

4030 - 95<sup>th</sup> Avenue NE Yarrow Point, WA 98004

(425) 454-6994 Fax: (425) 454-7899

## **Hybrid Environment Town Meetings**

"What is a hybrid environment?" It is a mixture of in-person and remote (telephonic or computer-aided) attendance. This will be primarily how the Yarrow Point Town Council and other Town meetings will be held. People may attend using whichever option is convenient for them.

Attendees are requested to adhere to the following:

- 1. Public comment allows residents an opportunity to address the Council and Commissions about issues pertaining to the Yarrow Point community and Town business only. This is a limited public forum, which means that the Council and Commissions may limit the topics for discussion. Members of the public are limited to a maximum of three minutes for their public comments on issues directly related to pertinent Town business. Members of the public must refrain from speaking (or requesting to speak) either virtually or in person outside of the reserved public comment period. Councilmembers and Commissioners will not respond directly at the meeting or have a back-and-forth exchange with the public, but they may ask staff to research and report back on an issue.
- 2. No speaker may engage in disorderly, disruptive, disturbing, delaying or boisterous conduct that substantially interrupts, delays, or disturbs the peace and good order of the proceedings of the Council, including conduct such as, but not limited to, use of profane language or obscene gestures, handclapping, stomping of feet, whistling, making noise, yelling, or similar demonstrations. The Town supports the public's First Amendment rights, but it does not tolerate disruptive conduct. Those who attempt to abuse their opportunity for public comment should be on notice that their speech and time may be immediately terminated. Hateful speech or behavior will be swiftly condemned. Failure to abide by these rules may result in immediate removal from the meeting both virtually and in person.
- 3. If you are attending remotely and wish to speak during public appearances, please use the "Raise Hand" feature if you are unable to do so, please ask for permission to speak and the Chair/Mayor or Deputy Clerk will recognize you in order.
- 4. When called upon, please state your name and if you are a resident of Yarrow Point for the record. Please dial \*6 to unmute if you are dialing in from a phone.
- 5. If you are attending remotely, please remain muted unless/until you are recognized to speak.
- 6. If you are attending remotely, please refrain from attending meetings in locations with significant background sound and/or inappropriate settings.
- 7. If you are attending remotely, please note that video is kindly requested.