

Park Commission Chairperson: Carolyn Whittlesey

Members: Amy Pellegrini, Jim Bugbee, Robert Afzal, Nancy Daltas

Mayor: Katy Kinney Harris

Town Attorney: Emily Romanenko

Clerk-Treasurer: Bonnie Ritter

Deputy Clerk: Austen Wilcox

Meeting Participation

Members of the public may participate in person at Town Hall or by phone/online. Individuals wishing to call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 3:30 PM on the day of the Park Commission meeting. Please wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when you are called on to speak. Speakers will be allotted 3 minutes for comments. Please state your name and whether you are a Yarrow Point resident (and address if you wish). You will be asked to conclude your remarks when you reach the 3-minute limit. Park Commission Members will not respond directly at the meeting or have a back-and-forth exchange during the Public Comment period, but they may ask staff to research and report back on an issue.

Join on computer, mobile app, or phone

1-253-205-0468

Meeting ID: 874 5361 3954#

Passcode: 539963

<https://us02web.zoom.us/j/87453613954?pwd=s1ubfuX8h3dPdZwIHv78pFkdPmya84.1>

1. **CALL TO ORDER:** Park Commission Chairperson, Carolyn Whittlesey

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Park Commission Members, Amy Pellegrini, Jim Bugbee, Robert Afzal, Nancy Daltas

4. **APPROVAL OF/AMENDMENTS TO AGENDA**

5. **MINUTES**

- January 28, 2025, Regular Park Commission Meeting

6. **STAFF REPORTS**

7. **APPEARANCES/PUBLIC COMMENT**

If you call in via telephone, please unmute yourself by dialing *6 when you are called on to speak.

Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point, 4030 95th Ave NE, Yarrow Point, WA 98004. *Park Board Members will not respond directly at the meeting or have a back-and-forth exchange, but they may ask staff to research and report back on an issue.*

8. **REGULAR BUSINESS**

8.1 – Sally’s Alley East Design

8.2 – Spring Clean Up Day Planning

8.3 – Prioritizing Public Works Field Duties

9. **ADJOURNMENT**

**TOWN OF YARROW POINT
TOWN PARK COMMISSION REGULAR MEETING
January 28, 2025
7:00 p.m.**

The Town Park Commission of the Town of Yarrow Point, Washington met in regular session on Tuesday, January 28, 2025, at 7:00 p.m. in the Council Chambers of Town Hall.

PARK COMMISSION PRESENT: Chair Carolyn Whittlesey, Park Commission Members Jim Bugbee and Amy Pellegrini

PARK COMMISSION ABSENT: Park Commissioners Nancy Daltas and Robert Afzal

STAFF PRESENT: Deputy Clerk Austen Wilcox

1. CALL TO ORDER

Chair Fleming called the Park Commission meeting to order at 7:04 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

MOTION: Motion by Chair Whittlesey, seconded by Park Commissioner Bugbee to amend the agenda to discuss 8.3 - Park Commission 2025 Budget before 8.1 Sally's Alley East Design.

VOTE: 3 for, 0 against. Motion carried.

5. APPROVAL OF THE MINUTES:

MOTION: Motion by Chair Whittlesey, seconded by Park Commissioner Pellegrini to approve November 26, 2025, regular minutes as amended.

VOTE: 3 for, 0 against. Motion carried.

6. STAFF REPORTS

7. APPEARENCES/PUBLIC COMMENT

No comment.

8. REGULAR BUSINESS

8.1 – Sally's Alley East Design

The bid received was much higher than expected. The Park Commission discussed options for presenting the plan to Council. Commissioner Afzal will present the plan to Council.

MOTION: Motion by Chair Whittlesey, seconded by Park Commissioner Bugbee to present the package, budget and cost estimate at the February 11 Council meeting for recommendation to put the project out to bid.

VOTE: 3 for, 0 against. Motion carried.

8.2 – Spring Clean Up – Setting a Date

The Park Commission chose April 26 to hold the clean up day.

MOTION: Motion by Chair Whittlesey, seconded by Park Commissioner Pellegrini to hold clean up day on April 26, 2025.

VOTE: 3 for, 0 against. Motion carried.

8.3 – Park Commission 2025 Budget

The Park Commission discussed the proposed budget and project priorities.

9. ADJOURNMENT

Motion by Chair Whittlesey, seconded by Park Board Commissioner Pellegrini to adjourn the meeting at 7:49 p.m. All voted in favor. Motion carried.

VOTE: 3 for, 0 against. Motion carried.

Chair, Carolyn Whittlesey

Attest: Austen Wilcox, Deputy Clerk

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Sally's Alley East Design	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

Further discussion for Sally's Alley Eastern design.

Recommended Action:

I move to incorporate discussed elements into the design concept.

Spring Clean Up Day Planning	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

Discuss planning for the upcoming April 25, 2025 spring clean up day.

Recommended Action:

Prioritizing Public Works Duties	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

Discuss prioritizing public works field duties.

Recommended Action: