

Mayor: Katy Kinney Harris

Councilmembers: Stephan Lagerholm, Carl Scandella, Chuck Porter, Andy Valaas, Kathy Smith

Town Attorney: Emily Romanenko

Clerk-Treasurer: Bonnie Ritter

Deputy Clerk: Austen Wilcox

Meeting Participation

Members of the public may participate in person at Town Hall or by phone/online. Town Hall has limited seating available, up to 15 public members. Individuals who call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 3:30 PM on the day of the Council meeting. Wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when it is your turn to speak. Speakers will be allotted 3 minutes for comments. Please state your name (and address if you wish.) You will be asked to stop when you reach the 3-minute limit.

Join on computer, mobile app, or phone

1-253-215-8782

Meeting ID: 846 6289 0320#

<https://us02web.zoom.us/j/84662890320>

1. **CALL TO ORDER:** Mayor Katy Kinney Harris

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Councilmembers Stephan Lagerholm, Carl Scandella, Chuck Porter, Andy Valaas, Kathy Smith

4. **APPROVAL OF/AMENDMENTS TO AGENDA**

5. **STAFF REPORTS (15 minutes)**

6. **APPEARANCES/PUBLIC COMMENT**

If you call in via telephone, please unmute yourself by dialing *6 when it is your turn to speak.

Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point, 4030 95th Ave NE, Yarrow Point, WA 98004.

7. **CONSENT CALENDAR (5 minutes)**

Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

8. **REGULAR BUSINESS (40 minutes)**

8.1 – Peddler and Solicitation Activities Ordinance
A. Ordinance No. 738

8.2 – Speed limit radar sign quotes

8.3 – Lobbyist for the Points Communities

5:00 pm – Two public hearings:

8.4 – 2024 Property Tax Levy

- A. Public hearing on revenue sources including possible increases in the tax levy
- B. Adopt Ordinance No. 739 increasing the regular levy commencing January 1, 2024

8.5 – Public Hearing on the 2024 preliminary budget – no action required

8.6 – Tree code discussion

9. EXECUTIVE SESSION

10. MAYOR & COUNCIL REPORTS (5 minutes)

11. ADJOURNMENT

STAFF REPORTS

1. Police Reports
2. Fire-EMS Reports
3. Town Engineer Reports:
 - 2024 94th Ave NE UGC
 - NE 36th Street/ 88th Street Paving
 - Sally's Alley - West End
4. Town Planner Report:
 - Comprehensive Plan Update
5. Clerk-Treasurer Third Quarter Financial Report
6. Commission Minutes:
 - September 19, 2023 Regular Planning Commission Meeting
 - September 26, 2023 Regular Park Board Meeting



MEMO

To: Yarrow Point Council
From: Chief Kyle Kolling
Date: October 10th, 2023
Re: September 2023 Summary

Greetings,

September trainings included:

- Regular monthly training through PoliceOne Academy continued with officers completing various classes online.
- All officers attended Range training this month
- Chief Kolling and Commander Hanson attended a training on Internal Affairs

On the social media front, we gained 5 new followers for a total of 337, 8 Facebook posts were created in August, which reached almost 1300 people. Our page garnered 334 engagements this month by the public (reactions, comments, and shares). The Sentinel was sent out weekly with a few additional topics specific to campaign signs. We now have 494 followers on our Instagram account, which is up from 487.

We held the Community Shred event for both Clyde Hill and Yarrow Point on Saturday September 30th from 9am-noon. We had a great turn out with about 40 vehicles coming through and shredded 14 full bins! Each bin holds a full 10 boxes of papers/records to give you an idea of the amount of papers.

Officers have been continuing to work the school zones and the lid for traffic control during pick up and drop off. Political signs have continued to be pulled out of the ground, we have asked residents to advise if they see anyone moving them. Candidates have not contacted us yet but are aware we are working on the issue.



City of Yarrow Point
September 2023

2023-3793	09/14/2023	4400 blk 94 th Ave NE	Fraud	D. Hanson
Resident reported someone made a fraudulent purchase his account in the UK. Informational only				
2023-3898	09/22/2023	9000 blk NE 41 st St	Fail to Transfer title/Operating Veh w/o title	C. Hanson
Driver stopped and found to have failed to transfer the title within 45 days as well as driving the vehicle without a valid certificate of title				
2023-3973	09/28/2023	4200 blk 94 th Ave NE	Fraud	C Hanson
Resident reported someone opened up fraudulent accounts under their name in another state.				



Town of Yarrow Point ACTIVITY REPORT

	September 2023	August 2023	2023 YTD	2022 YTD
CRIMES AGAINST PERSONS				
Assault	0	0	0	3
Domestic Violence/Disturbance	1	0	3	2
Harassment	0	0	0	1
Order violation	0	0	0	0
Rape/sex offenses	0	0	0	1
Robbery	0	0	0	0
Other (<i>Abuse, APS, civil, CPS, custodial interference, extortion</i>)	0	0	1	1
PROPERTY CRIMES				
Burglary	0	0	2	1
Fraud	2	0	4	4
MV Prowl	0	1	5	7
MV Theft	0	0	0	1
Theft	0	0	6	4
Other (<i>Arson, illegal dumping, malicious mischief, prowler, trespass</i>)	0	0	6	9
ARRESTS				
Drug/alcohol	0	1	1	0
Warrants	0	0	1	1
Other	0	0	0	0
TRAFFIC ACTIVITY				
Criminal Traffic	1	2	3	0
Infractions	14	5	48	53
Warnings	7	17	73	59
Traffic accidents	0	1	4	3
Traffic stops	22	29	120	112
Parking	1	4	10	66
OTHER				
Alarms	2	5	21	14
Complaints				
~Animal	0	0	1	5
~Fireworks	0	0	1	4
~Noise	0	6	18	11
~Soliciting	1	1	5	0
Deaths	0	0	0	1
Suspicious	2	10	30	23
Drug/alcohol	0	0	0	1
PUBLIC SERVICES				
Other Public Services (<i>area check, assist, community policing, contacts, direct enforcement/patrol, 911 hang-ups, fire assist, follow up, on-view, order service, walk through, welfare check</i>)	20	65	364	202

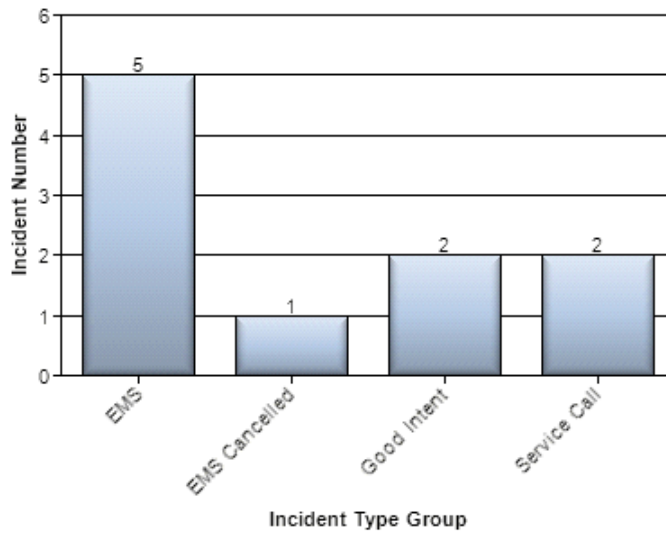


Issued Ticket Report Summary
Yarrow Point
September 01, 2023-September 30, 2023

<u>Violation Location Address</u>	<u>Date And Time</u>	<u>Violation Description</u>	<u>Issuing Officer</u>
<i>Citations-Non-Traffic: 0</i>			
<i>Citations-Criminal: 1</i>			
3600 BLK 92ND AVE NE	09/22/2023 06:52:00	OPERATE VEH W/O VAL CERT OF TITLE	9002 - Hanson
<i>Infractions-Traffic: 0</i>			
<i>Infractions-Speeding: 14</i>			
8900 BLK POINTS DR NE	09/15/2023 09:07:00	SPEED 13 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
8900 BLK POINTS DR NE	09/15/2023 09:26:00	SPEED 13 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
8900 BLK POINTS DR NE	09/15/2023 09:39:00	SPEED 13 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
8800 BLK POINTS DR NE	09/11/2023 14:54:00	SPEED 13 MPH OVER LIMIT (40 OR UNDER)	6177 - Humphreys
8900 BLK POINTS DR NE	09/20/2023 12:43:00	SPEED 14 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
8900 BLK POINTS DR NE	09/21/2023 10:05:00	SPEED 14 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
8900 BLK POINTS DR NE	09/26/2023 10:00:00	SPEED 14 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
8900 BLK POINTS DR NE	09/26/2023 11:19:00	SPEED 14 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
8900 BLK POINTS DR NE	09/21/2023 10:22:00	SPEED 15 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
9000 BLK POINTS DR NE	09/24/2023 12:36:00	SPEED 16 MPH OVER LIMIT (40 OR UNDER)	9002 - Hanson
8900 BLK POINTS DR NE	09/15/2023 09:17:00	SPEED 16 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
9000 BLK POINTS DRIVE NE	09/13/2023 19:55:00	SPEED 19 MPH OVER LIMIT (40 OR UNDER)	1402 - Jennings
3700 BLK 92ND AVE NE	09/08/2023 21:10:00	SPEED 21 MPH OVER LIMIT (40 OR UNDER)	9002 - Hanson
8900 BLK POINTS DR NE	09/20/2023 12:23:00	SPEED 13 MPH OVER LIMIT (40 OR UNDER)	9337 - Swai
<i>Infractions-Parking: 1</i>			
4300 95TH AVE NE	09/03/2023 23:00:00	PARKING ZONES ESTABLISHED	3236 - Fernandez

Incident Date between 2023-09-01 and 2023-09-30
City equal to Yarrow Point

Incident Type Group	Incident Count
EMS	5
EMS Cancelled	1
Good Intent	2
Service Call	2





PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
10/10/23	2024 94 th Ave NE UGC	Stacia Schroeder

STATUS SUMMARY

The 2024 94th Ave NE underground conversion project limits were significantly expanded by the Yarrow Point Town Council in May 2022 due to funding received from the dissolution of Water District #1. The scope of work includes:

- 3800 – 4700 94th Ave NE (2,320 LF)
- 9200 – 9500 NE 40th Street (800 LF)
- 9200 – 9400 NE 38th Street (320LF)

Town staff has been working on several elements of this project over the past few months including:

- Ongoing resident coordination to answer general questions and coordinate private underground conversions. Twenty (20) previous residents have been narrowed to eighteen (18); Comcast is installing 2 cable only services prior to the start of our project. The goal for this year is to fully convert 8 residents on the “pole-side” of the street and install only the empty conduits for 10 residents on the “non-pole” side of the street. Of the 18 residents involved:
 - 11 – either converted completely or installed the empty conduits already
 - 3 – are close to contract or have deferred to the Spring 2024
 - 1 – will self-install (9330 NE 40th St)
 - 2 – Town received negative responses
 - 1 – actively selling, but seller is aware of the project and must disclose undergrounding requirement as part of the sale (9415 NE 40th)
- The COB water utility completed their 100% plans and a TYP R/W Use Permit was issued on Aug. 17th. The COB opened bids on Sept. 7th and awarded the contract to the low bidder. They anticipate council approval in November and a construction start date of January 8, 2024. As a permit condition, they are required to complete their project by April 30, 2024.

NOTE: The Town entered into an agreement with COB to include a portion of the stormwater main work at the intersection of NE 40th St /94th Ave NE (which needed to pass under the new water main). Their low bid however, came in at twice our engineer’s estimate (~\$46,000 vs ~\$85,000). Town staff and Gray & Osborne have since identified an alternative which does not require us to cross the new COB water main. The Town will be billed \$1,531.00 by the COB for design and bidding and our agreement will be terminated.

- PSE power provided a 100% final draft set on September 5, 2023. G&O continues to coordinate with PSE on a few areas and the 100% final plans are expected by the end of October. The Town Council will see the PSE Construction Agreement and Project Estimate for approval at the November 14, 2023, council meeting. Please keep in mind the Schedule 74 PSE Agreement allows for a 60/40 split of the construction cost to underground, with the Town paying 100% of the restoration cost.
- The PSE IntoLight contract was approved by the Town Council at the July meeting, and the contract was signed by Mayor Harris in mid-September. The final PSE IntoLight design will reflect the Town’s desired light output and the 100% design recently completed by PSE power.
- Coordination efforts are on-going with other purveyors (ie. PSE gas, COB Water, Comcast, Lumen, etc.). Gray & Osborne is actively working with Lumen and Comcast to incorporate PSE’s 100% plans into the final design.
- A second public outreach meeting is tentatively scheduled for **October 25th at 4-6pm at town hall**. At this time

staff will share the 60% civil plan set with residents.

- Gray & Osborne – G&O is working on the following tasks:
 - Assist town staff with purveyor design review, on-going coordination & public outreach meetings.
 - 60% Plans, Specifications, and Estimate were to be submitted to the Town on September 27, 2023 – The design will addresses:
 - stormwater capital improvement projects 2, 7, 10, and 11 recommended in the 2020 TYP Stormwater Management Plan;
 - a sidewalk alternative for NE 40th/95th Ave intersection (currently does not call for colored concrete);
 - a trail design for the east end of Sally’s Alley as discussed with the Park Board at their 9/26, the adjacent homeowners, and town staff; and
 - trenching and restoration plans for power, phone, and cable undergrounding.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Survey	100	March 2021	PACE/ Town Engineer	
Final Design		2022-2023	Gray & Osborne/ Town Engineer	
PSE	100			
City of Bellevue Utilities Dept.	100			
Comcast/ Lumen Final Design	90			
TYP Stormwater & Landscape Design including Bid Documents	60	2023	Gray & Osborne/ Town Engineer	
Bidding	0	Fall 2023	Gray & Osborne/ Town Engineer	
Construction	0	2024	TBD	

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Jan. 2021 – Mar. 2021 PACE Surveying Consultant Task Order No. 3	\$28,250	\$28,250		Completed
Total:	\$28,250	\$28,250		
May 2022 – Aug. 2023 Puget Sound Energy (Sch. 74 Design Agreement)	\$10,005	\$0		Contract Signed 06/13/22 100% Plans Rec'd: 09/05/23 Design Fee Waived if Constructed
Total:	\$10,005	\$0		
Jan. 2022 – Sept. 2023 Town Engineer Project Management		\$ 37,273.75		
Jan. 2023 – Sept. 9, 2023 Civil Engineering Consultant Gray & Osborne, Inc.	\$110,000	\$110,275.71		CIP S-3: \$50,000 Old CIP/ Budget CIP U-1: \$60,000 Old CIP/ Budget Contract Date: 1/10/23 \$127,300 Change Order No. 1 - \$5,000
Total:	\$110,000	\$147,549.46		

Summer 2024 Contractor TBD (Stormwater & UGC)	TBD			CIP S-2: \$700,000 New CIP/ Budget CIP U-1: \$1.3 mil New CIP/ Budget
Summer 2024 Town Engineer Project Management	TBD			
Summer 2024 PSE - Power (Sch. 74 Constr. Agreement)	TBD			
Summer 2024 PSE – IntoLight Contract	\$73,568			
Summer 2024 Civil Engineering Consultant Gray & Osborne, Inc.	TBD			
Total:	\$2,000,000			
Fall 2024 – King County Roads	\$500,000			CIP T-1: \$500,000 New CIP/ Budget
Mar. 2021 – Aug. 17, 2023 Project Total:	\$2,648,255	\$175,799.46		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS

- 60% Civil Plans, Specifications, and Estimate – September 27, 2023
- Public Outreach Meeting No. 2 – October 25, 2023
- PSE Final Draft Plans – November 5, 2023
- Comcast & Lumen Final Draft Plans – November 15, 2023
- PSE Into Light Final Plans – November 15, 2023
- PSE Power Construction Estimate and Agreement for Council Approval – November 14, 2023



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
10/10/23	2023 Pavement Preservation – NE 36 th Street & 88 th Ave NE	Stacia Schroeder

STATUS SUMMARY

The 2023 TYP Pavement Preservation Program was bid to maintain the following asphalt roadways:

- 88th Ave NE
- NE 36th Street @ Int’x of 91st Ave NE Only
- 3600 – 3700 90th Ave NE

Our 2023 – 2028 CIP identifies the projects as T-1 (\$160,000 for 2” grind and overlay) and T-2 (\$50,000 for 2” grind and overlay). The work was bid as part of the Town’s interlocal agreement with King County Roads. King County Roads awarded their contract to the low bidder, Lakeside Industries, and the Town of Yarrow Point’s cost share is shown below:

- 88th Ave NE – \$63,482
- NE 36th Street – \$27,839
- 90th Ave NE – \$73,901

The total cost to Yarrow Point is \$165,222 which is ~\$2,000 higher than their 90% estimate provided in March.

In August however, the Town was notified that due to the late bid date by King County it was likely that our overlay project would be pushed back to 2024 spring season. Town staff took this opportunity to reassess the need for grinding and overlaying NE 36th Street and 90th Ave NE and it was determined that these streets are performing well under the current permanent patching scenario and we took this opportunity to cancel this part of the pavement request saving \$101,740.

NOTE: King County Roads verified there would be no additional cost implications as a result of this decision. The remaining 88th Ave NE is scheduled to be overlaid in early November, weather pending.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Final Design & Bidding	100	Spring 2023	KC Roads	
Construction	0	Fall 2023	KC Roads/ Town Engineer	

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Jan. 2023 – Sept. 2023 Town Engineer	\$10,000	\$573.75	Yes	
Jan. 2023 – Aug. 2023 King County Roads	\$50,000	\$0	Yes	CIP T-2: \$50,000 Budget; Low Bidder: \$63,482
Total:	\$60,000	\$573.75		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE
TYP will monitor NE 36 th St and 91 st Ave NE for drainage concerns in Winter 2023. Any required improvements will be included with next year's 2024 King County Roads Pavement Preservation Contract.		

CONCLUSIONS/NEXT STEPS



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
10/10/23	Sally's Alley Pathway – West Phase	Stacia Schroeder

STATUS SUMMARY

The Town Council awarded Sally's Alley Pathway – West End earlier this summer. Town staff and park board representatives held two separate pre-construction meetings with the contractor (Elvis Landscape Services) to finalize the scope of work and set the various expectations.

The original contract was signed by the contractor on August 4, 2023, for \$46,695.61. Half of this amount (\$23,347.81) was released to and expended by the contractor in August to procure materials for a September installation.

The contractor began work on Monday, September 11th. A final walk through was requested on Monday, October 2nd. As expected, the final contract amount reflects a single change order which includes the following items noted in the previous staff report:

- Timber edging along entire north side of pro-lite grid (limits were unclear in original landscape plan)
- A thicker section of pro-lite grid and installation of seed vs sod
- Provide and install plants per the landscape architect's planting plan

The final bill, including tax, was received on October 3rd (\$63,947.12). Of this amount, the town will hold 5% retainage (\$3,197.36) until all three Washington agency signoffs are received.

NOTE: Grass seed was used in lieu of sod due to the results of the test strip conducted in mid-July. The affected homeowner requires one-time access their driveway on October 20th and they are hoping to utilize it full time by November 1st.

PROJECT OVERVIEW

TASK	% DONE	TARGET DUE DATE	LEAD	NOTES
Design	100	Spring 2023	Town Engineer	
Bidding	100	Spring 2023	Town Engineer	
Construction	95	Summer/ Fall 2023	Town Engineer	

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Pro-Lite Grid Test Strip	\$0	\$1,914.01		Iron Creek Construction \$1,500.00 Supplies \$414.01
Subtotal:	\$0	\$1,914.01		
Elvis Landscape Services	\$46,695.61	\$46,695.61		All dollar amounts include tax

Planting Allowance	\$5,000.00	\$8,252.42		
Elvis Landscape Services Closeout/ Change Order No.1	\$0	\$8,999.09		Change Order No. 1 less planting actual material and install costs. NOTE: Of this amount, Town is holding 5% retainage \$3,197.36
Subtotal:	\$51,695.61	\$63,947.12		
Town Engineer – Construction Project Management	\$5,000.00	\$2,328.75		
Grand Total:	\$56,695.61	\$68,189.88		

RISK AND ISSUE HISTORY

ISSUE	STATUS	DATE

CONCLUSIONS/NEXT STEPS



PROJECT STATUS REPORT

REPORT DATE	PROJECT NAME	PREPARED BY
10/5/2023	GMA Comprehensive Plan Update 2024	Town Planner – SBN Planning

STATUS SUMMARY

The Comprehensive Plan consists of required elements under the Growth Management Act (GMA) and optional elements unique to Yarrow Point. The Plan serves as a collective vision for the type of town that Yarrow Point residents and visitors aspire to create. The plan outlines how the town will manage population growth, environmental factors, and ensure essential services and facilities are provided to meet the community's needs for the next 20 years. The Plan must be adopted by December 2024 and includes updates to development regulations to stay current with state guidelines and recommendations. This update is fully funded through June 2024 by a \$100,000 grant from the State's Department of Commerce (COM), which the Town Planner applied for and received at the start of the process in August 2022.

