

TOWN OF YARROW POINT



4030 -95th Ave NE
Yarrow Point, WA 98004
(425) 454-6994 Fax: (425) 454-7899



PERMIT NO.

ACCEPTED _____ DATE _____

APPROVED _____ DATE _____

ISSUED _____ DATE _____

APPLICATION FOR ENVIRONMENTAL PERMITS

To be completed by owner or owner's agent:

PROPERTY ADDRESS _____

PARCEL NO. _____

PROPERTY OWNER _____

PHONE _____

ADDRESS _____

ZIP CODE _____

OWNER'S AGENT _____ EMAIL _____

PHONE _____

PROJECT DESCRIPTION _____

(Attach separate legal description, if necessary)

PERMIT TYPE – SELECT ALL THAT APPLY

- SHORELINE DEVELOPMENT PERMIT \$1,550.00
- SHORELINE DEVELOPMENT EXEMPTION \$465.00
- SEPA THRESHHOLD DETERMINATION ENVIRONMENTAL CHECKLIST \$1,250

SUBMIT EACH OF THE FOLLOWING TO permits@yarrowpointwa.gov

- COVER LETTER INCLUDING PROJECT DESCRIPTION AND CONSTRUCTION SEQUENCING
- PROJECT PLANS
- VICINITY MAP
- SITE PLAN
- JARPA FORM (FOR PROJECTS WHICH REQUIRE US ARMY CORPS OR WDFW APPROVAL)

I certify under penalty of perjury that I am the owner of the above described property or the duly authorized agent of the owner(s) acting on behalf of the owner(s) and that all information furnished in support of this permit application is true and correct. I further certify that all applicable federal, state, county, and local requirements for the work authorized by this permit will be met.

SIGNATURE _____ OWNER AGENT DATE _____

PLAN REVIEW COMPLETE / APPROVED FOR ISSUE:

Town Planner

Date

TOTAL FEES \$ _____
LESS FEE PAID AT SUBMITTAL \$(_____)

RCPT NO. _____
REC'D BY: _____
AMOUNT: _____

OTHER FEES \$ _____
TOTAL DUE AT ISSUANCE \$ _____

General Permit Conditions:

1. The owner or the owner’s agent may apply for a project permit by submitting this form with the necessary additional documentation and permit deposit fees to Yarrow Point Town Hall.
2. The Yarrow Point Building Department issues the following project permits:
 - **Building permits** are required to construct buildings, garages, carports, porches, decks, piers, boat lifts, bulkheads, retaining walls over 4 feet, swimming pools, fences, large antennas, and substantial recreational facilities and to grade on site in excess of 50 cubic yards. There may be other situations in which the building official determines that a building permit is required.
 - **Mechanical permits** are required for the installation, replacement, or repair of mechanical systems and appliances in new or existing residences, or for fire-sprinkler installation.
 - **Demolition permits** are required to remove 50% or more of an existing structure or if utilities must be disconnected during a project.
3. Permits from other authorities may be required and include, but are not limited to:
 - **Site Development permit** are issued by the Town’s engineer.
 - **Right-of-Way Use permits** are issued at Yarrow Point Town Hall.
 - **Electrical permits** are issued by the Washington State Dept. of Labor & Industries.
 - **Plumbing permits** are issued by the King County Department of Health.
 - **Right-of-Way Encroachment permits** are issued by the Town’s engineer.
4. All construction must conform to the requirements of the current edition of the Washington State Building Code, the Uniform Building Code, the Uniform Mechanical Code, the Yarrow Point Building and Zoning Codes and other state and local codes that may apply.
5. The permit card, approved plans, and other permit documents must be posted or available at the project site at all times when authorized work is in progress. Work must start within 180 days of the permit issue date. Permits are valid for 18 months from the date of issue.
6. Any changes to the construction or location of this project must be submitted to Town Hall for review prior to the actual work taking place. Additional fees may be due before final approval of revisions is granted.
7. During construction, work must not proceed until the Town Engineer has approved each stage of construction. Inspections other than the final must be scheduled 24 hours in advance. A final inspection for site development must be scheduled 3 days in advance. In addition, the Town Engineer may require special inspections by the engineer of record or a previously approved inspector.
8. Construction hours are as follows. These hours are STRICTLY enforced. Violation will result in a STOP-WORK ORDER.

Monday through Friday	7 AM – 6 PM
Saturday	9 AM – 5 PM
Sunday and Holidays	No Work Allowed
9. Contractors must comply with the Town’s parking regulations and he/she must file a traffic control and parking plan with the Town. The building official will review this plan and forward a copy of it to the Clyde Hill Police Department. The Clyde Hill Police will issue tickets to vehicles parked in violation of the Town’s parking regulations and the Building Official will place a Stop Work Notice with possible bond forfeiture for repeated violations.
10. Contractors are responsible for removing dirt and construction debris from the roadway and for protecting neighboring properties from runoff or other damage from construction.
11. Contractors should code sales tax on job-related costs to **State Revenue Code 1730**.
12. The permit conditions listed here are general conditions only. Additional permit conditions may be imposed and will be listed on the actual permit card.

I certify that I have read the general permit conditions listed above and that I understand that failure to comply with these and any other permit conditions listed on the permit card or imposed during construction may result in a Stop Work Order.

Signature _____ Owner Agent Date _____