

**TOWN OF YARROW POINT
PARK BOARD REGULAR MEETING MINUTES
November 22, 2022**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Substitute Chairperson Dicker Cahill called the meeting to order at 7:00 p.m.

PRESENT:

Chairman: John McGlenn – Excused absence

Commissioners: Doug Waddell
Dicker Cahill
Carolyn Whittlesey
Krista Fleming
Robert Afzal
Kathy Smith *Ex Officio member*

Staff: Austen Wilcox – Deputy Clerk

Guests: Craig Lewis – JGM Landscape Architects

MINUTES:

- October 25, 2022 Regular Meeting

MOTION: Motion by Park Board member Waddell seconded by Park Board member Afzal to approve the October 25, 2022 special meeting minutes as presented.

VOTE: 5 for, 0 against. Motion carried.

APPEARANCES:

REGULAR BUSINESS:

PBAB 22-13 – Discuss Sally’s Alley Master Plans for West Entrance

The Park Board discussed the current draft.

- Access points are the main area to improve and define. Possibly place a rock in these areas to define the trail entrances.
- Work on public relations and communication to Town Council.
- Complete design to be done in 2022 and begin work in 2023.
- Improve pathway surface.
- Make pathway width 10’
- Discussed emergency vehicle access concerns in Sally’s Alley.
- Access for neighboring driveways.
- New foliage.
- Screening the pathway for adjacent private properties.
- Create a visual design for Council review.
- Hold an open house for public comment and review.
- Maintenance for plantings which must be drought tolerant.
- Option to replace existing gravel Grasscrete.

Substitute Chairperson Dicker Cahill relinquished his role as Substitute Chairperson to Krista Fleming and left the meeting at 7:14 p.m.

Krista Fleming accepted the role of Substitute Chairperson at 7:14 p.m.

ADJOURNMENT:

MOTION: Motion by Park Board member Fleming seconded by Park Board member Waddell to adjourn the meeting at 7:58 p.m.


VOTE: 4 for, 0 against. Motion carried.

APPROVED:

ATTEST:



Substitute Chairperson, Dicker Cahill



Austen Wilcox, Deputy Clerk



Substitute Chairperson, Krista Fleming