

Park Board Chairperson: Krista Fleming

Members: Doug Waddell, Dicker Cahill, Carolyn Whittlesey, John McGlenn, Robert Afzal

Town Attorney: Emily Romanenko

Deputy Clerk: Austen Wilcox

Meeting Participation

Members of the public may participate in person at Town Hall or by phone/online. Town Hall has limited seating available, up to 15 public members. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 4:30 PM on the day of the Park Board meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Speakers will be allotted 3 minutes for comments. Please state your name (and address if you wish.) You will be asked to stop when you reach the 3-minute limit.

Join on computer, mobile app, or phone

1-253-205-0468

Meeting ID: 811 5616 4568#

<https://us02web.zoom.us/j/81156164568>

1. **CALL TO ORDER:** Park Board Chairperson, Krista Fleming

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Park Board Members, Doug Waddell, Dicker Cahill, Carolyn Whittlesey, John McGlenn, Robert Afzal

4. **APPROVAL OF/AMENDMENTS TO AGENDA**

5. **STAFF REPORTS**

6. **APPEARANCES/PUBLIC COMMENT**

Members of the public may speak concerning items that either are or are not on the agenda. The Park Board takes these matters under advisement. Please state your name (and address if you wish) and limit comments to 3 minutes. If you call in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point, 4030 95th Ave NE, Yarrow Point, WA 98004.

7. **MINUTES**

- August 22, 2023 Regular Park Board Meeting

8. **REGULAR BUSINESS**

8.1 – Sally’s Alley West End Updates

8.2 – Sally’s Alley East End Planning

8.3 – Park Board Budget

8.4 – Playground Maintenance

8.5 – Town Entry Maintenance

8.6 – Tree City USA Requirements

9. **ADJOURNMENT**

**TOWN OF YARROW POINT
PARK BOARD REGULAR MEETING MINUTES
August 22, 2023**

The following is a condensation of the proceedings and is not a verbatim transcript.

1. CALL TO ORDER:

Chairman John McGlenn called the regular meeting to order at 7:00 p.m.

PRESENT:

Chairman:	John McGlenn
Commissioners:	Doug Waddell Dicker Cahill – Attended virtually Carolyn Whittlesey Krista Fleming – Attended virtually Robert Afzal
Staff:	Austen Wilcox – Deputy Clerk Stacia Schroeder – Engineer
Guests:	Katy Harris – Mayor Chris Bacon – Gray & Osborne, Inc Nancy Daltas – Resident

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF/AMENDMENTS TO AGENDA

MOTION: Motion by Park Board Member Whittlesey, seconded by Park Board Member Waddell to add discussion item 8.4 New Park Board Member Candidate Discussion.

VOTE: 5 for, 0 against, motion carried.

5. STAFF REPORTS

Deputy Clerk Wilcox noted that the Council did not meeting in August.

6. APPEARENCES/PUBLIC COMMENT

None.

7. APPROVAL OF THE MINUTES:

MOTION: Motion by Park Board Member Waddell, seconded by Park Board Member Afzal to approve the June 27, 2023 regular minutes as presented.

VOTE: 5 for, 0 against. Motion carried.

Park Board Member Dicker Cahill joined the meeting at 7:04 p.m.

8. REGULAR BUSINESS:

8.1 Sally's Alley Planning for West End

The Park Board discussed:

- Grasscrete experiment – Members observed that the grass seed side turned out better than the sod side; and
- Park Board Members Afzal, Cahill, and Whittlesey request a meeting with the landscape contractor and Town Engineer to discuss the grasscrete installation. Staff will arrange a meeting.

8.2 Sally's Alley Planning for East End

The Park Board discussed:

- Marking out the design of the path with the Town Engineer; and
- Creating an ADA pathway vs. non-ADA pathway; and
- Park Board Members Waddell and Fleming request a meeting with the Town Engineer and design consultant Gray & Osborne, Inc to discuss planning for the east end of Sally's Alley. Staff will arrange a meeting.

The Park Board discussed increasing better communication measures.

8.3 2024 Park Board Budget

The Park Board reviewed expenses paid to date in 2023.

Park Board Member Cahill left the meeting at 8:09 p.m.

Mayor Harris discussed the lack of landscape maintenance on the 92nd Ave NE roundabout.

The Park Board allocated the following figures to the 2024 budget:

- \$30,000.00 – Community Projects Construction
- \$95,000.00 – Open Spaces – Construction Projects
- \$25,000.00 – Roadside Landscaping Projects

8.4 New Park Board Member Candidate Discussion

Staff will include announcements in the newsletter and website for the upcoming Park Board position opportunities.

Park Board Member Krista Fleming will act as the interim Chair until the end of 2023.

9. ADJOURNMENT:

MOTION: Motion by Park Board Member Afzal, seconded by Park Board Member Whittlesey to adjourn the meeting at 8:46 p.m.

VOTE: 5 for, 0 against. Motion carried.

APPROVED:

ATTEST:

John McGlenn, Chairman

Austen Wilcox, Deputy Clerk

DRAFT