The Comprehensive Plan Update is proceeding on-time and on-budget – in accordance with the COM grant – for completion ahead of the December 2024 deadline. No deliverables were submitted to COM; however, the renewal of the Periodic Update Grant is still underway, and the schedule and budget as submitted to COM are detailed here. These elements are pending confirmation from COM, at which time the grant renewal will be submitted to the Town for final signatures and execution.

COM has reviewed the Planner's initial submission (8/24) and returned feedback (10/04), which the Planner is incorporating for a final submission to COM. COM clarified that the grant's funding only extends through work completed by June 2024. Any Comprehensive Plan work completed after June '24 will not be covered by grant funding. The Planner's proposed timeline does plan for a full draft in March for final rounds of feedback and a public hearing in May, with all work associated to be wrapped up by June.

The analysis of public survey results and other high-level planning topics will be the subject of an open house the planning team is hosting prior to the October 17th Planning Commission meeting. The flyer for that event follows in this packet. At the open house, the team will present an introduction to early findings, assumptions, and implications of the update process on printed boards: allowing residents to walk around the room, interact with each other, and engage the planners on their questions, concerns, and considerations for the plan. Council and the Planning Commission are welcome to attend and support these community-oriented planning efforts. Materials will also be posted to the Town website for those unable to attend in-person.

TASK OVERVIEW

TASK	% DONE	TARGET DUE	LEAD	NOTES
Plan Review	100	2/17/23	SBN Planning	All work submitted to Commerce
Information Gathering	100	5/30/23	SBN Planning	All associated analyses complete
Plan Baseline Updates	100	9/10/23	SBN Planning	With completion of information gathering and associated analyses, initial chapter writing is fully underway.
Public Outreach, Survey, and Review	90	11/28/23	SBN Planning	Survey complete, analysis underway. Open house to present results scheduled for 10/17 preceding the Planning Commission meeting.
Development Regulation Updates	35	3/30/24	SBN Planning	Regulations reviewed, determination of needed changes has been pushed back to Q1 of 2024 – pending discussions with COM and further guidance related to recent housing legislation.
Plan Production and Design	70	12/18/23	SBN Planning	Design of layout, graphic templates, and style has continued. Design of figures, maps, and tables underway.
Plan Adoption Procedure	0	6/30/2024	SBN Planning	Work on adoption and all regulatory procedures scheduled for 2024. Planning Commission to start reviewing chapters at October meeting.

GRANT DELIVERABLE OVERVIEW: FY23

The column “% Done” reflects the actual completion, while the budget columns reflect what has been actually invoiced from COM. The FY24 deliverables and timeline have not been confirmed yet and are subject to change, pending final execution of the FY24 grant. Nothing has been requested of COM as the final grant has not been executed as of yet.

TASK	% DONE	BUDGET	REMAINING	NOTES
5.1 Staff Report on Survey Results, Analysis, and Plan Applications	80	\$6,500.00	\$6,500.00	Analysis underway, report under development.
5.2 Outreach materials and website updates	50	\$6,400.00	\$6,400.00	Outreach in planning stage, early-mid Q4 outreach push and updates.
6.1 Full GMA Update Draft sent to Council, Planning Commission, Town Staff	40	\$15,000.00	\$15,000.00	ECR complete and submitted to COM
6.2 Final Document with full layout and proofing	10	\$10,000.00	\$10,000.00	Document layout developed, awaiting finalized text.
7.1 Implementation Plan for development regulation and possible functional plan updates	10	\$5,100.00	\$5,100.00	Outline started and resource needs established, full development scheduled for Q1/Q2 2024.
7.2 Council Adopted Comprehensive Plan	0	\$7,000.00	\$7,000.00	Pending completed draft plan and pre-adoption procedures.

BUDGET OVERVIEW

CATEGORY	BUDGETED	EXPENDED	ON TRACK?	NOTES
Comprehensive Planning	100,000	65,963	Yes	Project is moving ahead on-schedule and on-budget. Renewal of grant is underway and will fund FY2024 update efforts.
Total:	100,000	65,963	Yes	

CONCLUSIONS/NEXT STEPS

The next steps for the planning team, following the open house, are revisions to baseline chapters based on public feedback, developing maps and figures for the final plan, and reviewing chapters with the Planning Commission in advance of a full draft for public hearing reviews. Intermediate steps include finalizing the COM deliverables and schedule with COM, reviewing lingering questions about housing with COM, and checking in with local and regional agencies to make sure any larger-scale projects are appropriately considered in the plan.



STAFF REPORT

DATE: October 10, 2023

FROM: Clerk-Treasurer Bonnie Ritter

SUBJECT: Third Quarter 2023 Financial Report

According to RCW 35.33.141, cities/towns are required to report quarterly financial information to their legislative bodies.

Following you will find the financial report/budget worksheet for the third quarter of 2023.

The interfund transfers that are spelled out in the 2023 budget have been accommodated for in the first quarter of the year.

If you have questions, please contact me prior to the meeting so that I can get answers for you.

Thank you.

Account Number	Account Title	10/2023 Current year Actual	2023 Current year Budget	Remaining	Percentage
GENERAL FUND #001					
	GENERAL FUND #001 Revenue Total:	1,008,738	1,336,950	328,212	75%
	GENERAL FUND #001 Expenditure Total:	999,580	1,477,971	478,391	68%
	Net Total GENERAL FUND #001:	9,158	141,021-	150,179-	-6%
WETHERILL NAT PRES. FUND #023					
	WETHERILL NAT PRES. FUND #023 Revenue Total:	27,578	34,300	6,722	80%
	WETHERILL NAT PRES. FUND #023 Expenditure Total:	17,866	42,500	24,634	42%
	Net Total WETHERILL NAT PRES. FUND #023:	9,712	8,200-	17,912-	-118%
PARKS AND OPEN SPACE FUND #040					
	PARKS AND OPEN SPACE FUND #040 Revenue Total:	155,593	88,500	67,093-	176%
	PARKS AND OPEN SPACE FUND #040 Expenditure Total:	75,754	145,000	69,246	52%
	Net Total PARKS AND OPEN SPACE FUND #040:	79,839	56,500-	136,339-	-141%
STREET FUND #101					
	STREET FUND #101 Revenue Total:	340,412	380,150	39,738	90%
	STREET FUND #101 Expenditure Total:	286,078	490,926	204,848	58%
	Net Total STREET FUND #101:	54,335	110,776-	165,111-	-49%
COMMUNITY DEVELOPMNT FUND #104					
	COMMUNITY DEVELOPMNT FUND #104 Revenue Total:	253,278	259,100	5,822	98%
	COMMUNITY DEVELOPMNT FUND #104 Expenditure Total:	272,948	293,704	20,756	93%

Account Number	Account Title	10/2023 Current year Actual	2023 Current year Budget	Remaining	Percentage
	Net Total COMMUNITY DEVELOPMNT FUND #104:	19,670-	34,604-	14,934-	57%
CAPITAL IMPROVEMNT I FUND #301					
	CAPITAL IMPROVEMNT I FUND #301 Revenue Total:	244,114	271,000	26,886	90%
	CAPITAL IMPROVEMNT I FUND #301 Expenditure Total:	330,000	330,000	.00	100%
	Net Total CAPITAL IMPROVEMNT I FUND #301:	85,886-	59,000-	26,886	146%
CURRENT YEAR CAPITAL FUND #311					
	CURRENT YEAR CAPITAL FUND #311 Revenue Total:	277,032	37,000	240,032-	749%
	CURRENT YEAR CAPITAL FUND #311 Expenditure Total:	48,363	60,000	11,637	81%
	Net Total CURRENT YEAR CAPITAL FUND #311:	228,669	23,000-	251,669-	-994%
STORMWATER FUND #401					
	STORMWATER FUND #401 Revenue Total:	176,539	163,338	13,201-	108%
	STORMWATER FUND #401 Expenditure Total:	96,338	187,708	91,370	51%
	Net Total STORMWATER FUND #401:	80,201	24,370-	104,571-	-329%
AGENCY REMITTANCE FUND #631					
	AGENCY REMITTANCE FUND #631 Revenue Total:	1,842	3,200	1,358	58%
	AGENCY REMITTANCE FUND #631 Expenditure Total:	.00	3,200	3,200	.00
	Net Total AGENCY REMITTANCE FUND #631:	1,842	.00	1,842-	.00
WETHERILL ENDOWMENT FUND #701					
	WETHERILL ENDOWMENT FUND #701 Revenue Total:				

Account Number	Account Title	10/2023 Current year Actual	2023 Current year Budget	Remaining	Percentage
		1,671	900	771-	186%
	WETHERILL ENDOWMENT FUND #701 Expenditure Total:	.00	900	900	.00
	Net Total WETHERILL ENDOWMENT FUND #701:	1,671	.00	1,671-	.00
	Net Grand Totals:	359,870	457,471-	817,341-	-79%

**TOWN OF YARROW POINT
PLANNING COMMISSION REGULAR MEETING MINUTES
September 19, 2023**

The following is a condensation of the proceedings and is not a verbatim transcript.

1. CALL TO ORDER:

Chairman Carl Hellings called the meeting to order at 7:00 p.m.

PRESENT:

Chairman: Carl Hellings

Commissioners: Chuck Hirsch
Jeffrey Shiu
David Feller – Excused absence
Lee Sims – Excused absence

Staff: Austen Wilcox – Deputy Clerk
Aleksandr Romanenko – Town Planner

Guests: Kathy Smith – Resident
Dicker Cahill – Resident
Leslie Schofield – Resident
George Simons – Resident
Lisa Syme – Resident
Melanie Hassler – Resident

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL/AMENDMENTS TO AGENDA

MOTION: Motion by Chairman Hellings seconded by Commissioner Hirsch to approve the agenda as presented.

VOTE: 3 for, 0 against. Motion carried.

5. MINUTES:

- August 29, 2023 Regular Meeting

MOTION: Motion by Commissioner Hirsch, seconded by Chairman Hellings to approve the August 29, 2023 special meeting minutes as presented.

VOTE: 3 for, 0 against. Motion carried.

6. STAFF REPORTS:

Deputy Clerk Austen Wilcox gave a report of the September Council meeting.

Town Planner Romanenko provided a staff report on Comprehensive Plan and the Council discussion on eagle code. An open house will occur at the next Planning Commission meeting for public involvement regarding the updates to Comprehensive Plan.

7. PUBLIC COMMENT

Resident George Simons asked for the names of the Planning Commissioners.

8. REGULAR BUSINESS:

8.1 – Eagle Protection

Town Planner Romanenko gave an update on the Planning Discussion research and discussion for eagle protection. For the September meeting staff have updated the draft code and have provided a copy of the National bald eagle management guidelines for review and discussion. Because the August special meeting and regular September meeting are only two weeks apart, the final FAQs are still being worked on and input from USFWS on applicable Town permits has not yet been received.

- Planning staff is researching costs to hire a consultant to conduct a town-wide survey/habitat analysis for eagle locations;
- Resident input received for eagle sites;
- Draft Town code to layer onto existing federal and state eagle protection regulations;
- Planning staff has reached out to Fish & Wildlife to determine methods to identify eagle habitats;
- Discussion of existing map of known eagle habitats locations; and
- Permit process.

MOTION: Motion by Chairman Helling, seconded by Commissioner Hirsch to take no further action and wait to get information from Fish & Wildlife regarding the determination of methods to identify eagle habitats for discussion at the next regular meeting.

VOTE: 3 for, 0 against. Motion carried.

9. PUBLIC COMMENT:

Resident Leslie Schofield asked how roosting trees are identified. Planner Romanenko responded stating that the Planning staff has asked Fish & Wildlife to provide guidance.

Resident Dicker Cahill discussed a concern of unnecessary burden of time and expense relating to things that don't change an outcome. He discussed an article regarding inefficiencies and delays relating to permit processing. He discussed the process, cost of requesting a permit through Fish & Wildlife, and related penalties. He shared a limited timeframe requirement through Fish & Wildlife for construction activity. He suggests not requiring things that do not necessarily require a permit as it would not serve the public or be universal.

Resident Lisa Syme wondered if any other town requires a process for applicants to go through Fish & Wildlife before a permit is applied through the jurisdiction. She stated that this process seems like bureaucratic nightmare.

Resident George Simons questioned if the “habitat area” is defined. He questions a process of residents reporting each other. The Town has begun work in Sally’s Alley and eagles have left the area. He said eagles should not control what is done.

Resident Melanie Hassler discussed concerns regarding clear cutting of trees and potential hazards for the eagle habitat. She thanked the Commission for their research into eagle protection. She strongly supports incorporating federal regulations into the Yarrow Point code.

Resident Kathy Smith responded to Mr. Simons stating that every permit is unique to the circumstances, and she is in full favor of requiring a permit. She discussed a nearby eagles’ nest to her property the value eagles provide.

Resident Melanie Hassler would like to see the Council and Planning Commission take leadership, and race to the top and do what’s right for the entire community.

The Planning Commission discussed clear cutting. The Planning Commission would like to see a requirement to send applicants to Fish & Wildlife to check to see if a permit is required through them because eagles are important to the town. The Planning Commission’s next step is to review further input from Fish & Wildlife regarding the process to identify eagle habitats.

10. ADJOURNMENT:

MOTION: Motion by Chairman Hellings, seconded by Commissioner Hirsch to adjourn the meeting at 8:35 p.m.

VOTE: 3 for, 0 against. Motion carried.

APPROVED:

ATTEST:

Carl Hellings, Chairman

Austen Wilcox, Deputy Clerk

**TOWN OF YARROW POINT
PARK BOARD REGULAR MEETING MINUTES
September 26, 2023**

The following is a condensation of the proceedings and is not a verbatim transcript.

1. CALL TO ORDER:

Chairwoman Krista Fleming called the regular meeting to order at 7:00 p.m.

PRESENT:

Chairman:	John McGlenn
Commissioners:	Doug Waddell – Excused absence Dicker Cahill – Excused absence Carolyn Whittlesey – Excused absence Krista Fleming Robert Afzal
Staff:	Austen Wilcox – Deputy Clerk Stacia Schroeder – Engineer
Guests:	Katy Harris – Mayor Kathy Smith – Councilmember Chris Bacon – Gray & Osborne, Inc Wais Wazeri – Resident

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF/AMENDMENTS TO AGENDA

MOTION: Motion by Park Board Member Afzal, seconded by Park Board Member McGlenn to approve the agenda as presented.

VOTE: 3 for, 0 against, motion carried.

5. STAFF REPORTS

Deputy Clerk Wilcox provided a report of the September Council meeting.

6. APPEARENCES/PUBLIC COMMENT

Resident Wais Wazeri discussed the condition of the adjacent slope to his property. He stated that he is working on getting bids.

7. APPROVAL OF THE MINUTES:

MOTION: Motion by Park Board Member Afzal, seconded by Park Board Member McGlenn to approve the August 22, 2023 regular minutes as presented.

VOTE: 3 for, 0 against. Motion carried.

8. REGULAR BUSINESS:

8.1 Sally's Alley West Update and Rock Selection

Engineer Stacia Schroeder gave a status report on the west end of Sally's Alley and noted that great progress has been made by the contractor.

The Park Board discussed:

- New grass seed;
- Revision made to edging of driveway;
- Expansion of planting area;
- Park Board Member Whittlesey will meet with onsite contractor regarding placement of new plantings;
- Rocks are scheduled for delivery Oct 16;
- Project is over budget by at least \$10k. The decisions that ran us over are important results and we will use these lessons on the east end.
- Condition of trees; and
- Spiggot for watering.

8.2 Review Design for Phase 2 East Side of Sally's Alley

Gray & Osborne representative Chris Bacon gave a presentation of the future design concept for the east side plan for Sally's Alley.

The Park Board discussed.

- Potential tree removal;
- New wall near slope;
- Pathway and steps;
- Landscaping in previous driveway area;
- Project cost estimate of \$100k minimum; and
- Potential fundraising;

8.3 Entrance of Yarrow Point and Points Drive Public Areas

\$25k to redo entrance of Town. Discussed allocating some of those funds to the needed maintenance to Yarrow Point side of NE Points Drive.

8.4 Playground Maintenance

The Park Board discussed playground maintenance. The playground could use some new play chips and sand. They will continue the discussion at their regular October meeting.

8.5 Attending Town Council Meeting and Communications

The Park Board discussed the importance of having a member attend every Council meeting to report. Park Board members will take turns.

9. ADJOURNMENT:

MOTION: Motion by Park Board Member Afzal, seconded by Park Board Member McGlenn to adjourn the meeting at 8:29 p.m.

VOTE: 3 for, 0 against. Motion carried.

**Business of The Town Council
Town of Yarrow Point, WA**

7. Consent Calendar

October 10, 2023

Consent Calendar	Proposed Council Action: Approve Consent Calendar
------------------	---

Presented by: Clerk-Treasurer

Exhibits: October Payment Approval and Payroll Reports for a total of \$292,759.17
Minutes of September 12, 2023 regular Council meeting

Summary:

The Consent Calendar consists of items considered routine for which a staff recommendation has been prepared, and for which Council discussion is not required. A council member may request that an item be removed from the Consent Calendar and placed under Regular Business for discussion. Items on the Consent Calendar are voted upon as a block and approved with one vote.

Consent Calendar Items for Consideration:

1. October Payment Approval and Payroll Reports for a total of \$292,759.17
2. September 12, 2023 regular Council meeting minutes

Recommended Action:

Motion to approve the Consent Calendar as presented.

