



## Town Parks Commission Regular Meeting

Tuesday March 24, 2026 - 7:00 PM

Town Hall

4030 95<sup>th</sup> Ave

Yarrow Point, WA. 98004

## YARROW POINT

*The Town of Yarrow Point is a resilient, caring community committed to sustainable development and preserving our unique neighborhood character, heritage, and natural resources. We endeavor to pass these values and traditions to future generations.*

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**Park Commission Chairperson:** Carolyn Whittlesey  
**Commissioners:** Jim Bugbee, Robert Afzal, Nancy Daltas, Chris Coburn  
**Town Attorney:** Emily Romanenko  
**Deputy Clerk:** Austen Wilcox

### Meeting Participation

Individuals wishing to speak live should register their request with the mayor by email [mayor@yarrowpointwa.gov](mailto:mayor@yarrowpointwa.gov) before 2:00 PM the day of the Commission meeting. Please reference *Public Comments for the Park Commission Meeting* in your correspondence.

### **Join on computer, mobile app, or phone**

1-253-215-8782

Meeting ID: 813 3314 5596#

Passcode: 809085

<https://us02web.zoom.us/j/81333145596?pwd=bYxqaE7pinHmXD0tx3itG8HIDVCcni.1>

1. **CALL TO ORDER:** Chair, Carolyn Whittlesey
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Commissioners Jim Bugbee, Robert Afzal, Nancy Daltas, Chris Coburn
4. **APPROVAL OF/AMENDMENTS TO AGENDA**
5. **APPROVAL OF THE MINUTES from previous meeting at the next meeting**
6. **STAFF REPORTS**
7. **APPEARANCES/PUBLIC COMMENT** Speakers will be allotted 3 minutes  
Please wait for the Chair to call on you to speak.  
You will be asked to conclude your remarks when you reach the 3-minute limit. Commissioners will not respond directly at the meeting or have a back-and-forth exchange, but they may ask staff to research and report back on an issue.
8. **REGULAR BUSINESS**
  - 8.1 Plan for 92nd/Points Dr. corner
  - 8.2 April cleanup
  - 8.3 Update on benches
  - 8.4 Memorials policy recommendation

9. **ADJOURNMENT**

Next regular town Park Commission meeting: April 28, 2026 at 7:00 p.m.

**TOWN OF YARROW POINT  
TOWN PARK COMMISSION REGULAR MEETING  
February 24, 2026  
7:00 p.m.**

The Town Park Commission of the Town of Yarrow Point, Washington met in regular session on Tuesday, February 24, 2026, at 7:00 p.m. in the Council Chambers of Town Hall.

**PARK COMMISSION PRESENT:** Chair Carolyn Whittlesey, Park Commission Members Nancy Daltas, Jim Bugbee

**PARK COMMISSION ABSENT:** Commissioner Robert Afzal

**STAFF PRESENT:** Deputy Clerk Austen Wilcox

**1. CALL TO ORDER**

Chair Whittlesey called the Park Commission meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**MOTION:** Motion by Park Commissioner Bugbee, seconded by Commissioner Daltas to approve the agenda as presented.

**VOTE:** 3 for, 0 against. Motion carried.

**5. APPROVAL OF THE MINUTES:**

**MOTION:** Motion by Park Commissioner Daltas, seconded by Commissioner Bugbee to approve the January 22, 2026, special minutes as presented.

**VOTE:** 3 for, 0 against. Motion carried.

**6. STAFF REPORTS**

**7. APPEARENCES/PUBLIC COMMENT**

Sara Schmidt was interested in hearing about the discussion on memorials in the town.

**8. REGULAR BUSINESS**

**8.1 – Plan for 92<sup>nd</sup>/Points Drive Corner**

The Commission will begin getting bids.

**8.2 – March Cleanup**

Commissioner Bugbee is heading the effort for a Sally's Alley cleanup day. Chairwoman Whittlesey will procure the plants needed before the event.

**8.3 – April Cleanup – Sunday, April 26<sup>th</sup>, 9am-1pm**

The Commission will assign duties at the March regular Parking Commission meeting.

**8.4 – Update on Benches**

The benches arrived and look beautiful.

**8.5 – Memorial Policy Recommendations**

The Commission will determine the appropriate number of memorial benches that could be installed in the Town. The Commission is looking for other ideas, as well.

**8.6 – Discussion about the Utility Marking on the Town sidewalks**

The Commission would like the cleanup of these markings to be required with all building permits.

**9. ADJOURNMENT**

Motion by Bugbee, seconded by Commissioner Daltas to adjourn the meeting at 7:50 p.m. All voted in favor. Motion carried.

VOTE: 3 for, 0 against. Motion carried.

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Katy Harris, Mayor

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Attest: Carolyn Whittlesey, Chairwoman

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<b>Plan for 92<sup>nd</sup>/Points Drive Corner</b>	<b>Proposed Park Commission Action:</b> For Discussion
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<b>Presented by:</b>	Chair, Carolyn Whittlesey
<b>Exhibits:</b>	

**Summary:**

The Commission will continue discussing a right of way maintenance plan for the corner of 92<sup>nd</sup> and Points Drive.

**Recommended Action:**

For discussion.

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<b>Spring Cleanup Day Planning</b>	<b>Proposed Park Commission Action: For Discussion</b>
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<b>Presented by:</b>	Chair, Carolyn Whittlesey
<b>Exhibits:</b>	

**Summary:**

The Commission will discuss planning for the upcoming April spring cleanup day including the annual tree planting requirement for Arbor Day.

**Recommended Action:**

For discussion.

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Update on 92 <sup>nd</sup> Ave NE Benches	<b>Proposed Park Commission Action:</b> For Discussion
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<b>Presented by:</b>	Chair, Carolyn Whittlesey
<b>Exhibits:</b>	

**Summary:**

The two benches for 92<sup>nd</sup> Ave NE arrived and the Commission will discuss their installation.

**Recommended Action:**

For discussion.

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<b>Memorials Policy Recommendation</b>	<b>Proposed Park Commission Action: For Discussion</b>
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<b>Presented by:</b>	Chair, Carolyn Whittlesey
<b>Exhibits:</b>	

**Summary:**

The Commission will determine the appropriate number of memorial benches that could be installed in the town. The Commission is looking for other memorial commemoration ideas, as well.

**Recommended Action:**

For discussion.