

**TOWN OF YARROW POINT
PARK BOARD REGULAR MEETING MINUTES
June 27, 2023**

The following is a condensation of the proceedings and is not a verbatim transcript.

1. CALL TO ORDER:

Chairman John McGlenn called the regular meeting to order at 7:00 p.m.

PRESENT:

Chairman: John McGlenn
Commissioners: Doug Waddell
Dicker Cahill
Carolyn Whittlesey
Krista Fleming – Excused absence
Robert Afzal

Staff: Austen Wilcox – Deputy Clerk
Stacia Schroeder – Engineer

Guests:

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF/AMENDMENTS TO AGENDA

MOTION: Motion by Park Board Member Whittlesey, seconded by Park Board Member Cahill to add discussion items 8.3 Roundabout Garden Maintenance, and 8.4 Process for New Park Board Member Candidates to the agenda.

VOTE: 4 for, 0 against, motion carried.

5. STAFF REPORTS

Deputy Clerk Wilcox noted that the sport court will be reopening soon from being resurfaced, and he provided a staff report of the from the June 13 regular Council meeting.

Park Board Member Afzal arrived at 7:07 p.m.

6. APPEARENCES/PUBLIC COMMENT

None.

7. APPROVAL OF THE MINUTES:

MOTION: Motion by Park Board Member Cahill, seconded by Park Board Member Waddell to approve the May 23, 2023 regular minutes as presented.

VOTE: 5 for, 0 against. Motion carried.

8. REGULAR BUSINESS:

8.1 Sally's Alley Planning for West End

Town Engineer Stacia Schroeder stated that a contract has not yet been signed with the selected contractor. The contractor will begin work the second week of September. She discussed two types of edging used in Hunts Point; a rusty looking type around Town Hall and a standard black version used around the park area. She recommends that the Park Board visit the tow areas and identify an example they would like to use for Sally's Alley.

Engineer Schroeder mentioned an upcoming open house on June 28 at Town Hall from 4:00 – 6:00 p.m. for the NE 40th St/94th Ave NE Underground Conversion Project.

8.2 Sally's Alley Planning for East End

Town Engineer Stacia Schroeder discussed engineering firm Gray & Osborne, Inc's \$5,500.00 proposal to add a design for the east end of Sally's Alley into their scope of work for the NE 40th St/94th Ave NE Underground Conversion Project.

The Park Board discussed right of way maintenance abutting address 3806 95th and the property owner's offer to clean up the area. They discussed marking out a pathway on the east of Sally's Alley, creating a plan, and a budget.

8.3 Roundabout Garden Maintenance

The Park Board discussed the lack of maintenance on the WSDOT 92nd Ave NE roundabout. They recommend that residents submit their dissatisfaction with the lack of upkeep on the roundabout.

MOTION: Motion by Park Board Member Cahill, seconded by Chairman John McGlenn to improve the entry of Yarrow Point with a professionally designed sustainable planting plan.

VOTE: 5 for, 0 against. Motion carried.

8.4 Process for New Park Board Member Candidates


Park Board Member Waddell announced that he will be leaving the Park Board once his term expires at the end of 2023. He expressed his enjoyment for working on the Park Board for twenty years. The Park Board discussed potential candidates. Deputy Clerk Wilcox recommends that candidates should be recommended to the Mayor.

9. ADJOURNMENT:

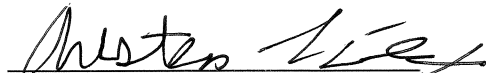
MOTION: Motion by Park Board Member Cahill, seconded by Park Board Member Waddell to adjourn the meeting at 8:04 p.m.

VOTE: 5 for, 0 against. Motion carried.

APPROVED:


John McGlenn, Chairman

ATTEST:


Austen Wilcox, Deputy Clerk