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Banner Bank					
700	Banner Bank	Constant Contact	09/18/2023	89.19	
700	Banner Bank	AWS, Msft, etc.	09/18/2023	497.28	
700	Banner Bank	Office supplies	09/18/2023	135.46	
700	Banner Bank	Movie night prizes	09/18/2023	113.20	
700	Banner Bank	ROW supplies	09/18/2023	129.98	
700	Banner Bank	Playground Toys	09/18/2023	28.60	31,855.95
Total Banner Bank:				993.71	
Bonnie Ritter					
9047	Bonnie Ritter	Reimburse mileage WFOA in Spokane	10/03/2023	379.90	379.90
Total Bonnie Ritter:				379.90	
Bulldog Gutters and Rainwear LLC					
514	Bulldog Gutters and Rainw	Partial installation of gutters - tie into existing	09/27/2023	925.94	925.94
Total Bulldog Gutters and Rainwear LLC:				925.94	
CASELLE, INC.					
1300	CASELLE, INC.	Monthly contract	09/30/2023	746.48	8,211.28
Total CASELLE, INC.:				746.48	
CITY OF CLYDE HILL					
10	CITY OF CLYDE HILL	Police Contract - 4th Qtr 2023	09/20/2023	121,351.00	
10	CITY OF CLYDE HILL	Criminal Justice - 3rd Qtr 2023	09/20/2023	1,021.07	515,077.59
Total CITY OF CLYDE HILL:				122,372.07	
Comcast					
301	Comcast	Internet and fac line	09/14/2023	262.62	2,625.40
Total Comcast:				262.62	
Comcast Business- VoiceEdge					
1374	Comcast Business- VoiceE	Phone System - 2 months	09/15/2023	511.80	1,767.29
Total Comcast Business- VoiceEdge:				511.80	
CRYSTAL AND SIERRA SPRINGS					
1046	CRYSTAL AND SIERRA S	Water cooler	09/23/2023	71.70	749.21
Total CRYSTAL AND SIERRA SPRINGS:				71.70	
ELECTRONIC BUSINESS MACHINES, INC.					
303	ELECTRONIC BUSINESS	Copier agreement	09/18/2023	172.32	669.88
Total ELECTRONIC BUSINESS MACHINES, INC.:				172.32	
Elvis' Landscaping Services					
507	Elvis' Landscaping Service	Sally's Alley renovation	10/03/2023	37,401.95	60,749.76
Total Elvis' Landscaping Services:				37,401.95	
Gaylynn Brien					
1151	Gaylynn Brien	Sales Tax reports	08/30/2023	50.00	450.00

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Total Gaylynn Brien:				50.00	
Gray & Osborne, Inc.					
9043	Gray & Osborne, Inc.	Town Development Standards	07/21/2023	1,702.62	
9043	Gray & Osborne, Inc.	Town wide stormwater and UGC Project	07/21/2023	5,877.63	
9043	Gray & Osborne, Inc.	Town wide stormwater and UGC Project	07/21/2023	8,816.44	
9043	Gray & Osborne, Inc.	Town wide stormwater and UGC Project	09/11/2023	11,904.05	
9043	Gray & Osborne, Inc.	Town wide stormwater and UGC Project	09/11/2023	7,936.03	120,255.08
Total Gray & Osborne, Inc.:				36,236.77	
Harris, Katy K					
459	Harris, Katy K	Reimburse cell phone for Aug.	09/30/2023	79.22	
459	Harris, Katy K	Reimburse for Council snacks	09/30/2023	67.72	1,106.68
Total Harris, Katy K:				146.94	
ISOutsorce					
1301	ISOutsorce	Laserfiche import	08/31/2023	484.80	
1301	ISOutsorce	Monthly fee	08/31/2023	110.10	3,582.98
Total ISOutsorce:				594.90	
King County Finance					
454	King County Finance	2% liquor profits and Excise Tax - 4th Qtr 2022	09/13/2023	80.91	
454	King County Finance	2% liquor profits and Excise Tax - 1st Qtr 2023	09/19/2023	84.59	
454	King County Finance	2% liquor profits and Excise Tax - 2nd Qtr. 2023	09/19/2023	84.78	250.28
Total King County Finance:				250.28	
KIRKLAND MUNICIPAL COURT					
111	KIRKLAND MUNICIPAL C	Court Costs	09/15/2023	397.19	1,412.72
Total KIRKLAND MUNICIPAL COURT:				397.19	
Mr. Misael					
1394	Mr. Misael	Remove blackberry, tree and brush trimming, clean-up	09/02/2023	9,900.00	
1394	Mr. Misael	Work in Wetherill Nature Preserve	09/14/2023	3,850.00	29,150.00
Total Mr. Misael:				13,750.00	
MUNICIPAL PERMIT SERVICE, LLC					
350	MUNICIPAL PERMIT SER	Building Permit Inspections	09/30/2023	605.54	
350	MUNICIPAL PERMIT SER	Mechanical/Plumbing Permit Inspections	09/30/2023	414.11	
350	MUNICIPAL PERMIT SER	Plan Review	09/30/2023	3,256.00	44,762.71
Total MUNICIPAL PERMIT SERVICE, LLC:				4,275.65	
NORTHWEST CIVIL SOLUTIONS					
450	NORTHWEST CIVIL SOLU	NE 36th St - CIP #1	09/30/2023	101.25	
450	NORTHWEST CIVIL SOLU	94th Ave UG & Storm Improvements	09/30/2023	1,957.50	
450	NORTHWEST CIVIL SOLU	Pre-applications	09/30/2023	540.00	
450	NORTHWEST CIVIL SOLU	Plan Review - BLA 4015 95th Ave	09/30/2023	101.25	
450	NORTHWEST CIVIL SOLU	Site Development	09/30/2023	506.25	
450	NORTHWEST CIVIL SOLU	Right of Way Use Permits	09/30/2023	438.75	
450	NORTHWEST CIVIL SOLU	Sally's Alley - General Admin	09/30/2023	3,071.25	
450	NORTHWEST CIVIL SOLU	General Administration	09/30/2023	1,113.75	69,727.50

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Total NORTHWEST CIVIL SOLUTIONS:				7,830.00	
Ogden Murphy Wallace					
1390	Ogden Murphy Wallace	Clerk	09/19/2023	79.00	
1390	Ogden Murphy Wallace	Contracts	09/19/2023	375.00	
1390	Ogden Murphy Wallace	Land Use	09/19/2023	316.00	
1390	Ogden Murphy Wallace	Mayor/Executive	09/19/2023	434.50	
1390	Ogden Murphy Wallace	Sally's Alley ROW	09/19/2023	4,980.00	
1390	Ogden Murphy Wallace	Public Works	09/19/2023	553.00	60,283.50
Total Ogden Murphy Wallace:				6,737.50	
PUGET SOUND ENERGY					
604	PUGET SOUND ENERGY	Town Hall Service	09/25/2023	158.52	
604	PUGET SOUND ENERGY	Street Lights	09/25/2023	844.57	
604	PUGET SOUND ENERGY	Street Light Standards (lumminaires, Poles & Arm)	09/05/2023	1,538.44	
604	PUGET SOUND ENERGY	Charge for Street Light Standards (Luminaires, Poles	09/11/2023	4,334.71	16,459.14
Total PUGET SOUND ENERGY:				6,876.24	
PUGET SOUND REGNL COUNCIL					
152	PUGET SOUND REGNL C	FY24 Membership dues	09/29/2023	748.00	748.00
Total PUGET SOUND REGNL COUNCIL:				748.00	
SBN Planning LLC					
154	SBN Planning LLC	Building Permits	10/04/2023	1,410.50	
154	SBN Planning LLC	Mechanical permits	10/04/2023	40.30	
154	SBN Planning LLC	Tree Permits	10/04/2023	161.20	
154	SBN Planning LLC	SEPA	10/04/2023	926.90	
154	SBN Planning LLC	Variance 3806 95th Ave NE	10/04/2023	1,246.70	
154	SBN Planning LLC	Pre-applications	10/04/2023	282.10	
154	SBN Planning LLC	Shoreline Substantial Development	10/04/2023	1,853.80	
154	SBN Planning LLC	Comp Plan Update	10/04/2023	2,015.00	
154	SBN Planning LLC	HB1110 Integration-Gen Admin	10/04/2023	1,652.30	
154	SBN Planning LLC	General Administration	10/04/2023	3,567.20	125,529.58
Total SBN Planning LLC:				13,156.00	
State Department of Transportation					
280	State Department of Trans	Gas for town truck	08/31/2023	217.27	
280	State Department of Trans	Gas for town truck	09/30/2023	69.53	1,565.41
Total State Department of Transportation:				286.80	
THE SEATTLE TIMES					
192	THE SEATTLE TIMES	Notice App Shoreline Sub Development	09/30/2023	102.51	
192	THE SEATTLE TIMES	Notice of Hearing - Shoreline Sub. Dev.	09/30/2023	100.98	
192	THE SEATTLE TIMES	Notice of App for Site Dev. Permit	09/30/2023	87.21	
192	THE SEATTLE TIMES	Hearing Notice - Shoreline Sub Development	09/30/2023	273.93	
192	THE SEATTLE TIMES	Prellim Budget Hearing	09/30/2023	38.25	
192	THE SEATTLE TIMES	Levy Hearing Notice	09/30/2023	36.72	
192	THE SEATTLE TIMES	SEPA Determination of nonsignificance	09/30/2023	62.73	3,217.47
Total THE SEATTLE TIMES:				702.33	

Vendor	Vendor Name	Description	Invoice Date	Amount Paid	YTD Payments
Whittlesey, Arthur & Carolyn					
498	Whittlesey, Arthur & Carolyn	Reimburse for bouquet for John McGlenn	08/23/2023	35.85	3,947.90
Total Whittlesey, Arthur & Carolyn:				35.85	
Grand Totals:				255,912.94	

Certification of the Consent Calendar as presented including the Payment Approval Report dated 10/04/2023 approving payments as shown totaling \$255,912.94, plus payroll, tax, and benefit expenses of \$36,846.23, as shown on the attached payroll & tax and benefits report, for a grand total of \$292,759.17.

I, the undersigned, do hereby certify that the items herein listed are proper obligations of the Town in accordance with the Town budget and directives of the Council and Mayor.

Clerk/Treasurer: Bonnie Ritter _____

Dated: October 10, 2023

Mayor Katy K Harris: _____

Councilmember Stephan Lagerholm: _____

Councilmember Carl Scandella: _____

Councilmember Charles H Porter: _____

Councilmember Andy Valaas: _____

Councilmember Kathy Smith: _____

Report Criteria:

- Includes all check types
- Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
09/30/2023	PC	09/15/2023	6853	Schroeder, Ashley	9044		999-1010110	975.22-
09/30/2023	PC	09/15/2023	920231	Lovas, Istvan	9002		999-1010110	5,102.87-
09/30/2023	PC	09/15/2023	920232	Wilcox, Austen	9037		999-1010110	5,172.94-
09/30/2023	PC	09/15/2023	920233	Ritter, Bonnie	9041		999-1010110	7,527.22-
09/30/2023	PC	09/15/2023	920234	Harris, Kathryn K	9047		999-1010110	1,777.59-
09/30/2023	CDPT	10/04/2023	920235	EMPLOYMENT SECURITY DEPT	5	Quarterly Employment Security Pay	999-1010110	58.38-
09/30/2023	CDPT	09/12/2023	823206	Association of Washington Cities	9	Health and Dental insurance Visio	999-1010110	3,759.84-
09/30/2023	CDPT	09/12/2023	823206	DEPT OF RETIREMENT SYSTEM	1	State Retirement PERS II Pay Per	999-1010110	3,960.00-
09/30/2023	CDPT	09/12/2023	823207	Federal Tax	2	941 Taxes Federal Withholding Tax	999-1010110	8,216.51-
09/30/2023	CDPT	10/04/2023	823207	DEPT OF LABOR & INDUSTRY	6	Quarterly L & I	999-1010110	8.94-
09/30/2023	CDPT	10/04/2023	823207	WA Cares	10	WA CARES Long Term Ins. Pay P	999-1010110	123.00-
09/30/2023	CDPT	10/04/2023	823207	EMPLOYMENT SECURITY DEPT	8	Quarterly WA FMLA WA Paid Fami	999-1010110	163.72-
Grand Totals:								<u>36,846.23-</u>
								<u>12</u>

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
September 12, 2023
4:00 p.m.**

The following is a summary of the proceedings and is not a verbatim transcript.

1. CALL TO ORDER:

Mayor Katy Kinney Harris called the meeting to order at 4:00 p.m.

PRESENT:

Mayor: Mayor Katy Kinney Harris

Councilmembers: Stephan Lagerholm
Carl Scandella
Chuck Porter
Andy Valaas
Kathy Smith

Staff: Bonnie Ritter – Clerk-Treasurer
Austen Wilcox – Deputy Clerk
Stacia Schroeder – Engineer
James Eager – Planner
Daniel Kenny – Town Attorney

Guests: Lee Sims – Planning Commissioner
Carolyn Whittlesey – Park Board Member
Dicker Cahill – Park Board Member
Krista Fleming – Park Board Member
Nancy Daltas – Resident

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF/AMENDMENTS TO AGENDA

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Porter to add Agenda Item 8.6, Resolution No. 371 Washington State Conversation District Grant Funding, and an Executive Session after Mayor & Council reports.

VOTE: 5 for, 0 against, motion carried.

MOTION: Motion by Councilmember Smith, seconded by Councilmember Valaas to approve the agenda.

VOTE: 5 for, 0 against, motion carried.

5. STAFF REPORTS:

A. Police Report

Commander Dawn Hanson gave a report of July and August police activity.

Councilmember Smith recognized National Policewoman Day and thanked Commander Hanson for her service.

B. Engineer Report

Engineer Stacia Schroeder provided the following reports:

2023 Pavement Preservation – NE 36th St, 90th Ave NE, and 88th Ave NE

In August, the Town was notified that due to the late bid date by King County it was likely that our overlay project would be pushed back to 2024 spring season. Town staff took this opportunity to reassess the need for grinding and overlaying NE 36th Street and 90th Ave NE and it was determined that these streets are performing well under the current permanent patching scenario and, absent any concerns from the Town Council at tonight's meeting, we will cancel the pavement request all together saving \$101,740. Engineer Schroeder stated that overlay project for 88th Ave NE would be done as planned.

Sally's Alley Pathway – West Phase

The Town Council awarded Sally's Alley Pathway – West End earlier this summer. Since then, Town staff and park board representatives held two separate pre-construction meetings with the contractor (Elvis Landscape Services) to finalize the scope of work and set the various expectations. The contractor is scheduled to start construction on Monday, September 11, 2023, and Town staff is working with the affected homeowners. The temporary Sally's Alley is closure is expected to last six weeks.

Sally's Alley Pathway – East Phase

Clean up has begun in preparation for the future improvements on the east end of Sally's Alley.

Councilmember Porter asked if the Town is liable in the event of a landslide, flood, or erosion relating to the slope adjacent to Sally's Alley. Engineer Schroeder confirmed that the Town is not liable and has informed the adjacent homeowner to restore the slope due to construction activity prior to the rainy season.

2024 94th Ave NE UGC

Town staff has been working on several elements of this project over the past few months including: ongoing resident coordination, ongoing coordination with purveyors, installation of new street lights along 95th Ave NE, and working with design consultant Grey & Osborne, Inc. The City of Bellevue will start the water main replacement project around Feb 1. Power design 100% done. A second public outreach meeting will take place October 25, 2023.

C. Planner Report

Comprehensive Plan Update

Planner James Eager shared that the Comprehensive Plan Update is proceeding on-time and on-budget – in accordance with the Department of Commerce grant – for completion ahead of the December 2024 deadline. The past month of work focused on wrapping up the public survey, chapter writing, final document layout, and a wrap-up of plan-supporting analyses.

Council discussed with Planner Eager State low-income housing requirements.

APPEARANCES/PUBLIC COMMENT:

Resident Nancy Daltas who lives along Points Drive NE across from Queen Bee Cafe discussed aesthetics, safety and making Yarrow Point a good experience. She discussed concerns around speed and requests a speed calming device along of Points Drive NE going both directions. She would like to see an improvement done to aesthetics, landscaping and old Town signage in the right of way. The light fixtures are old, make noise at night and some areas of the sidewalk are sinking by the curb.

Mayor Harris responded stating that the sidewalk repairs are scheduled.

Mayor Harris stated that the Town will research the cost of an additional speed limit radar sign.

Councilmember Lagerholm shared that garbage cans along the sidewalk make it hazardous for pedestrians. He suggests adding a crosswalk down near Queen Bee Cafe.

7. CONSENT CALENDAR:

Mayor Harris noted that we have added the east end of Sally’s Alley design to the underground project scope and we are working through ADA compliance.

MOTION: Motion by Councilmember Lagerholm, seconded by Councilmember Smith to approve the Consent Agenda as presented.

VOTE: 5 for, 0 against, motion carried.

8. REGULAR BUSINESS

8.1 – 2024 Preliminary Budget Discussions

Council reviewed and discussed Included the 2024 proposed preliminary budget.

Council noted the importance to watch spending and the Planner’s invoice fees. Clerk-Treasurer Ritter will do a breakdown and send to Council.

Clerk Treasurer Ritter discussed the need to budget for new computers. Council discussed the rotation of old computers. Staff will research the schedule. Councilmember Scandella suggests looking into leasing a copy machine.

Council suggested looking into the elimination of some items that require staff time that cannot be recovered such as pet licenses that can be transacted online.

Council asked that staff confirm that permit fees are being recovered. Clerk-Treasurer Ritter responded stating that development fees are being recovered. Mayor Harris noted that we will revisit the permit fee schedule.

Council discussed the future sale of the old Public Works truck and related snow plowing. The truck will be kept through the end of the year for potential snowplow jobs and the future sale revenue will be included within the 2024 budget to be put towards a snowplow attachment for the new Public Works truck. Yarrow Point contracts with City of Clyde Hill for snowplow service on main roads, and Mayor Harris will work with their Public Works Department for coordination and snowplow training for Yarrow Point Coordinator Istvan Lovas.

Councilmember Porter requests that we hold the October 10 public hearing for the 2024 budget at the end of the Council agenda in order to allow increased resident participation. Council discussed with staff and the hearing will be noticed to occur after 5:00 PM.

The schedule for adoption of the 2023 budget is:

October 10 - Public hearing on levy increase followed by ordinance adopting the levy for 2024;

October 10 - Public hearing on preliminary budget; and

November 14 - Public hearing on final budget followed by ordinance adopting the 2024.

8.2 – 2023 Stormwater Annual Clean and Camera

Engineer Stacia Schroeder discussed that she solicited bids from qualified contractors currently listed on the Municipal Research Services Center (MRSC) Roster for the following stormwater clean and camera work:

- 9000-9500 NE 37th St
- 9000-9200 NE 41st St
- 9000-9200 NE 42nd St
- 4200-4441 91st Ave NE
- 4429 91st Ave NE (public storm through private property)

The Town received 2 bids. The lowest qualified bidder (Pro-Vac) is a qualified contractor and has done this same work in the past. Their proposal includes estimates for travel time, overtime, traffic control, dumping fees, water, etc.

MOTION: Motion by Councilmember Lagerholm, seconded by Councilmember Porter to approve the lowest qualified bidder proposal, Pro-Vac, Inc. (Not to Exceed \$28,000.00).

VOTE: 5 for, 0 against, motion carried.

8.3 – Lobbyist for the Points Communities

Mayor Harris shared that the Points Communities (plus Beaux Arts) are considering using a lobbyist to advocate for our communities. Town Administration has discussed creating an ILA among us to impact several topics including joint noise, the housing density bills, 520 lid maintenance. Yarrow Point residents have asked the Town to consider doing this on our own.

Mayor Harris discussed shared costs and that the Interlocal Agreement will promote solidarity in our communities and facilitate consistency with our messaging. Medina will take point with the lobbyist since they already have an established relationship with them. The Medina City Manager will collaborate with the other four jurisdictions including Beaux-Arts.

Mayor Harris will go to Olympia to represent Yarrow Point interests when necessary to support the lobbyists.

Mayor and Council discussed having conversations with representative Paty Kuderer.

Mayor Harris will come back to Council in October with a contract language and further details regarding the contract.

8.4 – Federal Eagle Regulations Update

Planner James Eager and Commissioner Lee Sims provided updates on the Planning Commission's discussions around eagle protection. They discussed:

- Review of draft code and guidelines that are as restrictive or more restrictive than federal and state regulations for the protection of eagles.
- Federal and state guidelines.
- Letters sent from Town to current listing agents of properties with known eagles nests detailing the Town's position on eagle and migratory bird protections;
- A map of the most high-risk parcels for eagle disturbances
- FAQs the Town Planner is creating to accompany a letter to residents regarding the Town's position and guidelines on eagle protection; and
- Permit process;
- Research of a potential full survey of eagle nests and roosting trees in the Town.

Councilmember Valaas noted that eagles are no longer on the endangered species list.

Mayor Harris called an intermission at 5:58 p.m.

Mayor Harris called the regular meeting to order at 6:06 p.m.

8.5 – Peddler and Solicitation Activities Ordinance No. 738

Mayor Harris explained that the Town presently does not have anything in the code that references peddlers or solicitors. In the past, the Town has referred those that inquire about these activities to the Clyde Hill Police Department. We do need regulations in our code that give the CHPD the ability to address these activities by having a permit process, and stated regulations.

Council discussed:

- Aggressive solicitors and the need for codified code.
- Exemptions for charities;
- Hours of allowable permitted solicitation; and
- Possibility to eliminate non-exempted solicitors.

Council directed the Town Attorney to research the possibility of banning solicitors and any potential (future) ramifications if it is legal. If banning solicitation is not allowable, then change the permitted hours in the Ordinance to 10:00 a.m. – 4:00 p.m.

