

Park Commission Chairperson: Krista Fleming

Members: Amy Pellegrini, Dicker Cahill, Carolyn Whittlesey, Robert Afzal, Nancy Daltas

Mayor: Katy Kinney Harris

Town Attorney: Emily Romanenko

Clerk-Treasurer: Bonnie Ritter

Deputy Clerk: Austen Wilcox

Meeting Participation

Members of the public may participate in person at Town Hall or by phone/online. Individuals wishing to call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 3:30 PM on the day of the Park Commission meeting. Please wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when you are called on to speak. Speakers will be allotted 3 minutes for comments. Please state your name and whether you are a Yarrow Point resident (and address if you wish). You will be asked to conclude your remarks when you reach the 3-minute limit. Park Commission Members will not respond directly at the meeting or have a back-and-forth exchange during the Public Comment period, but they may ask staff to research and report back on an issue.

Join on computer, mobile app, or phone

1-253-205-0468

Meeting ID: 825 4679 5444#

Passcode: 818124

<https://us02web.zoom.us/j/82546795444?pwd=cLfxY5Dw53ZdbOv8ceWn0oQSwPqwAV.1>

1. **CALL TO ORDER:** Park Commission Chairperson, Krista Fleming

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Park Board Members, Amy Pellegrini, Dicker Cahill, Carolyn Whittlesey, Robert Afzal, Nancy Daltas

4. **APPROVAL OF/AMENDMENTS TO AGENDA**

5. **MINUTES**

- October 22, 2024, Regular Park Commission Meeting

6. **STAFF REPORTS**

7. **APPEARANCES/PUBLIC COMMENT**

If you call in via telephone, please unmute yourself by dialing *6 when you are called on to speak. Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point, 4030 95th Ave NE, Yarrow Point, WA 98004. *Park Board Members will not respond directly at the meeting or have a back-and-forth exchange, but they may ask staff to research and report back on an issue.*

8. **REGULAR BUSINESS**

8.1 – Points Drive Sign Project

8.2 – Maintenance/General Updates (includes moving plants from Loder property)

8.3 – Park Commission Chair Interest

9. **ADJOURNMENT**

**TOWN OF YARROW POINT
TOWN PARK COMMISSION REGULAR MEETING
October 22, 2024
7:00 p.m.**

The Town Park Commission of the Town of Yarrow Point, Washington met in regular session on Tuesday, October 22, 2024, at 7:00 p.m. in the Council Chambers of Town Hall.

PARK BOARD PRESENT: Chair Krista Fleming, Park Commission Members Carolyn Whittlesey, Nancy Daltas, Dicker Cahill, Amy Pellegrini, Robert Afzal and Dicker Cahill

PARK COMMISSION ABSENT: Park Commissioner Dicker Cahill

STAFF PRESENT: Deputy Clerk Austen Wilcox

1. CALL TO ORDER

Chair Fleming called the Park Commission meeting to order at 7:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

MOTION: Motion by Park Commissioner Afzal, seconded by Park Commissioner Whittlesey to approve the agenda as presented.

VOTE: 5 for, 0 against. Motion carried.

5. APPROVAL OF THE MINUTES:

MOTION: Motion by Park Commissioner Whittlesey, seconded by Park Commissioner Afzal to approve the August 27, 2024, special minutes as presented.

VOTE: 5 for, 0 against. Motion carried.

6. STAFF REPORTS

7. APPEARENCES/PUBLIC COMMENT

Mike Koss Chairman of the Wetherill Nature Preserve introduced himself.

8. REGULAR BUSINESS

8.1 – Points Drive Sign Project

Park Commissioners Whittlesey and Daltas discussed a proposed planting plan.

They discussed:

Plants

- Planting colors; and
- Plant types

Budget

- Bids received for painting sign: Commissioner Daltas will contact lowest bidder to remove cleaning from the bid to reduce cost. The Commission will clean the sign.

Commissioner Dicker Cahill arrived at 7:24pm.

8.2 – Maintenance/General Updates

Sally's Alley driveway condition was discussed.

The Commission discussed the following alternatives to repair the condition:

- Try reseeding in May;
- Spreading gravel; and
- Leaving driveway as-is.

MOTION: Motion by Park Commissioner Daltas, seconded by Park Commissioner Afzal to leave Sally's Alley driveway as-is until spring and reevaluate the condition.

VOTE: 6 for, 0 against. Motion carried.

Commissioner Whittlesey informed that new mulch along the 92nd Ave NE pathway will be blown in during month of November.

Commissioner Daltas discussed needed restoration of the right of way landscaping on the corner of 92nd Ave NE & NE 32nd St.

8.3 – 2025 Work Plan

The Sally's Alley east end may not be approved for a 2025 project. The Commission discussed advocating for the project.

The Commission discussed the following order of priority for the 2025 Park Commission Work Plan.

1. Sally's Alley's East Side Trail & Landscaping
2. Town Entry Planting Design & Installation
3. Ongoing Park/Recreation Space Maintenance
4. Tree City Application Support – Tree planting
5. Park Bench Project – Community Donation Funded
6. Feasibility Assessment for PROS (Parks Recreation Open Space) plan
7. Research Commemorative Installation Options

MOTION: Motion by Park Commissioner Daltas, seconded by Park Commissioner Afzal to leave the condition of Sally's Alley driveway as-is until spring to reevaluate.

VOTE: 6 for, 0 against. Motion carried.

8.4 – Park Benches

The Commission discussed bench options:

- Corner of 92nd Ave NE & 91st Ave NE: Adding a pad on the slope;
- Commemorative options for pavers;
- Bench design: Keep design like the benches in Wetherill Nature Preserve; and
- Costs

8.5 – Fountain Research

The Park Commission feasibility to run the fountain continuously. Due to the design of the fountain and the researched costs, it would not be possible to pursue the project at this time due to budget.

8.6 – Tree Selection Planting at Town Hall

The Park Commission discussed tree planting options to meet the annual Tree City USA requirement. The chosen tree will be planted at Town Hall.

MOTION: Motion by Park Commissioner Cahill, seconded by Park Commissioner Whittlesey to approve a Venus Dogwood to meet the Tree City Application requirement for this year.

VOTE: 6 for, 0 against. Motion carried.

9. ADJOURNMENT

Motion by Park Commissioner Cahill, seconded by Park Board Commissioner Afzal to adjourn the meeting at 8:42 p.m. All voted in favor. Motion carried.

VOTE: 6 for, 0 against. Motion carried.

Chair, Krista Fleming

Attest: Austen Wilcox, Deputy Clerk

DRAFT