

**TOWN OF YARROW POINT
COMMUNITY DEVELOPMENT**



4030 -95th Ave NE
Yarrow Point, WA 98004
(425) 454-6994 Fax: (425) 454-7899



PERMIT NO.

ACCEPTED _____ DATE _____

APPROVED _____ DATE _____

ISSUED _____ DATE _____

SDP NO. _____ DATE _____

**APPLICATION FOR PLAN REVIEW AND PERMIT
SPECIAL USE**

To be completed by owner or owner's agent:

PROPERTY ADDRESS _____

PARCEL NO. _____

PROPERTY OWNER _____

PHONE _____

ADDRESS _____

EMAIL _____

OWNER'S AGENT _____

PHONE _____

ADDRESS _____

EMAIL _____

CONTRACTOR NAME _____

PHONE _____

ADDRESS _____

EMAIL _____

REGISTR. NO. _____ EXPIRES _____

TAX NO. _____

LENDER OR BOND ISSUER NAME _____

PHONE _____

ADDRESS _____

EMAIL _____

PROJECT DESCRIPTION _____

ESTIMATED FAIR MARKET
VALUE OF PROJECT: \$ _____

IS WORK WITHIN 200 FEET OF LAKE WASHINGTON HIGH
WATER MARK? ___ Yes ___ No

RCPT NO. _____

REC'D BY: _____

AMOUNT: _____

ESTIMATED PERMIT FEES

PLAN REVIEW FEE \$ _____

PERMIT FEE \$ _____

ACTUAL PERMIT FEES

PLAN REVIEW FEE \$ _____

PERMIT FEE \$ _____

PLAN REVIEW COMPLETE/APPROVED FOR ISSUE:

Town Planner _____

Date _____

STATE BLDG. CODE FEE \$ _____

STREET DEPOSIT \$ _____

CONSTRUCTION VEHICLE FEE \$ _____

TECHNOLOGY FEE \$ _____

CONSTRUCTION CONTACT SIGN \$ _____

LESS FEE PAID AT SUBMITTAL \$ (_____)

RCPT NO. _____

ADDITIONAL REVIEW & INSPECTIONS \$ _____

REC'D BY: _____

ZONING COMPLIANCE INSPECTION \$ _____

AMOUNT: _____

OTHER FEES \$ _____

TOTAL DUE AT ISSUANCE \$ _____

Submittal Requirements:

- Photosimulations of the proposed facility from surrounding areas of not less than 300 feet in all directions.
- A site elevation and landscaping plan indicating the specific placement of the macro facility, including support systems, on the site, the location of existing structures, trees and other significant site features, the type and location of plant materials to be used to screen the facility, and the proposed color(s) of the facility.
- Copies of any environmental documents required by any federal agency.
- A site plan clearly indicating the location, type and height of the proposed antenna tower, antenna support structure, and equipment buildings, including but not limited to all stealth features.
- A current map showing the locations and service areas of other macro facilities operated by the applicant and those proposed by the applicant that are close enough to impact service within the town, including the capacity of the proposed site to extend that service area beyond that which is covered already from an existing macro facility.
- The method of fencing, finished color and, if applicable, the method of camouflage or concealment elements.
- A statement by the applicant that the construction of the proposed antenna tower, antenna support structure, and equipment buildings shall accommodate additional facilities or antennas for future users.
- A complete SEPA checklist and any supplemental environmental studies required by the town.
- Engineering evidence demonstrating that the macro facility, including support systems, must be located on the proposed site to satisfy its function in the applicant’s local grid system.

I certify under penalty of perjury that I am the owner of the above described property or the duly authorized agent of the owner(s) acting on behalf of the owner(s) and that all information furnished in support of this permit application is true and correct. I further certify that all applicable federal, state, county, and local requirements for the work authorized by this permit will be met.

SIGNATURE _____ OWNER AGENT DATE _____

Specific Permit Conditions:

1. Town personnel, including Town contractors, are authorized to access the property upon 24 hours’ notice to the property owner to inspect the property and determine compliance with this permit and the applicable Yarrow Point Municipal Code.
2. If applicable, it is the property owner’s responsibility to arrange for replacement of any and all financial guarantees prior to a change of property ownership.
3. Property owner is required to comply with all applicable laws including but not limited to the Yarrow Point Municipal Code, Washington State Building Code, the Uniform Building Code, and the Uniform Mechanical Code.

General Permit Conditions:

1. The following additional permits, issued by the Town, may be required:
 - Right of Way Use Permits must be obtained for work altering public rights-of-ways.
 - Site Development Permits must be obtained for projects involving fill or excavation totaling 50 cubic yards or more, clearing 750 square feet or more, adding 120 square feet or more of new impervious surface, retaining walls or rockeries over four feet in height, grading or paving of an area used for stormwater facility, or connection, extension and/or modification of the public and/or private storm and surface water drainage systems including but not limited to detention and other runoff control facilities.
 - Shoreline Substantial Development Permits must be obtained for new construction involving grading in excess of 250 cubic yards outside of the main home’s footprint when within 200’ of Lake Washington’s Ordinary High Water Mark (OHWM). If the grading threshold is not met and the work is within 200’ of the OHWM, a Shoreline Exemption Permit is required.
 - Electrical Permits must be obtained when required.
 - Plumbing Permits must be obtained when required.
2. The permit card, approved plans, and other permit documents must be posted or available at the project site at all times when authorized work is in progress.
3. Any changes to the construction or location of this project must be submitted to Town Hall for review prior to the actual work taking place. Additional fees may be due before final approval of revisions is granted.
4. The height of all new structures or remodeled roof lines must be verified to conform to the height restrictions of the Yarrow Point Municipal Code by a licensed professional surveyor.
5. During construction, work must not proceed until the Town Building Inspector has approved each stage of construction. Inspections other than the final must be scheduled 24 hours in advance. A final inspection for new construction must be scheduled three days in advance. Construction hours are as follows. These hours are STRICTLY enforced. Violation will result in a STOP-WORK ORDER.

Monday through Friday 7 AM – 6 PM Saturday 9 AM – 5 PM
Sunday and Holidays No Work Allowed
6. Property owners and their contractors shall comply with the Town’s parking regulations .
7. Property owners and their contractors shall remove any dirt and construction debris that migrates from the property on to the right-of-way and for protecting neighboring properties from runoff or other damage from construction on the property.
8. Property owners and their contractors shall code sales tax on job-related costs to State Revenue Code 1730.
9. Additional permit conditions may be imposed and added to the permit card.

I certify that I have read the general permit conditions listed above and that I understand that failure to comply with these and any other permit conditions listed on the permit card or imposed during construction may result in a Stop Work Order.

Signature _____ Owner Agent Date _____