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Smith to approve Ordinance No. 738, AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, ADDING A NEW CHAPTER TO TITLE 5 OF THE TOWN OF YARROW POINT MUNICIPAL CODE ENTITLED “PEDDLER AND SOLICITATION ACTIVITIES”, PROVIDING FOR SEVERABILITY AND SETTING AN EFFECTIVE DATE with the exception of permitted peddler hours between 10:00 AM – 4:00 PM and no person shall engage in the business of peddler between the hours of 4:00 p.m. – 10:00 a.m.

VOTE: 5 for, 0 against, motion carried.

Town Attorney Kenny advised that an ordinance should not be passed until it is intended to go into full effect. Council discussed the timeline for the Ordinance taking effect, and the possibility for reconsideration.

MOTION: Motion by Councilmember Lagerholm, seconded by Councilmember Scandella to reconsider newly adopted Ordinance No. 738, AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, ADDING A NEW CHAPTER TO TITLE 5 OF THE TOWN OF YARROW POINT MUNICIPAL CODE ENTITLED “PEDDLER AND SOLICITATION ACTIVITIES”, PROVIDING FOR SEVERABILITY AND SETTING AN EFFECTIVE DATE.

VOTE: 5 for, 0 against, motion carried.

Council discussed tabling Ordinance No. 738 until the next regular Council meeting to allow the Town Attorney to research the possibility to ban all non-exempt solicitors with no potential ramifications.

MOTION: Motion by Councilmember Lagerholm, seconded by Councilmember Smith to table newly adopted Ordinance No. 738, AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, ADDING A NEW CHAPTER TO TITLE 5 OF THE TOWN OF YARROW POINT MUNICIPAL CODE ENTITLED “PEDDLER AND SOLICITATION ACTIVITIES”, PROVIDING FOR SEVERABILITY AND SETTING AN EFFECTIVE DATE until the October 10 regular Council meeting.

VOTE: 5 for, 0 against, motion carried.

8.6 – Resolution No. 371 for Wetherill Grant Submission

Mayor Harris explained that in order for Wetherill to apply for the Washington Recreation and Conservation office (RCO) Grant for maintenance in Wetherill in 2024, the State requires a resolution be on file. This is the state supplied resolution necessary for the grant application.

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Smith to approve Resolution No. 371, A RESOLUTION OF THE TOWN OF YARROW POINT AUTHORIZING THE PERSON(S) IDENTIFIED (IN SECTION 2) TO ACT AS THE AUTHORIZED REPRESENTATIVE/AGENT ON BEHALF OF THE TOWN TO LEGALLY BIND OUR TOWN WITH RESPECT TO THE REFERENCED PROJECT(S) FOR WHICH WE SEEK GRANT FUNDING ASSISTANCE THROUGH THE RECREATION AND CONSERVATION OFFICE.

VOTE: 5 for, 0 against, motion carried.

9. Mayor and Council Reports:

Mayor:

- Mayor Harris discussed WRIA 8 and the need for new Council representation since Councilmember Scandella will be retiring from Council at the end of 2023.
- Update on WSDOT requesting that Points jurisdictions assume maintenance responsibility for roundabouts.
- Town Hall gutters need attention. Staff have received quotes. Councilmember Valaas noted that an inspection for wood rot should be performed.
- Staff is reviewing Councilmember Valaas’ parking plan.
- The Town is working on a celebration for Councilmember Valaas, Councilmember Scandella, Park Board Member McGlenn, and Park Board Member Waddell who are retiring from their Town positions in 2023.
- Working with Mercer Island Marine Patrol regarding boat noise in Cozy Cove noise & buoy repairs.
- Pagoda replacement project has been completed.
- USPS outgoing box repaired.
- Newly installed Tree City USA and Neighborhood Watch signs.
- Sally’s Alley west end project started September 11, 2023.
- Discussion with Councilmember Porter to create a list regarding policies the Town handles for code enforcement for resident awareness.

- Pickleball court noise is an issue for some residents. Staff will research fence noise mitigation, consider an hour policy, and the potential to limit the court to Yarrow Point residents.
- Republic Services is now emptying the can at 92nd Ave NE & NE 40th St.

Councilmember Lagerholm

- Movie Night was a success! Council discussed the importance of community events.

Executive Session

Executive session pursuant to RCW 42.30.110.(1)(i), to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency at the end of the agenda before adjournment.

Mayor Harris called the executive session to order at 6:55 p.m. announcing the reopening of the regular meeting to be at 7:05 p.m. No action to be taken.

Mayor Harris closed the executive session at 7:12 p.m.

Mayor Harris called the regular meeting to order at 7:12 PM

10. ADJOURNMENT:

MOTION: Motion by Councilmember Valaas, seconded by Councilmember Lagerholm to adjourn the meeting at 7:12 p.m.

VOTE: 5 for, 0 against, motion carried.

Katy Kinney Harris, Mayor

Attest: Austen Wilcox, Deputy Clerk

Business of The Town Council
Town of Yarrow Point, WA

October 10, 2023



Peddler and Solicitation Activities Ordinance	Proposed Council Action: Adoption of Ordinance No.738
--	---

Presented by:	Mayor Harris
Exhibits:	<ul style="list-style-type: none"> • Peddler and Solicitation Activities Ordinance • Exhibit A

Summary:

The Town presently does not have anything in our code that references peddlers or solicitors. In the past the Town has referred those that inquire about these activities to the Clyde Hill Police Department. We do need regulations in our code that give the CHPD the ability to address these activities by having a permit process, and stated regulations.

Update from Mayor Harris.

Recommended Action: Adopt Ordinance No.738 AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, ADDING A NEW CHAPTER TO TITLE 5 OF THE TOWN OF YARROW POINT MUNICIPAL CODE ENTITLED “PEDDLER AND SOLICITATION ACTIVITIES”, PROVIDING FOR SEVERABILITY AND SETTING AN EFFECTIVE DATE

TOWN OF YARROW POINT

ORDINANCE NO. 738

AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON, ADDING A NEW CHAPTER TO TITLE 5 OF THE TOWN OF YARROW POINT MUNICIPAL CODE ENTITLED “PEDDLER AND SOLICITATION ACTIVITIES”, PROVIDING FOR SEVERABILITY AND SETTING AN EFFECTIVE DATE

WHEREAS, the Town Council finds that the registering and regulation of solicitors and peddlers is necessary to protect the privacy, peace and welfare of the Town’s citizens; and

WHEREAS, the Town Council has duly considered **EXHIBIT A** to this ordinance, comprising of new YPMC Chapter 5.10 entitled Peddler and Solicitation Activities, and finds that such regulations will enhance the ability of the Clyde Hill Police Department to address peddler and solicitation activities in Yarrow Point, benefitting the Town and its residents.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF YARROW POINT, WASHINGTON AS FOLLOWS:

Section 1. **Findings.** The foregoing recitals are adopted as findings of fact in support of this Ordinance.

Section 2. **Adoption of New YPMC Chapter 5.10.** New YPMC 5.10, entitled Peddler and Solicitation Activities, is hereby adopted into the Yarrow Point Municipal Code as set forth in attached **EXHIBIT A**, incorporated in full by this reference.

Section 3. **Corrections.** The Clerk-Treasurer and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener and clerical errors, references, ordinance numbering, section/subsection numbering and any references thereto.

Section 4. **Severability.** If any section, subsection, sentence, clause, phrase or word of this Ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this Ordinance.

Section 5. **Effective Date and Publication.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the Town. This Ordinance shall take full force and effect five (5) days after the date of publication.

Adopted by the Town Council of the Town of Yarrow Point this ___ day of _____, 2023.

ATTEST: Clerk-Treasurer Bonnie Ritter

APPROVED: Mayor Katy Kinney Harris

APPROVED AS TO FORM:

Town Attorney

EXHIBIT A

Yarrow Point Municipal Code Chapter 5.10 Peddler and Solicitation Activities

Sections:

- 5.10.010 Definition of peddler and solicitor.
- 5.10.020 Permit required – Exemptions.
- 5.10.030 Permit – Application.
- 5.10.040 Investigation of applicant – Issuance and denial of permit.
- 5.10.050 Permit – Exhibition.
- 5.10.060 Permit – Expiration.
- 5.10.070 Permit – Revocation.
- 5.10.080 Right of appeal.
- 5.10.090 Loud noises or speaking devices.
- 5.10.100 Use of streets.
- 5.10.110 Hours and notice.
- 5.10.120 Records.
- 5.10.130 Unlawful to peddle or solicit on posted premises.
- 5.10.140 Violation – Penalty.

*** *** *** ***

5.10.010 Definition of peddler and solicitor.

A peddler and/or solicitor are interchangeable labels and each is defined as follows:

- (1) All persons, both principals and agents, as well as employers and employees, who shall sell, offer for, or expose for sale, or who shall trade, deal or traffic in any personal property or services in the Town by going from house to house or from place to place or by indiscriminately approaching individuals.
- (2) Sales by sample or for future delivery, and executory contracts of sale by solicitors or peddlers are embraced within subsection (1) of this section.
- (3) Any person, both principals and agents, as well as employers and employees, who, while selling or offering for sale, any goods, wares, merchandise, or anything of value, stands in a doorway or on any unenclosed vacant lot, parcel of land, or in any other place not used by such person as a permanent place of business.

5.10.020 Permit required – Exemptions.

- (1) No person, corporation, partnership, or other organization shall engage in the business or activity of peddler within the Town limits without first obtaining a permit as provided in this chapter. If an individual is acting as an agent for or employed by an individual, corporation, partnership, or other organization, both the individual and the employer or principal for whom the individual is peddling must obtain a permit as provided in this chapter.

(2) The following persons are eligible for an exemption to the permit requirements and/or fee provisions of this chapter as stated below:

(a) Farmers who peddle agricultural, horticultural or farm products which they have actually grown, harvested or produced;

(b) Any person who is specifically requested to call upon another for the purpose of displaying goods, literature or giving information about any article, service or product;

(c) Charitable, religious, or nonprofit organizations or corporations which have received tax exempt status under Section 26 USC 501(c)(3) or other similar civic, charitable, or nonprofit organizations;

(d) Newspaper carriers; provided, however, that any such person must first apply for an exemption on forms to be furnished by the Clyde Hill Police Department. Upon determination by the Clyde Hill Police Department that such person is exempt from the permit requirements of this chapter, a special permit shall be issued which must be carried by the person at all times the person is engaging in peddling in the Town.

(e) Bona fide candidates, campaign workers, and political committees campaigning on behalf of candidates or on ballot issues and persons soliciting signatures of registered voters on petitions to be submitted to any governmental agency;

(f) Pursuant to RCW 73.04.050, every honorably discharged soldier, sailor or marine of the military or naval service of the United States, who is a resident of this state, shall not have to pay a fee for the permit.

5.10.030 Permit – Application.

(1) Applicants for a permit under this chapter shall file with the Clyde Hill Police Department a sworn application in writing on a form to be furnished by the Clyde Hill Police Department.

(2) Individuals who are employed by or acting as an agent for another individual, corporation, partnership, or other organization shall provide the following information on the application:

(a) Name, date of birth and description of the applicant;

(b) Address and telephone number;

(c) A brief description of the nature of the business and the goods or services to be sold;

(d) If employed or acting as an agent, the name and address of the employer or principal, together with a description of the exact relationship with the principal or employer;

(e) If a vehicle is to be used, a description of the same, including the license number;

(f) A photograph of the applicant, taken within 60 days immediately prior to the date of filing the application, which picture shall be two inches by two inches, showing the head and shoulders of the applicant in a clear and distinguishing manner;

(g) A statement as to whether or not the applicant has been convicted of any crime within the past 10 years, including misdemeanors or violations of any municipal ordinance, the nature of the offense, and the punishment or penalty assessed therefor; and

(h) Such other information as may be required by the Clyde Hill Police Department.

(3) Any individual, corporation, partnership, or other organization which acts as the principal or employer for individual peddlers shall provide the following information on the application:

(a) The applicant's name, address and telephone number, and the names and addresses of all individuals who are employed by or acting as an agent for the applicant;

(b) If a corporation, the names, addresses and telephone numbers of the corporation's board of directors, principal officers, and registered agent; provided, however, that the Clyde Hill Police Department may waive any portion of this requirement when disclosure would be unduly burdensome;

- (c) If a partnership, the names, addresses and telephone numbers of the partners;
- (d) A list of any criminal convictions during the past 10 years for the applicant, any owners of the business, and if a corporation, the board of directors and officers;
- (e) The name, address, and telephone numbers (business and home) of the individual, as applicable, acting as the manager for the applicant;
- (f) A list of all other cities, towns, and counties where the applicant has obtained a peddlers permit or similar permit within the past five years; and
- (g) Such other information as may be required by the Clyde Hill Police Department.

5.10.040 Investigation of applicant - Issuance and denial of permit.

- (1) The Clyde Hill Police Department shall determine the accuracy of the information contained in the application and conduct a criminal history background investigation of the applicant.
- (2) If, as a result of the investigation, the character and business responsibility of the applicant are found to be satisfactory, the Town shall issue the permit to the applicant. The Town shall deny the applicant the permit if the applicant has:
 - (a) Committed any act consisting of fraud or misrepresentation;
 - (b) Committed any act which, if committed by a permit holder, would be grounds for suspension or revocation of a permit;
 - (c) Within the previous 10 years, been convicted of a misdemeanor or felony directly relating to the occupation of peddler, including, but not limited to, those misdemeanors and felonies involving moral turpitude, fraud or misrepresentation;
 - (d) Been refused a permit under the provisions of this chapter; provided, however, that any applicant denied a permit under the provisions of this chapter may reapply if and when the reasons for denial no longer exist; or
 - (e) Made any false or misleading statement in the application.
- (3) The denial of a permit to an individual, corporation, partnership or other organization which serves as the employer or principal for individual peddlers shall be a sufficient basis to deny a permit to the individual applicants who are employed by or acting as an agent for the applicant.

5.10.050 Permit – Exhibition.

Peddlers are required to exhibit their permit at the request of any citizen or police officer.

5.10.060 Permit – Expiration.

All permits issued pursuant to this chapter are nontransferable and shall be valid for the calendar year in which issued. License fees shall not be prorated for any portion of the year. At the termination of that calendar year, December 31st, the applicant must reapply for an additional, separate permit via the process outlined in this ordinance if continuation of peddler activities is desired.

5.10.070 Permit – Revocation.

- (1) Permits issued pursuant to this chapter may be revoked by the Town after notice and hearing for any of the following causes:
 - (a) Fraud, misrepresentation, or false statement contained in the application for permit;
 - (b) Fraud, misrepresentation, or false statement made in the course of carrying on the business as peddler;

(c) A violation of this chapter;

(d) Conviction after submission of the application for a peddler's permit of a felony or misdemeanor directly relating to the occupation of peddler, including, but not limited to, those misdemeanors and felonies involving moral turpitude, fraud, or misrepresentation; or

(e) Conducting the business of peddling in any unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety, and general welfare of the public.

(2) The revocation of any permit held by an individual, corporation, partnership or other organization which serves as the employer or principal for individual peddlers shall constitute a basis for revoking the permits issued to individual applicants who are employed by or acting as agents for such individual, corporation, partnership, or organization.

(3) The revocation of a permit for three or more persons who are employees or agents of an individual, corporation, partnership or organization shall constitute a basis for revoking the permit issued to the employer or principal, as well as the permits issued to all other employees or agents of that employer or principal.

(4) Notice of the hearing for revocation of a permit shall be given in writing, setting forth specifically the grounds of the complaint and the time and place of hearing. In addition, it shall state that the peddler's permit shall be suspended pending the outcome of said hearing. Such notice shall be mailed, postage prepaid, to the permit holder at his or her last known address at least 10 days prior to the date set for hearing. If the permit holder is an individual, corporation, partnership or organization which employs or serves as the principal for individual permit holders, the notice shall also be mailed to the individual permit holders thereof.

5.10.080 Right of appeal.

Any person aggrieved by the action of the Town in the denial of an application for permit or in the decision to revoke a permit as provided in this chapter shall have the right to appeal to the Town hearing examiner.

5.10.090 Loud noises or speaking devices.

No peddler, nor any person on the peddler's behalf, shall shout, make any outcry, blow a horn, ring a bell or use any sound device, including any loud-speaking radio or sound-amplifying system, upon any of the streets, alleys, parks or other public places of the Town or upon any private premises in the Town where sound of sufficient volume is emitted or produced therefrom to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places for the purpose of attracting attention to any goods, wares or merchandise which such peddler proposes to sell.

5.10.100 Use of streets.

No peddler shall have any exclusive right to any location in the public streets or public places, nor be permitted a stationary location, nor be permitted to operate in any congested area where operations might impede or inconvenience the public. For the purpose of this section, the judgment of a police officer, exercised in good faith, shall be conclusive as to whether the area is congested or the public impeded or inconvenienced.

1.10.110 Hours and notice.

(1) All peddlers shall notify the Town at least two hours before any peddling activities are to be conducted. If peddling activities will take place on a Friday, Saturday, or Sunday the peddler shall notify the Town that such activities are going to occur by close of business on the Thursday prior.

(2) No person shall engage in the business of peddler between the hours of 6:00 p.m. and 10:00 a.m. of any day.

5.10.120 Records.

The Town shall maintain a record for each permit issued and record the reports of violations therein.

5.10.130 Unlawful to peddle or solicit on posted premises.

It is unlawful for any uninvited peddler to ring the bell, or knock on the door, or otherwise attempt to gain admittance for the purpose of peddling or soliciting at any residence or dwelling at which a sign bearing the words "No Peddlers or Solicitors" (or words of similar import indicating that peddlers or solicitors are not wanted on said premises) is painted, affixed, or otherwise exposed to public view.

5.10.140 Violation – Penalty.

(1) Criminal Penalties. Violation of any of the provisions of this chapter or failure to comply with any of the provisions of this chapter shall constitute a misdemeanor and shall be punishable by a fine not to exceed \$1,000 or by imprisonment not to exceed 90 days, or by both. Any such violation of any provisions of this chapter shall also be grounds for revocation of a license previously approved.

(2) Civil Penalties. Any person who fails to comply with the provisions of this chapter is, in lieu of or in addition to any criminal penalties, subject to a maximum civil penalty of \$500.00 for each day or portion of the day that the violation continues.

(3) Other Legal Remedies. Nothing in this chapter limits the right of the Clyde Hill Police Department to pursue other lawful, criminal, civil or equitable remedies to abate, discontinue, correct, or discourage unlawful acts under or in violation of this article.

**Business of The Town Council
Town of Yarrow Point, WA**

8.2
October 10, 2023

Speed limit radar sign quotes	Proposed Council Action: For discussion and potential approval
--------------------------------------	--

Presented by:	Deputy Clerk Austen Wilcox
Exhibits:	Quotes for speed limit radar sign & installation

Summary:

Council requested a quote for a speed limit radar sign on Points Drive NE.

Quote for 1 sign: (\$3,750.00)

Quote for installation: (\$315.00)

Recommended Action:

For discussion and potential approval.

