

**Park Commission Chairperson:** Krista Fleming

**Members:** Amy Pellegrini, Dicker Cahill, Carolyn Whittlesey, Robert Afzal, Nancy Daltas

**Mayor:** Katy Kinney Harris

**Town Attorney:** Emily Romanenko

**Clerk-Treasurer:** Bonnie Ritter

**Deputy Clerk:** Austen Wilcox

### Meeting Participation

Members of the public may participate in person at Town Hall or by phone/online. Individuals wishing to call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email [depclerk@yarrowpointwa.gov](mailto:depclerk@yarrowpointwa.gov) and leave a message before 3:30 PM on the day of the Park Commission meeting. Please wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing \*6 when you are called on to speak. Speakers will be allotted 3 minutes for comments. Please state your name and whether you are a Yarrow Point resident (and address if you wish). You will be asked to conclude your remarks when you reach the 3-minute limit. Park Commission Members will not respond directly at the meeting or have a back-and-forth exchange during the Public Comment period, but they may ask staff to research and report back on an issue.

### **Join on computer, mobile app, or phone**

1-253-205-0468

Meeting ID: 817 8429 9338#

Passcode: 277762

<https://us02web.zoom.us/j/81784299338?pwd=8BizOY3iJSFeCs31DGt8oWa7bsPpZb.1>

1. **CALL TO ORDER:** Park Commission Chairperson, Krista Fleming

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Park Board Members, Amy Pellegrini, Dicker Cahill, Carolyn Whittlesey, Robert Afzal, Nancy Daltas

4. **APPROVAL OF/AMENDMENTS TO AGENDA**

5. **MINUTES**

- July 30, 2024 Special Park Commission Meeting

6. **STAFF REPORTS**

7. **APPEARANCES/PUBLIC COMMENT**

If you call in via telephone, please unmute yourself by dialing \*6 when you are called on to speak.

Comments via email may be submitted to [depclerk@yarrowpointwa.gov](mailto:depclerk@yarrowpointwa.gov) or regular mail to: Town of Yarrow Point, 4030 95<sup>th</sup> Ave NE, Yarrow Point, WA 98004. *Park Board Members will not respond directly at the meeting or have a back-and-forth exchange, but they may ask staff to research and report back on an issue.*

8. **REGULAR BUSINESS**

8.1 – 2025 Budget Request

8.2 – Points Drive Sign Project (in place of town entry)

8.3 – Maintenance (mulch, etc.)

8.4 – Park Benches

9. **ADJOURNMENT**

**TOWN OF YARROW POINT  
TOWN PARK COMMISSION SPECIAL MEETING  
July 30, 2024  
7:00 p.m.**

The Town Park Commission of the Town of Yarrow Point, Washington met in special session on Tuesday, July 30, 2024, at 7:00 p.m. in the Council Chambers of Town Hall.

**PARK BOARD PRESENT:** Chair Krista Fleming, Park Board Members, Dicker Cahill, Nancy Daltas, Carolyn Whittlesey, Amy Pellegrini

**PARK COMMISSION ABSENT:** Robert Afzal

**STAFF PRESENT:** Deputy Clerk Austen Wilcox

**1. CALL TO ORDER**

Chair Fleming called the Park Commission meeting to order at 7:01 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**MOTION:** Motion by Park Commission Member Whittlesey, seconded by Park Commission Member Cahill to add agenda item 8.4 Mulch for Pathways.

**VOTE:** 5 for, 0 against. Motion carried.

**5. APPROVAL OF THE MINUTES:**

**MOTION:** Motion by Park Commission Member Cahill, seconded by Park Commission Member Whittlesey to approve the June 25, 2024, regular minutes as presented.

**VOTE:** 5 for, 0 against. Motion carried.

**6. STAFF REPORTS**

**7. APPEARENCES/PUBLIC COMMENT**

No comments.

**8. REGULAR BUSINESS**

**8.1 – Sally’s Alley Update**

Chair Fleming shared an update from the July Town Council meeting regarding an encroachment settlement agreement for 3801 95<sup>th</sup> Ave NE that has not yet been met.

The Park Commission discussed irrigation for Sally’s Alley and asked if there is a guarantee for the plantings from the installer. Chair Fleming will research.

**8.2 – Town Entry**

The Park Commission discussed the approval for the improvements for the town sign on NE Points Drive.

They discussed:

- Resident written comment;
- Bidding; and
- New plantings to complement existing in surrounding area.

### 8.3 – 2024, 2025 Park Commission Work Plan

The Park Commission discussed:

- Mission Statement ideas;
- Defining public areas the Park Commission is responsible for maintaining;
- Budget;
- Sally's Alley;
- Splitting the town entry into two projects;
- Tree planting for maintaining Tree City USA requirement. Combine Arbor Day with Park Commission clean-up day.
- Feasibility for a pros plan to apply for future grants;
- Town fountain operation;
- Plants and trees; and
- Town entry sign project.

### 8.4 – Mulch for Pathways

Commission Member Whittlesey suggests spreading new mulch along 92<sup>nd</sup> Ave NE pathway.

### 9. ADJOURNMENT:

Motion by Park Commission Member Daltas, seconded by Park Board Commission Member Cahill to adjourn the meeting at 8:20 p.m. All voted in favor. Motion carried.

VOTE: 5 for, 0 against. Motion carried.

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Chair, Krista Fleming

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Attest: Austen Wilcox, Deputy Clerk