

Park Board Chairperson: John McGlenn

Members: Doug Waddell, Dicker Cahill, Carolyn Whittlesey, Krista Fleming, Robert Afzal

Town Attorney: Emily Romanenko

Deputy Clerk: Austen Wilcox

Meeting Participation

Members of the public may participate in person at Town Hall or by phone/online. Town Hall has limited seating available, up to 15 public members. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 4:30 PM on the day of the Park Board meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Speakers will be allotted 3 minutes for comments. Please state your name (and address if you wish.) You will be asked to stop when you reach the 3-minute limit.

Join on computer, mobile app, or phone

1-253-205-0468

Meeting ID: 897 0310 4533#

<https://us02web.zoom.us/j/89703104533>

1. **CALL TO ORDER:** Park Board Chairperson, John McGlenn

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Park Board Members, Doug Waddell, Dicker Cahill, Carolyn Whittlesey, Krista Fleming, Robert Afzal

4. **APPROVAL OF/AMENDMENTS TO AGENDA**

5. **STAFF REPORTS**

6. **APPEARANCES/PUBLIC COMMENT**

Members of the public may speak concerning items that either are or are not on the agenda. The Park Board takes these matters under advisement. Please state your name (and address if you wish) and limit comments to 3 minutes. If you call in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point, 4030 95th Ave NE, Yarrow Point, WA 98004.

7. **MINUTES**

- June 27, 2023 Regular Park Board Meeting

8. **REGULAR BUSINESS**

8.1 – Sally’s Alley Planning for West End

8.2 – Sally’s Alley Planning for East End

8.3 – 2024 Park Board Budget

9. **ADJOURNMENT**

**TOWN OF YARROW POINT
PARK BOARD REGULAR MEETING MINUTES
June 23, 2023**

The following is a condensation of the proceedings and is not a verbatim transcript.

1. CALL TO ORDER:

Chairman John McGlenn called the regular meeting to order at 7:00 p.m.

PRESENT:

Chairman: John McGlenn
Commissioners: Doug Waddell
Dicker Cahill
Carolyn Whittlesey
Krista Fleming – Excused absence
Robert Afzal

Staff: Austen Wilcox – Deputy Clerk
Stacia Schroeder – Engineer

Guests:

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF/AMENDMENTS TO AGENDA

MOTION: Motion by Park Board Member Whittlesey, seconded by Park Board Member Cahill to add discussion items 8.3 Roundabout Garden Maintenance, and 8.4 Process for New Park Board Member Candidates to the agenda.

VOTE: 4 for, 0 against, motion carried.

5. STAFF REPORTS

Deputy Clerk Wilcox noted that the sport court will be reopening soon from being resurfaced, and he provided a staff report of the from the June 13 regular Council meeting.

Park Board Member Afzal arrived at 7:07 p.m.

6. APPEARENCES/PUBLIC COMMENT

None.

7. APPROVAL OF THE MINUTES:

MOTION: Motion by Park Board Member Cahill, seconded by Park Board Member Waddell to approve the May 23, 2023 regular minutes as presented.

VOTE: 5 for, 0 against. Motion carried.

8. REGULAR BUSINESS:

8.1 Sally's Alley Planning for West End

Town Engineer Stacia Schroeder stated that a contract has not yet been signed with the selected contractor. The contractor will begin work the second week of September. She discussed two types of edging used in Hunts Point; a rusty looking type around Town Hall and a standard black version used around the park area. She recommends that the Park Board visit the tow areas and identify an example they would like to use for Sally's Alley.

Engineer Schroeder mentioned an upcoming open house on June 28 at Town Hall from 4:00 – 6:00 p.m. for the NE 40th St/94th Ave NE Underground Conversion Project.

8.2 Sally's Alley Planning for East End

Town Engineer Stacia Schroeder discussed engineering firm Gray & Osborne, Inc's \$5,500.00 proposal to add a design for the east end of Sally's Alley into their scope of work for the NE 40th St/94th Ave NE Underground Conversion Project.

The Park Board discussed right of way maintenance abutting address 3806 95th and the property owner's offer to clean up the area. They discussed marking out a pathway on the east of Sally's Alley, creating a plan, and a budget.

8.3 Roundabout Garden Maintenance

The Park Board discussed the lack of maintenance on the WSDOT 92nd Ave NE roundabout. They recommend that residents submit their dissatisfaction with the lack of upkeep on the roundabout.

MOTION: Motion by Park Board Member Cahill, seconded by Chairman John McGlenn to improve the entry of Yarrow Point with a professionally designed sustainable planting plan.

VOTE: 5 for, 0 against. Motion carried.

8.4 Process for New Park Board Member Candidates

Park Board Member Waddell announced that he will be leaving the Park Board once his term expires at the end of 2023. He expressed his enjoyment for working on the Park Board for twenty years. The Park Board discussed potential candidates. Deputy Clerk Wilcox recommends that candidates should be recommended to the Mayor.

9. ADJOURNMENT:

MOTION: Motion by Park Board Member Cahill, seconded by Park Board Member Waddell to adjourn the meeting at 8:04 p.m.

VOTE: 5 for, 0 against. Motion carried.

APPROVED:

ATTEST:

John McGlenn, Chairman

Austen Wilcox, Deputy Clerk

DRAFT

PUBLIC PARKS AND OPEN SPACE FUND #040						
040-3089100 BEGINNING BALANCE		\$ 67,445			Beginning balance is KC Parks Levy balance	
		To Date Thru				
REVENUES			8/23	2024 Proposed		
040-311-11-00	KING COUNTY PARKS LEVY	\$ 33,000	\$ 29,382	\$ 33,000	New levy 2020-2025 - \$25,000 min.+pop & AV calculation	
040-361-10-00	INVESTMENT INTEREST	\$ 500	\$ 3,242			
040-397-00-00	TRANSFERS IN	\$ 55,000	\$ 122,445	\$ -	In 2023, From 001 - With begin fund balance \$67,445 + \$55,000	
	Total Revenues	\$ 88,500	\$ 155,069	\$ 33,000		
EXPENDITURES						
040-576-80-31	OPEN SPACES - MAINTENANCE	\$ 10,000	\$ 4,049	\$ 10,000	Road End Beach hand rail maintenance	
040-576-80-40	GEN. PARKS - MORNINGSIDE MAINTENANCE	\$ 5,000	\$ 5,459	\$ 7,200		
040-594-76-63	COMMUNITY PROJECTS CONSTRUCTION	\$ 75,000	\$ 28,344		Sport Court	
040-594-76-64	OPEN SPACES - CONSTRUCTION PROJECTS	\$ 50,000	\$ 32,436		Sally's Alley	
040-594-76-65	ROADSIDE LANDSCAPING PROJECTS	\$ 5,000	\$ 2,753			
	Total Expenditures	\$ 145,000	\$ 73,040	\$ 17,200		
040-5089100	PROJECTED ENDING FUND BALANCE					