ELAN CITY
450 7th Avenue (& 34th St.) Suite 1501
New York City, NY 10123-1591
United States
Phone. : (646) 878-6259
Fax. : (646) 770-3906
Email: sales@elancity.net

Shipping address :
YARROW POINT CITY HALL
4030 95TH AVE NE
YARROW POINT, WA 98004
United States

Invoice address :
YARROW POINT CITY HALL
4030 95TH AVE NE
YARROW POINT, WA 98004
United States

**YARROW POINT CITY HALL
4030 95TH AVE NE
YARROW POINT, WA 98004
United States**

Tel. : +14254546994

Quotation N° S09119

Your Reference	Quotation Date	Contact	Payment Term
	10/03/2023	MOLINA RIVAS Romel	

Description	Qté	P.U	Disc.(%)	Discounted price	Price
[EPRA0154AA] US[AS-BT] EVOLIS VISION RADAR SPEED SIGN - SOLAR Version - Reflective WHITE Front Panel ready to install including: - Speed display: 15" high (green/amber/red) - Polycarbonate front panel screen-printed "YOUR SPEED" - Integrated solar power regulator - USB and BLUETOOTH LE (Low Energy) connection - Upgradable to 3G/4G (optional) -BI-DIRECTIONAL traffic data and statistics, - Software provided for PC and Smartphone, - Mounting kit included (excluding clamps), - 2-year warranty	1.00 Unit(s)	3,000.00	0.00	3,000.00	\$ 3,000.00
[EACC0042AA] 95W solar panel (fastenings included - IN)	1.00 Unit(s)	600.00	0.00	600.00	\$ 600.00
[EACC0046AB] Yuasa battery pack 12V22Ah with integrated fuse protection (8A)	2.00 Unit(s)	125.00	0.00	125.00	\$ 250.00
[DCE] Delivery Charge EXPRESS	1.00 Unit(s)	250.00	0.00	250.00	\$ 250.00
[99900] Discount TPS23	1.00 Unit(s)	-350.00	0.00	-350.00	\$ -350.00

Total discount HT:	\$ 350.00
Net Total :	\$ 3,750.00
Taxes (20%):	\$ 0.00
Total :	\$ 3,750.00

CUSTOMER CONTACT INFO:

- Name: Austen Wilcox
- Phone: 425.454.6994
- Email: depclerk@yarrowpointwa.gov

ELAN CITY
450 7th Avenue (& 34th St.) Suite 1501
New York City, NY 10123-1591
United States
Phone. : (646) 878-6259
Fax. : (646) 770-3906
Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
-------------	-----	-----	----------	------------------	-------

QUOTE PRICING AND EXPIRATION:

- Quote valid until : 10/31/2023
- PROMO CODE / OFFER: TPS23

Valid for agreement
(Stamp, Signature and Date)

The :

Austen Wilcox

From: Asari Mohamath <asari@bmsnw.com>
Sent: Thursday, October 5, 2023 9:59 AM
To: Austen Wilcox
Subject: Re: Quote for radar sign installs - Town of Yarrow Point
Attachments: image001.jpg

It would be \$315 for one.

Asari Mohamath
Founder / CEO
BMSNW, Inc.
Building Maintenance Services of Northwest
Janitorial | Maintenance | Handyman
PO Box 78501
Seattle, WA 98178
Direct phone: 206-356-6144
Office: 206-385-9199
asari@bmsnw.com
www.bmsnw.com

On Thu, Oct 5, 2023, 8:11 AM Austen Wilcox <depclerk@yarrowpointwa.gov> wrote:

Hi Asari,

If we wanted just one sign installed, what would the quote for this be?

Thank you,

Austen Wilcox

Deputy Clerk

Town of Yarrow Point

4030 95th Ave. NE

Yarrow Point, WA 98004

P: 425.454.6994

F: 425.454.7899

<http://www.yarrowpointwa.gov>

**Business of The Town Council
Town of Yarrow Point, WA**

8.3
October 10, 2023

Lobbyist for the Points Communities	Proposed Council Action: For Approval
--	--

Presented by:	Mayor Harris
Exhibits:	

Summary:

The Points Communities (plus Beaux Arts) are considering using a lobbyist to advocate for our communities. The City of Medina has used Sound View Strategies for the 520 Joint Noise issue for over a year (which effects all 4 Points cities/towns). We have discussed creating an ILA among us to impact several topics including joint noise, the housing density bills, 520 lid maintenance. Yarrow Point residents have asked the Town to consider doing this on our own. These suggestions were very loud during the legislative cycle.

The ILA will promote solidarity in our communities and facilitate consistency with our messaging. Medina will take point with the lobbyist since they already have an established relationship with them. The Medina City Manager will collaborate with the other four jurisdictions including Beaux-Arts.

As an update from the September Council meeting, the monthly contract for Yarrow Point will be \$900.00/month and it would begin as early as January 2024. It is impossible to quantify what we will get for this representation. But it is certain that the TOD bills will be back and WSDOT is still contending that cities and towns are responsible for maintaining the lids over streets in their jurisdictions. Medina has offered to cover the lion's share. Mayor Harris will go to Olympia to represent Yarrow Point interests when necessary to support the lobbyists.

Recommended Action:

For Approval

**Business of The Town Council
Town of Yarrow Point, WA**

8.4
October 10, 2023

2024 Property Tax Levy		Proposed Council Action: Hold Public Hearing Adopt Ordinance No.739	
Presented by:	Mayor Harris		
Exhibits:	Ordinance No. 739		

Summary:

Property Tax Levy

The setting of the property tax levy is routine:

- The levy is limited to an increase of 1% the current existing properties' Property Tax revenue the Town receives PLUS an amount related to new construction.
- Property tax levies are set by ordinance and filed with the County.
- If the estimated levy request is higher than the finally determined allowable rate, the assessor will reduce the levy appropriately.

Recommended Action:

1. Hold Public Hearing on revenue sources for the budget year 2024, including possible increases in the Yarrow Point tax levy.
2. Adopt **ORDINANCE NO.739: AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON INCREASING THE TOWN OF YARROW POINT'S PROPERTY TAX REGULAR LEVY FROM THE PREVIOUS YEAR, COMMENCING JANUARY 1, 2024 ON ALL PROPERTY; AND ESTABLISHING AN EFFECTIVE DATE.**

**TOWN OF YARROW POINT
ORDINANCE NO. 739**

**AN ORDINANCE OF THE TOWN OF YARROW POINT, WASHINGTON
INCREASING THE TOWN OF YARROW POINT'S PROPERTY TAX REGULAR
LEVY FROM THE PREVIOUS YEAR, COMMENCING JANUARY 1, 2024 ON
ALL PROPERTY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the Town Council attests that the population of the Town of Yarrow Point is less than ten thousand; and

WHEREAS, the Town Council has properly given notice of, and has held a public hearing on October 10, 2023, to consider the Town's proposed 2024 property tax levy, pursuant to RCW 84.55.120; and

WHEREAS, the Town Council, after hearing and duly considering all relevant evidence and testimony presented, has determined that the Town of Yarrow Point requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and an increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the Town of Yarrow Point and in its best interest;

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF YARROW POINT, WASHINGTON:

SECTION 1. That an increase in the regular property tax levy (excluding and in addition to the increases resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, or any refunds) is hereby authorized for the 2024 levy in the amount of \$669,237 which is a 1% increase (\$6,626) from the previous year (\$662,611 x 1.01 limit factor = \$669,237), plus the existing levy on new construction in the amount of \$4,792.

SECTION 2. There is hereby appropriated and fixed to be raised by general property taxes the following dollar amount, which is estimated to be received in 2023 as revenue from property carried on the tax rolls:

Levy basis for calculation (2023 Limit Factor)	\$ 662,611
X Limit factor of 1.0100 (+\$6,626)	\$ 669,237
+ New construction levy	<u>\$ 4,792</u>
TOTAL REGULAR LEVY	\$ 674,029
EXCESS (voter approved) LEVY	\$ <u> 0</u>
TOTAL TAXES REQUESTED:	\$ <u>674,029</u>

SECTION 3. The Clerk-Treasurer of the Town is directed to certify the dollar amount to be raised on real and personal property and to transmit the certification of same by certified mail to both the Metropolitan King County Council and the King County Assessor immediately upon passage.

SECTION 4. In the event that any section, sentence or clause of the ordinance shall be held unconstitutional, such unconstitutionality shall not be deemed to affect any other section, sentence or clause of the ordinance. This Ordinance may be likewise amended to reflect any additional amounts as may be due and assessable, in accordance with any subsequent certification by the Auditor, and such amendment shall be deemed as if part of this original enactment.

SECTION 5. This Ordinance shall be in full force and effect five days after its passage and publication as provided by law.

PASSED AND APPROVED by the Council of the Town of Yarrow Point at a regularly scheduled meeting this 10th day of October, 2023.

APPROVED

Mayor Katy Kinney Harris

ATTEST: Bonnie Ritter, Clerk-Treasurer

APPROVED AS TO FORM

Emily Romanenko, Town Attorney

By Ordinance 2152 of the Metropolitan King County Council, Taxing Districts are required annually to submit the following information regarding their tax levies for the ensuing year as part of a formal resolution of the District's governing body.

THE KING COUNTY ASSESSOR HAS NOTIFIED THE GOVERNING BODY OF
THE TOWN OF YARROW POINT THAT THE ASSESSED VALUATION OF PROPERTY
 LYING WITHIN THE BOUNDARIES OF SAID DISTRICT FOR THE ASSESSMENT YEAR 2024 IS:

	\$ <u>2,077,239,219</u>
REGULAR (STATUTORY) LEVY (AS APPLICABLE):	
EXPENSE FUND	\$ <u>674,029</u>
- LID LIFT NAME _____	\$ <u>0</u>
- LID LIFT NAME _____	\$ <u>0</u>
RESERVE FUND	\$ <u>0</u>
NON-VOTED G.O. BOND (Limited)	\$ <u>-</u>
REFUNDS (Noted on worksheet)	\$ <u>-</u>
TOTAL REGULAR LEVY	\$ <u>674,029</u>
EXCESS (VOTER APPROVED) LEVY:	
(Please list authorized bond levies separately.)	
G.O. BONDS FUND LEVY	\$ <u>-</u>
G.O. BONDS FUND LEVY	\$ <u>0</u>
G.O. BONDS FUND LEVY	\$ <u>0</u>

SPECIAL LEVIES (INDICATE PURPOSE AND DATE OF ELECTION AT WHICH APPROVED, EXCEPT LID LIFTS):

	\$ _____
	\$ _____

TOTAL TAXES REQUESTED: \$ 674,029

THE ABOVE IS A TRUE AND COMPLETE LISTING OF LEVIES FOR SAID DISTRICT FOR TAX YEAR 2024 AND THEY ARE WITHIN THE MAXIMUMS ESTABLISHED BY LAW.

 (AUTHORIZED SIGNATURE)

 (DATE)

**Business of The Town Council
Town of Yarrow Point, WA**

8.5
October 10, 2023

Public Hearing on 2024 Preliminary Budget	Proposed Council Action: Hear comments and discuss
--	--

Presented by:	Mayor Harris
Exhibits:	2024 Preliminary Budget by line item 2024 Preliminary Budget by fund

Summary:

A public hearing is required to give citizens an opportunity to be heard with reference to the 2024 preliminary budget. Discussion and suggestions for amendments to this preliminary budget will also be heard from Council.

Recommended Action:

No action required at this time. Another public hearing and the ordinance to adopt the 2024 Final Budget will be presented at the November meeting.

PROPOSED PRELIMINARY 2024 BUDGET

Account Number	Account Title	2020 Actual	2021 Actual	AMENDED 2022 Budget	Actual 2022	2023 Final Budget	2023 YTD - Through September	2024 Proposed Budget	% Change '23 to '24	Comments
GENERAL FUND #001										
001-3089100	BEGINNING FUND BALANCE				\$ 1,958,455		\$ 2,226,713	\$ 2,235,871		
REVENUES										
001-311-10-00	PROPERTY TAX	\$ 619,831	\$ 638,511	\$ 630,000	\$ 646,528	\$ 639,000	\$ 376,649	\$ 647,000	1.25%	Per KC estimate of 9/28/23
001-311-11-00	KING COUNTY PARKS LEVY	\$ 32,854	\$ 32,907	\$ 30,000	\$ 34,538	\$ -	\$ -	\$ -		Moved to Fund 040 - Public Parks and Open Space
001-313-11-00	LOCAL SALES AND USE TAX	\$ 265,232	\$ 335,185	\$ 280,000	\$ 395,975	\$ 300,000	\$ 247,831	\$ 300,000	0.00%	Monthly
001-313-27-00	AFFORDABLE & SUP HOUSING				\$ 354		\$ 2,117	\$ 2,500		Will be forwarded to ARCH
001-313-71-00	LOCAL CRIMINAL JUSTICE	\$ 29,957	\$ 34,369	\$ 30,000	\$ 40,219	\$ 35,000	\$ 30,758	\$ 35,000	0.00%	Monthly
001-316-41-00	PRIVATE UTILITY TAX - ELECTRIC	\$ 55,408	\$ 58,369	\$ 55,000	\$ 60,152	\$ 58,000	\$ 48,968	\$ 60,000	3.45%	Quarterly
001-316-43-00	PRIVATE UTILITY TAX - NATL GAS	\$ 35,998	\$ 36,915	\$ 45,000	\$ 42,680	\$ 42,500	\$ 42,141	\$ 45,000	5.88%	Quarterly
001-316-45-00	PRIVATE UTILITY TAX - GARBAGE	\$ 13,107	\$ 13,568	\$ 12,000	\$ 14,608	\$ 14,500	\$ 10,892	\$ 14,000	-3.45%	Quarterly
001-316-47-00	PRIVATE UTILITY TAX - TELEPHONE AND CATV	\$ 43,425	\$ 43,187	\$ 50,000	\$ 40,327	\$ 44,000	\$ 22,592	\$ 40,000	-9.09%	Monthly
001-321-91-00	FRANCHISE FEE - SEWER & WATER	\$ 43,458	\$ 48,142	\$ 45,000	\$ 46,858	\$ 48,000	\$ 41,005	\$ 48,000	0.00%	Quarterly
001-321-91-10	FRANCHISE FEE - CATV	\$ 23,527	\$ 26,146	\$ 25,000	\$ 23,540	\$ 23,500	\$ 17,782	\$ 23,500	0.00%	Quarterly
001-322-30-00	KC PET LICENSE REBATES	\$ 45	\$ 105		\$ 75	\$ -	\$ 15	\$ -		
001-334-00-30	STATE GRANT - SOS OFFICE				\$ 13,597		\$ 592	\$ -		
001-336-06-21	MVET - CRIM JUSTICE - POPULATION	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 750	\$ 1,000	0.00%	
001-336-06-25	MVET - CRIM JUSTICE - DCD #4	\$ 2,002	\$ 2,114	\$ 1,200	\$ 2,309	\$ 2,000	\$ 1,778	\$ 2,300	15.00%	
001-336-06-26	CRIM JUSTICE - SPECIAL PROGRAMS	\$ 1,166	\$ 1,234	\$ 1,200	\$ 1,371	\$ 1,400	\$ 1,066	\$ 1,400	0.00%	
001-336-06-42	MARIJUANA EXCISE TAX	\$ 1,190	\$ 1,354	\$ 1,000	\$ 1,822	\$ 1,000	\$ 1,322	\$ 1,300	30.00%	
001-336-06-51	MVET - CRIM JUSTICE - DUI	\$ 151	\$ 173	\$ 200	\$ 129	\$ 150	\$ 40	\$ 70	-53.33%	
001-336-06-94	LIQUOR EXCISE TAX	\$ 5,176	\$ 7,385	\$ 6,500	\$ 7,954	\$ 7,700	\$ 6,031	\$ 8,000	3.90%	Quarterly
001-336-06-95	LIQUOR BOARD PROFITS	\$ 9,728	\$ 8,138	\$ 8,024	\$ 8,725	\$ 8,500	\$ 6,451	\$ 8,500	0.00%	Quarterly
001-353-10-00	LOCAL INFRACTION REFUND	\$ -	\$ 579	\$ 500	\$ 1,376	\$ 500	\$ 1,124	\$ 1,000	100.00%	
001-354-00-00	PARKING INFRACTION PENALTIES		\$ 1,300	\$ 1,000	\$ 1,775	\$ 1,000	\$ 345	\$ 500	-50.00%	
001-361-10-00	INVESTMENT INTEREST	\$ 8,769	\$ 1,863	\$ 1,000	\$ 32,944	\$ 38,000	\$ 67,980	\$ 45,000	18.42%	Monthly
001-361-40-00	SALES INTEREST	\$ 376	\$ 204	\$ 100	\$ 377	\$ 100	\$ 727	\$ 500	400.00%	
001-362-00-00	SITE LEASE	\$ 67,542	\$ 68,690	\$ 75,000	\$ 69,871	\$ 71,100	\$ 78,413	\$ 72,300	1.69%	Yearly (AT&T \$41,792: and Verizon \$29,296)
001-367-00-00	CONTRIBUTIONS FROM NON-GOVERNMENT	\$ 5,100	\$ 3,300	\$ 3,000	\$ 22,847	\$ -	\$ -	\$ -		Holiday lights
001-369-91-00	OTHER MISCELLANEOUS INCOME	\$ 1,012	\$ 11,907		\$ 954	\$ -	\$ 1,368	\$ 5,000		Used Town Truck
001-398-10-00	INSURANCE RECOVERIES	\$ 7,422			\$ -	\$ -	\$ -	\$ -		
	Subtotal Before Transfers	\$ 1,273,476	\$ 1,542,353	\$ 1,462,495	\$ 1,674,084	\$ 1,336,950	\$ 1,008,738	\$ 1,361,870	1.86%	
001-397-00-00	OPERATING TRANSFERS - IN			\$ -	\$ -	\$ -	\$ -	\$ -		
	Total Revenues	\$ 1,273,476	\$ 1,542,353	\$ 1,462,495	\$ 1,674,084	\$ 1,336,950	\$ 1,008,738	\$ 1,361,870	1.86%	
EXPENDITURES										
001-511-30-41	PUBLICATIONS (ORD, NOTICES)	\$ 1,059	\$ 3,378	\$ 3,550	\$ 4,200	\$ 4,000	\$ 3,216	\$ 4,500	12.50%	
001-511-60-41	DUES AND FEES	\$ 3,211	\$ 3,917	\$ 5,000	\$ 4,805	\$ 5,000	\$ 3,673	\$ 5,000	0.00%	
001-512-52-41	COURT COSTS - MUNI & DIST	\$ 1,389	\$ 1,309	\$ 2,650	\$ 2,485	\$ 1,500	\$ 944	\$ 1,500	0.00%	
001-513-10-10	STIPEND - MAYOR	\$ 33,000	\$ 33,000	\$ 35,000	\$ 34,960	\$ 38,520	\$ 28,891	\$ 40,448	5.01%	
001-513-10-21	PAYROLL TAXES - MAYOR	\$ 3,163	\$ 3,182	\$ 3,300	\$ 2,930	\$ 3,800	\$ 2,436	\$ 4,449	17.08%	
001-513-20-41	ADVISORY SERVICES	\$ 160	\$ 360	\$ -	\$ -	\$ -	\$ -	\$ 12,000		2024-Lobbyist
001-514-20-10	SALARY	\$ 96,870	\$ 100,985	\$ 116,000	\$ 115,041	\$ 124,776	\$ 97,548	\$ 141,189	13.15%	25% of AW; 80% of BR; 10% IL
001-514-20-21	SOC.SEC/MEDI/SUTA/WORK COMP	\$ 8,781	\$ 8,982	\$ 10,500	\$ 10,294	\$ 11,150	\$ 8,767	\$ 12,707	13.96%	
001-514-20-22	BENEFITS	\$ 11,526	\$ 11,807	\$ 12,600	\$ 12,453	\$ 12,969	\$ 9,729	\$ 14,100	8.72%	
001-514-20-23	RETIREMENT	\$ 12,519	\$ 11,713	\$ 13,400	\$ 11,873	\$ 12,964	\$ 9,842	\$ 13,455	3.79%	
001-514-20-41	ACCOUNTING & AUDIT SERVICES	\$ 4,127	\$ 24,386	\$ 3,500	\$ 3,251	\$ 30,000	\$ 350	\$ 3,500	-88.33%	
001-514-40-40	ELECTION SERVICES	\$ 2,277	\$ 4,012	\$ 4,560	\$ 4,557	\$ 2,000	\$ 4,620	\$ 4,800	140.00%	
001-515-41-41	LEGAL SERVICES	\$ 54,936	\$ 81,619	\$ 190,000	\$ 180,190	\$ 140,000	\$ 42,709	\$ 150,000	7.14%	
001-515-91-41	PUBLIC DEFENDER - MUNI & DIST	\$ 750	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,000	\$ 6,000	100.00%	\$350/mo. + \$400/case(4)
001-518-10-40	MISC PROFESSIONAL SERVICES		\$ 523		\$ -	\$ 500	\$ -	\$ -	-100.00%	
001-518-10-43	MEETINGS, TRAVEL AND PER DIEM	\$ 801	\$ 760	\$ 1,800	\$ 1,800	\$ 3,500	\$ 747	\$ 4,000	14.29%	
001-518-10-44	EMPLOYEE TRAINING	\$ 1,460	\$ 2,425	\$ 3,000	\$ 2,964	\$ 3,500	\$ 1,634	\$ 5,000	42.86%	
001-518-30-30	TOWN MAINT - SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	0.00%	
001-518-30-31	OFFICE EQUIPMENT	\$ 4,500	\$ 9,374	\$ 3,400	\$ 6,051	\$ 5,000	\$ 1,001	\$ 10,000	100.00%	
001-518-30-46	INSURANCE AND BONDS	\$ 15,988	\$ 20,934	\$ 25,874	\$ 25,874	\$ 30,570	\$ 34,787	\$ 35,560	16.32%	
001-518-30-48	TOWN FACILITIES MAINTENANCE	\$ 3,701	\$ 829	\$ 4,100	\$ 4,241	\$ 50,000	\$ 30,678	\$ 40,000	-20.00%	Exterior of Town Hall + monthly cleaning
001-518-40-47	TOWN UTILITIES	\$ 14,751	\$ 16,560	\$ 19,000	\$ 18,424	\$ 17,000	\$ 11,607	\$ 19,000	11.76%	cells, PSE, Comcast, Crystal, security
001-518-50-30	OFFICE SUPPLIES	\$ 4,318	\$ 4,146	\$ 5,500	\$ 5,380	\$ 6,000	\$ 2,255	\$ 6,000	0.00%	

