utility.

The Council discussed future CIP projects.

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Scandella to approve Ordinance No. 727, AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, INCREASING THE STORMWATER UTILITY RATE AND PROVIDING FOR AN AUTOMATIC YEARLY INCREASE TO THE SAME FEE BASED UPON THE CONSUMER PRICE INDEX for ALL URBAN CONSUMERS (CPI-U), SEATTLE-TACOMA-BELLEVUE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

VOTE: 5 for, 0 against. Motion carried.

MOTION: Motion by Councilmember Lagerholm, seconded by Councilmember Porter to approve Resolution No. 367, A RESOLUTION OF THE TOWN OF YARROW POINT, WASHINGTON, INCREASING THE STORM WATER UTILITY RATE PURSUANT TO YARROW POINT MUNICIPAL CODE SECTION 13.12.020.

VOTE: 5 for, 0 against. Motion carried.

10. AB 22-66: Mercer Island Marine Patrol Vessel Replacement Funding

Two aging vessels in the MI Marine Patrol fleet need to be replaced. Representative Tana Senn's appropriation request for \$1.1M to replace the 2 vessels which service Yarrow Point's waterfront (and indeed all of the Lake Washington Waterfront communities in emergencies) addresses this need. The Town of Yarrow Point enthusiastically supports this appropriation request that Rep Senn will bring to the upcoming legislative session.

MOTION: Motion by Councilmember Porter, seconded by Councilmember Lagerholm to formally support the appropriation request presented by Representative Tana Senn for funding these two replacement vessels in the upcoming legislative session.

VOTE: 5 for, 0 against. Motion carried.

11. AB 22-67: Appointment of Mayor Pro-Tem

According to RCW 35.27.160, the Mayor shall preside over all meetings of the Council at which he or she is present. A Mayor Pro Tem may be chosen by the Council for a specified period of time, not to exceed six months, to act as the Mayor in the absence of the Mayor.

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Smith to move that Councilmember Stephan Lagerholm to be appointed to serve as the Mayor Pro Tem for the next six months – January 1, 2023 through June 30, 2023.

VOTE: 5 for, 0 against. Motion carried.

12. MAYOR AND COUNCIL REPORTS:

Councilmember Valaas

Councilmember Valaas asked for an update on the project tracking sheet. Mayor Harris replied noting that it is being revamped and will be brought back in Jan 2023.

13. ADJOURNMENT:

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Scandella to adjourn the meeting at 6:20 p.m.

VOTE: 5 for, 0 against. Motion carried.


Katy Kinney Harris, Mayor


Attest: Bonnie Ritter, Clerk-Treasurer