

Park Commission Chairperson: Carolyn Whittlesey

Members: Amy Pellegrini, Jim Bugbee, Robert Afzal, Nancy Daltas

Mayor: Katy Kinney Harris

Town Attorney: Emily Romanenko

Clerk-Treasurer: Bonnie Ritter

Deputy Clerk: Austen Wilcox

Meeting Participation

Members of the public may participate in person at Town Hall or by phone/online. Individuals wishing to call in remotely who wish to speak live should register their request with the Deputy Clerk at 425-454-6994 or email depclerk@yarrowpointwa.gov and leave a message before 3:30 PM on the day of the Park Commission meeting. Please wait for the Deputy Clerk to call on you before making your comment. If you dial in via telephone, please unmute yourself by dialing *6 when you are called on to speak. Speakers will be allotted 3 minutes for comments. Please state your name and whether you are a Yarrow Point resident (and address if you wish). You will be asked to conclude your remarks when you reach the 3-minute limit. Park Commission Members will not respond directly at the meeting or have a back-and-forth exchange during the Public Comment period, but they may ask staff to research and report back on an issue.

Join on computer, mobile app, or phone

1-253-205-0468

Meeting ID: 851 9294 9363 #

Passcode: 948806

<https://us02web.zoom.us/j/85192949363?pwd=Rly8HacE5CbcSyWpuJR2MYa7zilaw.1>

1. **CALL TO ORDER:** Park Commission Chairperson, Carolyn Whittlesey

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Park Commission Members, Amy Pellegrini, Jim Bugbee, Robert Afzal, Nancy Daltas

4. **APPROVAL OF/AMENDMENTS TO AGENDA**

5. **MINUTES**

- March 25, 2025, Regular Park Commission Meeting

6. **STAFF REPORTS**

7. **APPEARANCES/PUBLIC COMMENT**

If you call in via telephone, please unmute yourself by dialing *6 when you are called on to speak.

Comments via email may be submitted to depclerk@yarrowpointwa.gov or regular mail to: Town of Yarrow Point, 4030 95th Ave NE, Yarrow Point, WA 98004. *Park Board Members will not respond directly at the meeting or have a back-and-forth exchange, but they may ask staff to research and report back on an issue.*

8. **REGULAR BUSINESS**

8.1 – Sally’s Alley East – Project Updates

8.2 – Spring Clean Up Day Planning & Tree Planting for Arbor Day

8.3 – Points Drive Sign NE Project

9. **ADJOURNMENT**

**TOWN OF YARROW POINT
TOWN PARK COMMISSION REGULAR MEETING
March 25, 2025
7:00 p.m.**

The Town Park Commission of the Town of Yarrow Point, Washington met in regular session on Tuesday, March 25, 2025, at 7:00 p.m. in the Council Chambers of Town Hall.

PARK COMMISSION PRESENT: Chair Carolyn Whittlesey, Park Commission Members Jim Bugbee, and Nancy Daltas

PARK COMMISSION ABSENT: Commissioners Robert Afzal and Amy Pellegrini

STAFF PRESENT: Deputy Clerk Austen Wilcox

1. CALL TO ORDER

Chair Whittlesey called the Park Commission meeting to order at 7:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

MOTION: Motion by Park Commissioner Daltas, seconded by Park Commissioner Bugbee to move AB 8.3 – Points Drive Sign NE Project to the beginning of the agenda before 8.1 – Sally’s Alley East Design.

VOTE: 3 for, 0 against. Motion carried.

5. APPROVAL OF THE MINUTES:

MOTION: Motion by Park Commissioner Bugbee, seconded by Chair Whittlesey to approve February 25, 2025, regular minutes as amended.

VOTE: 3 for, 0 against. Motion carried.

6. STAFF REPORTS

7. APPEARENCES/PUBLIC COMMENT

None.

8. REGULAR BUSINESS

8.3 – Points Drive Sign NE Project

Commissioner Daltas provided an update on the progress made to the sign. Painting is expected to be completed by the first week of April.

8.1 – Sally’s Alley East Design

The Commission discussed the bids received and projected timeline for moving forward.

8.2 – Spring Clean Up Day Planning & Tree Planting for Arbor Day

The Commission discussed planning for cleanup day “Dirt-N-Doughnuts” on April 26.

Commissioner Daltas will craft a promotional sign for cleanup day.

Chair Whittlesey will create lists for each work area that needs improvement.

The following areas will be assigned on cleanup day:

- Town Entry beds
- Points Drive Sign
- Road End Beach
- Morningside Park/Town Hall

The Commission discussed the annual tree planting requirement for Arbor Day. Chair Whittlesey will research options.

9. ADJOURNMENT

Motion by Park Commissioner Bugbee, seconded by Park Commissioner Daltas to adjourn the meeting at 8:42 p.m. All voted in favor. Motion carried.

VOTE: 3 for, 0 against. Motion carried.

Chair, Carolyn Whittlesey

Attest: Austen Wilcox, Deputy Clerk

Sally's Alley East – Project Updates	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

Updates regarding the Sally's Alley East Phase 2 project.

Recommended Action:

For discussion.

Spring Clean Up Day Planning Spring Clean Up Day Planning & Tree Planting for Arbor Day	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

Discuss planning for the upcoming April 26, 2025 spring clean up day including the annual tree planting requirement for Arbor Day.

Recommended Action:

For discussion.

Points Drive NE Sign Project	Proposed Park Commission Action: For Discussion
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Presented by:	Commissioner Nancy Daltas
Exhibits:	

Summary:

Updates regarding the improvements and maintenance to the Yarrow Point sign on NE Points Drive NE.

Recommended Action:

For discussion.