PROPOSED PRELIMINARY 2024 BUDGET

Account Number	Account Title	2020 Actual	2021 Actual	AMENDED	Actual 2022	2023 Final Budget	2023 YTD -	2024 Proposed Budget	% Change '23 to '24	Comments
				2022 Budget			Through September			
001-518-70-44	PRINTING SERVICES	\$ 4,461	\$ 4,319	\$ 5,700	\$ 5,701	\$ 2,500	\$ 277	\$ 1,500	-40.00%	project plans
001-518-80-31	RECORDS MANAGEMENT	\$ 791	\$ -	\$ 17,000	\$ 14,128	\$ 3,420	\$ 3,413	\$ 3,420	0.00%	Received WA State Archives grant for Laserfiche system \$14,200. \$3420/yr maintenance
001-518-80-40	IT SUPPORT AND MAINTENANCE	\$ 28,805	\$ 29,979	\$ 26,800	\$ 25,626	\$ 22,000	\$ 17,959	\$ 25,000	13.64%	ISOutsource and Caselle (\$9000)
001-518-90-30	MISCELLANEOUS	\$ 520	\$ 1,435	\$ 5,153	\$ 5,724	\$ 1,000	\$ 1,000	\$ 3,000	200.00%	
001-521-20-40	POLICE OPERATIONS	\$ 423,959	\$ 427,536	\$ 442,149	\$ 442,149	\$ 480,000	\$ 364,053	\$ 518,014	7.92%	
001-521-20-45	SHERIFF - MARINE POLICING SERV.	\$ 14,340	\$ 12,670	\$ 11,500	\$ 11,161	\$ 15,000	\$ -	\$ 16,000	6.67%	Mercer Island quote
001-521-30-41	CRIMINAL JUSTICE	\$ 17,881	\$ 23,794	\$ 11,500	\$ 18,427	\$ 25,000	\$ 1,968	\$ 20,000	-20.00%	
001-522-10-44	FIRE PROTECTION - LEOFF		\$ 6,183	\$ 6,000	\$ 6,108	\$ 6,521	\$ -	\$ 6,550	0.44%	
001-522-20-40	FIRE SUPPRESSION	\$ 244,390	\$ 245,245	\$ 233,943	\$ 233,943	\$ 279,731	\$ 139,866	\$ 319,410	14.18%	
001-522-20-41	BELLEVUE FIRE CARES			\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	0.00%	
001-525-60-40	EMERGENCY PREPAREDNESS	\$ -	\$ 105	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	0.00%	
001-542-64-48	TRAFFIC CONTROL DEVICES					\$ 12,250	\$ 8,147	\$ 12,500	2.04%	Camera yrly usage fees (1st 2=4,000/2nd 2=5,500/3rd 1=2,750)
001-551-00-49	ARCH CONTRIBUTION	\$ 12,402	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,354	\$ 12,500	25.00%	Annual of \$10,000 + \$2,500 estimate collected for Affordable & Sup. Housing
001-553-70-40	POLLUTION CONTROL	\$ 4,035	\$ 3,129	\$ 6,000	\$ 6,147	\$ 3,300	\$ 3,330	\$ 3,500	6.06%	
001-566-00-40	ALCOHOL REHABILITATION	\$ 300	\$ 381	\$ 350	\$ 336	\$ 500	\$ -	\$ 400	-20.00%	
001-573-90-31	COMMUNITY PROGRAMS	\$ 12,014	\$ 4,454	\$ 6,800	\$ 6,232	\$ 5,000	\$ 4,137	\$ 12,000	140.00%	
001-576-90-41	WETHERILL DONATION	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	
001-594-21-60	CAP.EXP. - LAW ENFORCEMENT					\$ 35,000	\$ 16,197	\$ -	-100.00%	25% share of purchase of two police cars in 2023.
	Subtotal before transfers	\$ 1,048,670	\$ 1,121,600	\$ 1,257,129	\$ 1,247,955	\$ 1,422,971	\$ 877,135	\$ 1,503,002	5.62%	
001-597-00-00	OPERATING TRANSFERS - OUT		\$ 160,371	\$ 157,871	\$ 157,871	\$ 55,000	\$ 122,445	\$ 605,000	1000.00%	\$60,000 to Fund 040; \$545,000 to Fund 101 for T1 and T2.
	Total Expenditures	\$ 1,048,670	\$ 1,281,971	\$ 1,415,000	\$ 1,405,826	\$ 1,477,971	\$ 999,580	\$ 2,108,002	42.63%	
001-5089100	PROJECTED ENDING FUND BALANCE	\$ 224,806	#VALUE!		\$ 2,226,713		\$ 2,235,871	\$ 1,489,739		
WETHERILL NATURE PRESERVE FUND #023										
023-3089100	BEGINNING BALANCE	\$ 41,177	\$ 54,686		\$ 67,998		\$ 65,785	\$ 75,497		
REVENUES										
023-337-00-00	PUBLIC DONATIONS - WNP	\$ 11,000	\$ 10,000	\$ 10,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00%	
023-337-00-10	PUBLIC DONATIONS - PROJECT				\$ -					
023-337-00-40	KC GRANT				\$ 3,312		\$ -	\$ 40,000		**To be Awarded in October - if don't receive can adjust before adoption of budget
023-361-10-00	INVESTMENT INTEREST	\$ 248	\$ 54	\$ 100	\$ 1,175	\$ 900	\$ 2,147	\$ 2,000	122.22%	
023-367-00-00	PRIVATE DONATIONS - WETHERILL	\$ 17,702	\$ 20,579	\$ 10,000	\$ 24,370	\$ 12,500	\$ 5,432	\$ 15,000	20.00%	
023-367-00-10	PRIVATE DONATIONS - PROJECTS	\$ -	\$ 550	\$ 25,000	\$ -					
023-397-00-00	TRANSFERS IN		\$ -	\$ 100	\$ 771	\$ 900	\$ -		-100.00%	interest from 701 Endowment fund
	Total Revenues	\$ 28,950	\$ 31,184	\$ 45,200	\$ 44,628	\$ 34,300	\$ 27,578	\$ 77,000	124.49%	
EXPENDITURES										
023-576-90-10	SALARY - PW		\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ 500	0.00%	PW Dept/Part-timers
023-576-90-31	SUPPLIES		\$ 2,209	\$ 2,000	\$ 2,579	\$ 2,000	\$ -	\$ 2,000	0.00%	tools, mailing newsletter, etc.
023-576-90-40	MISCELLANEOUS MAINT.	\$ 15,441	\$ 15,662	\$ 20,000	\$ 25,735	\$ 30,000	\$ 17,866	\$ 26,000	-13.33%	Earthcorps, services, other maint.
023-576-90-42	PROJECT EXPENSES		\$ -	\$ 25,000	\$ 18,527	\$ 10,000	\$ -	\$ 65,000	550.00%	Trail restoration, storm drain through Preserve
023-597-00-00	TRANSFERS OUT		\$ -	\$ -	\$ -					
	Total Expenditures	\$ 15,441	\$ 17,872	\$ 47,500	\$ 46,841	\$ 42,500	\$ 17,866	\$ 93,500	120.00%	
012-5089100	PROJECTED ENDING FUND BALANCE	\$ 54,686	\$ 67,998		\$ 65,785		\$ 75,497	\$ 58,997		
PUBLIC PARKS AND OPEN SPACE FUND #040										
040-3089100	BEGINNING BALANCE	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 79,839		In 2023 - From 001 - With begin fund balance \$67,445 + \$55,000
REVENUES										
040-311-11-00	KING COUNTY PARKS LEVY					\$ 33,000	\$ 29,539	\$ 35,000	6.06%	New levy 2020-2025 - \$25,000 min.+pop & AV calculation
040-361-10-00	INVESTMENT INTEREST					\$ 500	\$ 3,609	\$ 500	0.00%	
040-397-00-00	TRANSFERS IN					\$ 55,000	\$ 122,445	\$ 60,000	9.09%	Transfer in from 001 to cover expenses
	Total Revenues					\$ 88,500	\$ 155,593	\$ 95,500	7.91%	
EXPENDITURES										
040-576-80-31	OPEN SPACES - MAINTENANCE					\$ 10,000	\$ 4,049	\$ 10,000	0.00%	Road End Beach hand rail maintenance and (2) dock sections
040-576-80-40	GEN. PARKS - MORNINGSIDE MAINTENANCE					\$ 5,000	\$ 5,459	\$ 7,200	44.00%	
040-594-76-63	COMMUNITY PROJECTS CONSTRUCTION					\$ 75,000	\$ 28,344	\$ 30,000	-60.00%	Sport Court in 2023.
040-594-76-64	OPEN SPACES - CONSTRUCTION PROJECTS					\$ 50,000	\$ 35,150	\$ 100,000	100.00%	Sally's Alley
040-594-76-65	ROADSIDE LANDSCAPING PROJECTS					\$ 5,000	\$ 2,753	\$ 25,000	400.00%	Town Entry in 2024.
	Total Expenditures					\$ 145,000	\$ 75,754	\$ 172,200	18.76%	

PROPOSED PRELIMINARY 2024 BUDGET

Account Number	Account Title	2020 Actual	2021 Actual	AMENDED 2022 Budget	Actual 2022	2023 Final Budget	2023 YTD - Through September	2024 Proposed Budget	% Change '23 to '24	Comments
040-5089100	PROJECTED ENDING FUND BALANCE				\$ 67,445		\$ 79,839	\$ 3,139		
STREET FUND #101										
101-3085100	BEGINNING BALANCE	\$ 471,971	\$ 408,095		\$ 288,342		\$ 474,540	\$ 528,875		
REVENUES										
101-322-40-00	HEAVY VEHICLE FEE	\$ 62,840	\$ 138,806	\$ 100,000	\$ 87,994	\$ 90,000	\$ 51,345	\$ 70,000	-22.22%	
101-336-00-71	MULTIMODAL TRANS. CTY	\$ 1,418	\$ 1,413	\$ 1,000	\$ 1,482	\$ 1,400	\$ 1,096	\$ 1,400	0.00%	
101-336-00-87	STREET FUEL TAX	\$ 19,157	\$ 20,099	\$ 18,695	\$ 21,120	\$ 21,500	\$ 15,492	\$ 19,000	-11.63%	
101-361-10-00	INVESTMENT INTEREST	\$ 2,760	\$ 398	\$ 500	\$ 8,411	\$ 8,500	\$ 17,480	\$ 10,000	17.65%	
101-382-10-00	STREET DAMAGE DEPOSIT	\$ 37,500	\$ 56,250	\$ 30,000	\$ 37,530	\$ 18,750	\$ 15,000	\$ 20,000	6.67%	Offset in expenses
101-395-20-00	INSURANCE/DAMAGE CLAIMS - recovery for cap as	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
101-398-10-00	INSURANCE RECOVERIES - other than cap asset	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal before transfers	\$ 123,875	\$ 216,966	\$ 150,195	\$ 156,537	\$ 140,150	\$ 100,412	\$ 120,400	-14.09%	
101-397-00-00	OPERATING TRANSFERS IN	\$ 20,000	\$ -	\$ 280,000	\$ 280,000	\$ 240,000	\$ 240,000	\$ 545,000	127.08%	From 001 for T1 & T2
	Total Revenues	\$ 143,875	\$ 216,966	\$ 430,195	\$ 436,537	\$ 380,150	\$ 340,412	\$ 665,400	75.04%	
EXPENDITURES										
101-542-30-48	STREET MAINTENANCE	\$ 57,481	\$ -	\$ 10,000	\$ 10,122	\$ 10,000	\$ -	\$ 15,000	50.00%	
101-542-63-47	STREET LIGHTS	\$ 8,686	\$ 8,939	\$ 9,000	\$ 9,231	\$ 10,000	\$ 6,300	\$ 10,000	0.00%	
101-542-64-48	TRAFFIC CONTROL DEVICES	\$ 128	\$ 6,050	\$ 10,000	\$ 6,750	\$ -	\$ -	\$ -		THIS LINE ITEM IS IN FUND 001 BEGINNING IN 2023.
101-542-67-41	STREET CLEANING	\$ 3,970	\$ 4,203	\$ 4,000	\$ 4,170	\$ 5,000	\$ 2,100	\$ 5,400	8.00%	
101-542-70-31	ROW MAINT - SUPPLIES	\$ 6,001	\$ 4,971	\$ 5,000	\$ 5,410	\$ 6,500	\$ 4,916	\$ 8,000	23.08%	
101-542-70-32	ROW MAINT - FUEL	\$ 1,102	\$ 1,488	\$ 1,500	\$ 1,895	\$ 2,500	\$ 1,172	\$ 2,500	0.00%	
101-542-70-35	ROW MAINT - EQUIPMENT	\$ 277	\$ 307	\$ 1,500	\$ 906	\$ 2,500	\$ 937	\$ 4,500	80.00%	
101-542-70-41	ROW MAINT - CONTRACT SVCS	\$ 25,455	\$ 20,052	\$ 5,000	\$ 16,931	\$ 20,000	\$ 22,676	\$ 25,000	25.00%	
101-543-30-10	SALARY - PUBLIC WORKS DEPT	\$ 52,066	\$ 51,523	\$ 53,650	\$ 58,840	\$ 58,793	\$ 46,579	\$ 62,030	5.51%	70% of Istvan
101-543-30-21	PAYROLL TAXES - PW	\$ 6,044	\$ 5,700	\$ 4,830	\$ 6,289	\$ 6,680	\$ 5,067	\$ 6,823	2.14%	
101-543-30-22	BENEFITS - PW	\$ 7,076	\$ 7,187	\$ 7,700	\$ 7,580	\$ 7,894	\$ 5,922	\$ 8,572	8.59%	
101-543-30-23	RETIREMENT - PW	\$ 6,715	\$ 5,968	\$ 6,780	\$ 6,059	\$ 6,109	\$ 4,687	\$ 5,912	-3.22%	
101-543-31-10	SALARY - PART TIME PUBLIC WORKS					\$ 8,000	\$ 10,993	\$ 12,000	50.00%	
101-543-31-21	PAYROLL TAXES - PART TIME PUBLIC WORKS					\$ 1,200	\$ 1,253	\$ 1,350	12.50%	
101-544-20-41	ENGINEERING SERVICES - GENERAL		\$ 3,529	\$ 16,000	\$ 1,813	\$ 10,000	\$ 8,218	\$ 10,000	0.00%	
101-582-10-00	STREET DEPOSIT REFUNDS	\$ 15,000	\$ 33,750	\$ 30,000	\$ 97,534	\$ 18,750	\$ 33,780	\$ 20,000	6.67%	
101-594-42-60	CAP EXP-ORDINARY MAINT (VEHICLES, EQUIP)					\$ 75,000	\$ 81,188	\$ 15,000	-80.00%	Snow plow
101-595-30-60	ROADWAY RESTORATION					\$ 32,000	\$ 49,482	\$ 45,000	40.63%	T-2 (92nd Replace sidewalk from 3600 to 3900)
101-595-30-63	STREET CONSTRUCTION	\$ 17,750	\$ 183,055	\$ 280,000	\$ 16,809	\$ 210,000	\$ 808	\$ 500,000	138.10%	T-1 (94th from 92nd-40th - Road Reconstruction after Stormwater and UGC
	Total Expenditures	\$ 207,751	\$ 336,719	\$ 444,960	\$ 250,339	\$ 490,926	\$ 286,078	\$ 757,087	54.22%	
101-5085100	PROJECTED ENDING FUND BALANCE	\$ 408,095	\$ 288,342		\$ 474,540		\$ 528,875	\$ 437,188		
COMMUNITY DEVELOPMENT FUND #104										
104-3085100	BEGINNING BALANCE	\$ 357,942	\$ 370,775		\$ 461,460		\$ 423,240	\$ 403,569		
REVENUES										
104-322-10-00	BUILDING PERMIT FEES	\$ 92,286	\$ 151,352	\$ 120,000	\$ 133,717	\$ 100,000	\$ 80,728	\$ 80,000		
104-322-10-11	CONSTRUCTION SIGN FEE		\$ 300		\$ 540	\$ 200	\$ 480	\$ 300	50.00%	
104-322-10-12	FENCE PERMIT FEE	\$ 1,125	\$ 750	\$ 500	\$ 1,125	\$ 500	\$ 125	\$ -		
104-322-10-13	ROOFING PERMIT FEE	\$ -	\$ 300	\$ 500	\$ 100	\$ 300	\$ 300	\$ 300	0.00%	
104-322-10-31	SHORELINE EXEMPTION	\$ 1,563	\$ 2,500	\$ 5,000	\$ 11,120	\$ 1,500	\$ 5,313	\$ 2,000	33.33%	
104-322-11-00	MECHANICAL/PLUMBING PERMIT FEES	\$ 15,313	\$ 19,625	\$ 15,000	\$ 14,179	\$ 12,000	\$ 7,300	\$ 10,000	-16.67%	
104-322-12-00	DEMOLITION FEES	\$ 1,875	\$ 5,000	\$ 5,000	\$ 2,436	\$ 2,000	\$ 1,875	\$ 1,875	-6.25%	
104-322-13-00	SUBSTANTIAL DEVELOPMENT FEES	\$ 5,758	\$ 1,250	\$ 3,000	\$ -	\$ 1,000	\$ -	\$ -	-100.00%	
104-322-14-00	RIGHT OF WAY PERMIT	\$ 8,483	\$ 4,725	\$ 5,000	\$ 3,538	\$ 4,000	\$ 3,388	\$ 3,000	-25.00%	
104-322-16-00	SITE DEVELOPMENT FEES	\$ 13,932	\$ 11,203	\$ 15,000	\$ 9,000	\$ 10,000	\$ 7,375	\$ 9,000	-10.00%	
104-322-17-00	PRE APPLICATION CONFERENCE	\$ 25,000	\$ 16,500	\$ 20,000	\$ 16,000	\$ 15,000	\$ 14,000	\$ 10,000	-33.33%	
104-322-18-00	ENCROACHMENT AGREEMENT	\$ 1,875	\$ 7,500	\$ 3,500	\$ 3,750	\$ -	\$ 3,959	\$ 1,000		
104-334-03-10	WA STATE GRANTS			\$ -	\$ -	\$ -	\$ -	\$ -		
104-334-04-20	DEPT OF COMMERCE GRANT - COMP PLAN					\$ 50,000	\$ 50,000	\$ 50,000	0.00%	Grant for work on the mandated Comp Plan Update-a total of \$100,000 over 2 years.
104-337-00-40	KC CD GRANT				\$ 4,500		\$ -	\$ -		
104-345-81-00	ZONING/SUBDIVISION FEES	\$ 1,250	\$ 1,250	\$ 1,000	\$ -	\$ -	\$ -	\$ -		

PROPOSED PRELIMINARY 2024 BUDGET

Account Number	Account Title	2020 Actual	2021 Actual	AMENDED	Actual 2022	2023 Final Budget	2023 YTD -	2024 Proposed Budget	% Change '23 to '24	Comments
				2022 Budget			Through September			
104-345-81-10	VARIANCE FEE	\$ 7,468	\$ 2,500	\$ 5,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	-100.00%	
104-345-81-40	HEARING EXAMINER - FOR REIMBURSEMENT	\$ -	\$ 1,735	\$ 10,000	\$ 2,355	\$ 2,000	\$ -	\$ 4,000	100.00%	
104-345-83-00	PLAN CHECKING FEES	\$ 57,302	\$ 84,159	\$ 60,000	\$ 58,109	\$ 40,000	\$ 48,333	\$ 40,000	0.00%	
104-345-86-00	SEPA PERMIT	\$ 7,510	\$ 12,510	\$ 10,000	\$ 11,250	\$ 7,500	\$ 10,000	\$ 7,500	0.00%	
104-345-89-40	OTHER DEVELOPMENT FEES	\$ 750	\$ 870	\$ -	\$ 2,590	\$ 800	\$ 4,733	\$ -	-100.00%	
104-361-10-00	INVESTMENT INTEREST	\$ 2,169	\$ 426	\$ 500	\$ 8,128	\$ 9,800	\$ 12,871	\$ 8,000	-18.37%	
	Total Revenues	\$ 243,659	\$ 324,455	\$ 279,000	\$ 284,937	\$ 259,100	\$ 253,278	\$ 226,975	-12.40%	
	EXPENDITURES									
104-518-10-10	SALARY	\$ 60,635	\$ 65,141	\$ 70,600	\$ 78,714	\$ 86,364	\$ 65,570	\$ 93,067	7.76%	20% BR, 75% AW
104-518-10-21	PAYROLL TAXES - CLERK	\$ 5,409	\$ 5,794	\$ 6,350	\$ 7,036	\$ 7,654	\$ 5,873	\$ 8,400	9.75%	
104-518-10-22	BENEFITS - CLERK	\$ 9,425	\$ 9,753	\$ 10,450	\$ 10,287	\$ 10,713	\$ 8,037	\$ 11,633	8.59%	
104-518-10-23	RETIREMENT - CLERK	\$ 7,820	\$ 7,519	\$ 8,900	\$ 8,107	\$ 8,973	\$ 6,602	\$ 8,869	-1.16%	
104-558-50-40	SITE DEVELOPMENT	\$ 5,113	\$ 5,881	\$ 7,500	\$ 11,103	\$ 4,500	\$ 5,231	\$ 4,500	0.00%	
104-558-50-41	BUILDING PERMITS	\$ 25,337	\$ 9,671	\$ 30,000	\$ 66,704	\$ 18,000	\$ 15,114	\$ 15,000	-16.67%	
104-558-50-42	MECHANICAL PERMITS	\$ 6,016	\$ 9,977	\$ 10,000	\$ 7,829	\$ 4,000	\$ 5,288	\$ 5,000	25.00%	
104-558-50-43	FENCE PERMIT	\$ 614	\$ 196	\$ 500	\$ 486	\$ 500	\$ 129	\$ -	-100.00%	
104-558-50-44	SEPA	\$ 2,025	\$ 7,906	\$ 7,500	\$ 2,026	\$ 5,000	\$ 4,716	\$ 2,500	-50.00%	
104-558-50-45	DEMOLITION PERMITS	\$ 160	\$ 126	\$ 500	\$ 261	\$ 500	\$ -	\$ -	-100.00%	
104-558-50-46	SUBSTANTIAL DEVELOPMENT	\$ -	\$ -	\$ -	\$ 85	\$ -	\$ -	\$ -	-	
104-558-50-47	RIGHT OF WAY	\$ 4,454	\$ 5,366	\$ 5,000	\$ 4,217	\$ 5,000	\$ 3,422	\$ 2,500	-50.00%	
104-558-50-48	SHORELINE EXEMPTION	\$ 1,485	\$ 1,283	\$ 1,500	\$ 1,445	\$ 1,500	\$ 1,128	\$ 1,000	-33.33%	
104-558-50-49	SHORELINE SUBS DEVELOPMENT	\$ 3,643	\$ 2,859	\$ 1,500	\$ 8,514	\$ 2,500	\$ 3,627	\$ 3,000	20.00%	
104-558-60-40	COMPREHENSIVE PLAN				\$ 8,409	\$ 50,000	\$ 56,386	\$ 70,000	40.00%	\$50,000 grant
104-558-60-41	CODE ENFORCEMENT		\$ 2,164		\$ 4,433	\$ 3,000	\$ 1,807	\$ 4,000	33.33%	
104-558-60-42	GENERAL ADMINISTRATION		\$ 26,830	\$ 30,000	\$ 44,237	\$ 30,000	\$ 60,837	\$ 80,000	166.67%	
104-558-60-43	OTHER DEVELOPMENT	\$ 30,988	\$ 593	\$ 5,000	\$ 1,705	\$ 5,000	\$ 401	\$ 5,000	0.00%	
104-558-60-44	SPECIAL USE PERMIT		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
104-558-60-45	PROFESSIONAL SVCS - HRG. EXAM	\$ 9,773	\$ 1,735	\$ 10,000	\$ 6,540	\$ 2,000	\$ -	\$ 4,000	100.00%	
104-558-60-46	PLAN CHECKING	\$ 19,359	\$ 45,475	\$ 40,000	\$ 34,224	\$ 40,000	\$ 19,985	\$ 40,000	0.00%	
104-558-60-48	ZONING/SUBDIVISION	\$ 8,015	\$ 1,114	\$ -	\$ 745	\$ 1,000	\$ 1,531	\$ 10,000	900.00%	
104-558-60-49	PRE-APPLICATION MEETINGS	\$ 8,724	\$ 7,490	\$ 7,500	\$ 7,358	\$ 7,500	\$ 7,264	\$ 7,500	0.00%	
104-576-80-40	GEN.PARKS - MORNINGSIDE MAINT.	\$ 2,090	\$ 2,532	\$ 5,000	\$ 374	\$ -	\$ -	\$ -	-	moved to 040
104-594-76-63	COMMUNITY PROJECTS CONSTRUCTION	\$ 8,567	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	Sport Court - to 040.
104-594-76-64	OPEN SPACES PROJECTS CONSTRUCTION	\$ 1,063	\$ 6,380	\$ 50,000	\$ 1,360	\$ -	\$ -	\$ -	-	Sally's Alley - to 040
104-595-70-63	ROADSIDE LANDSCAPING PROJECTS		\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	-	moved to 040
	Total Expenditures	\$ 230,826	\$ 233,769	\$ 324,300	\$ 323,157	\$ 293,704	\$ 272,948	\$ 375,969	28.01%	
104-5085100	PROJECTED ENDING FUND BALANCE	\$ 370,775	\$ 461,460		\$ 423,240		\$ 403,569	\$ 254,575		
	CAPITAL IMPROVEMENT FUND #301 - reserved									
301-3083100	BEGINNING BALANCE	\$ 709,402	\$ 884,581		\$ 720,626		\$ 927,502	\$ 841,616		From 2021 on, combining funds 301 & 304
	REVENUES									
301-318-34-00	REET 1 - FIRST QTR PERCENT	\$ 244,582	\$ 148,866	\$ 125,000	\$ 237,208	\$ 130,000	\$ 109,915	\$ 100,000	-23.08%	
301-318-35-00	REET 2 - SECOND QTR PERCENT	\$ -	\$ 148,866	\$ 125,000	\$ 237,208	\$ 130,000	\$ 109,915	\$ 100,000	-23.08%	
301-361-10-00	INVESTMENT INTEREST	\$ 2,866	\$ 781	\$ 500	\$ 12,460	\$ 11,000	\$ 24,284	\$ 10,000	-9.09%	
	Total Revenues	\$ 247,448	\$ 298,514	\$ 250,500	\$ 486,876	\$ 271,000	\$ 244,114	\$ 210,000	-22.51%	
	EXPENDITURES									
301-597-00-00	OPERATING TRANSFERS - OUT	\$ 460,000	\$ 382,469	\$ 280,000	\$ 280,000	\$ 330,000	\$ 330,000	\$ 740,000	124.24%	For S-1 (\$40,000 41st St. 9003-Lake) and S-2 (\$700,000 - 94th/38th/40th - Stormwater Constr.)
301-597-00-83	OPERATING TRANSFER LOAN REDEMPT.	\$ 40,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	-	
	Total Expenditures	\$ 500,000	\$ 462,469	\$ 280,000	\$ 280,000	\$ 330,000	\$ 330,000	\$ 740,000	124.24%	
301-5083100	PROJECTED ENDING FUND BALANCE	\$ 456,850	\$ 720,626		\$ 927,502		\$ 841,616	\$ 311,616		
	CURRENT YEAR CAPITAL FUND 311									
311-3085100	BEGINNING BALANCE	\$ 163,003	\$ 553,487		\$ 66,684		\$ 2,058,032	\$ 2,286,701		
	REVENUES									
311-361-10-00	INVESTMENT INTEREST	\$ 2,284	\$ 303	\$ -	\$ 31,255	\$ 37,000	\$ 69,902	\$ 30,000	-18.92%	
311-385-00-00	SPECIAL OR EXTRAORDINARY ITEM				\$ 2,000,000	\$ -	\$ 207,130	\$ -	-	
311-397-00-00	OPERATING TRANSFERS - IN	\$ 400,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	-	

PROPOSED PRELIMINARY 2024 BUDGET

Account Number	Account Title	2020 Actual	2021 Actual	AMENDED 2022 Budget	Actual 2022	2023 Final Budget	2023 YTD - Through September	2024 Proposed Budget	% Change '23 to '24	Comments
Total Revenues		\$ 402,284	\$ 50,303	\$ -	\$ 2,031,255	\$ 37,000	\$ 277,032	\$ 30,000		
EXPENDITURES										
311-595-10-41	PROFESSIONAL SERVICES - ENGINEERING	\$ 11,800	\$ 2,135	\$ -	\$ -	\$ -	\$ -	\$ -		
311-595-30-63	CONSTRUCTION - UNDERGROUNDING	\$ -	\$ 534,971	\$ 50,000	\$ 39,907	\$ 60,000	\$ 48,363	\$ 1,300,000	2066.67%	Undergrounding / CIP U-1
311-595-70-63	ROADSIDE LANDSCAPING-DEVELOPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Expenditures		\$ 11,800	\$ 537,106	\$ 50,000	\$ 39,907	\$ 60,000	\$ 48,363	\$ 1,300,000	2066.67%	
311-5085100	PROJECTED ENDING FUND BALANCE	\$ 553,487	\$ 66,684	\$ -	\$ 2,058,032	\$ -	\$ 2,286,701	\$ 1,016,701		
STORMWATER FUND #401										
401-3085100	BEGINNING BALANCE	\$ 189,087	\$ 663,670	\$ -	\$ 285,315	\$ -	\$ 212,954	\$ 293,155		
REVENUES										
401-343-10-00	STORMWATER SYSTEM MAINTENANCE	\$ 25,218	\$ 25,428	\$ 25,248	\$ 25,368	\$ 25,248	\$ 29,541	\$ 53,960	113.72%	Based on 38.06% of annual SW Fee of \$336/yr/residence
401-343-10-10	STORMWATER RESERVE FOR CAPITAL	\$ 55,520	\$ 41,382	\$ 41,090	\$ 41,285	\$ 41,090	\$ 48,076	\$ 87,830	113.75%	Based on 61.94% of annual SW Fee of \$336/yr/residence
401-361-10-00	INVESTMENT INTEREST	\$ 2,753	\$ 548	\$ 300	\$ 5,317	\$ 7,000	\$ 8,922	\$ 6,500	-7.14%	
Subtotal before transfers		\$ 83,491	\$ 67,358	\$ 66,638	\$ 93,374	\$ 73,338	\$ 86,539	\$ 148,290	102.20%	
401-397-00-00	TRANSFER IN	\$ 500,000	\$ 260,371	\$ 157,871	\$ 157,871	\$ 90,000	\$ 90,000	\$ 740,000	722.22%	For S1 and S2 - from Fund 301
Total Revenues		\$ 583,491	\$ 327,729	\$ 224,509	\$ 251,245	\$ 163,338	\$ 176,539	\$ 888,290	443.84%	
EXPENDITURES										
401-531-50-31	OFFICE EQUIPMENT	\$ -	\$ 768	\$ -	\$ -	\$ -	\$ -	\$ -		
401-531-40-10	SALARY - PW	\$ 12,819	\$ 14,721	\$ 15,320	\$ 16,811	\$ 16,798	\$ 13,308	\$ 17,723	5.51%	20% Istvan
401-531-40-21	PAYROLL TAXES - PW	\$ 1,469	\$ 1,629	\$ 1,350	\$ 1,797	\$ 1,910	\$ 1,448	\$ 1,950	2.09%	
401-531-40-22	BENEFITS - PW	\$ 1,739	\$ 2,053	\$ 2,000	\$ 2,166	\$ 2,255	\$ 1,692	\$ 2,450	8.65%	
401-531-40-23	RETIREMENT - PW	\$ 1,654	\$ 1,705	\$ 1,940	\$ 1,731	\$ 1,745	\$ 1,339	\$ 1,689	-3.21%	
401-531-40-41	ENGINEERING SERVICES - GENERAL	\$ 27,503	\$ -	\$ 20,000	\$ 1,875	\$ 10,000	\$ 885	\$ 10,000	0.00%	
401-531-40-48	STORM DRAIN MAINTENANCE	\$ 40,666	\$ 14,191	\$ 10,000	\$ 12,474	\$ 30,000	\$ 341	\$ 30,000	0.00%	
401-531-67-41	STREET CLEANING	\$ 3,970	\$ 4,203	\$ 4,000	\$ 4,170	\$ 5,000	\$ 2,100	\$ 5,400	8.00%	
401-594-31-40	STORMWATER CONSULT - ENGINEERING	\$ 11,125	\$ 1,406	\$ 58,000	\$ 65,798	\$ 30,000	\$ 20,963	\$ 60,000	100.00%	
401-594-31-60	STORMWATER CONSTRUCTION	\$ 7,963	\$ 665,408	\$ 280,000	\$ 216,784	\$ 90,000	\$ 54,261	\$ 740,000	722.22%	For S-1 (\$40,000 41st St. 9003-Lake) and S-2 (\$700,000 - 94th/38th/40th - Stormwater Constr.
Total Expenditures		\$ 108,908	\$ 706,085	\$ 392,610	\$ 323,606	\$ 187,708	\$ 96,338	\$ 869,212	363.07%	
401-5085100	PROJECTED ENDING FUND BALANCE	\$ 663,670	\$ 285,314	\$ -	\$ 212,954	\$ -	\$ 293,155	\$ 312,233		
AGENCY REMITTANCE FUND #631										
631-3082100	BEGINNING BALANCE	\$ 7,916	\$ 10,897	\$ -	\$ -	\$ -	\$ -	\$ -		
REVENUES										
631-389-60-00	INTEREST EARNINGS	\$ 52	\$ 12	\$ 10	\$ -	\$ -	\$ -	\$ -		
631-386-00-00	STATE PASS-THRU BY KIRKLAND CT	\$ 4,655	\$ 2,213	\$ 3,000	\$ 2,171	\$ 3,000	\$ 1,738	\$ -		
631-389-30-00	STATE BUILDING CODE COUNCIL FEE	\$ -	\$ 182	\$ -	\$ 150	\$ 200	\$ 104	\$ -		
Total Revenues		\$ 4,707	\$ 2,407	\$ 3,010	\$ 2,321	\$ 3,200	\$ 1,842	\$ -		
EXPENDITURES										
631-586-00-00	STATE PASS-THRU BY KIRKLAND CT	\$ 1,726	\$ 2,133	\$ 3,000	\$ 2,171	\$ 3,000	\$ -	\$ -		
631-589-30-00	STATE BUILDING CODE COUNCIL FEE	\$ 176	\$ 176	\$ -	\$ 150	\$ 200	\$ -	\$ -		
Total Expenditures		\$ 1,726	\$ 2,309	\$ 3,000	\$ 2,321	\$ 3,200	\$ -	\$ -		pass through done annually
631-5082100	PROJECTED ENDING FUND BALANCE	\$ 10,897	\$ 10,995	\$ -	\$ -	\$ -	\$ -	\$ -		
Wetherill Endowment Fund #701										
701-3082100	BEGINNING FUND BALANCE	\$ 51,003	\$ 51,307	\$ -	\$ 51,357	\$ -	\$ 51,243	\$ 51,243		
REVENUES										
701-361-10-00	INVESTMENT INTEREST	\$ 304	\$ 50	\$ 50	\$ 657	\$ 900	\$ 1,671	\$ 1,300	44.44%	
Total Revenue		\$ 304	\$ 50	\$ 50	\$ 657	\$ 900	\$ 1,671	\$ 1,300	44.44%	
EXPENDITURES										
701-597-00-00	TRANFERS OUT	\$ -	\$ -	\$ 50	\$ 771	\$ 900	\$ -	\$ 1,300	44.44%	
Total Expenditures		\$ -	\$ -	\$ 50	\$ 771	\$ 900	\$ -	\$ 1,300	44.44%	
701-5082100	PROJECTED ENDING FUND BALANCE	\$ 51,307	\$ 51,357	\$ -	\$ 51,243	\$ -	\$ 51,243	\$ 51,243		
2023 Beginning balance						\$ 6,004,068				

PROPOSED PRELIMINARY 2024 BUDGET

Account Number	Account Title	2020 Actual	2021 Actual	AMENDED 2022 Budget	Actual 2022	2023 Final Budget	2023 YTD - Through September	2024 Proposed Budget	% Change '23 to '24	Comments
	2023 revenues					\$ 2,574,438	\$ 2,484,955	\$ 3,556,335		
	2023 expenses					\$ 3,031,909	\$ 2,126,927	\$ 6,417,270		
	2023 PROJECTED ending balance					\$ 5,546,597			9/13/2023	

2024 Proposed Budget by Fund

Fund	Revenue & Other Resources	Expenditures and Other Uses
001 - General Fund	\$ 1,361,870	\$ 2,108,002
023 - Wetherill Nature Preserve	\$ 77,000	\$ 93,500
040 - Parks & Open Space	\$ 95,500	\$ 172,200
101 - Street Fund	\$ 665,400	\$ 757,087
104 - Community Development	\$ 226,975	\$ 375,969
301 - Capital Improvement Fund-restricted	\$ 210,000	\$ 740,000
311 - Capital Improvement Fund	\$ 30,000	\$ 1,300,000
401 - Stormwater Fund	\$ 888,290	\$ 869,212
701 - Wetherill Endowment Fund	\$ 1,300	\$ 1,300
Total for Town Funds	\$ 3,556,335	\$ 6,417,270

**Business of The Town Council
Town of Yarrow Point, WA**

8.6
October 10, 2023

Tree Code Discussion	Proposed Council Action: For Discussion
----------------------	--

Presented by:	Mayor Harris
Exhibits:	

Summary:
Executive summary of tree code matters in town.

Recommended Action:
For discussion.

From: [Darryl Carver](#)
To: [Austen Wilcox](#)
Subject: Tree Removal Notification posted at 4028 92nd Ave NE.
Date: Monday, September 25, 2023 1:45:24 PM

I am opposed to approval of the Tree Removal Notification posted at 4028 92nd Ave NE.

A house could easily be built there without removing the large cedars near the street.

A circular driveway reduces the amount of parking available on the street and should not be used as a reason to cut down the trees near the road.

I am sympathetic with residents who have allowed significant trees to grow on their property and wish to cut some to get full value if they have to sell, but NOT with developers who are only after the money and don't have to live in the environment that has been diminished by their actions.

Here is a link to a petition that outlines the many reasons to reduce the removal of trees on Yarrow Point and requests that the Town Council revise the tree code to make it more effective: <https://chng.it/BGPbprj9SG>

The text of the petition follows my signature.

Thank you for your consideration,

Darryl Carver
4432 95th Ave NE, Bellevue, WA 98004

Stop Clear Cutting on Yarrow Point

We, the concerned residents of Yarrow Point, Washington, urge the Town Council to take immediate action and rewrite the current Tree Code to accurately accomplish its stated objectives: "Retain the town's existing character" and "Maintain an equitable distribution of significant trees on properties throughout the town".

