

Park Board Chairperson: John McGlenn

Members: Doug Waddell, Dicker Cahill, Carolyn Whittlesey, Krista Fleming, Robert Afzal, Kathy Smith *Ex officio member*

Town Attorney: Emily Romanenko

Deputy Clerk: Austen Wilcox

Meeting Participation

Members of the public may participate in person at Town Hall or by phone/online. Town Hall has limited seating available, up to 15 public members. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 4:30 PM on the day of the Park Board meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Speakers will be allotted 3 minutes for comments. Please state your name (and address if you wish.) You will be asked to stop when you reach the 3-minute limit.

Join on computer, mobile app, or phone

1-253-205-0468

Meeting ID: 830 7676 9101#

<https://us02web.zoom.us/j/83076769101>

1. **CALL TO ORDER:** Park Board Chairperson, John McGlenn

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Park Board Members, Doug Waddell, Dicker Cahill, Carolyn Whittlesey, Krista Fleming, Robert Afzal, Kathy Smith *Ex officio member*

4. **APPROVAL OF/AMENDMENTS TO AGENDA**

5. **STAFF REPORTS**

6. **APPEARANCES/PUBLIC COMMENT**

Members of the public may speak concerning items that either are or are not on the agenda. The Park Board takes these matters under advisement. Please state your name (and address if you wish) and limit comments to 3 minutes. If you call in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point, 4030 95th Ave NE, Yarrow Point, WA 98004.

7. **MINUTES**

- March 28, 2023 Regular Park Board Meeting

8. **REGULAR BUSINESS**

8.1 – Sally’s Alley Planning for West End

9. **ADJOURNMENT**

**TOWN OF YARROW POINT
PARK BOARD REGULAR MEETING MINUTES
March 28, 2023**

The following is a condensation of the proceedings and is not a verbatim transcript.

1. CALL TO ORDER:

Chairman John McGlenn called the regular meeting to order at 7:00 p.m.

PRESENT:

Chairman: John McGlenn
Commissioners: Doug Waddell – Addended virtually
Dicker Cahill
Carolyn Whittlesey
Krista Fleming
Robert Afzal – Excused absence
Ex officio Park Board Member Kathy Smith

Staff: Austen Wilcox – Deputy Clerk
Stacia Schroeder – Engineer

Guests: Steve Fleming - Resident

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF/AMENDMENTS TO AGENDA

5. STAFF REPORTS

Deputy Clerk Wilcox provided a report of the March 14 Council meeting.

6. APPEARENCES/PUBLIC COMMENT

Resident Steve Fleming discussed concern for access to his property that must be retained relating to the improvements for the west end of Sally's Alley. He discussed moving the driveway bump out westward.

7. APPROVAL OF THE MINUTES:

MOTION: Motion by Park Board Member Cahill, seconded by Park Board Member Whittlesey to approve the Regular November 22, 2022 meeting minutes, regular January 25, 2023 meeting minutes, and February 28, 2023 special meeting minutes as presented.

VOTE: 5 for, 0 against. Motion carried.

8. REGULAR BUSINESS:

8.1 AB 23-01 – Cleanup day: April 22, 2023

Road End Beach:

- Chairman McGlenn and Park Board Member Waddell will lead work done at the beach;
- Install new plantings and
- Install more back fill of rocks.

Town Entry:

- The small, landscaped islands are full of weeds, and the weeds come back quickly after they are removed.
- The Park Board requests to have the Mayor to talk with the WSDOT maintenance worker to discuss how to effectively remove the weeds in the small landscaped areas at the Town entry.
- Park Board Member Whittlesey will talk with her private landscapers about possibly utilizing their equipment to dig out landscaping at the Town entry to replace with new landscaping.

Playground:

- Park Board Member Cahill and Park Board Member Whittlesey will lead work done at the playground;
- Clean up plantings around playground;
- Rake up leaves and add more play sand. Town Engineer Schroeder will order more sand; and
- Rake up garden beds.

Refreshments will be ordered. Town staff will send out a notice prior to the event and assist the Park Board as needed.

Cleanup day details:

- Two work parties (Road End Beach & Town Playground);
- Hours: 9 a.m. – Noon;
- Meet at Town Hall; and
- Bring gloves and rakes

8.2 AB 23-02 – Sally’s Alley Planning for West End

The Planning Commission discussed:

- Report provided by Town Tree Arborist: the maple and cedar trees assist with the outline of the pathway;
- Adjacent driveway accessibility & surface options - grasscrete or rock;
- Timber strips or hedges around driveway: Hedges are the preferred option;
- Plantings;
- Removal of wheel strips shown on draft plan: Staff will get bids for gravel and grasscrete; and
- Budget.

The Park Board discussed comments submitted to the Town by resident Antoine Fasandier in opposition of the planned improvements for Sally’s Alley.

9. ADJOURNMENT:

MOTION: Motion by Park Board Member Whittlesey seconded by Park Board member Fleming to adjourn the meeting at 8:32 p.m.

VOTE: 5 for, 0 against. Motion carried.

APPROVED:

ATTEST:

John McGlenn, Chairman

Austen Wilcox, Deputy Clerk

DRAFT