It has come to our attention that a permit for clear cutting has been approved for 4028 92nd Ave NE. This permit allows for the removal of large cedars near the street, which should not interfere with new construction. It also permits the removal of a huge Douglas Fir. This decision is deeply concerning as it disregards the importance of preserving the natural beauty and character of our town

Yarrow Point is known for its lush greenery and beautiful tree-lined streets. Our

trees provide numerous benefits such as improving air quality, reducing noise pollution, mitigating stormwater runoff, enhancing property values, and supporting wildlife habitats. They are an integral part of what makes living in Yarrow Point so special.

The proposed replacement plan states that seven trees will be replaced with just four 10 ft trees. This inadequate replacement fails to compensate adequately for the loss of mature trees that have taken decades or even centuries to grow into their current state.

We believe it is crucial for Yarrow Point's tree code to be revised in order to prevent such instances from occurring again in the future. The current code must be strengthened with stricter regulations on tree removal permits and more comprehensive guidelines on replacement requirements.

Our petition is supported by relevant facts:

- 1) According to a study conducted by American Forests (source: American Forests), mature urban trees can add up to 10% or more value to nearby properties.
- 2) The U.S Forest Service (source: U.S Forest Service) highlights that urban forests help reduce energy consumption by providing shade during hot summer months.
- 3) The Arbor Day Foundation (source: Arbor Day Foundation) states that trees can absorb and filter stormwater runoff, reducing the risk of flooding and improving water quality.

By rewriting the tree code to accurately accomplish its objective, we can ensure that significant trees are protected from unnecessary removal and prevent further clear cutting of building lots. This will contribute to maintaining the natural beauty of Yarrow Point while preserving the environmental benefits our trees provide.

We call upon the Members of the Town Council to prioritize this issue and work towards a revised tree code that truly safeguards our town's precious natural resources. Together, let us preserve Yarrow Point's trees for future generations

to enjoy.

From: [Pamela Pearce](#)
To: [Austen Wilcox](#)
Subject: Tree Removal Notification for 4028 92nd Ave. NE.
Date: Monday, September 25, 2023 1:52:46 PM

The Planning Commission members who helped craft the Tree Code informed us at a recent meeting that there had not been any clear cutting since the Code was established. This Tree Removal Notification proposal will violate that statement, for the lot would have all of the significant trees cut down. The Notice posted on the property is so small that most people haven't noticed it. It is heartbreaking to see landscape ribbons wrapped around those huge old tree trunks that have been standing there for decades.

The Town has not yet identified the locations of eagle nesting and resting locations. How can the Town allow any significant or legendary old growth trees to be removed until they determine the locations of the eagle nesting and roosting tree locations?

Just yesterday, we saw eagles, a Peregrine falcon, Canada geese, mallards, a cormorant, and herons, as well as the local land mammals from our home. If we destroy all of their habitat, they will not be here any longer.

The big cedars in the NW corner of this lot should be able to be kept, as they wouldn't impede construction. How can they justify cutting down that stand of trees? Every time the Town allows a circular driveway, they reduce the street parking that is so minimal now too. Again, the Town residents suffer from a developer's actions.

If all of the trees near the street are cut down, the Western sun will bake the lot in question and the adjacent properties, causing more heat gain as the days get hotter with climate change.

It's a shame that a developer can come into our town and mow down all of the trees for a spec house, when a private owner or a better developer could work with an architect to design around the trees as an asset that the owner might treasure. The developer just cares about making a profit, and doesn't mind destroying our Town's natural environment, and will probably sell the wood from those huge old trees.

Thank you for considering the opinions of the residents of Yarrow Point, and maintaining the Town's Mission:

*Preserving and Enhancing Yarrow Point's
Environment and Community*

Sincerely,

Pamela Pearce Carver

Resident comment on tree removal on 92nd:

Wondering what and how there is a way to stop senseless clear cutting of 100+ year old trees for a contractor who bought the property to build a spec house that isn't even sold yet. Builder doesn't care about our neighborhood and removing more of the tree canopy. He wants to remove 7 significant trees for no reason. Senseless! Bad for the neighborhood and environment. Why in the world would he be able to get a permit to allow this? Shameful.

Project Spreadsheet

Active and Future Projects



Project Description	Priority	Lead People
Solid Waste Rate Increase	ST	Mayor
Flood lighting/string lights for Morningside Park	ST	Staff
Add Dog Poop bins at 92nd and SA	ST	Mayor
Consider lock on PB Court, Non-resident annual fee	ST	Staff
Hours, "Rec use only" no lessons?, rules for PB Court	ST	Staff
Noise mitigation at Pickleball Court	ST	Staff
September Newsletter	ST	Staff
Replace Town Hall Gutters	ST	Staff
Retirement Celebration Waddell McGleen Valaas Scandella	ST	Staff
Park Board Improvements to Sally's Alley	ST	Park Board
Veteran's Day Recognition/sign at entrance	ST	Staff
Coffee Cart November Vet's Day?	ST	Staff
Eagle Regulation Awareness to town residents; FAQs	ST	Mayor
WSDOT lid maintenance negotiations/contract	ST	Mayor
Dept Ecology Grants, Planning Climate	ST	Staff
Sollicitation Code/ordinance either allowing or prohibiting	ST	Mayor/Legal
Appoint two new Park Board Members	ST	Mayor
Replace flags on Stop signs	ST	PW
Lobbyist contract and monthly amount negotiate	ST	Mayor
Repair/replace 3 Yarrow Bay Buoys	ST	Mayor/MIMS
Examine and update Tree Code	ST	Mayor Legal Planner
Story Time at Town Hall, Movie Night...Indoors	MT	Staff
Clean up Code Enforcement flow chart	MT	Attorney
Permit Tracking System	MT	Deputy Clerk
Freshen up Yarrow Point sign on Points Drive	MT	Deputy Clerk
Remove Sally's Alley Encroachments 3801, 9420, Kirkland 96th Ave	MT	Mayor & Attorney
WE Electric get PSE quote on separate power for Sequoia	MT	Deputy Clerk
Landscape corner 92nd and Points	MT	Public Works

Project Spreadsheet

Active and Future Projects



Project Description	Priority	Lead People
Examine, modify/rescind encroachment agreements to enable undergrounding.	MT	Town Engineer
NE 40th and 92nd Ave NE Intersection safety plan: Prismatic strips, flashing lights on stop sign	MT	Mayor & Staff
Create a Social Media policy and Donation Policy	MT	Clerk-Treasurer
Road End Beach Shoreline refresh	MT	Public Works & Park Board
Personnel Policy and Handbook	MT	Mayor & Clerk-Treasurer
PRR Policy	MT	Mayor & Clerk-Treasurer
Events Policy	MT	Mayor & Clerk-Treasurer
Town Hall Snack & Chat, Future of Town	MT	Staff
Formalize process of tree limbing, Define canopy	MT	Planning Commission
Irrigation solutions 92nd Ave, Large water tank on truck	MT	Staff
Create new Yarrow Point vests	MT	Staff & Planning Commissioner Jeff Shiu
City of Bellevue Franchise Agreement, Renegotiate	MT	Mayor, Attorney & Engineer
Roundabout Safety; traffic back ups. Meeting with Kim Millen Oct, start committee, suggestions	MT	Mayor, 2 residents, WSDOT & CHPD, CM Lagerholm
improve safety corner passing NE 40th/95th; Finish the work	MT	Engineer
Open House CHPD Q&A	MT	Mayor, CHPD, CH City Mgr

Project Spreadsheet

Active and Future Projects



Project Description	Priority	Lead People
Add Rest Bench on 92nd	MT	Park Board
Open House CHPD Q&A and teach about crime prevention	MT	Mayor
Yarrow Bay Buoy replacement	MT	
Code Enforcement Policy	MT	
Policies: Personnel, Donations, Social Media, PRR, Events	MT	
Research communication app from GOGO	MT	
Create slide show for chambers screen	MT	
Work with new owner 8921 NE 33rd for WNP Access gate	MT	
Points Loop Trail Signs up	MT	
New Chairs for Chambers	MT	
Council volunteers for Regional Committees, Carl successor WRIA8	MT	
Newsletter article about Town revenues	MT	
String lights at Morningside Park	MT	
grind sidewalk trippers on Points, replace bad sections	MT	
Consider new Yarrow Point Sign on Points	MT	
Speed limit sign on Points...flashing speed? Reposition existing?	MT	
Landscaping @ Points/92nd (Nancy Daltas), Trim along Points	MT	
Add info in Tree Code re: Eagle tree definitions and regulations	MT	
work with chpd to start a Paws on Patrol group	MT	
Update Hearing Examiner Procedures -- Sharon Rice will 5 hours	MT	
Update 2016 Parking map for Town	MT	Staff
Create new sign and code regarding the pickup requirement of dog feces	LT	Mayor & Deputy Clerk
Assign a summer intern to collect email addresses from residents who we don't have emails from to add to our resident contact distribution list.	LT	Summer intern, Public Works
Re-stain Town Hall	LT	Staff
Subsidized Electrical Power source at Town Hall	LT	

Project Spreadsheet

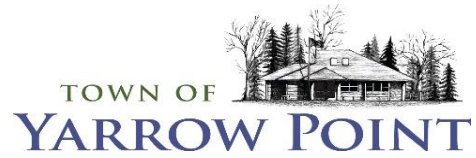
Active and Future Projects



Project Description	Priority	Lead People
WA Stormwater Center grants	LT	
Establish Sustainability Commission, input from legislation to Comp Plan	LT	Planning
ROW Parking Overhaul, Mission Statement	LT	Staff/Attorney/ Building Official/
ROW parking & construction Parking Code amendments and Enforcement	LT	planning
Code amendments to clean up land use	LT	Mayor & Attorney
Mental Health Outreach/DEA Open House with KC Health, jointly	LT	Councilmember Lagerholm & Mayor
Research making Yarrow Point a golf cart zone	LT	Staff
Historical Marker Committee	LT	Councilmember Valaas
Graduation banners	LT	Mayor & Deputy Clerk
Commission sth Town Hall	LT	Tom Hohl
Pagoda Theme Decorating Event, Pagoda Spirit Contests, vote	LT	Mayor & Staff
Wireless Code Updates	LT	Attorney
Get Title Best Small Town in WA, America (travel/leisure)	LT	Mayor & Staff
Arborist contract	LT	Attorney & Staff
Council Rules	LT	Mayor & Attorney
Wetherill Waterfront Fundraising Campaign to stabilize and improve Cozy Cove/Wetherill	LT	
Make water available at Sally's Alley, 94th and 92nd for plants in ROW. (Use existing meter and install new meter)	LT	Engineer
WNP Fence around storage /staging area	LT	
Emergency Mgmt Plan and Svc Agreement, County, CH	LT	

Project Spreadsheet

Active and Future Projects



Project Description	Priority	Lead People
Collaborate with Points for Fed Grant Infrastructure, conservation, safety, wastewater, Marine Services funding	LT	
Bellevue Fire present Fire Safety program https://kingcd.org/programs/better-forests/wildfire-resiliency/	LT	
Inventory of Town assets (office, Pub Works)	LT	
Spring Clean basement	LT	
Historical Marker Policy, Committee, create more	LT	
Last update: 9/20/2023		
KEY		
ST <6 mo		
MT <1 year		
LT >year		

COMPLETED PROJECTS

Project Description	STATUS	Lead Pople	Started	Completed	Comments
Add additional streetlights on 95th Ave NE	Completed	Town Engineer		6/31/2023	PSE is in process of sending a contract to Mayor to sign.
Follow up with WSDOT regarding restoration to roundabout due to truck accident in December	Completed	Staff	2/10/2022	4/7/2022	WSDOT repaired the broken fence in March. Istvan reports that the landscaping looks OK and will need a little time to grow back.
Sport Court refinishing	Completed	Mayor & Staff	6/7/2022	6/12/2023	Council approved \$35k for a trench drain and resurfacing of the sport Court. Mayor & staff are working with contractors to begin work.
Additional (6) paddleboard slots at end of NE 42nd St.	Completed	Mayor & Staff	4/8/2022	5/5/2022	There are currently 15 paddleboard slots.
Plaque honoring Peter D. Swindley	Completed	Councilmember Carl Scandella	4/12/2022	11/1/2022	Plaque is installed outside the front door of Town Hall
Open house in Yarrow Point RE: PSH	Completed	Mayor	4/12/2022	5/5/2022	We are directing people to open houses in Kirkland for the time being as they create the term sheet & neighborhood agreement.
Construction Parking Violation Notices	Completed	Mayor & Deputy Clerk	4/15/2022	8/2/2022	Printed.
Park Rules	Completed	Mayor & Staff	4/18/2022	8/10/2022	Create park rules for the sport court. (Summer project.)
Commemorate Istvan's 25 years with a party and 42nd St Beach "Istvan's Landing"	Completed	Mayor & Staff	5/2/2022	6/1/2022	The party is June 1 and we are working on the commemoration and party at this time.
Morningside Park Sign - replace	Completed	Staff	4/1/2023	7/12/2023	Staff will get quotes to have the signs restained or replaced.
Redo numbering system on paddleboard slots	Completed	Staff	5/4/2022	5/16/2022	Redo the numbering system for paddleboard slots at end of NE 42nd St. Complete by end of May.
Install new USPS Outgoing mailbox	Completed	Mayor & Staff	5/9/2022	9/8/2022	Installed along 92nd Ave NE.
Sell old outoing mailbox the town purchased in 2021.	Completed	Mayor & Staff	6/1/2022	7/6/2022	Facilitated open houses for residents to learn PSH.
Research ability for Wetherill Nature Preserve to receive electronic donations.	Completed	Deputy Clerk & Clerk-Treasurer	6/7/2022	9/8/2022	Council approved Resolution No. 364 allowing debit, credit and direct debit payment methods. A link from Banner Bank will be setup on the Town's website and shared with the WNP Committee.
Fence post height code clarification. The post is left about 4" proud of the 6' fence panel.	Completed	Mayor, Attorney & Clerk-Treasurer	6/27/2022	2/14/2023	Ord. 722 fence height Ordinance No. 722, increasing the permitted fence height to 6' 6."
Shred truck event	Completed	Mayor	7/5/2022	9/7/2022	The town hosted a shred truck at Town Hall between 10AM-Noon. The truck was free for residents to come by and shred. Town Hall also utilized the services.

COMPLETED PROJECTS

Swim line committee transition.	Completed	Mayor & Staff	7/6/2022	9/12/2022	Committee is established and a resident has availed his boat for us to use spring/fall for installation and removal.
Consider Mercer Island Marine Services for year-round Marine policing/emergency services for our residents.	Completed	Mayor	7/11/2022	10/6/2022	Contract executed, KC canceled!
Purchase an additional life preserver ring for beach on NE 47th St	Completed	Deputy Clerk	7/29/2022	8/17/2022	Purchased a second life preserver ring for dock at NE 47th St beach.
Laserfiche purchase	Completed	Clerk-Treasurer	7/29/2022	12/1/2022	System is now in operation.
Post a sign to remind people NO CLEANING FISH ON THE DOCK	Completed	Deputy Clerk	8/1/2022	8/17/2022	Installed at dock.
Movie Night!	Completed	Councilmember Lagerholm	8/1/2022	9/11/2022	Host a community movie night at Morningside Park on Saturday 9-10 at 7PM.
Start a Town Instagram account	Completed	Mayor & Ellie Feller	8/1/2022	8/29/2022	Account created.
Ammend Fee Resolution	Completed	Clerk-Treasurer	1/2/2023	5/9/2023	For review/approval at May Council meeting.
Look into the stop signs on 92nd Ave and consider changes.	REMOVED-FROM-PROJECT LIST	Mayor	8/3/2022	9/12/2022	Consider evaluating the safety of the 40 th /92 nd intersection, including stop signs. WSDOT traffic examination. Start with Council to evaluate town liability and options.
New Public Works truck	Completed	Deputy Clerk	2/16/2023	6/28/2023	New truck arrived 6/28/2023.
Add lights around the stop signs on 92 nd	REMOVED-FROM-PROJECT LIST	Deputy Clerk	8/9/2022	9/12/2022	On hold. Consider in the future.
Create a policy for the Town's involvement in assisting residents with fund raising drives	Completed	Deputy Clerk	9/14/2022	10/4/2022	Children residents often ask if the Town can support their fund raising efforts by being a collection point and or broadcasting info about it. Currently drafting a policy.
Republish Town History Book "A Point in Time"	Completed	Deputy Clerk	6/1/2022	9/26/2022	The Town has run out of copies. The original publishing company Belgate Printing is no longer in business. We got quotes and we are having Zebra Printing rescan and publish the book for us.
Remedy resident Mary Elmore's botched pruning.	Completed	Mayor & Public Works			Two evergreen bushes remain to be planted in spring 2023. Completed April 2023.
Electronic payment system: Point & Pay	Completed	Deputy Clerk	2/22/2023	3/16/2023	Due to high credit card fees with the provider through Banner Bank, the Town has swiched to a new system called "Point & Pay" that covers the credit card fees for us. We have signed a contract and are in the process of getting it operational.

COMPLETED PROJECTS

Create policy for Laserfiche Town records management program	Completed	Clerk-Treasurer	10/1/2022	1/5/2023	Laserfiche and the associated scanner was purchased. The Clerk-Treasurer is working on archiving and sending files to the state through the Laserfiche program.
Locate new Points 4th chair people	Completed	Mayor & Deputy Clerk		4/3/2023	Samantha Vanover and Kate Scher will co-chair 4th of July
King County grant for Parks	Completed	Clerk-Treasurer			Bonnie applied for a grant through King County to attempt to receive funding for parks, safety and Wetherill.
Create a Town flag.	Completed	Deputy Clerk	6/28/2023	7/25/2023	Create a Town flag with Town logo.
Neighborhood Watch Signs posted	Completed				
Repair Outgoing Mailbox	Completed				
Pagoda maintenance, repair, replace 2023 projects	Completed				
Town Flag	Completed				
Public Defender Contract	Completed				
Add additional streetlights on 95th Ave NE	Completed				Approval at 5/9 Council meeting
Sport Court refinishing	Completed				\$35k budget; trench drain complete; resurfacing started May 3
Ammend Fee Resolution	Completed				For review/approval at May Council meeting.
WNP Commission members recruitment	Completed				WNP Commission complete
Complete Research options and cost for private security for Town	Completed				Austen contacted six local security companies, got quotes for 24/7 private security. No action taken beyond that.
King County grant for Parks	Completed				Bonnie applied for a grant through King County to attempt to receive funding. Will hear back in Sept.
April Quarterly Newsletter	Completed				
Grind or cut flush stump at Piazza, Drake	Completed				April appt
AV Council Chambers for improved remote meeting participation by staff, residents	Completed				Seek approval May meeting; Goal install July
Collaborate with MI Marine Svs Emergency protocols, noise and safety complaints; Send ATTN Boating Season rules (don in April)	Completed				This summer publicize these protocols for non-emergent call, verify how to reach MI "boat towing buoy for more wake surf room"
Incorporate Laserfiche into Records Retention Policy	Completed				Ongoing
Town Hall Q&A in Kirkland RE: PSH	Completed				April 18 Asst CM Jim Lopez 5 PM @ Town Hall
Inventory Lake Safety Buoys; Repair and replace as necessary	Completed				MI Marine Patrol and Maypor completed replacements/repairs
New Public Works truck	Completed				A new truck is being outfitted with accessories now
Compostable dog poop bags	Completed				
Entrance signs (Neighborhood Watch) to help deter crime	Completed				Possibly help prevent homeless people trying to camp overnight
Morningside Park Sign - replace	Completed				

COMPLETED PROJECTS

Signs @ Parks indicating "Closed at Dusk or Park hours"	Completed				
Hire Hearing Examiner	Completed				Our Hearing Examiner left to create \$\$\$ consulting entity
Repairs @ Roundabout sign, hydrant, light	Completed				Cleaning up after Maserati accident
Add lights 34th for safety	Completed				Should happen this summer; waiting to see where we are on docket
Complete Replace Mary Elmore's plants in the hole made by contractors	Completed				Istvan took Mary to nursery to find several plants, planted them
Points 4th Chairs on a roll	Completed				Samantha Vanover and Kate Scher 2023 Chairs
Tree City Sign	Completed				
5 year Flock Contract	Completed				
Determine if eaves are rotting and need replacement with gutters	Completed				